

**Bills for Payment - 18th March 2019 to 8th April 2019**

**Banwell Parish Council**

Method	Payee	Details	Net Amount	VAT	Gross Amount	Minute agreed	Power
<b>Already agreed by Council and processed in accounts 2018/2019</b>							
BACS	ICCM	Corporate membership	£90.00		<b>£90.00</b>	c 07/19	LGA 1972 s214 (2) & (6)
BACS	E. Shayler	Expenses (cleaning equipment, display boards etc...)	£391.29	£78.25	<b>£469.54</b>	55, 59 & 60/19	LGA 1972 s111
5367	Land Registration	3 x land registration; Quarry, Castle Hill and Knightcott Rd land around bench	£90.00		<b>£90.00</b>		LGA 1972 s111
BACS	CAB	Incorrect account details - resent.	£3,738		<b>£3,738</b>	29/19	Section 137 (9)
<b>Already agreed but processed in 2019/2020 accounts</b>							
BACS	HMRC	PAYE and NI for March (12.04.19)	£409.64		<b>£409.64</b>		LGA 1972 s112
DD	Mainstream	Phone and Broadband (DD 14.04.19)	£161.21	£32.24	<b>£193.45</b>		LGA 1972 s111
DD	E-ON	Streetlight Power (DD 16.02.19)	£185.52	£37.10	<b>£222.62</b>		PCA 1957, s3 & HA 1980 S301
BACS	J K Gardening	Grass cutting @ Rec Ground	£141.75		<b>£141.75</b>		PHA 1875 s164
BACS	J K Gardening	Grass cutting @ Riverside, Children's Centre, K'cott Bank	£141.75		<b>£141.75</b>		PHA 1875 s164
BACS	J K Gardening	Grass cutting @ Banwell Cemetery	£162.50		<b>£162.50</b>		LGA 1972 s214 (2) & (6)
BACS	J K Gardening	Village Orderly duties	£392.50		<b>£392.50</b>		LGA 1972 s112
BACS	J K Gardening	Riverside fencing	<b>Total £1023.50</b>		<b>£185.00</b>		LGA 1972 s214 (2) & (6)
						H&S authorised	
BACS	Youthworkz	Youth Club staffing costs (£560 - £555.16 fundraising) + Programme costs (£150.08 - £13 subs)	£141.92		<b>£141.92</b>		LG (MP) Act 1976 S19 (1e) & (1f)
BACS	Greenways	Dog bin emptying	£313.84		<b>£313.84</b>	283/19	EPA 1990 s5 subsection 86 (13)
BACS	SLCC	VAT webinar	£60.00	£12.00	<b>£72.00</b>		LGA 1972 s111
BACS	DSSecurities	CCTV Service and repair	£1,450.00	£290.00	<b>£1,740.00</b>	056/19	LGA 1972 s214 (2) & (6)
BACS	Banwell Parish New	Spring Clean Poster and Consultation	£84.00		<b>£84.00</b>	061/19	LGA 1972 s142
BACS	E. Shayler	Overtime Payment 50hrs and expenses (litter picking equip etc...)	£695.81	£37.45	<b>£733.26</b>		LGA 1972 s111 & s112
SO	E. Shayler	Clerk's Salary (SO 26.04.19)	£1,550.78		<b>£1,550.78</b>		LGA 1972 s112
DD	Nest	Pension contributions (DD 30.04.19)	£187.55		<b>£187.55</b>		LGA 1972 s112
BACS	HMRC	PAYE and NI for April (12.05.19)	£832.97		<b>£832.97</b>		LGA 1972 s112
<b>Totals</b>			<b>£11,406.03</b>	<b>£487.04</b>	<b>£11,893.07</b>		



## MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT 7:30pm ON MONDAY 8<sup>th</sup> APRIL 2019 AT BANWELL CHILDRENS CENTRE

