The Chairman welcomed everyone and then announced that unfortunately Cllr Michael Poole had decided to resign from the Parish Council and asked the Clerk to write a letter of thanks. He then read a press release in relation to the cancellation of the Hazy Days music festival and opened the meeting.

1/18 To receive apologies for absence (agenda item 1).

None were received.

2/18 To receive members’ declarations of interest on any agenda item. (agenda item 2).

None were received.

3/18 To invite public participation (agenda item 3).

i) Members of the public.

None received.

ii) Community Beat Manager’s report.

No PC / PCSO was present and no report was received.

iii) Ward Councillor’s report.

Cllr Harley wished the Parish Council Happy New Year. North Somerset Council is currently looking at its budgets which are very tight.

4/18 To approve as a correct record, the minutes of the Parish Council Meeting held on 11th December 2017 (agenda item 4).

Resolved – That the minutes be approved as a correct record of the meeting.

The resolution was correctly proposed and seconded (unanimous 1 abstention due to absence).

The minutes of the meeting were signed by the Chairman as a correct record.

5/18 To receive the Clerk’s report/Exchange of information: (agenda item 5).

(i) Lights around the village. It was reported that the Bowling Green light still seems to be a problem. Concerns were raised about the Church Street lights going out...
earlier than previously. The Clerk was asked to contact North Somerset to see whether the timings had been changed.

(ii) **Speed initiatives:** The Clerk reported that the 30mph wheelie bin stickers had been delivered but she was still waiting for confirmation from North Somerset that the previous vehicle activated speed sign locations could be used. Three residents had already contacted the office wanting to join the community speed watch initiative.

### 6/18

To approve the following items of expenditure *(agenda item 6).*

(i) **The cost of the Children’s Centre building valuation for insurance purposes.**

This item was deferred until next month to allow the Clerk to obtain a written quote.

(ii) **£165 for the SLCC annual subscription.**

*Resolved:* To pay the cost of £165 for the SLCC annual subscription.

The resolution was correctly proposed and seconded (unanimous).

(iii) **One off fee of £110 for computer software to generate risk assessments from DMH Solutions.**

*Resolved:* To pay the one off fee of £110 for computer software to generate risk assessments.

The resolution was correctly proposed and seconded (unanimous).

### 7/18

To discuss and agree a way forward concerning the ramp at the entrance at the Children’s Centre *(agenda item 7).*

*Resolved:* To split the speed hump into two pieces to allow wheelchair access through the middle.

The resolution was correctly proposed and seconded (unanimous).

### 8/18

To discuss and agree a response to the request from the Kathleen Jones Trust in relation to the Scout Hut *(agenda item 8).*

*Resolved* – To accept the Trust’s offer but in relation to their third condition, whilst the Parish Council agrees to take over the management of the rebuilt scout hut if the scouting / guiding associations in Banwell fail, if the building is then sold the net receipts would be returned to the Trust for use in the village should the Trust so decide on such use.

The resolution was correctly proposed and seconded (unanimous).

It should be noted that the Parish Council are not obliged to meet any shortfall in the cost of building the proposed Scout Hut.

### 9/18

To review and approve the following documents *(agenda item 9).*

(i) **Acceptable Usage Policy**

This item was deferred until next month to allow the Clerk to make changes to include electronic information and virus software policy.

(ii) **Dignity at Work / Antibullying and Harassment Policy**
Resolved: To implement the Dignity at Work / Antibullying and Harassment Policy and to include it in the Councillors’ Induction Pack

The resolution was correctly proposed and seconded (unanimous).

(iii) Equal Opportunities Policy

Resolved: To implement the Equal Opportunities Policy and to include it in the Councillors’ Induction Pack

The resolution was correctly proposed and seconded (unanimous).

10/18 To agree the wording for the ‘Volunteer of the Year Award’ to be presented at the Annual Assembly and the associated expenditure for the prizes (agenda item 10).

Deferred to allow the Clerk to research the cost of a shield, certificate and a prize which can be taken away by the winner. Costs to be presented to the next month’s meeting.

11/18 To note the training available and agree any attendance (agenda item 11)

(i) 18th & 19th January - Quotes, Contracts & Tenders Webinar £90

Resolved: That the Clerk attend these sessions

The resolution was correctly proposed and seconded (unanimous).

(ii) 23rd Jan, 21st Feb & 21st March – Project Management Webinar £90

Resolved: That the Clerk attend these sessions

The resolution was correctly proposed and seconded (unanimous).

(iii) 7th Feb - Effective supervision & performance management - £145

Resolved: That Cllr Parry or Cllr Harding attend this session.

The resolution was correctly proposed and seconded (unanimous).

12/18 To discuss and agree a response to West of England’s Joint Spatial Plan (agenda item 12).

Resolved: That following further editing of presentation by Cllr Blatchford, to include also Cllr Hale’s proposed paragraphs, the circulated consultation response be submitted as the Council’s response to the West of England Draft Joint Spatial Plan.

The resolution was correctly proposed and seconded (7 in favour 4 against).

13/18 To discuss and agree a response to draft 3 of Mr Penrose’s letter concerning the West of England’s Joint Spatial Plan (agenda item 13).

Councillors were informed that the letter had been withdrawn by Mr Penrose and that given the 10th January closing date for the West of England’s Joint Spatial Plan consultation there would not be time to agree a response to any revised letter.

14/18 To authorise bills for payment (agenda item 14).

A revised list of payments was circulated for consideration

Resolved: To authorise bills for payment. Cllrs Harding and Haden will sign the cheques.
The resolution was correctly proposed and seconded (Unanimous)

15/18 To agree the 2018/2019 Parish Council budget and precept requirement (agenda item 15).

The Clerk informed the Council that this year a budget of £101,142 was being recommended which was a precept requirement of £88,897. The budget requirement is largely the same but with the withdrawal of North Somerset’s Council Tax support Grant, this has meant a precept increase of 2.3% which equates to £1.83 a year or approximately 3.5p a week for a band D property.

Resolved – That the 2018/2019 budget and precept figure be approved.

The resolution was correctly proposed and seconded (10 in favour with 1 abstention).

16/18 To note the Parish Council’s November’s net position, bank balances and bank reconciliation (agenda item 16).

The net position, bank balances and bank reconciliation were noted.

17/18 To note and comment upon planning applications (agenda item 17).

(i) 17/P/5152/TPO - 20 Knightcott Road Banwell North Somerset BS29 6HA. T1 Monterey cypress - crown lift of 3m over 10 Knightcott Road.

This application was noted.

(ii) 17/P/5312/FUL - Banwell Scout Hut West Street Banwell North Somerset BS29 6DB. Demolition of existing Scout Hut and erection of a replacement.

The Clerk informed the Council that this application had already been determined and had been granted permission (18/18 (iii) below)

(iii) 17/P/5500/TPO – Walnut Tree Cottage Wolvershill Road Banwell North Somerset BS29 6DJ. T1 - Monterey cypress - Remove dead wood, crown clean. Crown Lift up to 4m. Up to 2m Crown Reduction.

This application was noted.

18/18 To note planning decisions – (agenda item 18).

(i) 17/P/2271/F - 26 West Street, Banwell, BS29 6DB Retrospective application for insertion of enlarged opening for window on side elevation of property. REFUSED

(ii) 17/P/5018/FUH - 7 North View Drive, Banwell, North Somerset. BS29 6AS. Erection of a two-storey side extension. GRANTED

(iii) 17/P/5312/FUL Banwell Scout Hut, West Street, Banwell BS29 6DB. Demolition of existing Scout Hut and erection of a replacement. GRANTED

19/18 Dates of the next meetings – (agenda item 19)

23rd January 2018 – Cemetery Committee Meeting 7pm Banwell Village Hall.
12th February 2018 – Parish Council Meeting 7:30pm Banwell Village Hall.

The Chairman closed the meeting at 20:45

.................................Chairman

.................................Date
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Bills for Payment - 12th December 2017 to the 8th January 2018
Banwell Parish Council