



## MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT 7:30pm ON MONDAY 17<sup>th</sup> SEPTEMBER 2018 AT BANWELL VILLAGE HALL

<b>PRESENT:</b>	Councillors Jim Weston (Chairman), Phil Adams, Paul Bateman, Paul Blatchford, Phil Hale, Paul Harding (Vice-Chairman), Nick Manley, Maggie McCarthy, Dawn Parry and Emma Perrett.
<b>IN ATTENDANCE:</b>	Mrs Liz Shayler (Clerk).
<b>WARD COUNCILLOR:</b>	None
<b>AVON &amp; SOMERSET POLICE:</b>	None
<b>PRESS:</b>	None
<b>MEMBERS OF THE PUBLIC:</b>	4

**206/18 To receive apologies for absence (agenda item 1).**

Apologies were received from Cllr Steve Davies and District Cllr Ann Harley

**207/18 To receive members' declarations of interest on any agenda item (agenda item 2).**

Cllr Bateman declared an interest in 21 (iv) & 24

**208/18 To invite public participation (agenda item 3).**

i) **Members of the public.**

None received

ii) **Community Beat Manager's report.**

The following report was received for the period 20/08/2018 to 17/09/2018

Calls from the Parish received = 43      Recorded Crimes = 6

Selection of crimes includes: 1 assault, 3 thefts, 2 thefts of vehicles, 3 criminal damage, 4 traffic related, 3 abandoned 999 calls, 1 fraud and 1 anti-social behaviour.

The Police continue to receive a number of complaints about vehicles parking on double yellow lines and pavement parking, to report this please contact North Somerset Council parking wardens, police will only be able to deal with vehicles causing an obstruction. The Police wish to remind residents to park responsibly, especially around school drop off and collection time.

Owners of horses or farms are asked to sign up to the relevant Horse Watch or Farm Watch schemes by contacting Avon and Somerset Constabulary.

iii) **Ward Councillor's report.**

No Ward Councillor was present and no report was received.

**209/18 To approve as a correct record, the minutes of the Parish Council Meeting held on 20<sup>th</sup> August 2018 (agenda item 4).**

**Resolved** – That the minutes be approved as a correct record of the meeting subject to minute 191/18(vi) to correct the spelling of Cllr Manley and 197/18 and 198/18 with the inclusion of the words 'using Section 137'.

**The resolution was correctly proposed and seconded (8 in favour with two abstentions due to absence).**

The minutes of the meeting were signed by the Chairman as a correct record.

**210/18 To note the Cemetery and Memorials Committee meeting minutes from the 28<sup>th</sup> August 2018 (agenda item 5).**

The minutes were noted.

**211/18 To authorise the split of the Cemetery Reserve Account in line with the Financial Services Compensation Scheme and investigate a high interest account (agenda item 6).**

**Resolved** – To authorise the split of the Cemetery Reserve Account in line with the Financial Services Compensation Scheme

**The resolution was correctly proposed and seconded (unanimous).**

**Resolved** – Cllr Harding to investigate high interest accounts.

**The resolution was correctly proposed and seconded (unanimous).**

**212/18 To receive a short presentation from Sue Adams and Matt Wooldridge with an update on the National Grid Hinkley Connection Project (agenda item 7).**

Sue Adams and Matt Wooldridge gave an update on the National Grid Hinkley Connection Project and the following points were raised;

- HGV designated route – construction traffic will not go through Banwell and there would be traffic management but no road closures.
- The construction of bellmouths at the junction of the haul road with public roads to minimise traffic disruption and dust for residents
- Timetable for the next 8 years with work commencing in Sandford in 2020. A more precise construction timetable will be produced and shared in the future.
- Opportunities include; a Community Grant Fund, the promotion of STEM (science, technology, engineering and maths) in the area and planting schemes.

**213/18 To receive the Clerk's report/Exchange of information: (agenda item 8).**

- (i) **Councillor Pack** – The Clerk reported that all updates to the Councillor Pack would now be placed in Dropbox. If Councillors wished for a hard copy, then this could be requested.
- (ii) **Riverside Wet Area** – Bristol Water and Wessex Water have done investigations. North Somerset have met on site with them and have requested further tests after two trenches were dug and backfilled. The Clerk is waiting for information and a report on the tests carried out. The Clerk was asked to contact North Somerset about putting a barrier around the backfilled area due to resulting soft ground raising health and safety concerns next to a Children's Play Area.
- (iii) **Riverside Play equipment** – The Chairman reported that he had spoken to a local contractor who would remove the equipment and the concrete which held it in place, returning the ground to its original level at no cost to council. Cllr Weston will look at the small gate which seems to be sticking open.
- (iv) **Recreation Ground MUGA Panel** – The insurance company had agreed to pay for the work and had instructed it was to be completed by GB Sport as it was the cheapest quote.
- (v) **'Battles Over'** – The Chairman reported that there had been a site meeting. Minibus collection points had been discussed along with providing refreshments. A small amount of parking will be available at the Castle. The Clerk was asked to contact the insurance company about using oil drums / 'Swedish' candles to provide warmth on the night.
- (vi) **Christmas meal** – it was felt that supporting local businesses was important and so the Clerk was asked to investigate festive menu's available on the 21<sup>st</sup> December.
- (vii) **Lights around the village** - No concerns were raised.

**214/18 To approve the following items of expenditure: - (agenda item 8).**

(i) **£170 for annual tree survey**

**Resolved** – To approve £170 for an annual tree survey

**The resolution was correctly proposed and seconded (unanimous).**

(ii) **Donation for the purchase of Remembrance Day Wreaths using Section 137**

**Resolved** – To approve a donation of £60 for the purchase of Remembrance Day Wreath using Section 137

**The resolution was correctly proposed and seconded (unanimous).**

(iii) **£24/48 for the defibrillator advert in the Parish Magazine**

**Resolved** – To approve the cost of up to three pages for the defibrillator advert, 'Battles Over' and Parish Council information.

**The resolution was correctly proposed and seconded (unanimous).**

**215/18 To note the training and events available and agree any attendance. (agenda item 8).**

i) **6<sup>th</sup> October ALCA AGM 10am Conygre Hall, Timsbury.**

Cllrs Harding & Hale will attend on behalf of the Council

ii) **27<sup>th</sup> October - Being a Good Councillor. 9:45 am until 12:45 Salford Hall £60.**

No one to attend this session

**216/18 To discuss remedying the missing names from the West Street War Memorial. (agenda item 8).**

It had been reported that there was a discrepancy between the War Memorial on West Street and in St Andrews Church. Research has revealed that the two individuals named in the St Church but not on the West Street memorial have been recorded elsewhere (Puxton and Bristol) and that although they were in the ecclesiastical Parish they were not deemed to be from Banwell. Research has also shown that one of the names of the fallen was incorrectly spelt however it was noted that this did not seem to have come to light in the last 100 years.

**Resolved** – To investigate the possibility and cost of correcting the misspelt name on the West Street War Memorial.

**The resolution was correctly proposed and seconded (unanimous).**

**217/18 To discuss and agree the cost of £155 for repairing the War Grave in Banwell Churchyard. (agenda item 8).**

It was reported that the war grave in Banwell Churchyard had broken and that whilst the War Commission knew of its existence they needed to be informed that it needed work.

**Resolved** – To approve the cost of £155 for the repair of the war grave with the costs being claimed from the War Graves Commission.

**The resolution was correctly proposed and seconded (unanimous).**

**218/18 To discuss the relocation of the Parish Council Office to the Children's Centre. (agenda item 8).**

The Council were informed that North Somerset had undertaken the first part of the maintenance work requested by the Parish Council and were waiting for quotes for the remainder of the work. The Village Hall were also in the process of reorganising and had requested that the Parish Council clarify whether they were intending to move the Parish Office or not.

**Resolved** – To ask North Somerset to give written confirmation that if the Parish Office was to move to the Childrens Centre that the Parish Council will not be charged for using the building in the period up to the lease ending and to obtain written binding confirmation from NSC of the arrangements agreed with officers to effect the move and the continued (reduced) presence of the NSC service. Since the timing of this is critical it was agreed that it would only require for the Councillors to agree individually and would not require a further resolution from Council.

**The resolution was correctly proposed and seconded (unanimous).**

**219/18 To consider a request from Banwell Football Club to use Riverside Green for additional parking on November 3<sup>rd</sup>. (agenda item 8).**

**Resolved** – To approve the request from Banwell Football Club to use Riverside Green for additional parking on November 3<sup>rd</sup> on the proviso that they meet the Council's usual requirements i.e.;

- A leaflet drop to the residents at least two weeks prior to the event
- A suitable number of marshals to be present for the entire event
- A fully refundable deposit for £250 to be paid to the Council which will be returned after the land has been inspected and the keys returned.

**The resolution was correctly proposed and seconded (unanimous).**

**220/18 To consider a request from CPRE for a £10 donation to fight the government's proposals to remove the need for local planning permission for exploratory drilling and giving government overall say on local fracking proposals (agenda item 8).**

**Resolved** – To agree to a request from CPRE for a £10 donation to fight against the government's proposals to give permitted development rights for exploratory drilling and to give government overall say on local fracking proposals.

**The resolution was correctly proposed and seconded (unanimous).**

**221/18 To authorise bills for payment (agenda item 17).**

A revised list of payments was circulated for consideration.

**Resolved:** To authorise bills for payment of £5445.93 Cllr Harding and Cllr Adams to sign the cheques.

**The resolution was correctly proposed and seconded (unanimous)**

**222/18 To note the Parish Council's end of August's net position, bank balances and bank reconciliation (agenda item 18).**

The net position, bank balances and bank reconciliation were noted.