<b>PRESENT:</b>	Councillors: Paul Harding (Vice-Chairman), Phil Adams, Paul Blatchford, Steve Davies, Phil Hale, Maggie McCarthy, Dawn Parry and Nick Manley
<b>IN ATTENDANCE:</b>	Mrs Liz Shayler (Clerk)
<b>WARD COUNCILLOR:</b>	None
<b>AVON &amp; SOMERSET POLICE:</b>	None
<b>PRESS:</b>	None
<b>MEMBERS OF THE PUBLIC:</b>	None

**Before the meeting opened Members of the public were invited to speak;**

i) **Members of the public**

No issues were raised.

ii) **Community Beat Manager's report**

The following report was received for the period 18/03/2019 to 05/04/2019

Calls from the Parish received = 40

Selection of crimes reported includes: 3 assault, 1 burglary & attempted, 1 civil dispute, 3 concern for welfare, 1 criminal damage, 4 suspicious activity, 2 thefts, 1 theft from a motor vehicle and 10 traffic related.

The next Beat Surgery is at Banwell Garden Centre coffee shop on Saturday 20<sup>th</sup> April 2019 1400hrs until 1500hrs. Alternatively the team can be contacted via the Avon and Somerset Constabulary website or Twitter @ASPWSM.

Members of the Public not part of their horse or farm watch groups were asked to contact PCSO Anderson who offers free tack and property marking.

iii) **Ward Councillor's report**

No Ward Councillor was present and no report had been received.

**Cllr Harding welcomed everyone and then announced that unfortunately Paul Bateman and Emma Perrett had decided to resign from the Parish Council and asked the Clerk to write a letter of thanks.**

**The meeting was convened**

**074/19 To elect a Chairman of the Parish Council (agenda item 1)**

**Resolved** – That the election of Chairman be deferred until next month when the new Council will sit. Cllr Harding to take the remainder of the meeting as Vice Chair

**The resolution was correctly proposed and seconded (unanimous)**

**075/19 To request the Chairman to sign a declaration of acceptance of office (agenda item 2)**

Due to the election of Chairman being deferred to next month this was also deferred.

**076/19 To receive apologies for absence (agenda item 3)**

Apologies were received from District Councillor Ann Harley.

**077/19 To receive members' declarations of interest on any agenda item (agenda item 4)**

No interests were declared.

**078/19 To approve as a correct record, the minutes of the Parish Council Meeting held on 18<sup>th</sup> March 2019 (agenda item 5).**

**Resolved** – That the minutes of the Parish Council Meeting held on 18<sup>th</sup> March 2019 be approved as a correct record of the meeting.

**The resolution was correctly proposed and seconded (unanimous).**

The minutes of the meeting were signed by the Chairman as a correct record.

**079/19 To note the minutes of the Youth Club Committee Meeting held on 28<sup>th</sup> March 2019 (agenda item 6).**

The minutes of the Youth Club Committee Meeting held on the 28<sup>th</sup> March were noted.

**080/19 To note the minutes of the Employment Committee Meeting held on 28<sup>th</sup> March 2019 (agenda item 7).**

The minutes of the Cemetery and Memorials Meeting held on the 28<sup>th</sup> March were noted.

**Cllr Parry joined the meeting**

**081/19 To receive the Clerk's report/Exchange of information: (agenda item 8).**

- (i) **Lights around the village** – No faults were reported.
- (ii) **Great British Spring Clean** – The Councillors were thanked for attending on Saturday. There was a good turn out with an additional 10 members of the public this year.
- (iii) **VAS** – Cllr Harding updated the meeting on the figures obtained from the vehicle activated sign (VAS). The Clerk was asked to update the Police with the latest figures and ask how far they had got with analysing the previous results.
- (iv) **Play Equipment Consultation** – Cllr Harding was pleased to report that ten members of the public had filled in forms on Saturday during the consultation. There had been a lot of discussion concerning various options.
- (v) **Banwell School** – Cllr Parry updated the meeting on the provision of meals to our most vulnerable families. The Parish Council were asked to consider what support could be given. The School would be asked to provide more information and fill out a grant application form for consideration in June.

