



MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT 7:30pm ON MONDAY 17th SEPTEMBER 2018 AT BANWELL VILLAGE HALL

PRESENT:	Councillors Jim Weston (Chairman), Phil Adams, Paul Bateman, Paul Blatchford, Phil Hale, Paul Harding (Vice-Chairman), Nick Manley, Maggie McCarthy, Dawn Parry and Emma Perrett.
IN ATTENDANCE:	Mrs Liz Shayler (Clerk).
WARD COUNCILLOR:	None
AVON & SOMERSET POLICE:	None
PRESS:	None
MEMBERS OF THE PUBLIC:	4

206/18 To receive apologies for absence (agenda item 1).

Apologies were received from Cllr Steve Davies and District Cllr Ann Harley

207/18 To receive members' declarations of interest on any agenda item (agenda item 2).

Cllr Bateman declared an interest in 21 (iv) & 24

208/18 To invite public participation (agenda item 3).

i) **Members of the public.**

None received

ii) **Community Beat Manager's report.**

The following report was received for the period 20/08/2018 to 17/09/2018

Calls from the Parish received = 43 Recorded Crimes = 6

Selection of crimes includes: 1 assault, 3 thefts, 2 thefts of vehicles, 3 criminal damage, 4 traffic related, 3 abandoned 999 calls, 1 fraud and 1 anti-social behaviour.

The Police continue to receive a number of complaints about vehicles parking on double yellow lines and pavement parking, to report this please contact North Somerset Council parking wardens, police will only be able to deal with vehicles causing an obstruction. The Police wish to remind residents to park responsibly, especially around school drop off and collection time.

Owners of horses or farms are asked to sign up to the relevant Horse Watch or Farm Watch schemes by contacting Avon and Somerset Constabulary.

iii) **Ward Councillor's report.**

No Ward Councillor was present and no report was received.

209/18 To approve as a correct record, the minutes of the Parish Council Meeting held on 20th August 2018 (agenda item 4).

Resolved – That the minutes be approved as a correct record of the meeting subject to minute 191/18(vi) to correct the spelling of Cllr Manley and 197/18 and 198/18 with the inclusion of the words 'using Section 137'.

The resolution was correctly proposed and seconded (8 in favour with two abstentions due to absence).

The minutes of the meeting were signed by the Chairman as a correct record.

210/18 To note the Cemetery and Memorials Committee meeting minutes from the 28th August 2018 (agenda item 5).

The minutes were noted.

211/18 To authorise the split of the Cemetery Reserve Account in line with the Financial Services Compensation Scheme and investigate a high interest account (agenda item 6).

Resolved – To authorise the split of the Cemetery Reserve Account in line with the Financial Services Compensation Scheme

The resolution was correctly proposed and seconded (unanimous).

Resolved – Cllr Harding to investigate high interest accounts.

The resolution was correctly proposed and seconded (unanimous).

212/18 To receive a short presentation from Sue Adams and Matt Wooldridge with an update on the National Grid Hinkley Connection Project (agenda item 7).

Sue Adams and Matt Wooldridge gave an update on the National Grid Hinkley Connection Project and the following points were raised;

- HGV designated route – construction traffic will not go through Banwell and there would be traffic management but no road closures.
- The construction of bellmouths at the junction of the haul road with public roads to minimise traffic disruption and dust for residents
- Timetable for the next 8 years with work commencing in Sandford in 2020. A more precise construction timetable will be produced and shared in the future.
- Opportunities include; a Community Grant Fund, the promotion of STEM (science, technology, engineering and maths) in the area and planting schemes.

213/18 To receive the Clerk's report/Exchange of information: (agenda item 8).

- (i) **Councillor Pack** – The Clerk reported that all updates to the Councillor Pack would now be placed in Dropbox. If Councillors wished for a hard copy, then this could be requested.
- (ii) **Riverside Wet Area** – Bristol Water and Wessex Water have done investigations. North Somerset have met on site with them and have requested further tests after two trenches were dug and backfilled. The Clerk is waiting for information and a report on the tests carried out. The Clerk was asked to contact North Somerset about putting a barrier around the backfilled area due to resulting soft ground raising health and safety concerns next to a Children's Play Area.
- (iii) **Riverside Play equipment** – The Chairman reported that he had spoken to a local contractor who would remove the equipment and the concrete which held it in place, returning the ground to its original level at no cost to council. Cllr Weston will look at the small gate which seems to be sticking open.
- (iv) **Recreation Ground MUGA Panel** – The insurance company had agreed to pay for the work and had instructed it was to be completed by GB Sport as it was the cheapest quote.
- (v) **'Battles Over'** – The Chairman reported that there had been a site meeting. Minibus collection points had been discussed along with providing refreshments. A small amount of parking will be available at the Castle. The Clerk was asked to contact the insurance company about using oil drums / 'Swedish' candles to provide warmth on the night.
- (vi) **Christmas meal** – it was felt that supporting local businesses was important and so the Clerk was asked to investigate festive menu's available on the 21st December.
- (vii) **Lights around the village** - No concerns were raised.