**223/18 To authorise the transfer of the underspend of £448.35 from the Parish Council Recreation Ground Maintenance budget to the Recreation Ground Trust (agenda item 8).**

This item was withdrawn due to the budget showing an overspend rather than an underspend of £448.35

**224/18 To authorise the transfer of £32068.52 from the NATWEST Current Account to the Deposit Account (agenda item 8).**

**Resolved:** To authorise the transfer of £32068.52 from the Council's NATWEST Current Account to the Deposit Account.

**The resolution was correctly proposed and seconded (unanimous)**

**225/18 To authorise the transfer of £74,500 to the new Unity Bank Account in line with the Financial Services Compensation Scheme (agenda item 8).**

**Resolved:** To authorise the transfer of £74,500 to the Council's new Unity Bank Account in line with the Financial Services Compensation Scheme

**The resolution was correctly proposed and seconded (unanimous)**

**226/18 To note and comment upon planning applications (agenda item 19).**

- i) **18/P/3989/OUT** – Lilac House Whitecross Lane Banwell BS29 6DP. Outline planning permission for the erection of one new dwelling with access for approval and appearance, landscaping, layout and scale for subsequent approval.

**Resolved** – Banwell Parish Council do not support this application for the following reason;

- It is outside the settlement boundary
- It is encroaching on the countryside and bordering agricultural land
- There are no bus services along Wolvershill Road
- Concerns over increased traffic on a country lane

**The resolution was correctly proposed and seconded (9 in favour 1 abstention)**

- ii) **18/P/3796/FUL** - Tardiz Cooks Lane Banwell BS29 6DS. Erection of new dwelling, single garage and associated driveway and parking.

**Resolved** – Banwell Parish Council do not support this application for the following reason;

- It is outside the settlement boundary
- There are no bus services along Wolvershill Road
- Cramped site design which is out of keeping with adjacent buildings
- Absence of detail in the planning application and concerns about drainage from neighbours
- Concerns over the potential effect of construction on boundary trees/hedges
- Too great a distance between the refuse storage and refuse collection points

**The resolution was correctly proposed and seconded (8 in favour 2 abstentions)**

- iii) **18/P/4086/TRCA** - St Andrews Church, Church Street Banwell. T1 magnolia - reduce crown by approximately 2m

This application was noted

- iv) **18/P/4024/LDE** - Land At West Hay Farm, Summer Lane, Banwell. Certificate of lawfulness for existing use of land and buildings as follows: Barn A; residential dwelling C3 use, Barn B; Storage B8 use, Barn C1; Storage B8/light industrial B1 use, Barn C2; residential dwelling C3 use and incidental hobby and store, Barn D; no change remaining agricultural use, Barn E; residential C3 use in part and remainder in agricultural use, Barn F workshop/light industrial B1 use, Barn G1; residential dwelling C3 use, Barn G2; residential annex C3 use and Barn H; residential C3 use (Barns as annotated on submitted block plan).

#### **Cllr Bateman left the meeting**

None of the Cllrs offered any information to either support or refute the claims made in the application with the exception of Cllr Weston who stated that, he knew that various activities have occurred on this site for at least the last 30 years.

#### **Cllr Bateman returned to the room**

### **227/18 To note planning decisions – (agenda item 20).**

- i) **18/P/3217/FUL** 24, East Street, Banwell, BS29 6BW. Erection of 1no. dwelling. **APPROVED**
- ii) **18/P/3471/NMA** - Eversleigh House, East Street, Banwell, BS29 6BW. Non-material amendment to 16/P/2696/F (Demolition of existing single storey lean-to and erection of a single storey side extension) to amend the footprint of the single storey extension. **APPROVED**
- iii) **18/P/3526/TRCA** The Abbey, East Street, Banwell. BS29 6BW. T1 - Magnolia - reduce to previous points. T2 - Holm oak - large limb on road side of tree - stem has been pollarded and is dying back, reduce back further behind the wall closer to the main stem of the tree. **NO OBJECTION**
- iv) **18/P/3655/CQA** – Rolstone Manor, West Rolstone Road, Hewish, Weston-super-Mare BS24 6UR. Prior approval for change of use from agricultural building and land to 1no. dwelling within use class C3, plus associated operational development comprising the installation of new windows, doors and rooflights; retention of tiling on top of new roof build up with provision of new breathable roof felt and insulation of the roof void. Removal of part of modern general agricultural building to east. **WITHDRAWN**
- v) **18/P/3778/CSA** - Barn at Puxton Court Farm, Balls Barn Lane, Rolstone. Prior approval for the change of use from 1no. agricultural building and land to a children's nursery. **PRIOR APPROVAL – REQUIRED & GRANTED**
- vi) **18/P/3264/LBC** – Old School Cottage, 17 High Street, Banwell. BS29 6AA. Listed building consent to remove 12 courses of bricks down from the chimney to tie bar. Chasing out existing mortar joints between the bricks where necessary. Capping on the top of the chimney with slab and mortar to finish. **APPROVED**

### **228/18 The Council was recommended to resolve that members of the press and public be excluded from the meeting during consideration of agenda item 24 (agenda item 21).**

**Resolved** – not to exclude members of the press and public from the meeting during consideration of agenda item 24.

**The resolution was correctly proposed and seconded (unanimous).**

### **229/18 To discuss and agree awarding a new lighting contract**

**Resolved** – that this item was adjourned until next month, so it could be discussed in public.

**The resolution was correctly proposed and seconded (unanimous).**

**230/18**

**Dates of the next meetings – (agenda item 25)**

27<sup>th</sup> September 2018 – Youth Club Management Committee, 7:00pm Banwell Children’s Centre.

27<sup>th</sup> September 2018 – Employment Committee, 7:30pm Banwell Children’s Centre.

15<sup>th</sup> October 2018 – Parish Council Meeting, 7:30pm venue Banwell Village Hall.

The Chairman closed the meeting at 21:00

.....Chairman

.....Date

**Bills for Payment - 21st August to the 17th September 2018**  
**Banwell Parish Council**

Chq No.	Payee	Details	Net Amount	VAT	Gross Amount	Minute agreed	Power
5351	Unity	Bank Account opening fee	£500		<b>£500</b>	155/18	FCSA
5352	E. Shayler	Clerk's September's Salary	£1,282.64		<b>£1,282.64</b>		LGA 1972 s112
5352	E. Shayler	Clerk's Expenses (shredder & wall calendar) <b>Total £1335.32</b>	£45.56	£7.12	<b>£52.68</b>		LGA 1972 s111
5353	HMRC	PAYE and NI for September	£319.85		<b>£319.85</b>		LGA 1972 s112
5354	J K Gardening	Grass cutting @ Rec Ground	£141.75		<b>£141.75</b>		PHA 1875 s164
5354	J K Gardening	Grass cutting @ Riverside, Children's Centre, K'cott Bank	£141.75		<b>£141.75</b>		PHA 1875 s164
5354	J K Gardening	Grass cutting @ Banwell Cemetery	£162.50		<b>£162.50</b>		LGA 1972 s214 (2) & (6)
5354	J K Gardening	Village Orderly duties	£392.50		<b>£392.50</b>		LGA 1972 s112
5354	J K Gardening	Environmental fee (x1) <b>Total £878.50</b>	£40.00		<b>£40.00</b>		LGA 1972 s214 (2) & (6)
5355	Youthworkz	Youth Club staffing costs (none) + Programme costs (£50.93 - £12.50 subs)	£38.43		<b>£38.43</b>		LG (MP) Act 1976 S19 (1e) & (1f)
5356	Bin-It	Dog Bin Emptying	£352.73	£70.55	<b>£423.28</b>		EPA 1990 s5 subsection 86 (13)
5357	Jim Weston	Paint for bus shelter	£6.99		<b>£6.99</b>	194/18	LG (MP) Act 1953 s4
5358	JPS Services	The movement of the Defibrillator at Boulters	£100.00		<b>£100.00</b>	154/18	PHA 1936, s.234
5359	Webglu	Managing Website	£60.00	£12.00	<b>£72.00</b>	151/17	LGA 1972 s111
5360	Recreation Ground Trust	VOID					
5361	British Legion	Poppy Appeal	£60.00		<b>£60.00</b>	214/18 (ii)	LGA 1972 s137
5363	Banwell vilage Hall	Office hire (£715), Room Hire (£165)	£880.00		<b>£880.00</b>		LGA 1972 s111
5364	Liz Shayler	Name Blocks & Silhouettes	£538.80		<b>£538.88</b>	197 & 198/18	LGA 1972 s137
DD	Nest	September pension contibutions (DD 10.10.18)	£67.12		<b>£67.12</b>		LGA 1972 s112
DD	EON	Electricity Account (DD 16.09.18)	£185.52	£37.10	<b>£222.62</b>		PCA 1957, s3 & HA 1980 S301
DD	Mainstream	call charges (£2.94) (DD 14.09.17)	£2.45	£0.49	<b>£2.94</b>		LGA 1972 s111
		<b>Totals</b>	<b>£5,318.59</b>	<b>£127.26</b>	<b>£5,445.93</b>		

Bank Transfer	Natwest	Current account to reserve account (to make up 50% of precept)	£32,068.52		<b>£32,068.52</b>	224/18	
5362	Unity (Banwell Parish Council)	New Account	£74,500.00		<b>£74,500.00</b>	225/18	FCSA



# Banwell Parish Council

## MINUTES OF A MEETING OF THE YOUTH CLUB MANAGEMENT COMMITTEE HELD AT BANWELL CHILDREN'S CENTRE AT 7.00 P.M. ON THURSDAY 27<sup>th</sup> SEPTEMBER 2018

**Present:** Paul Blatchford (Vice Chairman), Paul Harding, Maggie McCarthy and Jim Weston.

**In attendance:** Jenna Jordan (Youthworkz), Liz Shayler (Clerk),

**25/18 To receive apologies for absence: (agenda Item 1)**

Apologies were received from Cllr Nick Manley

**26/18 To receive declarations of Interest (agenda Item 2)**

There were no declarations of interest received.