**082/19 To review and approve the following documents (agenda item 9).**

- (i) **CCTV Policy**

**Resolved** – To approve the CCTV Policy with editing amendments

**The resolution was correctly proposed and seconded (unanimous).**

(ii) **Grant Awarding Policy**

**Resolved** – To approve the amended Grant Awarding Policy

**The resolution was correctly proposed and seconded (unanimous).**

(iii) **Investment Policy**

**Resolved** – To approve the Investment Policy with the replacement of ‘profit’ in the section Investment Objectives with the words ‘return on investment’ and the addition of ‘subject to approval / ratification by the Council beforehand ’ in the section Liquidity of Investments .

**The resolution was correctly proposed and seconded (unanimous).**

**083/19 To approve the following item of expenditure (agenda item 10).**

(i) **Annual servicing of the emergency lights**

**Resolved** – To approve the payment of £60 to Western Rail Services for six monthly emergency light testing.

**The resolution was correctly proposed and seconded (unanimous).**

(ii) **Up to £450 for 5 yearly EICR test at the Childrens Centre**

**Resolved** – To approve the payment of £450 to Western Rail Services for the 5 yearly EICR test at the Childrens Centre.

**The resolution was correctly proposed and seconded (unanimous).**

(iii) **Up to £160 for PA testing at the Children’s Centre**

**Resolved** – To approve the payment of £160 to JPS Services for PA testing at the Children’s Centre.

**The resolution was correctly proposed and seconded (unanimous).**

**084/19 To note the training and events available and agree any attendance (agenda item 11).**

(i) **18<sup>th</sup> May 2019 - Being a Good Councillor. 9:45am until 12:30. Saltford Village Hall. £60**

No one to attend this course

(ii) **22<sup>nd</sup> June 2019 - Being a Good Councillor. 9:45 am until 12:30. Manor Hall, Coalpit Heath. £60**

No one to attend this course at the present time.

(iii) **27th June 2019 – Taking on Local Services, Webinar £30**

**Resolved:** The Clerk to attend this webinar.

**The resolution was correctly proposed and seconded (unanimous).**

**085/19 To note the internal auditors, interim report for the 2018/2019 accounts and agree any recommendations (agenda item 12).**

The internal auditor's interim report for the 2018/2019 accounts was noted

**086/19 To authorise bills for payment (agenda item 13)**

The Clerk amended the costs for land registry payments from £30 to £90

**Resolved:** To authorise bills for payment of £11893.07 Cllr Harding and Cllr Blatchford to authorise the BACs payments.

**The resolution was correctly proposed and seconded (unanimous)**

**087/19 To note the Parish Council's end of March's net position (agenda item 14).**

The net position and bank balances were noted.

**088/19 To note the Parish Council's 2019/20 budget (agenda item 15).**

The Parish Council's 2019/20 budget was noted.

**089/19 To note and comment upon planning applications (agenda item 16).**

Cllr Blatchford gave a presentation on the following applications

- (i) **18/P/4891/FUL** - The Workshop, Moor Road, Banwell, BS29 6EF. Erection of a single storey extension to existing light industrial unit to provide additional operating space. Removal of 3no. existing storage units.

**Resolved:** To support this application but note the proximity to the proposed bypass route.

**The resolution was correctly proposed and seconded (unanimous)**

- (ii) **19/P/0152/FUL** - Batch Farm, Wolvershill Road, Banwell, BS29 6LA. Change of outbuilding to bed and breakfast accommodation (retrospective).

**Resolved:** To note this application but request that there is a condition that the building remains holiday accommodation and does not become residential in the future.

**The resolution was correctly proposed and seconded (unanimous)**

- (iii) **19/P/0355/FUH & 19/P/0356/LBC** - Stuntree Farm, West Rolstone Road, Hewish, Weston-super-Mare, BS24 6UR. Refurbishment of dwelling- works to include internal works; 2no. conservation roof lights; replacement of a number of windows and doors; Lime render to North and East elevations; repair/ reconstruction of boundary walls; new entrance gates, piers and boundary wall. Demolition of pigsty and reuse of materials.