214/18 To approve the following items of expenditure: - (agenda item 8).

(i) **£170 for annual tree survey**

Resolved – To approve £170 for an annual tree survey

The resolution was correctly proposed and seconded (unanimous).

(ii) **Donation for the purchase of Remembrance Day Wreaths using Section 137**

Resolved – To approve a donation of £60 for the purchase of Remembrance Day Wreath using Section 137

The resolution was correctly proposed and seconded (unanimous).

(iii) **£24/48 for the defibrillator advert in the Parish Magazine**

Resolved – To approve the cost of up to three pages for the defibrillator advert, 'Battles Over' and Parish Council information.

The resolution was correctly proposed and seconded (unanimous).

215/18 To note the training and events available and agree any attendance. (agenda item 8).

i) **6th October ALCA AGM 10am Conygre Hall, Timsbury.**

Cllrs Harding & Hale will attend on behalf of the Council

ii) **27th October - Being a Good Councillor. 9:45 am until 12:45 Salford Hall £60.**

No one to attend this session

216/18 To discuss remedying the missing names from the West Street War Memorial. (agenda item 8).

It had been reported that there was a discrepancy between the War Memorial on West Street and in St Andrews Church. Research has revealed that the two individuals named in the St Church but not on the West Street memorial have been recorded elsewhere (Puxton and Bristol) and that although they were in the ecclesiastical Parish they were not deemed to be from Banwell. Research has also shown that one of the names of the fallen was incorrectly spelt however it was noted that this did not seem to have come to light in the last 100 years.

Resolved – To investigate the possibility and cost of correcting the misspelt name on the West Street War Memorial.

The resolution was correctly proposed and seconded (unanimous).

217/18 To discuss and agree the cost of £155 for repairing the War Grave in Banwell Churchyard. (agenda item 8).

It was reported that the war grave in Banwell Churchyard had broken and that whilst the War Commission knew of its existence they needed to be informed that it needed work.

Resolved – To approve the cost of £155 for the repair of the war grave with the costs being claimed from the War Graves Commission.

The resolution was correctly proposed and seconded (unanimous).

218/18 To discuss the relocation of the Parish Council Office to the Children's Centre. (agenda item 8).

The Council were informed that North Somerset had undertaken the first part of the maintenance work requested by the Parish Council and were waiting for quotes for the remainder of the work. The Village Hall were also in the process of reorganising and had requested that the Parish Council clarify whether they were intending to move the Parish Office or not.

Resolved – To ask North Somerset to give written confirmation that if the Parish Office was to move to the Childrens Centre that the Parish Council will not be charged for using the building in the period up to the lease ending and to obtain written binding confirmation from NSC of the arrangements agreed with officers to effect the move and the continued (reduced) presence of the NSC service. Since the timing of this is critical it was agreed that it would only require for the Councillors to agree individually and would not require a further resolution from Council.

The resolution was correctly proposed and seconded (unanimous).

219/18 To consider a request from Banwell Football Club to use Riverside Green for additional parking on November 3rd. (agenda item 8).

Resolved – To approve the request from Banwell Football Club to use Riverside Green for additional parking on November 3rd on the proviso that they meet the Council's usual requirements i.e.;

- A leaflet drop to the residents at least two weeks prior to the event
- A suitable number of marshals to be present for the entire event
- A fully refundable deposit for £250 to be paid to the Council which will be returned after the land has been inspected and the keys returned.

The resolution was correctly proposed and seconded (unanimous).

220/18 To consider a request from CPRE for a £10 donation to fight the government's proposals to remove the need for local planning permission for exploratory drilling and giving government overall say on local fracking proposals (agenda item 8).

Resolved – To agree to a request from CPRE for a £10 donation to fight against the government's proposals to give permitted development rights for exploratory drilling and to give government overall say on local fracking proposals.

The resolution was correctly proposed and seconded (unanimous).

221/18 To authorise bills for payment (agenda item 17).

A revised list of payments was circulated for consideration.

Resolved: To authorise bills for payment of £5445.93 Cllr Harding and Cllr Adams to sign the cheques.

The resolution was correctly proposed and seconded (unanimous)

222/18 To note the Parish Council's end of August's net position, bank balances and bank reconciliation (agenda item 18).

The net position, bank balances and bank reconciliation were noted.

223/18 To authorise the transfer of the underspend of £448.35 from the Parish Council Recreation Ground Maintenance budget to the Recreation Ground Trust (agenda item 8).

This item was withdrawn due to the budget showing an overspend rather than an underspend of £448.35

224/18 To authorise the transfer of £32068.52 from the NATWEST Current Account to the Deposit Account (agenda item 8).

Resolved: To authorise the transfer of £32068.52 from the Council's NATWEST Current Account to the Deposit Account.

The resolution was correctly proposed and seconded (unanimous)

225/18 To authorise the transfer of £74,500 to the new Unity Bank Account in line with the Financial Services Compensation Scheme (agenda item 8).

Resolved: To authorise the transfer of £74,500 to the Council's new Unity Bank Account in line with the Financial Services Compensation Scheme

The resolution was correctly proposed and seconded (unanimous)

226/18 To note and comment upon planning applications (agenda item 19).

- i) **18/P/3989/OUT** – Lilac House Whitecross Lane Banwell BS29 6DP. Outline planning permission for the erection of one new dwelling with access for approval and appearance, landscaping, layout and scale for subsequent approval.

Resolved – Banwell Parish Council do not support this application for the following reason;

- It is outside the settlement boundary
- It is encroaching on the countryside and bordering agricultural land
- There are no bus services along Wolvershill Road
- Concerns over increased traffic on a country lane

The resolution was correctly proposed and seconded (9 in favour 1 abstention)

- ii) **18/P/3796/FUL** - Tardiz Cooks Lane Banwell BS29 6DS. Erection of new dwelling, single garage and associated driveway and parking.

Resolved – Banwell Parish Council do not support this application for the following reason;

- It is outside the settlement boundary
- There are no bus services along Wolvershill Road
- Cramped site design which is out of keeping with adjacent buildings
- Absence of detail in the planning application and concerns about drainage from neighbours
- Concerns over the potential effect of construction on boundary trees/hedges
- Too great a distance between the refuse storage and refuse collection points

The resolution was correctly proposed and seconded (8 in favour 2 abstentions)

- iii) **18/P/4086/TRCA** - St Andrews Church, Church Street Banwell. T1 magnolia - reduce crown by approximately 2m

This application was noted

- iv) **18/P/4024/LDE** - Land At West Hay Farm, Summer Lane, Banwell. Certificate of lawfulness for existing use of land and buildings as follows: Barn A; residential dwelling C3 use, Barn B; Storage B8 use, Barn C1; Storage B8/light industrial B1 use, Barn C2; residential dwelling C3 use and incidental hobby and store, Barn D; no change remaining agricultural use, Barn E; residential C3 use in part and remainder in agricultural use, Barn F workshop/light industrial B1 use, Barn G1; residential dwelling C3 use, Barn G2; residential annex C3 use and Barn H; residential C3 use (Barns as annotated on submitted block plan).

Cllr Bateman left the meeting

None of the Cllrs offered any information to either support or refute the claims made in the application with the exception of Cllr Weston who stated that, he knew that various activities have occurred on this site for at least the last 30 years.

Cllr Bateman returned to the room

227/18 To note planning decisions – (agenda item 20).

- i) **18/P/3217/FUL** 24, East Street, Banwell, BS29 6BW. Erection of 1no. dwelling. **APPROVED**
- ii) **18/P/3471/NMA** - Eversleigh House, East Street, Banwell, BS29 6BW. Non-material amendment to 16/P/2696/F (Demolition of existing single storey lean-to and erection of a single storey side extension) to amend the footprint of the single storey extension. **APPROVED**
- iii) **18/P/3526/TRCA** The Abbey, East Street, Banwell. BS29 6BW. T1 - Magnolia - reduce to previous points. T2 - Holm oak - large limb on road side of tree - stem has been pollarded and is dying back, reduce back further behind the wall closer to the main stem of the tree. **NO OBJECTION**
- iv) **18/P/3655/CQA** – Rolstone Manor, West Rolstone Road, Hewish, Weston-super-Mare BS24 6UR. Prior approval for change of use from agricultural building and land to 1no. dwelling within use class C3, plus associated operational development comprising the installation of new windows, doors and rooflights; retention of tiling on top of new roof build up with provision of new breathable roof felt and insulation of the roof void. Removal of part of modern general agricultural building to east. **WITHDRAWN**
- v) **18/P/3778/CSA** - Barn at Puxton Court Farm, Balls Barn Lane, Rolstone. Prior approval for the change of use from 1no. agricultural building and land to a children's nursery. **PRIOR APPROVAL – REQUIRED & GRANTED**
- vi) **18/P/3264/LBC** – Old School Cottage, 17 High Street, Banwell. BS29 6AA. Listed building consent to remove 12 courses of bricks down from the chimney to tie bar. Chasing out existing mortar joints between the bricks where necessary. Capping on the top of the chimney with slab and mortar to finish. **APPROVED**