**27/18 To approve the minutes of the meeting held on 28<sup>th</sup> June 2018 as a correct record of the meeting (agenda Item 3)**

**Resolved** – That the minutes be approved as a correct record of the meeting.

**The resolution was correctly proposed and seconded (unanimous)**

The minutes of the meeting were signed by the Chairman as a correct record.

**28/18 To invite public participation (agenda item 4)**

No members of the public were present

**29/18 Exchange of information (agenda item 5)**

- (i) **Speed bump** Sign - the Clerk reported that although this work had been agreed the contractor, despite several emails and phone calls, had never completed the work. She would therefore be seeking alternative quotes.
- (ii) **Speed Bump** – the Clerk was asked to contact the contractors responsible for installing the speed bump to look at repairing it.
- (iii) **Youth Club taster evening** – there was a suggestion of two taster evening's catering for two different age ranges, primary and then secondary.
- (iv) **Numbers attending** – Concern was raised about the numbers attending Youth Club. For a third year running the Year 7's had not returned after starting secondary school. It was hoped that the taster evenings would help to increase numbers.
- (v) **Legionnaires** – the committee were told that due to Children's Services removal from the building and the infrequency at which the building was occupied that advice from North Somerset was to ensure that the water was run in the building for 2 minutes before each session.
- (vi) **Duck Race** - £70 was received from Banwell Action Club for the sale of Duck Race tickets.

**30/18 To complete the Youthworkz bimonthly appraisal process (agenda item 6)**

The bimonthly appraisal process was completed resulting in a satisfactory outcome (see attached sheets).

**31/18 To note the Youth Club budget (agenda item 7).**

The Youth Club budget was noted. The committee were informed that with current spend at the end of the year there would be an underspend. The Committee and Youthworkz were asked to consider items that might be required using this year's budget.

**32/18 Date of Next Meeting (agenda item 8)**

Thursday 10<sup>th</sup> January 2019 at 7p.m.

The meeting closed at 7:25pm.

Chairman.....

Date.....

## YOUTHWORKZ – BIMONTHLY REVIEW OF PERFORMANCE

Period under review June 29<sup>th</sup> to September 21<sup>st</sup> 2018

1. Are all contracted sessions being held? **Yes** / No  
Comments; See Youthworkz report
2. Are the numbers attending increasing? Yes / **No**  
Comments; See Youthworkz report
3. Is a comprehensive range of activities being organized? **Yes** / No  
Comments..... See Youthworkz report
4. Are YOUTHWORKZ demonstrating a degree of flexibility in the activities provided to meet users' needs (e.g. weekend or holiday activities)? Yes / **No**  
Comments..... See Youthworkz report
5. YOUTHWORKZ arranging activities outside of the village? **Yes** / No  
Comments... See Youthworkz report
6. Are YOUTHWORKZ seeking other sources of funding for Youth Club activities? **Yes** / No  
Comments; Duck Race, still waiting to here from outstanding requests.
7. Is any feedback from users/parent's positive? Yes / No  
Comments; N/A
8. Have any complaints been received about the service? Yes / **No**  
Comment; None received
9. Have there been any behavioural issues at the Youth Club including damage? Yes / **No**  
Comments... See Youthworkz report
10. Have any unannounced visits been made by Committee members since the review? Yes/**No**
11. Any other comments: It was noted that resources were disappearing from the cupboards
12. Conclusion – **Satisfactory** / Unsatisfactory
13. Action points for YOUTHWORKZ
  - To purchase a digital camera
  - Taster evening dates and posters
  - Youthworkz to revisit the primary school to see Year 5/6 during the Autumn Term
14. Action points for Youth Club Management Committee
  - Investigate bolts on cupboards in the kitchen to prevent resources being used by other groups using the building.

Signed.....

Date.....

## Banwell Youth Club - Youthworkz Report - September 2018

### Attendance Figures

Numbers continued to be steady leading up the summer holidays. The club did not open during August due to staffing issues. A member of Youthworkz staff will visit the Year 5s in Banwell Primary School before the end of the Autumn 1 term.

### Recent Programme

- Since the last meeting, the programme has included: Adventure Golf and Fish and Chip Supper, chicken wraps, science night, DVD and popcorn, milkshakes, biscuit decoration, water balloons, nail art, face painting....

### Future Programme

The programme has been drawn up by young people.

### Behaviour

Behaviour continues to be outstanding. There have been no incidents.

### Club times

Monday night	Years 5 - 9	5:30pm until 8pm	Cost 50p
Tuesday night	Years 5 - 9	5:30pm until 8pm	Cost 50p

### Staffing

Gene Sprague has returned to Youth Club following his absence due to a bad back.

Holly Pendleton will be joining us to provide back up to staffing - Holly is an LSA at Bournville School and a Young Person's Buddy for North Somerset Disabled Children's Team.

Jenna Jordan

Youthworkz

Banwell Youth Club



# ***Banwell Parish Council***

## **MINUTES OF THE MEETING OF THE EMPLOYMENT COMMITTEE HELD AT BANWELL CHILDRENS CENTRE AT 7.30 P.M. ON THURSDAY 27<sup>th</sup> SEPTEMBER 2018**

**Present:** Cllrs Paul Blatchford, Paul Harding and Jim Weston

**In attendance:** Liz Shayler (Clerk) & Cllr Maggie McCarthy

**9/18 To receive and accept apologies for absence (agenda item 1).**

No apologies were received.

**10/18 To appoint a Chairman of the Employment Committee for 2018-19 (agenda Item 2)**

**Resolved –** To appoint Cllr Harding as Chairman.

**The resolution was correctly proposed and seconded (Unanimous)**

**11/18 To appoint a Vice Chairman of the Employment Committee for 2018-19 (agenda item 3)**

**Resolved –** To appoint Cllr Blatchford as Vice Chairman.

**The resolution was correctly proposed and seconded (Unanimous)**

**12/18 To receive members' declarations of interest on any agenda item (agenda item 4)**

No member's declarations of interest were received.

**13/18 To approve as a correct record the Employment Committee meeting minutes from the 22<sup>nd</sup> February 2018 (agenda item 5).**

**Resolved –** That the minutes be approved as a correct record of the meeting.

**The resolution was correctly proposed and seconded (unanimous).**

The minutes of the meeting were signed by the Chairman as a correct record.

**14/18 To approve the Clerks spinal pay increase for completing CiLCA (certificate of Local Council Administration October (agenda item 6)**

**Resolved –** To approve the Clerks spinal pay increase for completing CiLCA backdated to when the qualification was achieved.

**The resolution was correctly proposed and seconded (Unanimous)**

**15/18 The Council is recommended to resolve that members of the press and public be excluded from the meeting during consideration of the agenda item 8 by reason of the confidential nature of the item of business to be transacted, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960. (agenda item 7)**

**Resolved –** That the press and public be excluded from the meeting.

**The resolution was correctly proposed and seconded (Unanimous)**

**16/18 To undertake the Clerk's six-monthly appraisal (agenda item 8)**

The Chairman undertook the appraisal which resulted in a satisfactory outcome, identifying key work targets for the next six months.

**The resolution was correctly proposed and seconded (Unanimous)**

**17/18 To agree the date of the next meeting (agenda item 9)**

7:30pm April 26<sup>th</sup> 2018 at Banwell Children's Centre.

The meeting closed at 8:15pm.

Chairman.....

Date.....

**BANWELL PARISH COUNCIL**  
**ACTION PLAN FOR September 2018 to February 2019**

**NAME:** Liz Shayler

**JOB TITLE:** Clerk and responsible financial officer to Banwell Parish Council

**DATE OF INTERVIEW:** 27<sup>th</sup> September 2018

**NAME OF EMPLOYMENT COMMITTEE CHAIRMAN:** Cllr Paul Harding

**1. KEY WORK TARGETS FOR NEXT YEAR**

To continue to investigate the movement of the Parish Office from the Village Hall to Children's Centre  
To write the privacy notices for the website  
Identify savings which the Parish Council can make for the 2019/2020 budget  
In association with the Chairman identify tasks which the Councillors may perform

**2. NEW RESPONSIBILITIES (if any)**

None at the present time

**3. ADDITIONAL ACTION POINTS (if any)**

None at the present time

**4. TRAINING AND DEVELOPMENT NEEDS**

<u>NEEDS</u>	<u>OBJECTIVE(S)</u>
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None at the present time

**6. ADDITIONAL COMMENTS**

**REVIEW DATE:** February 2019

**CHAIRMAN'S SIGNATURE** ..... **DATE** .....

**EMPLOYEE'S SIGNATURE** ..... **DATE** .....

**Issue a copy to the employee and set the next review date, depending on the information above.**



# THE ROYAL BRITISH LEGION

REGISTERED CHARITY NO: 219279

## BANWELL REMEMBRANCE PARADE & SERVICE 11<sup>th</sup> NOVEMBER 2018

### PROGRAMME TIMINGS

#### The Parade

The Parade will be organised as follows:

2:30pm	Marchers & Banners assemble in the Car Park
2:45pm	Parade marches off direct to the church
3:00pm	Remembrance Service begins
3:45pm	Assemble outside the church and March to the War Memorial
4:00pm	The Laying of Wreaths at the War Memorial
4:30pm	Parade dismissed at the Car Park

Note: East Street, West Street and Church Street will be closed to traffic during the actual parade and Wreath laying.

