



Banwell Parish Council

MINUTES OF A MEETING OF THE YOUTH & COMMUNITY CENTRE COMMITTEE HELD AT BANWELL CHILDREN'S CENTRE AT 7.00 P.M. ON MONDAY 12th SEPTEMBER 2019

Present: Nick Manley (Chairman) Phil Adams, Paul Blatchford, Paul Harding and Maggie McCarthy (Vice Chairman)

In attendance: Liz Shayler (Clerk)

33/19 To receive apologies for absence: (agenda Item 1)

Apologies were received from Cllr Phil Baird

34/19 To receive declarations of Interest (agenda Item 2)

There were no declarations of interest received.

35/19 To approve, as a correct record, the minutes of the Youth & Community Centre Committee minutes from the 1st July 2019 (agenda Item 3)

Resolved: To approve, as a correct record, the minutes of the Youth & Community Centre Committee minutes from the 1st July 2019

The resolution was correctly proposed and seconded (3 in favour with 2 abstentions due to absence)

The minutes of the meeting were signed by the Chairman as a correct record.

36/19 Exchange of information (agenda item 4)

- i. **Youth Club Tuck Shop** – see agenda item 8
- ii. **Snagging** – North Somerset had been onsite again. The porch will be resealed in places and then a floor will be relayed.

37/19 To review and approve the following documents (agenda item 5)

- i. **Youth Community Centre (YCC) Hire Application and Terms & Conditions of Hire**

Resolved: To approve the YCC Hire Application and Terms & Conditions of Hire with the removal of all references to the field.

The resolution was correctly proposed and seconded (unanimous)

- ii. **Youth & Community Centre (YCC) Risk Assessment**

Resolved: To approve the YCC Risk Assessment

The resolution was correctly proposed and seconded (unanimous)

- iii. **COSHH Risk Assessment**

Resolved: To approve the COSHH Risk Assessment

The resolution was correctly proposed and seconded (unanimous)

iv. Fire Risk Assessment

Resolved: To note the Fire Risk Assessment

The resolution was correctly proposed and seconded (unanimous)

38/19 To agree to the following expenditure in relation to the Youth & Community Centre (agenda item 6)

i. Removal of North Somerset's CCTV wires which go across the roof of the Scout Hut

Resolved: To approve the removal of North Somerset's CCTV wires

The resolution was correctly proposed and seconded (unanimous)

ii. To restore the magnetic door mechanism at the front entrance to prevent rain coming into the building and for ease of wheelchair access.

Resolved: To approve the restoration of the magnetic door mechanism at the front entrance by DS Securities

The resolution was correctly proposed and seconded (unanimous)

iii. To connect the emergency exit door in the hall to the fire alarm so that they automatically release when the fire alarm sounds.

Resolved: To approve the connection of the emergency exit door in the hall to the fire alarm.

The resolution was correctly proposed and seconded (unanimous)

39/19 To discuss the current cleaning arrangement and agree a way forward (agenda item 7)

Resolved: To approve the hire of Contractor D for a probationary period of 4 months.

The resolution was correctly proposed and seconded (unanimous)

40/19 To agree a budget for a Youth Club tuck shop (agenda item 8)

Resolved: To agree an initial budget of £100 to set up a tuck shop.

The resolution was correctly proposed and seconded (unanimous)

41/19 To agree a budget to allow young people to purchase games / activities for Youth Club (agenda item 9)

Resolved: To agree an initial budget of £500 for young people to purchase games / activities for Youth Club

The resolution was correctly proposed and seconded (unanimous)

42/19 To discuss the proposal for a 'Community Fridge' which will be available and run by Love Banwell on a Thursday morning (agenda item 10)

Resolved: To approve the use of the YCC foyer for a community table from 9am until 12:30pm on a Thursday.

The resolution was correctly proposed and seconded (unanimous)

43/19 To discuss the following hire requests (agenda item 11)

- i. **North Somerset Heritage Forum on Friday 25th October 2019 from 9am until 1pm**

Resolved: To approve, the request from North Somerset Heritage Forum

The resolution was correctly proposed and seconded (unanimous)

- ii. **Banwell Church to hold the Covenant Lunch, Sunday 12th Jan 2020, 9am until 3pm.**

Resolved: To approve, the request from Banwell Church to hold the Covenant Lunch

The resolution was correctly proposed and seconded (unanimous)

- iii. **Monthly Ward Councillor Surgery TBC**

The Clerk informed the meeting that the Ward Councillor is planning on using Thursday's Coffee and Chat session as an opportunity to hold a Ward Surgery.

- iv. **'Community Emergency Shelter' Scheme**

Resolved: To approve the use of the Youth and Community Centre in the event of an emergency as part of the 'Community Emergency Shelter' Scheme

The resolution was correctly proposed and seconded (unanimous)

- v. **Village Hall Trustees training**

Resolved: To approve the use of the Youth and Community Centre for Village Hall Trustees training on the proviso that Councillors be invited to attend in the role as Recreation Ground Trustees.

The resolution was correctly proposed and seconded (unanimous)

44/19 To note the Youth and Community Centre budget and Youth Club budget (agenda item 12)

The Youth and Community Centre budget and Youth Club budget was noted.

45/19 Date of Next Meeting (agenda item 13)

Monday 11th November 2019 at 7.00 p.m.

The meeting closed at 8pm.

Chairman.....

Date.....