



Banwell Parish Council

Website: www.banwellparishcouncil.org.uk

E-mail: clerk@banwellparishcouncil.org.uk

Tel: (01934) 820442

Banwell Youth & Community Centre,
Westfield Road, Banwell.
North Somerset. BS24 0NJ

20th of March 2024

Dear Member,

You are summoned to attend a Meeting of the Employment Committee at Banwell Youth & Community Centre, West Street to be held on Monday 25th of March 2024 at 6pm.

Liz Shayler
Clerk to the council

A G E N D A

1. Apologies for absence
2. Members' declarations of interest on any agenda item.
3. To approve as a correct record the minutes of the meeting of the Employment Committee held on the 4th of March 2024 (page 1).
4. To appoint a Communications and Marketing Officer.
5. To appoint an Administration Officer.
6. To agree any training necessary for the new Officer(s) (page 2).
7. To agree the date of the next meeting. September 2nd 2024

Members are reminded that the Committee has a general duty to consider the following matters in the exercise of any of its functions - Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights.