

**Banwell Recreation Ground
Charity No. 304472**

**Minutes of the Annual General Meeting of the Trustees held at 7.00 pm on
Monday, 17th September 2018 at Banwell Village Hall**

PRESENT: Phil Adams, Paul Blatchford, Phil Hale (Chairman), Paul Harding (Vice-Chairman), Nick Manley, Maggie McCarthy, Dawn Parry, Emma Perrett and Jim Weston.

1/18 Apologies for Absence (agenda item 1)

Apologies had been received from Steve Davies and Paul Bateman

2/18 To Receive any Declarations of Interest (agenda item 2)

None received.

3/18 Appointment of Chair (agenda item 3)

Resolved – That Phil Hale be appointed Chairman of the Trustees for 2018/19

The resolution was correctly proposed and seconded (unanimous).

4/18 Appointment of Vice-Chair (agenda item 4)

Resolved – That Jim Weston be appointed Vice-Chairman of the Trustees for 2018/19

The resolution was correctly proposed and seconded (unanimous).

5/18 Appointment of Clerk / Treasurer (agenda item 5)

Resolved – That the Clerk to the Council, Liz Shayler, be appointed Clerk / Treasurer of the Trustees for 2018/19

The resolution was correctly proposed and seconded (unanimous).

6/18 Minutes of the Meeting of the Trustees held on 12th June, 2017 (agenda item 6)

Resolved – That the minutes be approved as a correct record of the meeting.

The resolution was correctly proposed and seconded (5 in favour with 4 abstentions due to absence).

7/18 To discuss the planting of the six 'Battles Over' trees to replace the three which were removed (agenda item 7)

Resolved – That a Jim Weston meets with the Parish Council's tree surgeon to discuss the planting of up to six trees.

The resolution was correctly proposed and seconded (Unanimous).

8/18 To review and agree Banwell Recreation Ground Trustees Standing orders (agenda item 8)

Resolved – To approve the Banwell Recreation Ground Trustees Standing Orders.

The resolution was correctly proposed and seconded (Unanimous).

9/18 To Approve the Accounts for 2017/2018 (agenda item 9)

The audited accounts for 2017/18 were received, it being noted that there was a balance of £11, 665.65 in the Trust's funds on 31st March 2018.

Resolved – To approve the Banwell Recreation Ground Trust accounts for the year 2017/2018.

The resolution was correctly proposed and seconded (unanimous).

10/18 To note the Recreation Ground Trust's end of August's bank balance (agenda item 10)

A balance of £11, 665.65 was noted as of the 31st August 2018.

11/18 To note the Parish Council's Recreation Ground end of August's budget (agenda item 11)

The Parish Councils Recreation Ground budget was noted as of the end of August 2018.

12/18 To note the internal auditors report in relation to the Recreation Ground and agree any actions (agenda item 12)

The internal auditors report in relation to the Recreation Ground was noted. The clerk informed the meeting that the separate budget had been implemented from the 1st April and that the accounts formats will stay the same as per the advice received from The Charity Commission.

11/18 To Consider Any Other Urgent Other Issues Relating to the Recreation Ground (agenda item 13)

- (i) **Helicopter landing** – the advice from the insurance company had been given by Jim Weston to the family who would ensure that the relevant risk assessments / insurance were shared with the Parish Office.
- (ii) **Recreation Ground MUGA Panel** – The insurance company have agreed to pay for the work to repair the panel and had instructed it was to be completed by GB Sport as it was the cheapest quote.
- (iii) **Football Nets** – these have been replaced by Paul Harding

The Chairman closed the meeting at 7.20 p.m.

.....Chair

.....Date

BANWELL RECREATION GROUND TRUST
(Charity No. 304472)

Bank balance as at 1st April 2017	<u>£10,279.13</u>
---	--------------------------

Expenditure 2017/18

Total expenditure	<u>£00.00</u>
--------------------------	----------------------

Income 2017/18

Remains of PC Maintenance budget	£1386.52
----------------------------------	----------

Money raised from Parish Picnic	£59.00
---------------------------------	--------

Total income	<u>£1386.52</u>
---------------------	------------------------

Bank balance as at 31st March 2018	<u>£11, 665.65</u>
--	---------------------------