#### The Service

The service will begin at 3:00pm – Service Sheets will be provided

#### Laying of Wreaths at the War Memorial

Under the direction of the Parade Marshal

Last Post will sound – all standards are to be dipped during the Silence and remain dipped until the Reveille

The Wreath laying will be led by the Parish Council, followed by the Royal British Legion  
When the wreath laying is complete and the final blessing has been received the parade will move off to the Car Park.

#### Post Parade Refreshment

After the parade refreshments will be available in the Scout Hut, located at the bottom of the Car Park.

#### Wooden Crosses

An area in the churchyard will be available 10 days prior to the Remembrance Service in which wooden crosses may be inserted to remember those that have fallen (these crosses are available from the Poppy Sellers).

#### Rehearsal

A Rehearsal will be held in St Andrew's Church at **7:15pm on Thursday 8<sup>th</sup> November** for the RBL and all youth groups.

#### Remembrance Day 11<sup>th</sup> November

During the 10am Service at St Andrew's Church on this Sunday part of the service will be given over to Remembrance at **11am**. Please join us to remember with pride and gratitude, those who have fought and died for us.

## **Agenda Item 11 (ii) Mainstream quote**

### **Current Set Up**

- Rates – SP4
- 01934820442 – ANALOGUE LINE QUARTERLY - £48.82 per quarter
- CALLER DISPLAY QUARTERLY - £8.88 per quarter
- ADSL Broadband - £45.00 per quarter
- Fraud protection - £2.97 per quarter

**Excluding Calls £105.67 per quarter**

### **Proposed new rates:**

Moving the line to Children Centre - BS29 6DW, will involve a one off fee for Openreach to attend site - £49.99

- SP4 rates
- We will need to resign a new contract and based on a new 5 year term we can reduce the line rental to - £32.97 per quarter
- If you remain with ADSL broadband - your rate will stay the same at £45.00 per quarter - (we can offer the 1st 3 months rental free).
- Caller Display - £3.00 per quarter
- Fraud protection - £2.97 per quarter

**Excluding Calls £83.94 per quarter**

### **ADSL**

Download 10-19Mbps, upload less than 1Mbps (£45.00 per quarter) - 1<sup>st</sup> 3 x months ADSL rental Free of Charge

### **Fibre**

Download 32-58Mbps, upload 6.2 -12Mbps (£69.00 per quarter). Which is an extra £96 a year.

If the PC initially went for ADSL we could upgrade to fibre at any point.

# Agenda Item 11

## Chairs



Folding chair  
**GUNDE**  
**£6**  
More options available



**New**  
Folding chair  
**NISSE**  
**£12**



Folding chair  
**TERJE**  
**£13**  
More options available



Folding chair  
**NISSE**  
**£12**  
More options available

At present there are	Wooden Chairs	8
	Blue comfy Chairs	23 (-13 Councillors & Clerk)
	<b>Total</b>	<b>18</b> (left for members of the public)
Needed	Folding Chairs	?

## Tables



See larger image



### Gopak™ Economy Folding Tables

Dimensions W x D x H (mm)

1830W x 610D x 698H

Colour - Durham Oak



£92 (ex VAT) £110.40 (inc VAT)

Quantity  **Add To Basket**

Product Code: 33004O

Quantity Discounts

1 5+  
£92 £86

FREE DELIVERY to the UK Mainland.  
Estimated Delivery: 10 -15 working days

### Gopak™ Economy Folding Tables Product Information

- Superb value Gopak™ economy folding tables
- Complemented by the Gopak™ economy benches
- Manufactured to BS EN 9001:2000 rigorous quality standards
- GS kite marked
- Ideal for use in canteens, break out areas, youth organisations
- Durable, light & easy to store
- Easy clean melamine tops with resilient aluminium edges
- **Choose from 3 widths and 2 depths to suit your requirements**
- Aluminium frame and folding legs
- Available in 4 popular top colour finishes
- 5 years manufacturers guarantee

Table Size	Approx Weight
915W x 610D	6.75kg
915W x 685D	7.25kg
1220W x 610D	8kg
1220W x 685D	8.25kg
1830W x 610D	11.5kg
1830W x 685D	12kg

Considered but discounted due to space constraints in the Children's centre.



See larger image



### Atlantic Rectangular Poly Folding Tables

★★★★★ Powered by TRUSTPILOT  
Rated 5 out of 5 based on 22 reviews

Dimensions L x D x H (mm)

1830L x 760D x 740H

£54 (ex VAT) £64.80 (inc VAT)

Quantity  **Add To Basket**

Product Code: 285294

**Order within the next 7 hours 25 minutes for delivery tomorrow.**

FREE DELIVERY to the UK Mainland.  
Estimated Delivery: Next Working Day (if ordered by 5pm)

Day of Choice Delivery Available at Checkout

### Atlantic Rectangular Poly Folding Tables Product Information

- The essential rectangular blow moulded folding tables.
- A convenient lighter weight alternative to traditional folding tables.
- These durable tables are widely used in schools and colleges, canteens and offices.
- Also ideal for catering, function suites, Scouts, Youth Clubs and in the home and garden.
- Suitable for contract use meeting EN581 standards for strength and stability.
- UV resistant and suitable for use indoors or outdoors.
- Hygienic one piece 45mm polyethylene tabletop with rounded safety edges.
- Top is durable, stain resistant and easy to keep clean.
- Sturdy metal round tube folding frame folds easily for space saving storage.
- Folding frame fits neatly within the footprint of the table top.
- Frame design offers sufficient leg room for the sitters around the table.
- Complete with reinforcement bars for fantastic stability.
- Available in a selection of popular sizes.
- White finish tabletop for a fresh and modern look.
- Hardwearing powder coated frame finish in Light Grey.
- 5 year guarantee on the tabletop. 2 year guarantee on the frames.
- Delivered assembled and ready to use. Simply unfold and use.

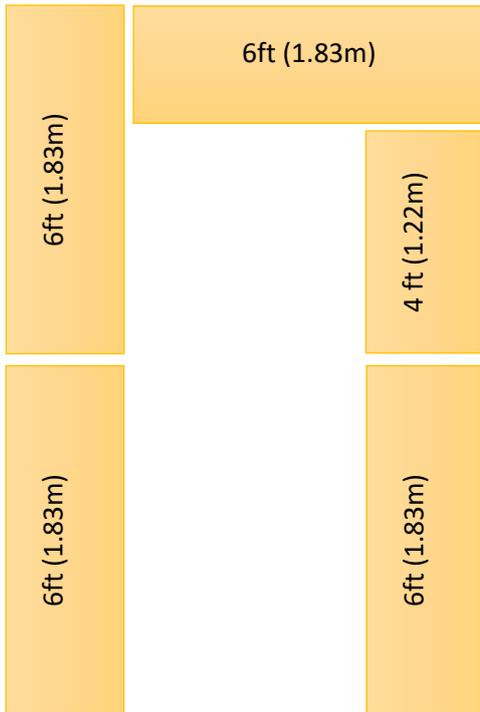
To keep your tables in tip top condition, dry them off after use outdoors and do not store them

Dimensions (mm)	Small	Medium	Large
Length	1220	1530	1830
Depth	610	760	760
Height	740	740	740
Weight (kg)	8.9	12.8	14.55
Max Weight Loading (kg)	200	300	350

Current budget £2219.75 anticipated spend £500. Potential budget for move £1719.75

Due to Space constraints at the Children’s Centre the following table configuration is suggested;

This allows for a minimum of a 2 ½ - 3ft (80 - 90cm) gap between the table and the wall depending on where the radiators are.



Gopak (More versatile seated arrangements)			
Tables	Quantity	Price per table	Total
4ft	1	72	72
5ft	N/A	0	
6ft	4	92	368
<b>Grand Total</b>			<b>440</b>

## Agenda Item 11 (v) IKEA - shelving

Due to lack of storage space at the children centre the present cupboard at the village hall will need to be sorted and then a lot of the files stored in the new office or shredded.

Storage solutions to match current storage

Current budget £2219.75 anticipated spend £500. Potential budget for move £1719.75



**KALLAX** Shelving unit  
White  
**£30**  
42 x 147 cm  
**002.758.48**

Choose whether you want to and use it as a shelf or sideboard [information](#)

The price reflects selected options

Colour: white

Quantity:



**KALLAX** Shelving unit  
White  
**£40**  
77 x 147 cm  
**802.758.87**

Choose whether you want to and use it as a shelf or sideboard [information](#)

The price reflects selected options

Colour: white

Quantity:



Insert with door  
**KALLAX**  
**£9**  
33 x 33 cm



Insert with 2 drawers  
**KALLAX**  
**£17**  
33 x 33 cm  
More options available



Basket  
**BRANÁS**  
**£12**  
32 x 34 x 32 cm  
More options available

	Quantity	Price Each	Total
Shelving Unit (to go above present shelving units)	1	30	30
Shelving Unit (to go below trunking)	1	40	40
Doors	4	9	36
Baskets	4	12	48
Drawers	2	17	34
<b>Grand Total</b>			<b>188</b>

## Agenda item 12 - Lighting Contract

	Adhoc	Material	Annual	Materials	Notes
<b>Contractor 1</b> Local Contractor	N/A	N/A	£3500	Lamps, Control gear, Fuses, internal cabling, Photocells, Lanterns like for like if beyond economical repair - included	Full maintenance including a survey of lighting every 2 months (6 visits per annum). Survey during hours of darkness to check lighting.  Everything included except structural work on columns.
<b>Contractor 2</b>	A call out/emergency service at <b>£445.00 per call</b> (minimum 5 hours per call) &	Additional Materials at cost	A minimum 36 month contract at <b>£736.44 per month. £8837.28</b> per year.	Additional	includes the emergency/call out, Electrical testing, Structural Testing, All Labour for repairs. No materials included in either the monthly / annual cost.
<b>Contractor 3</b> Present contractor	N/A	N/A	£1742.84	Included	Everything included except structural work on columns. Work is often not completed for a long time / not at all. Annual survey.

