



Banwell Youth and Community Centre,
West Street
Banwell. BS29 6DB
01934 820442

12th March 2024

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless excluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

To: The Chairman and all members of Banwell Parish Council.

You are summoned to attend a Meeting of Banwell Parish Council, to be held at the Youth & Community Centre (YCC) on Monday 18th March 2024 at 7:30pm, when the following business will be transacted.

The meeting will be livestreamed on Facebook <https://www.facebook.com/banwellparishcouncil>

Liz Shayler
Clerk to the Council

Before the meeting begins there will be a public participation session – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate. (Please note that the Council is unable to make formal decisions under this item)*

- i) Members of the public.
- ii) Community Beat Manager's report.
- iii) Ward Councillor's report.

A G E N D A

1. To receive apologies for absence.
2. To receive members' declarations of interest on any agenda item.
3. To approve as a correct record the minutes of the Parish Council Meeting held on the 15th of January 2024 (pages 1 – 4)
4. To note the following minutes / notes from the following.
 - i) Planning Committee 5th of February 2024 (pages 5 & 6).
 - ii) Employment Committee 5th of February 2024 (page 7).
 - iii) Wolvershill Liaison Group 11th March 2024 (page 8 & 9).
5. To receive the Officer report/Exchange of information: Please note that the Council is unable to make any formal decision under this item (page 10)
 - i) Riverside and the Recreation Ground Play Equipment
 - ii) Zebra Crossing Escort
 - iii) Solar Panels and the Youth & Community Centre Path
 - iv) Banwell Bypass

6. To note the training and events available and agree any attendance.
 - i) ALCA e-learning on nimble £14 each [E-Learning Courses ALCA](#)
 - ii) Breakthrough communications training £30 [Communications Courses ALCA](#)
 - iii) Various finance training £30 [Finance Training ALCA](#)
 - iv) Various Scribe finance training (this is our accounting package) Free [Scribe Training](#)
 - v) Various NALC training from £32.68 www.nalc.gov.uk/nalc-events
 - vi) NALC 'Emerging trends in local government finance' and 'Decoding the future of AI in local governance' £32.68 each. The Clerk
7. To note the dog bin emptying contract, increase of £188.76 a year (page 10).
8. To note the annual spring clean on the 27th of April and agree any associated costs (page 10).
 - i) Refreshments
 - ii) Weed clearing kits.
9. To agree the following expenditure.
 - i) £458 for the first of the two annual weed control sprays (page 11).
 - ii) £97 for annual automatic front door service.
10. To agree the wording for the stone demarking the ancient remains being reburied (page 12).
11. To agree the new Banwell Business Continuity Plan (page 13-19)
12. To authorise bills for payment for March (page 20).
13. To note the Parish Council's end of February's net position, reserves, bank balances and bank reconciliation (pages 21 – 24)
14. Date of the next meeting –
 - Wednesday 20th of March 7pm Wolverhill Working Group Youth & Community Centre (YCC).
 - Monday 25th of March, TBD employment Committee at the YCC.
 - Wednesday 3rd April 2024, 7pm Planning Committee at the YCC.
 - Monday 15th of April 2024, 7:30pm Parish Council Meeting at the YCC.
 - Monday 22nd of April 2024, 7:30pm Parish Assembly (Annual Meeting of the Electors) at the YCC.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.