**Resolved:** To not support this application for the following reasons;

- The street scene has been changed to the detriment of this rural locality
- There needs to be a detailed examination of the property with regard to the effect of the changes on its Listing.

**The resolution was correctly proposed and seconded (unanimous)**

- (iv) **19/P/0357/FUL** - Stuntree Farm, West Rolstone Road Hewish, Weston-super-Mare, BS24 6UR. Retrospective change of use application for use as a vehicle compound.

**Resolved:** To not support this application for the following reason;

- The 2.4m high fence is inappropriate being so close to the road; it adversely affects the setting of the listed building and the street scene

- that no details of traffic movements have been provided; Highways are requested to comment on this application before a decision is made.

**The resolution was correctly proposed and seconded (unanimous)**

- (v) **19/P/0555/LDE** – Certificate of lawfulness for existing use of the land for open storage. Western Trade Centre Knightcott Road Banwell.

This application was noted

- (vi) **19/P/0611/TRCA** – St Andrews Church, Church Street, Banwell. Lime (T1) north east corner of church grounds - Remove the epicormic growth and re-pollard tree. Sycamore (T2) eastern boundary, touching the church - Remove tree to ground level. Holly (T3) eastern boundary, touching the church - Remove tree to ground level.

This application was noted

**090/19 To note planning decisions – (agenda item 17).**

- (i) **18/P/3681/FUL** - Land To The Rear Of The Ship Hotel, West Street, Banwell. Erection of two dwellings, access and parking. **REFUSED**
- (ii) **18/P/4343/FUL** - Cedar Haven, Haybow, Hewish, Weston-super-Mare BS24 6RB. Siting of a static home and erection of a day room. **WITHDRAWN.**
- (iii) **18/P/4417/FUL** - Laurel Farm, Summer Lane, Banwell. Erection of 2 No. holiday lets for disabled visitors with specialised needs. **APPEAL LODGED**
- (iv) **18/P/4660/OUT** - Land North of Hunters Lodge, Cooks Lane, Banwell. Outline application for the erection of a pair of semi-detached dormer bungalow dwellings. Access for determination; all other matters reserved for subsequent approval. **APPEAL LODGED**
- (v) **18/P/4781/RM** - Land South of Wolverhill Road Banwell. Erection of a sub-station. **APPROVED**
- (vi) **18/P/4979/FUL** - Waits Farm, Knightcott Road, Banwell. Change of use of agricultural land to ancillary residential use. **APPROVED**
- (vii) **18/P/4943/FUL** - Eton House The Gobbles Wolverhill Road Banwell BS29 6LA. Extension & conversion of double garage to provide ancillary accommodation to main dwelling. **WITHDRAWN**
- (viii) **19/P/0126/FUH** - 39 High Street Banwell BS29 6AF. Replacement of existing aluminium frame single glazed windows with timber frame double glazed units. **APPROVED**
- (ix) **19/P/0259/LBC** - 2-4 Castle Hill, Banwell. BS29 6NY. Installation of small, domestic security cameras to front and rear of Grade II listed building. **APPROVED**
- (x) **19/P/0158/FUL** - 1 Littlefields Avenue Banwell BS29 6BE. Demolition of existing side extension and erection of a single storey rear extension to dwelling. Erection of 1no. new detached dwelling adjacent to existing dwelling. **APPROVED**

**091/19 Dates of the next meetings – (agenda item 28)**

Monday 13<sup>th</sup> May 2019 - Parish Assembly 7:30pm Banwell Children’s Centre.

Monday 20<sup>th</sup> May 2019 – Parish Council Meeting 7:30pm Banwell Children’s Centre.

The Chairman closed the meeting at 20:45

.....Chairman

.....Date