



MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT 7:30pm ON MONDAY 9th APRIL 2018 AT BANWELL VILLAGE HALL

PRESENT:	Councillors Jim Weston (Chairman), Phil Adams, Paul Blatchford, Steve Davies, Phil Hale, Paul Harding (Vice-Chairman), Maggie McCarthy and Dawn Parry.
IN ATTENDANCE:	Mrs Liz Shayler (Clerk).
WARD COUNCILLOR:	None
AVON & SOMERSET POLICE:	None
PRESS:	None
MEMBERS OF THE PUBLIC:	10

75/18 To receive apologies for absence (agenda item 1).

Apologies were received from Cllrs Angela Haden, Paul Bateman and District Cllr Ann Harley.

76/18 To receive members' declarations of interest on any agenda item (agenda item 2).

None received

77/18 To invite public participation (agenda item 3).

i) Members of the public.

None received

ii) Community Beat Manager's report.

No PC / PCSO was present and no report was received.

iii) Ward Councillor's report.

No Ward Councillor was present and no report was received.

78/18 To approve as a correct record, the minutes of the Parish Council Meeting held on 12th March 2018 (agenda item 4).

Resolved – That the minutes be approved as a correct record of the meeting subject to minute 64/18 (Internal Auditor's report) being changed from a vote to just noting the report .

The resolution was correctly proposed and seconded (7 in favour with one abstention due to absence).

The minutes of the meeting were signed by the Chairman as a correct record.

79/18 To note the Cemetery and Memorials Committee meeting minutes from the 27th March 2018 (agenda item 5).

The minutes were noted.

80/18 To agree a response to North Somerset's Pre Order Consultation for Modification Order 58 - Waterloo Farm, Banwell (agenda item 6)

Standing orders were suspended to allow member of the public to speak.

The following concerns/observations were brought up by members of the public;

- What designation would the routes be given?
- If they were given a designation who would be responsible for their maintenance?
- A lot of the routes were impassable to vehicles and had been so for 20 years plus so how/who would make them vehicle ready?
- Concerns were raised about the safety and security of livestock, farm equipment / vehicles on the moors if the routes were to be opened up to all vehicles.
- The droves have never been used as a right of way for vehicles except for land owners / tenants.
- Each of the tracks should be treated separately and not as one as they have had different rights of access.

Members of the public were encouraged to make submissions to North Somerset Council.

The meeting was reopened.

Resolved – That a submission be made to North Somerset Council raising the following points

- Historically there has never been vehicular access to the drove by members of the public.
- Use by vehicles will inevitable degrade the tracks
- Pedestrians and horse riders have been known to use these droves for many years

The resolution was correctly proposed and seconded (unanimous).

81/18 To review and approve the following documents; (agenda item 7)

(i) Asset Register

Resolved – To approve the Asset Register and review again in 2019

The resolution was correctly proposed and seconded (unanimous).

82/18 To receive the Clerk's report/Exchange of information: (agenda item 8).

- (i) **Great British Spring Clean** a reminder to Councillors that it would take place on Saturday 14th April: refreshments and equipment would be provided.
- (ii) **Banwell Post Office opening hours** – the Clerk reported that the Post Office hours were being reduced from six days a week to two afternoons a week due to cost of the Post Office franchise to the local shop.
- (iii) **Lights around the village** - No concerns were raised.
- (iv) **'Battles Over' Beacon** – The Chairman reported that this was progressing well. Volunteers had offered pallets and a local farmer had offered to clear a patch of ground. He suggested a meeting in June with other community groups to discuss the event in more detail.

83/18 To discuss and agree the purchase of replacement defibrillator pads and a replacement bag (agenda item 9).

Resolved – To purchase three replacement adult pads, three junior pads and a bag for the defibrillator located outside Boulters, Knightcott Road. The total cost is £742.08

The resolution was correctly proposed and seconded (unanimous).