Recreation Ground Planting

Rec x6 Memorial Trees

- 📍 Dawn Redwood
- 📍 Turkish Hazel
- 📍 Tupelo
- 📍 Oak variety
- 📍 Aspen (fastigate)
- 📍 Sweet Gum
- 📍 Serviceberry
- 📍 Cut-leaved Alder
- 📍 Broad-leaved Cockspur Thorn
- 📍 Japanese Maple
- 📍 Recreation Ground

Recreation Ground replacement trees

- 📍 Persian Ironwood
- 📍 Silver Birch variety
- 📍 Field Maple variety
- 📍 Sweet Gum fastigate variety
- 📍 Silver Birch variety
- 📍 Field Maple variety



The site is a Recreation Ground with fenced children's playground, MUGA (multi-use games area) and climbing frame. However, the grassed field is currently only used for informal sports play - formal team pitch sports now take place elsewhere in the village. Despite this, it is important that new tree planting does not limit future team sports use. The site is also used for events.

In the past, occasional complaint/feedback has been received from neighbouring residents to the south and west because of trees, some of which have related to anti-social behaviour. Perceived tree size and issues of light can also be causes of complaints from neighbours. While there is no legal obligation on the Parish Council around these issues, keeping new tree planting locations a respectable distance away from boundaries will keep potential future complaints to a minimum.

The site is deep, slightly acidic Loam to Clay soil. Soil pH has not yet been tested, and this should be done before final species choice is made.

The only remaining tree species within the site are Norway Maple (purple variety) and Sycamore along the east and north boundaries, and English Elm along the west boundary. Leyland Cypresses grow close to the south boundary. Currently trees at the site provide some good and increasing shelter, but have relatively visual interest and low diversity. Visual interest can be greatly increased for the future by careful species/form choice and planting.

The following six memorial trees are proposed, and further details on each are provided below:

Dawn Redwood -*Metasequoia glyptostroboides*
Tupelo – *Nyssa sylvatica*
Fastigate Aspen – *Populus tremula Erecta*

Turkish Hazel – *Corylus colurna*
Oak variety – *Quercus Regal Prince*
Sweet Gum – *Liquidambar styraciflua*

The following six additional trees are proposed:

Persian Ironwood variety – *Parrotia persica* Vanessa

Silver Birch variety – *Betula pendula* Tristis x2

Field Maple variety – *Acer campestre* Louisa Red Shine

Sweet Gum variety – *Liquidambar styraciflua* Slender Silhouette

Field Maple variety – *Acer campestre* William Caldwell

Aside from the six memorial trees, the six further trees will replace the three Cherry trees recently removed for risk and tree management reasons. These trees will be generally smaller-growing or be of forms suitable for more limited space, such as columnar trees.

By planting six trees it will be ensured that sufficient trees establish and survive long into the future. The trees will provide shade and together provide year-round interest.

The positions of these trees have been adjusted to reduce the risk of roots disrupting the MUGA pitch surface. There is some repetition of species choice to avoid a 'stamp collection' of trees within the recreation ground and to provide a visual link in the new planting. E.g. Two forms/colours of Field Maples, two Silver Birch Tristis in different locations, two contrasting Sweet Gum varieties in different locations.

For the first three years, newly-planted trees require good maintenance to help them become established.

Tree ties, stakes and guards should be checked twice a year to ensure they are doing their job and to adjust them if necessary.

During hot and/or dry weather (which often includes the Spring) newly-planted trees will require **effective** watering. This usually requires some access to a water bowser, but volunteer arrangements can be equally effective during a hot spell, and as a last resort. A local contractor will be able to provide their services if we see the conditions of 2018, but the cost of this needs to be recognised. Grant funding may be able to include maintenance and watering for the first two-three years.

The most vulnerable sites for drought conditions, in terms of site exposure/likelihood of drying and the likelihood and ease of intervention seem to be: Football Club field, Knightcott Road and the Recreation Ground.

Formative pruning and re-mulching/weeding will also be required, but the cost of this is very low.

Banwell Parish Council
Summary of Receipts and Payments
Cost Centre Recreation Ground

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Variance	Estimated	Actual	Variance	+/-	Under/over spend
601	Rec Grass Cutting				1,800.00	1,275.75	524		524
602	Rec Maintenance		484.77	485	1,000.00	1,150.77	-151		334
603	Rec Tree and Fence Work				900.00	911.67	-12		-12
NET TOTAL			484.77	485	3,700.00	3,338.19	362		847
V.A.T.						354.15			
GROSS TOTAL			484.77			3,692.34			