## Agenda Item 13 - Upgrading lights to LED

		Cost per item (ex VAT)	Total	Notes
1	To replace the existing lanterns with an LED replacement.	N/A	£2,625.00	
2	To replace existing luminaire with new Urbis Axia 40led light fitting	£535.01	£2,675.03	This includes a 2.5% discount for having a maintenance contract.
3	Our current Lighting Contractors were invited to tender			We can't tender a generic price to replace kit to LED as it depends very much on each location and its specific arrangement ('may be some need just lanterns whilst others may need full replacement).  'Happy to look at any as and when but would ask sight of quantities as well as addresses to pick them up (but I would just kindly and respectfully ask these are "serious" enquiries as opposed to "let's get a cost" exercises - save as to resource)....



# BANWELL RECREATION GROUND TREE PLANTING PROPOSAL

**OCTOBER 2018**

## **WWI Memorial trees**

- 1: *Metasequoia glyptostroboides* - Dawn Redwood
- 2: *Corylus colurna* - Turkish Hazel
- 3: *Nyssa sylvatica* - Tupelo
- 4: *Quercus Regal Prince* - Oak variety
- 5: *Populus temula Erecta* - Aspen
- 6: *Liquidambar syraciflua* - Sweet Gum

## **Amenity replacement trees**

- a: *Parrotia persica Vanessa* - Persian Ironwood variety
- b: *Betula pendula Tristis* - Silver Birch variety
- c: *Acer campestre Louisa Red Shine* - Field Maple variety
- d: *Liquidambar styraciflua Slender Silhouette* - Sweet Gum variety
- e: *Acer campestre William Caldwell* - Field Maple variety
- f: *Betula pendula Tristis* - Birch variety

# **BANWELL RECREATION GROUND TREE PLANTING PROPOSAL**

**OCTOBER 2018**

## **Aim:**

To plant 12 new trees within Banwell Recreation Ground for public amenity.

Six of these will be larger-growing trees which will contribute to the Parish project to plant 18 new trees within the village which will serve as memorials to the 18 parishioners who died in WWI.

The other six trees will replace the three Cherry trees recently removed for risk and tree management reasons. These trees will be generally smaller-growing or be of forms suitable for more limited space, such as columnar trees. By planting six trees it will be ensured that sufficient trees establish and survive long into the future. The trees will provide shade and together provide year-round interest.

## **Site constraints:**

The site is a Recreation Ground with fenced children's playground, MUGA (multi-use games area) and climbing frame. However, the grassed field is currently only used for informal sports play - formal team pitch sports now take place elsewhere in the village. Despite this, it is important that new tree planting does not limit future team sports use. The site is also used for events.

In the past, occasional complaint/feedback has been received from neighbouring residents to the south and west because of trees, some of which have related to anti-social behaviour. Perceived tree size and issues of light can also be causes of complaints from neighbours. While there is no legal obligation on the Parish Council around these issues, keeping new tree planting locations a respectable distance away from boundaries will keep potential future complaints to a minimum.

The site is deep, slightly acidic Loam to Clay soil. Soil pH has not yet been tested, and this should be done before final species choice is made.

## **Species and form choice:**

The only remaining tree species within the site are Norway Maple (purple variety) and Sycamore along the east and north boundaries, and English Elm along the west boundary. Leyland Cypresses grow close to the south boundary. Currently trees at the site provide some good and increasing shelter, but have relatively low visual interest and low diversity. Visual interest can be greatly increased for the future by careful species/form choice and planting.

The planting plan above and species choice are an early draft, and open to further discussion. The species choices have been made considering:

Site growing conditions

Site space limitations and ultimate tree height and spread. E.g. columnar varieties

Tree sizes and shapes which complement and contrast

Visual interest from foliage texture and autumn colour

Shade for children in the playground and visitors at events.

Botanical interest

Level of future maintenance (E.g. how prone species are to structural defects or disease)

Ease of establishment and general robustness

Diversity, but with some repetition to avoid a 'stamp collection' of trees within the recreation ground and to provide a visual link in the new planting. E.g. Two forms/colours of Field Maples, two Silver Birch Tristis in different locations, two contrasting Sweet Gum varieties in different locations.

## **Tree species and variety/form detail**

The excerpts on the following pages are from Barcham tree catalogue 'Time for trees' (3rd edition). ([www.barcham.co.uk](http://www.barcham.co.uk)), and provides good detail on each suggested tree species and variety/form.

## **Availability, cost and funding**

Some suggested tree species/varieties/forms may be of limited availability. Availability and cost can be explored with suppliers and alternatives found as necessary.

The additional cost for delivery must be factored-in to calculations.

Sources of grant funding are being investigated on behalf of the Parish Council.

## **Supply, storage and planting**

Larger trees, anecdotally, take longer to establish and are more at risk of planting shock. They are also much more expensive to buy and transport. Trees of 10-12cm or 12-14cm stem girth (measured at 1.5m from the ground) are cheaper to buy (because they are produced in quantities by nurseries) and are fairly easy to transport and plant. They are usually 3 - 5 metres in height, depending on species.

Consideration must be given to temporary storage prior to planting. A tree planting contractor may be able to assist with this. North Somerset Council's tree and grounds maintenance contractor may have some capacity in this regard.

Trees can, in theory, be planted at any time of year. But the best tree planting season is between October and February (weather-permitting). The autumn/winter planting season provides soft wet soil, and trees are in their dormancy period. Soil and roots also can settle together before the next Spring's first growing season.

Vandalism can prove to be an issue. South Gloucestershire Council have recently had 4 or 5 newly-planted trees snapped by vandals within an urban park. These trees can be fairly-easily replaced, but it is a real shame to see. Careful tree stake choice can reduce opportunities for vandalism. Involving local children or groups in tree planting, with local media involvement, can also help create a sense of pride in the new trees.

The tree planting specification can be devised later, but consideration should be given to the type of staking and tying (to secure the root system from early movement and allow it to establish) and guarding desired. Over-guarding a tree can look unsightly in a park-type environment, but will give added protection. The best suggested staking and guarding for the first three to four years for this site is of wooden stakes with a wire mesh circular guard attached, and gap at the base to allow re-mulching.

## **Ongoing maintenance**

For the first three years, newly-planted trees require good maintenance to help them become established. Tree ties, stakes and guards should be checked twice a year to ensure they are doing their job and to adjust them if necessary.

During hot and/or dry weather (which often includes the Spring) newly-planted trees will require effective watering. This usually requires some access to a water bowser, but volunteer arrangements can be equally effective during a hot spell, and as a last resort. A local contractor will be able to provide their services if we see the conditions of 2018, but the cost of this needs to be recognised. Grant funding may be able to include maintenance and watering for the first two-three years.

Formative pruning and re-mulching/weeding will also be required, but the cost of this is very low.



# METASEQUOIA glyptostroboides Dawn Redwood

This Redwood is of great botanical interest. It was discovered in China in the 1940s, before which the genus consisted only of fossilised forms. A deciduous conifer, it has rapidly established itself as a huge urban and rural favourite. Often confused with Taxodium, it is quite different if they are seen together at close quarters.

Very large and statuesquely pyramidal, it makes a grand park or specimen tree, but is also good for streets and avenues with a clear stem.

17|22

Mature height:  
17-22m



Shape of  
mature tree



Avenue  
trees



It has spongy, shaggy bark, and its pale green, feathery foliage turns brown in autumn. The Dawn Redwood is tolerant of air pollution, but needs a moist soil in its first year to establish successfully.



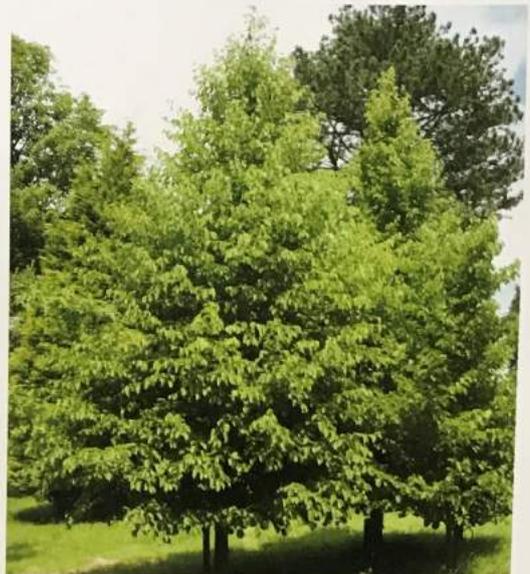


## CORYLUS columna

### Turkish Hazel

A splendid and truly beautiful tree from South East Europe and West Asia that was introduced in 1582 and won the Award of Garden Merit in 2002. It is large, imposing and rather columnar when young before broadening to a symmetrical pyramid on maturity. Notable for its roughly textured, corky bark, it produces long, yellow catkins in early spring and clusters of fringed nuts in autumn.

