



Banwell Youth and Community Centre,
West Street
Banwell. BS29 6DB
01934 820442

13th February 2024

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless excluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

To: The Chairman and all members of Banwell Parish Council.

You are summoned to attend a Meeting of Banwell Parish Council, to be held at the Youth & Community Centre (YCC) on Monday 19th February 2024 at 7:30pm, when the following business will be transacted.

The meeting will be livestreamed on Facebook <https://www.facebook.com/banwellparishcouncil>

Liz Shayler
Clerk to the Council

Before the meeting begins there will be a public participation session – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate. (Please note that the Council is unable to make formal decisions under this item)*

- i) Members of the public.
- ii) Community Beat Manager's report.
- iii) Ward Councillor's report.

A G E N D A

1. To receive apologies for absence.
2. To receive members' declarations of interest on any agenda item.
3. To approve as a correct record the minutes of the Parish Council Meeting held on the 15th of January 2024 (pages 1 – 5)
4. To note the following minutes / notes from the following (pages 6 – 20)
 - i) Wolvershill Liaison Group 1st of February 2024 (pages 6 & 7)
 - ii) Wolvershill Liaison Group 1st of February 2024 (pages 8 & 9)
 - iii) Planning Committee 5th of February 2024 (pages 10 – 12)
 - iv) Youth & Community Centre Committee 5th of February 2024 (pages 13 – 15)
 - v) Employment Committee 5th of February 2024 (pages 16 & 17)
 - vi) Wolvershill Working Group 12th of February 2024 (pages 18 – 20)
5. To receive the Officer report/Exchange of information: Please note that the Council is unable to make any formal decision under this item (page 21)
 - i) Zebra Crossing Escort
 - ii) Solar Panels and the Youth & Community Centre Path
 - iii) Archaeological remains interment.

6. To note the training and events available and agree any attendance.
 - i) ALCA e-learning on nimble £14 each [E-Learning Courses ALCA](#)
 - ii) Breakthrough communications training £30 [Communications Courses ALCA](#)
 - iii) Various finance training £30 [Finance Training ALCA](#)
 - iv) Various Scribe finance training (this is our accounting package) Free [Scribe Training](#)
 - v) Various NALC training £30 www.nalc.gov.uk/nalc-events
 - vi) North Somerset Council's Weed Management Inquiry Day, Thursday 29 February Free
 - vii) SLCC 'How to use ChatGPT' Tuesday 14th May £18 (Clerk & Admin/Comms Officer)
 - viii) Potential Earthlight Mapping Training (gathering interest).
7. To discuss the 'Soup and a Roll' initiative and decide a way forward (page 22).
8. To agree the new Banwell Allotment Co-operative Society Limited Tenancy agreement (page 23-30). and to sign the new tenancy agreement (page 31-33).
9. To agree the new Strategic Plan Action Plan (page 34-44)
10. To agree a formal first response from the Parish Council in relation to initial ideas submitted by North Somerset, three developers involved in the new Wolverhill development (page 45 & 46).
11. To note the Internal Controls report undertaken by Cllr Gibbons (page 47).
12. To authorise bills for payment for February (page 48).
13. To note the Parish Council's end of January's net position, reserves, bank balances and bank reconciliation (pages 49 – 52)
14. Date of the next meeting –
 - Monday 5th of March 2024, 7pm Planning Committee at the Youth & Community Centre (YCC)
 - Monday 18th of March 2024, 7:30pm Parish Council Meeting at the YCC

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.