



Banwell Village Hall,  
Westfield Road  
Banwell. BS29 6BS  
01934 820442

12<sup>th</sup> February 2019

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

**To: The Chairman and all members of Banwell Parish Council.**

**You are summoned to attend a Meeting of Banwell Parish Council, to be held on Monday 18<sup>th</sup> February 2019 at 7.30 p.m. at Banwell Children's Centre, when the following business will be transacted.**

*Liz Shayler*  
Clerk to the Council

Before the meeting begins there will be a public participation session – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate. (Please note that the Council is unable to make any formal decisions under this item).*

- i) Members of the public.
- ii) Community Beat Manager's report.
- iii) Ward Councillor's report.

## **A G E N D A**

1. To receive apologies for absence.
2. To receive members' declarations of interest on any agenda item.
3. To approve as a correct record, the minutes of the meeting of the Parish Council held on 21<sup>st</sup> January 2019 (pages 1-9).
4. To receive the Clerk's report/Exchange of information: (Please note that the Council is unable to make any formal decisions under this item).
  - (i) Lights around the village
5. To review and approve the following documents; (pages 10 – 42)
  - (i) Financial Regulations (pages 10 - 18)
  - (ii) Financial Risk Assessment (pages 19 - 22)
  - (iii) Health and Safety Policy (pages 23 - 27)
  - (iv) Scheme of Delegation (pages 28 & 29)
  - (v) Standing Orders (pages 30 - 42) a request has been received to remove standing order 24d.
6. To approve the following items of expenditure: -
  - (i) £49.99 for a projector and laptop stand (page 43)
7. To discuss who will undertake the following annual inspections (pages 44 – 49);

- (i) Benches (page 44)
  - (ii) Dog bins (page 45)
  - (iii) Flag pole (page 46)
  - (iv) Grit bins (page 47)
  - (v) Litter bins (page 48)
  - (vi) Memorial Stones (page 49)
8. To note the training available and agree any attendance.
    - (i) 3<sup>rd</sup> April & 7<sup>th</sup> May VAT, 2 x Webinars £60
    - (ii) 15<sup>th</sup> April & 1<sup>st</sup> May, Charitable Trusts 2 x webinars
    - (iii) 24<sup>th</sup> April, Community engagement and involvement Webinar £30
  9. To review the Citizens Advice Service and agree whether to fund the service for the financial year 2019/2020 (pages 50 - 53)
  10. To review the arrangements for play inspections to include three operational inspections a year.
  11. To discuss the date of the 2019 Spring Clean <https://www.keepbritaintidy.org/get-involved/support-our-campaigns/great-british-spring-clean>
  12. To discuss the date and location of the 2019 Big Lunch [www.edenprojectcommunities.com/thebiglunchhomepage](http://www.edenprojectcommunities.com/thebiglunchhomepage)
  13. To discuss and agree any additions to the weed spraying contract (page 54)
  14. To discuss moving the April Parish Council meeting from the 15<sup>th</sup> April 2019 to the 8<sup>th</sup> April 2019.
  15. To discuss the night closures along Castle Hill.
  16. To discuss the proposed Gigaclear Road closures (page 55)
  17. To discuss the vandalism of the Bilbie Grange sign and site map.
  18. To discuss and agree a response to Avon Fire and Rescue Service new draft Service Plan 2019-2022 <https://www.avonfire.gov.uk/documents/category/216-service-plan>
  19. To authorise bills for payment (page 56)
  20. To note the Parish Council's end of January's net position, bank balances and bank reconciliation (pages 57 - 59)
  21. To note and comment upon planning applications (pages 60 - 80)
    - i) **18/P/3796/FUL** - Tardiz Cooks Lane Banwell BS29 6DS. Erection of new dwelling, single garage and associated driveway and parking. **APPEAL LODGED**
    - ii) **18/P/5231/RM** - Land at Parklands, Wolvershill Road, Weston-super-Mare. Reserved matters application for details of layout, scale, appearance, landscaping and parcel access for the erection of 149no. dwellings pursuant to outline 12/P/1266/OT2.
    - iii) **19/P/0158/FUL** - 1 Littlefields Avenue Banwell BS29 6BE. Demolition of existing side extension and erection of a single storey rear extension to dwelling. Erection of 1no. new detached dwelling adjacent to existing dwelling.
  22. To note planning decisions – (for information).
    - i) **18/P/3681/FUL** - Erection of two dwellings, access and parking. Land to the rear of The Ship Hotel, West Street, Banwell. **REFUSED**
    - ii) **18/P/4943/FUL** - Eton House, The Gobbles, Wolvershill Road, Banwell. BS29 6LA. Extension and conversion of a double garage to provide accommodation ancillary to the main dwelling. **WITHDRAWN**

- iii) **18/P/5157/LBC** - 39 West Street Banwell BS29 6DE. To remove and replace square concrete patio slabs, put down in the late 1980s, with natural limestone which would be more in character with the cottage. **APPROVED**

23. Date of the next meetings –

18<sup>th</sup> March 2019 – Parish Council Meeting 7:30pm Banwell Children's Centre

24. The Council is recommended to resolve that members of the press and public be excluded from the meeting during consideration of the following agenda item 20 by reason of the confidential nature of the items of business to be transacted, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

25. To discuss the following North Somerset Documents (Confidential papers p1 – 30)

- i) Agreement for Surrender (confidential papers p1 - 16)
- ii) Deed for Surrender (confidential papers p17 - 23)
- iii) North Somerset licence (confidential papers p24 - 26)
- iv) To discuss the location of the Parish Office

**Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.**