Turkish Hazel is a superb choice for parkland and avenue planting, and it will tolerate paved areas. It thrives in all soils, including chalky and clay soils and is now used in cities as a substitute for Lime to combat the problem of aphid drop on cars and pavements.



17122

Mature height:  
17-22m



Shape of  
mature tree



Avenue  
trees



Bee friendly  
trees



## NYSSA sylvatica

Introduced from America in 1750, this is widely regarded as the most attractive of all the native trees from the States. It won the Award of Garden Merit in 2002.

Pyramidal when young it can resemble *Quercus palustris* in shape and habit, and certainly rivals it for autumn colour when its foliage turns magnificent reds, oranges and yellows. The dark glossy green leaves are narrowly oval and can reach 15cm in length. They do not tolerate lime soils so please bear this in mind if you choose one.

12117

Mature height:  
12-17m



Shape of  
mature tree



Autumn  
colour

## QUERCUS Regal Prince



Selected from acorns in 1974 from a mother plant in Illinois, this magnificent clone is thought to be a *Quercus robur* Fastigiata x *Quercus bicolor* cross. Its upright habit makes it a great urban tree but its resistance to powdery mildews gives its leaves a lustrous and clean look that makes *Quercus robur*

Fastigiata look positively dowdy! Its leaves are two toned, dark green above and silvery green beneath and the tree has great hybrid vigour.

Thriving on most free draining soils, its wonderful summer foliage display turns to yellow and orange in the autumn. Not as fastigate as 'Koster' it is nevertheless still very narrow and even though I haven't seen one at full maturity I expect it to grow to be a quarter of its width to height and this view is supported by the ongoing evidence from 30 year old plants in the States.

12117

Mature height:  
12-17m



Shape of  
mature tree



Urban  
trees



# POPULUS tremula Erecta

Widely used as a street tree in the USA this underused tree was first discovered in a Swedish woodland and still bears the name 'Swedish Upright'. Similar in shape and habit to the Lombardy poplar it offers far more ornamental interest with bronze foliage emerging in April once the long catkins have finished.



We rate this highly as a tightly columnar tree that is very suitable for planting within an urban environment. The trembling leaves turn a lovely orange yellow in the autumn and this clone requires very little maintenance. The architectural shape of this tree is very striking within a

landscape and tends to draw the eye with its symmetry. In Italy they have the evergreen pencil cedar to define their rolling Tuscan hills but we are restricted to this deciduous version in the UK to achieve a similar effect. Usefully, this variety is also suited to coastal planting, though not as the first line of defence.

12117

Mature height:  
12-17m



Shape of  
Mature tree



Narrow  
leaves





# LIQUIDAMBAR styraciflua

## Sweet Gum



The Sweet Gum is one of the finest trees for autumn colour. Introduced from its native Eastern USA in the 17th century, it won the equivalent of the Award of Garden Merit in 1975.

Sometimes confused with maple on account of its similar leaves, this makes

a large tree with a broad, pyramidal crown if its central leader is retained. Its attractive, corky bark is a feature at all times of the year, but it is at its magnificent best in autumn when it simply seems to burn with crimson and gold. Suitable for streets, avenues and parks, it does best in fertile, well drained soils. It does not thrive in chalky soils.

12117

Mature height:  
12-17m



Shape of  
mature tree



Avenue  
trees



Autumn  
colour

# PARROTIA persica Vanessa

Vanessa has a more tree-like form than the species, and was selected as a seedling in the Netherlands in the mid 1970s. A great favourite at Barcham, it produces small but vivid red flowers at maturity.

A small tree with a broad, oval crown. Vanessa gives a stunning display of autumn colour and is ideal for specimen planting in a park or large garden. Prior to that, it displays red shoots and bronze edges to its deep green leaves. It does well on most soils and will tolerate chalk.



7/12

Mature height:  
7-12m



Shape of  
mature tree



Autumn  
colour

# BETULA pendula Tristis

## Weeping Birch

Introduced in 1867 this outstanding cultivar won the Award of Garden Merit in 2002. It is a sight to behold in winter when its twiggy growth, supported on pendulous limbs, is shrouded in frost on a bright morning. If space is restricted, or for small gardens, *Betula pendula* Youngii should be chosen instead.

A most graceful and particularly beautiful tall tree, with slender, pendent branches. Although a weeping birch, it maintains a central leader, and is excellent planted as a specimen. Also good for wide verges and avenues, it grows well on most soils. The bark matures to a decent white making this, in our opinion, one of the best tall weeping trees on the market.

I think this tree is at its best when it stands still and dormant in winter with a severe frost covering its fine cascading twiggy branches.

12|17

Mature height:  
12-17m



Shape of  
mature tree



Bark  
interest



# ACER campestre Louisa Red Shine

A most attractive small to medium tree with a rounded habit. The new leaves are flushed with crimson before turning mauve/ green as the season progresses. There are very few trees with native origin that have this degree of leaf colour and as it has smaller leaves than the red clones of the Norway Maple it provides a softer contrast on the landscape.

It does best in rich, well drained soils, but does well in virtually any soil type, and will readily tolerate drought, soil compaction and air pollution. An ideal subject for streets, parks and verges, it has been used with great effect in London in recent years. Each growth flush is rewarded with red to crimson leaves so there is plenty of interest throughout the summer.



The foliage display turns to yellow with hints of orange by the autumn to round off eight months of succession leaf interest. Being of native origin it is also a good host to insects and birds. We planted one of these outside our offices at Barcham in 2006 and it has developed beautifully.

7112

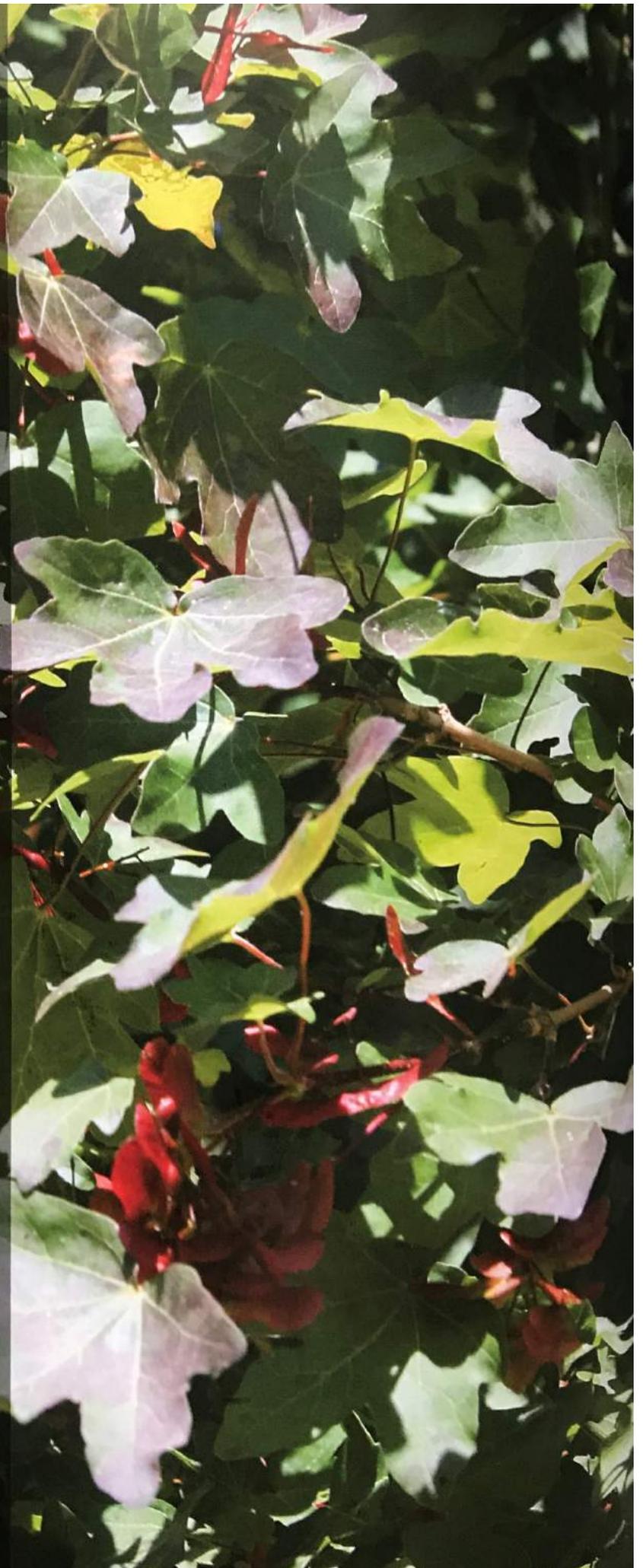
Mature height:  
7.1m



Shape of  
mature tree



Urban  
trees



## LIQUIDAMBAR styraciflua Slender Silhouette



With a leaf akin to Stella or Worplesdon, the shape of this tree is Liquidambar's equivalent of Cupressus sempervirens! Extremely columnar, it develops a ratio of height to width of 5 to 1. This American introduction also has good autumn colour with leaves turning yellow, orange and red before leaf fall.

Thriving on most free draining soils this narrow form is ideal for small gardens or restricted streets. Autumn colour is more reliable on acid soils and like many clones of Liquidambar styraciflua, its bark is smooth when young unlike its parent.