228/18 The Council was recommended to resolve that members of the press and public be excluded from the meeting during consideration of agenda item 24 (agenda item 21).

Resolved – not to exclude members of the press and public from the meeting during consideration of agenda item 24.

The resolution was correctly proposed and seconded (unanimous).

229/18 To discuss and agree awarding a new lighting contract

Resolved – that this item was adjourned until next month, so it could be discussed in public.

The resolution was correctly proposed and seconded (unanimous).

230/18

Dates of the next meetings – (agenda item 25)

27th September 2018 – Youth Club Management Committee, 7:00pm Banwell Children’s Centre.

27th September 2018 – Employment Committee, 7:30pm Banwell Children’s Centre.

15th October 2018 – Parish Council Meeting, 7:30pm venue Banwell Village Hall.

The Chairman closed the meeting at 21:00

.....Chairman

.....Date

Bills for Payment - 21st August to the 17th September 2018
Banwell Parish Council

Chq No.	Payee	Details	Net Amount	VAT	Gross Amount	Minute agreed	Power
5351	Unity	Bank Account opening fee	£500		£500	155/18	FCSA
5352	E. Shayler	Clerk's September's Salary	£1,282.64		£1,282.64		LGA 1972 s112
5352	E. Shayler	Clerk's Expenses (shredder & wall calendar) Total £1335.32	£45.56	£7.12	£52.68		LGA 1972 s111
5353	HMRC	PAYE and NI for September	£319.85		£319.85		LGA 1972 s112
5354	J K Gardening	Grass cutting @ Rec Ground	£141.75		£141.75		PHA 1875 s164
5354	J K Gardening	Grass cutting @ Riverside, Children's Centre, K'cott Bank	£141.75		£141.75		PHA 1875 s164
5354	J K Gardening	Grass cutting @ Banwell Cemetery	£162.50		£162.50		LGA 1972 s214 (2) & (6)
5354	J K Gardening	Village Orderly duties	£392.50		£392.50		LGA 1972 s112
5354	J K Gardening	Environmental fee (x1) Total £878.50	£40.00		£40.00		LGA 1972 s214 (2) & (6)
5355	Youthworkz	Youth Club staffing costs (none) + Programme costs (£50.93 - £12.50 subs)	£38.43		£38.43		LG (MP) Act 1976 S19 (1e) & (1f)
5356	Bin-It	Dog Bin Emptying	£352.73	£70.55	£423.28		EPA 1990 s5 subsection 86 (13)
5357	Jim Weston	Paint for bus shelter	£6.99		£6.99	194/18	LG (MP) Act 1953 s4
5358	JPS Services	The movement of the Defibrillator at Boulters	£100.00		£100.00	154/18	PHA 1936, s.234
5359	Webglu	Managing Website	£60.00	£12.00	£72.00	151/17	LGA 1972 s111
5360	Recreation Ground Trust	VOID					
5361	British Legion	Poppy Appeal	£60.00		£60.00	214/18 (ii)	LGA 1972 s137
5363	Banwell vilage Hall	Office hire (£715), Room Hire (£165)	£880.00		£880.00		LGA 1972 s111
5364	Liz Shayler	Name Blocks & Silhouettes	£538.80		£538.88	197 & 198/18	LGA 1972 s137
DD	Nest	September pension contibutions (DD 10.10.18)	£67.12		£67.12		LGA 1972 s112
DD	EON	Electricity Account (DD 16.09.18)	£185.52	£37.10	£222.62		PCA 1957, s3 & HA 1980 S301
DD	Mainstream	call charges (£2.94) (DD 14.09.17)	£2.45	£0.49	£2.94		LGA 1972 s111
		Totals	£5,318.59	£127.26	£5,445.93		

Bank Transfer	Natwest	Current account to reserve account (to make up 50% of precept)	£32,068.52		£32,068.52	224/18	
5362	Unity (Banwell Parish Council)	New Account	£74,500.00		£74,500.00	225/18	FCSA