- 84/18** To agree the cost of the removal of three trees on the recreation ground (agenda item 10).
- Resolved** – Contractor B to be asked to undertake the work on the Recreation Ground trees for £620.
- The resolution was correctly proposed and seconded (unanimous).**
- 85/18** To receive an update on the changing of energy supply and agree fixing for 2 years with the current supplier (agenda item 11)
- Resolved** – To agree a 2-year fixed term contract with E-On.
- The resolution was correctly proposed and seconded (unanimous).**
- 86/18** To receive an update on the Citizens Advice outreach service provision in the Parish and agree a way forward for the Section 137 donation of £3000 (agenda item 12).
- Resolved** – To run the Citizens Advice outreach service for nine months using a Section 137 donation from the Council of £3000.
- The resolution was correctly proposed and seconded (unanimous).**
- 87/18** To agree the wording for ‘The Volunteer of the Year 2018’ shield (agenda item 13).
- Resolved** – The following wording be shown on the award ‘Banwell Parish Council Recognition of Services to the Community Award’ and a bespoke disc with the Parish Council’s Logo to be added to the shield. There would be two awarded this year and all nominees would receive a letter of recognition for their service to the community.
- The resolution was correctly proposed and seconded (unanimous).**
- 88/18** To defer the consideration of grant applications received for the Parish Council Grants until May 2018 and to agree a date for a tea and buns meeting (agenda item 14).
- Resolved** – To defer the consideration of grant applications received for the Parish Council Grants until May 2018 and to hold a tea and buns meeting on Tuesday May 8th at 7pm.
- The resolution was correctly proposed and seconded (unanimous).**
- 89/18** To note the events, training available and agree any attendance (agenda item 15).
- (i) **30th April 2018 ‘GDPR’ Long Ashton 10:30am – 12:30 £40. The Clerk & Cllr Harding**
- Resolved** – That the Clerk and Cllr Harding attend this session
- The resolution was correctly proposed and seconded (unanimous).**
- (ii) **1st May 2018 ‘Playground Seminar’ Yate 12:00 – 15:30 £35.**
- That no one attend this session
- (iii) **7th June 2018 ‘Basic Bid Writing’ Bristol 9am - 11:30 £95. Cllr Hale**
- Resolved** – That Cllr Hale attend this session along with the ‘advanced bid writing’ course in the afternoon for a total price of £190.
- The resolution was correctly proposed and seconded (unanimous).**

90/18 To agree a response to North Somerset's Education Provision in North Somerset ~ A Commissioning Strategy 2018 – 2021 (agenda item 16).

Resolved – The Clerk to write a submission and email it out to Councillors for comment before it is sent to North Somerset Council and to include the following points;

- Banwell Primary School is a very valued community asset in the centre of the Conservation Area. It is at the heart of the village and part of its identity. Potentially increasing its physical size could have an adverse effect on the CA and also the availability of facilities e.g. playing field.
- Doubling the size of Banwell School would cause highways problems. It would probably increase the need for staff parking spaces and would increase the number of parents dropping off their children at school which would cause huge problems at both entrances and all the surrounding roads.

The resolution was correctly proposed and seconded (unanimous).

91/18 To authorise bills for payment (agenda item 17).

A revised list of payments was circulated for consideration.

Resolved: To authorise bills for payment. Cllr Harding, Cllr Parry to sign the cheques.

The resolution was correctly proposed and seconded (unanimous)

92/18 To note the Parish Council's end of March's net position, bank balances and bank reconciliation (agenda item 18).

The net position, bank balances and bank reconciliation were noted.

93/18 To note and comment upon planning applications (agenda item 19).

- i) **18/P/2236/OUT** – Meadow Court, Wolvershill Road, Banwell. BS29 6DJ. Outline planning permission for the erection of 2no. dwellings with access and layout for approval and appearance, landscaping and scale reserved for subsequent approval.

Resolved – Banwell Parish Council do not support this application for the following reason;

- North Somerset is believed to have a five-year housing supply
- It is outside the settlement boundary
- There are no bus services along Wolvershill Road
- Although an outline application, there is no information on the impact of building so close to at least one established tree or consideration of site drainage and the ability of the applicant to provide suitable sight lines in perpetuity at the site entrance had not been demonstrated

The resolution was correctly proposed and seconded (Unanimous)

- ii) **18/P/2326/RM** - Lower Rhodyate Farm, The Rhodyate, Banwell, North Somerset. BS29 6NR Reserved matters application for the erection of an agricultural worker's dwelling for matters of access, appearance, landscaping, layout and scale pursuant to outline application 17/P/2014/O (erection of 1 No. agricultural workers dwelling with all matters reserved for subsequent approval).

Resolved – Whilst the Parish Council had supported the initial outline application for an agricultural worker's dwelling the Council does not support this application for the following reasons;

- The habitable area of the building appears to exceed the area as permitted

- The design is out of keeping with the Area of Outstanding Natural Beauty
- The building is designed to be completely independent of the farm
- It appears to have been designed as a large family home and not for an agricultural worker as specified in the outline application

The resolution was correctly proposed and seconded (Unanimous)

- iii) **18/P/2665/FUH & – 18/P/2666/LBC** – Yarborough Cottage, Banwell Road, Christon, Banwell, North Somerset. BS29 6ND. Oak framed garden room to side

Resolved – Banwell Parish Council support this application.

The resolution was correctly proposed and seconded (Unanimous)

94/18 To note planning decisions – (agenda item 20).