7112

Mature height:  
7-12m



Shape of  
mature tree



Autumn  
colour



## Acer campestre William Caldwell



Cloned from a seedling raised on the William Caldwell nursery in Knutsford, Cheshire in the super hot summer of 1976. This nursery is sadly no longer in business but its name lives on with this upright form that is proving popular as a self maintaining urban tree where space is restricted.

Thriving in most free draining aspects, it can colour up nicely in the autumn on acid soils with leaves turning

orange and sometimes red. On alkaline soils the leaves are more likely to turn buttercup yellow in line with its Field Maple parents.

7112

Mature height:  
7-12m



Shape of  
mature tree



Autumn  
colour



## North Somerset Council Local Plan 2036 Issues and Options Document

### Banwell Parish Council – Suggested response to selected Questions

#### Page 16 Q6

Point 1 is a key issue for the Parish Council. The alignment of the proposed Banwell Bypass/Sandford and Churchill Bypass needs detailed investigation. In particular the potential traffic flows of the selected routes and the proposed alternative link between the two (and any other road proposals that may be identified as a result of this consultation). There is concern that the Dark Lane slip road would invite the growing number of commuters from Winscombe and beyond to use this route and the centre of Banwell as a 'rat run' to the Weston and the motorway unless alternative traffic management is out in place for the surrounding roads.

Point 4 should be clarified by deleting 'further' and inserting 'Accommodating the'. The Local Plan is intended to set out how the LP will accommodate the growth in NS that may result from the adopted JSP-'further' suggests there is more to come. The second sentence should also be expanded to include ensuring that the proposed highway works and residential/employment development does not adversely affect the amenities and living conditions of the existing population as well as improving and protecting the character and environment of existing villages.

Point 6 should identify the need to provide for and improve education and social facilities for the growing population in the central parishes

Point 7 should not refer specifically to Thatchers but instead should just identify the need to support the improvement of local employment opportunities to help sustain residential growth.

The second bullet point should refer to 'sustainable development at non-strategic locations', as development at the strategic development locations is catered for in the first bullet point.

The third and fourth bullet points –delete 'Consider' and insert 'Identify'.

The fourth bullet point should provide for the consideration and allocation of adequate education and community facilities throughout the central parishes that may become necessary as a result of the development of the strategic development locations

#### Page 23 Q8

Option 2 might suit Banwell better than the current designation as this may help spread the load of development outside the strategic locations. We do not agree with Option 3.

#### Page 27 Q9

We agree that the settlement boundary does need review and support Option 2. The review needs to reflect the additional permitted developments that have taken place and site allocations included in the currently adopted Local Plan. If the reference to 'new allocations' in the options also means sites that may be allocated after consideration of the SHLAA sites and consultation during the later stages of the LP's progression then this needs to be made clear.

#### Page 35 Q10

We agree with the proposed 'Vision' for the Garden Village but have concerns that that the eventual layout and visual appearance is not a twee mock village, (like Poundbury). The last part of the vision relates to the existing village of Banwell as opposed to the vision for the Banwell Garden Village (as per the heading)-this should be made clearer as should the fact that whilst alleviating traffic through the village centre will undoubtedly help with improving its environment and enhancing its vitality etc; the Bypass alone will not achieve this.

#### Page 36 Q11

We are pleased to see that many of our original ideas submitted at the first consultation have been included in this document and therefore we broadly agree with the principles. We would wish to see that any sport or recreational facilities in the green gap between the Garden Village and Banwell respect the principle and are not large or more than single storey and that high quality green infrastructure should permeate through the new village and not be restricted only to its surrounds.

**Page 37 Q12**

We are concerned that a large Distribution Centre close to J21a could be intrusive to the ANOB and that it would not be conducive to a village setting. Equally we are not convinced that it would bring the range and scale of employment that local people need.

**Page Q13**

Given the support in the document for the 'green gap' between the Bypass and Banwell we would firmly support Alternative Scenario 1. with any future strategic development extending northwards from the proposed SDL. However, the report needs to make clearer whether the alternative scenarios are intended to be alternative locations for the identified SDL or alternative locations for its expansion. If the latter then this is too soon for inclusion in a plan to 2036, except for longer term reservation for future development (beyond 2036) or it is a tacit recognition that more than 1900 dwellings may need to be accommodated to 2036.

**Page 37 Q14**

There could be further commercial uses between Summer Lane and the M5 to take advantage of this corridor and protect the integrity of the proposed green gap between the villages.

**Page 86 Q41**

The policies should be reviewed to ensure that there is adequate provision of affordable housing commensurate with local need. Viability assessments by developers after planning permission has been approved should not be allowed to reduce the required provision of affordable housing unless unforeseen circumstances on site can be shown to increase the development costs.

**Page 89 Q44-47**

We agree. New communities such as Banwell Garden Village ideally should have a solar farm attached to it, to provide electricity to the new settlement, but in the absence of this the % in Q45 should be increased. New homes and especially commercial buildings should incorporate greater use of renewable and low carbon technology in the buildings

**Page 90 Q49**

Whilst the redevelopment of previously developed land is a welcomed principle a general relaxation to allow residential development as proposed could cause problems by further eroding the countryside and we do not support it. However, we do support its use for the provision of economic development and community facilities that are well related to settlements

**Note**

On page 70 para 4. We found it strange that there was no mention of the tourist industry.

**Banwell Parish Council**

**Bills for Payment - 18th September to the 9th October 2018**

**Banwell Parish Council**

Method	Payee	Details	Net Amount	VAT	Gross Amount		Minute agreed	Power
BACS	E. Shayler	Clerk's September's Salary	£1,469.75		<b>£1,469.75</b>			
BACS	HMRC	PAYE and NI for September	£450.43		<b>£450.43</b>			LGA 1972 s112
BACS	J K Gardening	Grass cutting @ Rec Ground	£141.75		<b>£141.75</b>			LGA 1972 s112
BACS	J K Gardening	Grass cutting @ Riverside, Children's Centre, K'cott Bank	£141.75		<b>£141.75</b>			PHA 1875 s164
BACS	J K Gardening	Grass cutting @ Banwell Cemetery	£162.50		<b>£162.50</b>			PHA 1875 s164
BACS	J K Gardening	Village Orderly duties	£392.50		<b>£392.50</b>			LGA 1972 s214 (2) & (6)
BACS	J K Gardening	Environmental fee (x1)	£40.00		<b>£40.00</b>			LGA 1972 s112
BACS	J K Gardening	Strimming tubs (x2)	£60.00		<b>£60.00</b>			LGA 1972 s214 (2) & (6)
BACS	J K Gardening	Wolvershill Road	£20.00		<b>£20.00</b>			PHA 1875 s164
		<b>Total £958.50</b>						
BACS	Youthworkz	Youth Club staffing costs (£624 - £12 subs) + Programme costs (£50.93)	£662.93		<b>£662.93</b>			PHA 1875 s164
BACS	Bin-It	Dog Bin Emptying Feb	£352.73	£70.55	<b>£423.28</b>	Replacement for uncashed cheque 005268		LG (MP) Act 1976 S19 (1e) & (1f)
BACS	Bin-It	Dog Bin Emptying Sept	£352.73	£70.55	<b>£423.28</b>			EPA 1990 s5 subsection 86 (13)
BACS	ALCA	Good Councillor Course	£60.00		<b>£60.00</b>		170/18	LGA 1972 s111
BACS	SLCC	Planning Demystified Webinar	£90.00	£18.00	<b>£108.00</b>		193/18 (i)	LGA 1972 s111
BACS	SLCC	Cemetery Legal Compliance	£145.00	£29.00	<b>£174.00</b>		193/18 (ii)	LGA 1972 s111
DD	Nest	October pension contributions (DD 10.11.18)	£79.66		<b>£79.66</b>			LGA 1972 s112
DD	EON	Electricity Account (DD 16.10.18)	£179.54	£35.91	<b>£215.45</b>			PCA 1957, s3 & HA 1980 S301
DD	Mainstream	call charges (£2.94) (DD 15.10.17)	£47.04	£9.61	<b>£57.64</b>			LGA 1972 s111
		<b>Totals</b>	<b>£4,848.31</b>	<b>£233.62</b>	<b>£5,082.92</b>			

**Banwell Parish Council**  
**Net Position by Cost Centre and Code**

**Cost Centre Name**

<b>Cemetery and Memorials</b>		<b>Receipts</b>		<b>Payments</b>		<b>Current Balance</b>	
<b>Code</b>	<b>Title</b>	<b>Bal. B/Fwd.</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
101	Grass Cutting	0.00	0.00	0.00	1,950.00	975.00	975.00
102	Paths / Trees / Garden	0.00	0.00	0.00	350.00	0.00	350.00
103	Making up Graves	0.00	0.00	0.00	280.00	0.00	280.00
104	Cemetery / Memorial Maintenance	0.00	0.00	0.00	4,000.00	40.00	3,960.00
105	Environmental Fee	0.00	0.00	0.00	0.00	160.00	-160.00
		<b>£0.00</b>	<b>0.00</b>	<b>£0.00</b>	<b>6,580.00</b>	<b>£1,175.00</b>	<b>5,405.00</b>

<b>Cemetery Income</b>		<b>Receipts</b>		<b>Payments</b>		<b>Current Balance</b>	
<b>Code</b>	<b>Title</b>	<b>Bal. B/Fwd.</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
908	Cemetery Income	0.00	2,500.00	3,125.00	0.00	0.00	625.00
		<b>£0.00</b>	<b>2,500.00</b>	<b>£3,125.00</b>	<b>0.00</b>	<b>£0.00</b>	<b>625.00</b>

