



Banwell Youth and Community Centre,  
West Street  
Banwell. BS29 6DB  
01934 820442  
9<sup>th</sup> January 2024

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless excluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

**To: The Chairman and all members of Banwell Parish Council.**

**You are summoned to attend a Meeting of Banwell Parish Council, to be held at the Youth & Community Centre (YCC) on Monday 15<sup>th</sup> January 2024 at 7:30pm, when the following business will be transacted.**

The meeting will be livestreamed on Facebook <https://www.facebook.com/banwellparishcouncil>

*Liz Shayler*  
Clerk to the Council

Before the meeting begins there will be a public participation session – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate. (Please note that the Council is unable to make formal decisions under this item)*

- i) Members of the public.
- ii) Community Beat Manager's report.
- iii) Ward Councillor's report.

## **A G E N D A**

1. To receive apologies for absence. Cllr Arlidge
2. To receive members' declarations of interest on any agenda item.
3. To approve as a correct record the minutes of the Parish Council Meeting held on the 18<sup>th</sup> of December 2023 (pages 1 – 7)
4. To receive the Officer report/Exchange of information: Please note that the Council is unable to make any formal decision under this item (page 8)
  - i) Zebra Crossing Escort
  - ii) Solar Panels
  - iii) 'Soup and a Roll' initiative
5. To note the training and events available and agree any attendance.
  - i) ALCA e-learning on nimble £14 each [E-Learning Courses ALCA](#)
  - ii) Breakthrough communications training £30 [Communications Courses ALCA](#)
  - iii) Various finance training £30 [Finance Training ALCA](#)
  - iv) Various Scribe finance training (this is our accounting package) Free [Scribe Training](#)
  - v) Various NALC training £30 [www.nalc.gov.uk/nalc-events](http://www.nalc.gov.uk/nalc-events)
  - vi) North Somerset Council's Weed Management Inquiry Day, Thursday 29 February Free
  - vii) Up to £1000 LANTRA Training (details to follow).

6. To agree the following expenditure (page 8)
  - i) £760 +VAT for the annual monitored intruder alarm and fire alarm systems
  - ii) £145 +VAT for the annual CCTV services
  - iii) £530 +VAT for two new CCTV cameras
7. To note the annual independent play inspections and agree any expenditure (page 8)
8. To agree a new telephone and broadband contract for the Youth & Community Centre (page 9).
9. To agree a response to North Somersets Local Plan Consultation [Local Plan Pre-submission consultation](#) (pages 10 & 11)
10. To note and agree a response to the following planning applications (pages 12 – 19).
  - i) **23/P/2710/FUL Dear Leap Farm Knightcott Road Banwell**  
Regularisation of 2no. storage containers to be used in conjunction with the approved use. \*
  - ii) **23/P/2721/FUH 76 Knightcott Road Banwell BS29 6HF**  
Proposed erection of a single storey extension to the rear at the West elevation and a two-storey rear extension to rear of dwelling.
  - iii) **23/P/2736/R3 Banwell Primary School West Street Banwell BS29 6DB**  
Proposed enlargement of the existing window openings to form 1no. door opening and 2no. larger windows to the Northern elevation of Block F.
11. To note the following planning applications (page 20).
  - i) **23/P/2648/AOC Parcels 2.1a, 2.1b, 2.2a and 2.2b at Parklands Churchland Way.**  
Request to discharge conditions 7 (Construction Programme), 10 (Construction Management Plan), 12 (Surface Water Drainage Scheme), 14 (Treat and Remove Suspended Solids), 15 (Foul Water), 19 (Access/Parking/Roads), 22 (Landscaping), 24 (Landscape and Management Plan), 25 (Tree Protection Fencing), 28 (Biodiversity), 29 (dark vegetated corridor), 30 (External Lighting), 31 (Biodiversity and Nature Conservation Management Plan), 34 (Protective Fencing), 42 (15% Energy Generation), 43 (Code Level 4/6), 46 (Columns and Lanterns), 47 (Archaeology), 48 (Finished Levels), 49 (Materials), 50 (Footway Samples), 54 (Boundary Enclosures) and 57 (Waste Control) from application 12/P/1266/OT2.
  - ii) **23/P/2686/AOC Rolstone Farm Business Park, West Rolstone Road, Hewish.**  
Discharge of Condition 7 (Noise Assessment) on application 21/P/0094/FUL.
  - iii) **23/P/2786/AOC Land at Parklands Churchland Way**  
Request to discharge condition number 5 (Noise Impact Scheme) on application 23/P/0565/FUL
12. To note the Internal Auditors Report and agree any actions (page 21 – 24).
13. To authorise bills for payment for January (page 25).
14. To note the Parish Council's end of December's net position, bank balances and bank reconciliation (pages 26 – 29)
15. Date of the next meeting –
  - Monday 5<sup>th</sup> of February, 2024 7pm Planning Committee at the Youth & Community Centre (YCC)
  - Monday 5<sup>th</sup> of February, 2024 7pm Youth & Community Centre Committee at the YCC
  - Monday 19<sup>th</sup> of February 2024, 7:30pm Parish Council Meeting at the YCC

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.