- i) **17/P/2372/FUL** - The Old Farmhouse, Rolstone Farm, West Rolstone Road, Hewish, BS24 6UU. Erection of two storey front porch. **REFUSED**
- ii) **17/P/5127/ CQA** - The Barn at Laurel Farm, Summer Lane, Banwell. BS29 6LP. Prior approval for change of use from agricultural building and land to 1no. dwelling (use class C3), plus associated operational development comprising of partial demolition of the existing structure; rendering of existing block walls with timber slats above; insertion of new windows, doors and rooflights. **GRANTED.**
- iii) **17/P/5628/FUL** - Parcel 7051 Land Off, Moor Road, Banwell. North Somerset. Retrospective application for the siting of two equestrian shelters for stabling and storage, together with change of use of the land from agricultural to agricultural and equestrian. **GRANTED**
- iv) **18/P/2182/LDP** - Small Acre, Box Bush Lane, Rolstone, Weston-super-Mare, North Somerset. BS24 6UA. Application for a Lawful Development Certificate for proposed siting of a twin unit mobile home. **CERTIFIED**

95/18 The Council was recommended to resolve that members of the press and public be excluded from the meeting during consideration of agenda item 22, 23 and 24 (agenda item 21).

Resolved – that members of the press and public be excluded from the meeting during consideration of agenda items 22, 23 & 24.

The resolution was correctly proposed and seconded (unanimous).

96/18 To discuss and agree a way forward in relation to advice required for the Children’s Centre Lease (agenda item 22).

The Clerk to email the National Association of Local Councils with the information required by NALC.

97/18 To discuss and agree a way forward concerning the fence line between West Garston and the Recreation Ground (agenda item 23).

Resolved – That the Clerk write to the residents of West Garston explaining where the actual boundary of the recreation ground is in relation to their properties and the difficulty now faced by the Parish Council in maintaining the recreation ground fence.

The resolution was correctly proposed and seconded (unanimous).

98/18 To consider the draft scout hut lease and further information and to agree a way forward (agenda item 24).

Cllr Hale gave a presentation on the current progress of the Scout Hut lease.

Resolved – To wait for the Scouts to discuss the draft on the 10th April and along with their comments to discuss it a future meeting.

The resolution was correctly proposed and seconded (unanimous).

99/18

Dates of the next meetings – (agenda item 25)

23rd April 2018 – Annual Parish Assembly 7:30pm Banwell Village Hall.

26th April 2018 – Youth Club Committee meeting 7pm Banwell Children’s Centre.

21st May 2018 – Annual Meeting of the Parish Council 7:30pm Banwell Village Hall.

22nd May 2018 – Cemetery and Memorials Committee 7pm Banwell Cemetery.

The Chairman closed the meeting at 21:45

.....Chairman

.....Date

Bills for Payment - 12th March to the 4th April 2018
Banwell Parish Council

Chq No.	Payee	Details	Net Amount	VAT	Gross Amount	Minute agreed	Power
5291	E. Shayler	Clerk's April's Salary (£1495.57) and 6 hrs CiLCA (£83.64)	£1,318.37		£1,579.21		
5291	E. Shayler	Clerk's Expenses (table clothes, land registry) Total £1434.94	£116.57		£116.57		LGA 1972 s112
5292	HMRC	PAYE and NI for October	£350.31		£350.31		LGA 1972 s111
5293	J K Gardening	Grass cutting @ Rec Ground, Riverside, Children's Centre, K'cott Bank	£283.50		£283.50		LGA 1972 s112
5293	J K Gardening	Grass cutting @ Banwell Cemetery	£162.50		£162.50		PHA 1875 s164
5293	J K Gardening	Village Orderly duties	£392.50		£392.50		LGA 1972 s214 (2) & (6)
5293	J K Gardening	Hedges- Riverside, Rec, YCC Total £1148.50	£310.00		£310.00		LGA 1972 s112
5294	Youthworkz	Youth Club staffing costs (£890 - £36 = £854) + Programme costs (£175.69)	£1,029.69		£1,029.69		
5295	Complete Business Solutions	Ink Cartridges x 5	£128.92	£25.78	£154.70		LG (MP) Act 1976 S19 (1e) & (1f)
5296	SSE	4th Quarter Maintenance	£363.09	£72.62	£435.71		LGA 1972 s112
5297	Microbitz	Service work to Cllr Batemans computer	£68.25	£13.65	£81.90		PCA 1957, s3 & HA 1980 S301
5298	Bin-It	Dog Bin Emptying	£352.73	£70.55	£423.28		
5299	CAB	Outreach advisor	£3,000.00		£3,000.00		EPA 1990 s5 subsection 86 (13)
							Section 137 class 9
DD	Nest	April pension contributions (DD 10.5.18)	£69.48		£69.48		
DD	EON	Electricity Account (DD 22.02.18) (£258.58 - £6.60 credit)	£191.11	£38.22	£229.33		LGA 1972 s112
DD	Mainstream	fraud, call charges (£4.62) Broadband (£54.00) (DD 16.04.17)	£48.85	£9.72	£58.62		PCA 1957, s3 & HA 1980 S301
		Totals	£8,185.87	£230.54	£8,677.30		LGA 1972 s111