<b>Clerk and Administration</b>		<b>Receipts</b>		<b>Payments</b>		<b>Current Balance</b>	
<b>Code</b>	<b>Title</b>	<b>Bal. B/Fwd.</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
301	Salary & NI	0.00	0.00	0.00	20,500.00	10,056.38	10,443.62
302	Clerk's Pension	0.00	0.00	0.00	400.00	422.53	-22.53
303	Phone / Internet	0.00	0.00	0.00	500.00	227.70	272.30
304	Office rent	0.00	0.00	0.00	2,830.00	1,550.00	1,280.00
305	Hall Hire	0.00	0.00	0.00	270.00	270.00	0.00
306	Office equipment / Stationary / We	0.00	0.00	25.00	4,500.00	2,410.81	2,114.19
307	Advertising	0.00	0.00	0.00	300.00	36.00	264.00
308	Insurance	0.00	0.00	0.00	2,200.00	2,622.87	-422.87
309	Subscriptions inc ALCA & SLCC	0.00	0.00	0.00	700.00	71.00	629.00
310	Audit Fees	0.00	0.00	0.00	900.00	493.75	406.25
311	Legal Costs inc Land registration	0.00	0.00	0.00	200.00	59.85	140.15
312	Training Clerk	0.00	0.00	0.00	400.00	40.00	360.00
313	Training Councillors	0.00	0.00	0.00	600.00	458.80	141.20
314	Inspections / Risk Assessments	0.00	0.00	0.00	300.00	0.00	300.00
315	Grants and Donations	3,000.00	0.00	0.00	2,500.00	4,710.00	790.00
316	Chairmans Allowance	0.00	0.00	0.00	100.00	32.53	67.47
317	Expenses	0.00	0.00	0.00	0.00	467.07	-467.07
		<b>£3,000.00</b>	<b>0.00</b>	<b>£25.00</b>	<b>37,200.00</b>	<b>£23,929.29</b>	<b>16,295.71</b>

<b>Environment</b>		<b>Receipts</b>		<b>Payments</b>		<b>Current Balance</b>	
<b>Code</b>	<b>Title</b>	<b>Bal. B/Fwd.</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
201	Allotment	0.00	1,647.88	1,647.88	1,647.88	1,647.88	0.00
202	Village Orderly	0.00	435.81	435.81	4,710.00	2,355.00	2,355.00
203	Env Hedge / Fence / Tree Work	0.00	0.00	0.00	450.00	103.33	346.67
204	Env Grass Cutting	0.00	0.00	0.00	1,800.00	870.50	929.50
205	Dog Bins	0.00	0.00	0.00	4,233.00	2,116.38	2,116.62
206	Env Maintenance Riverside / defib	0.00	0.00	0.00	2,000.00	1,126.75	873.25
207	Environmental Projects	0.00	0.00	0.00	6,000.00	795.00	5,205.00
208	Environmental Grant	4,420.52	7,149.52	0.00	11,570.04	1,200.00	7,641.04
		<b>£4,420.52</b>	<b>9,233.21</b>	<b>£2,083.69</b>	<b>32,410.92</b>	<b>£10,214.84</b>	<b>19,467.08</b>

<b>Highways</b>		<b>Receipts</b>		<b>Payments</b>		<b>Current Balance</b>	
<b>Code</b>	<b>Title</b>	<b>Bal. B/Fwd.</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
400	Street Light Power	0.00	0.00	0.00	2,400.00	1,125.19	1,274.81
401	Street light Maintenance	0.00	0.00	0.00	2,000.00	726.18	1,273.82
402	Street Light Upgrade	0.00	0.00	0.00	1,000.00	0.00	1,000.00
403	Highways related projects	0.00	0.00	0.00	8,000.00	0.00	8,000.00
		<b>£0.00</b>	<b>0.00</b>	<b>£0.00</b>	<b>13,400.00</b>	<b>£1,851.37</b>	<b>11,548.63</b>

<b>Income</b>		<b>Receipts</b>		<b>Payments</b>		<b>Current Balance</b>	
<b>Code</b>	<b>Title</b>	<b>Bal. B/Fwd.</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
901	Childrens Centre Rent	0.00	2,500.00	2,500.00	0.00	0.00	0.00
902	Misc Income	0.00	30.00	23.90	0.00	0.00	-6.10

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

**Banwell Parish Council**  
**Net Position by Cost Centre and Code**

**Cost Centre Name**

903 Council Tax Support Grant	0.00	2,129.91	2,129.91	0.00	0.00	0.00
904 Precept	0.00	88,897.00	88,897.00	0.00	0.00	0.00
907 VAT	0.00	0.00	0.00	0.00	0.00	0.00

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<b>£0.00</b>	<b>93,556.91</b>	<b>£93,550.81</b>	<b>0.00</b>	<b>£0.00</b>	<b>-6.10</b>
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**Recreation Ground**Code Title

<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>

601 Rec Grass Cutting	0.00	0.00	0.00	1,800.00	850.50	949.50
602 Rec Maintenance	0.00	0.00	0.00	1,000.00	350.00	650.00
603 Rec Tree and Fence Work	0.00	0.00	0.00	900.00	826.67	73.33

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<b>£0.00</b>	<b>0.00</b>	<b>£0.00</b>	<b>3,700.00</b>	<b>£2,027.17</b>	<b>1,672.83</b>
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**Youth Club**Code Title

<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>

500 YC Staffing	0.00	0.00	0.00	11,600.00	3,045.00	8,555.00
501 YC Programme	0.00	0.00	0.00	2,000.00	720.38	1,279.62
502 YC Extraordinary Activities	3,422.40	0.00	0.00	1,300.00	0.00	4,722.40
503 YC Computers	1,000.00	0.00	0.00	0.00	0.00	1,000.00
905 YC Subscriptions	0.00	900.00	129.50	0.00	0.00	-770.50

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<b>£4,422.40</b>	<b>900.00</b>	<b>£129.50</b>	<b>14,900.00</b>	<b>£3,765.38</b>	<b>14,786.52</b>
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**NET TOTAL**


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<b>£11,842.92</b>	<b>106,190.12</b>	<b>£98,914.00</b>	<b>108,190.92</b>	<b>£42,963.05</b>	<b>69,794.67</b>
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**Banwell Parish Council**

<b>Bank Reconciliation at 01/10/2018</b>			
	Cash in Hand 01/04/2018		151,072.76
	<b>ADD</b>		
	Receipts 01/04/2018 - 01/10/2018		100,523.88
			251,596.64
	<b>SUBTRACT</b>		
	Payments 01/04/2018 - 01/10/2018		45,028.18
<b>A</b>	<b>Cash in Hand 01/10/2018</b> (per Cash Book)		<b>206,568.46</b>
	Cash in hand per Bank Statements		
	Cash 31/08/2018	0.00	
	Current account (53357655) 30/09/2018	5,098.57	
	Reserve Account (59678674) 30/09/2018	83,305.87	
	Bonus saver account (81413459) 30/09/2018	44,449.86	
	Unity Trust Bank (20398572) 30/09/2018	74,982.00	
			<b>207,836.30</b>
	Less unrepresented cheques As attached		1,555.34
			206,280.96
	Plus unrepresented receipts As attached		287.50
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>206,568.46</b>
	<b>A = B Checks out OK</b>		

## Best Bank Savings Rates

Not all business accounts are available to Parish Councils. I have only looked at financial institutions based in the UK which are therefore members of the Financial Conduct Authority, i.e. in the UK regulated sector and covered by the Financial Services Compensation Scheme.

I have picked my top six, but clearly there are loads more out there. The high street banks pay paltry amounts, so I have not included them. I can put some more together if you feel safer in staying with a big name.

The Charities Bank are an ethical bank. Cambridge & Counties and Nationwide are used by other councils who answered Lizs' call for information.

If you want to invest for longer, there are better rates, particularly on fixed rate bonds, but these will limit the withdrawal options. There are also other accounts with shorter notice, but much less interest.

There are various terms associated with each provider, such as nominated account used to receive funds from, and return funds to, interest paid monthly or yearly etc, so please look at the web sites. I am not choosing for you.

### Best Six

Number	Institution	Best Rate AER %	Notice
1	Redwood Bank	1.60	95 days
2	Nationwide Building Society	1.10	95 days
3	Cambridge and Counties Bank	1.50	95 days
4	Hampshire Trust Bank	1.55	90 days
5	The Melton Building Society	1.10	100 days
6	The Charity Bank	0.8	100 days

### Websites

1 Redwood Bank

[https://redwoodbank.co.uk/savings/?utm\\_source=money.co.uk&utm\\_medium=referral&utm\\_campaign=95-day-savings-account-campaign](https://redwoodbank.co.uk/savings/?utm_source=money.co.uk&utm_medium=referral&utm_campaign=95-day-savings-account-campaign)

2 Nationwide

[https://www.nationwidecommercial.co.uk/savings/95\\_day\\_saver](https://www.nationwidecommercial.co.uk/savings/95_day_saver)

3 Cambridge & Counties

<https://ccbank.co.uk/savings/95-day-notice-account-cambridge-counties-bank/>

4 Hampshire Trust Bank

<https://www.htb.co.uk/business-savings>

5 The Melton Building Society

[https://www.themelton.co.uk/our\\_savings/business-savings/](https://www.themelton.co.uk/our_savings/business-savings/)

6 The Charity Bank

<https://charitybank.org/ethical-savings/ethical-100-day-notice-account-for-businesses>

Councillor Harding