



MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD REMOTELY AT 7:30pm ON MONDAY 16th NOVEMBER 2020

PRESENT: Councillors: Paul Harding (Chairman), Phil Baird (Vice-Chairman), Phil Adams, Paul Blatchford, Steve Davies, Nick Manley, Maggie McCarthy, Dawn Parry & Paul Philcox.

IN ATTENDANCE: Mrs Liz Shayler (Clerk)
WARD COUNCILLOR: None
AVON & SOMERSET POLICE: None
MEMBERS OF THE PUBLIC: None

Cllr Paul Harding, opened the meeting by welcoming everybody and announced the resignation of Karen Bennett from the Parish Council. The Clerk was asked to write a letter of thanks in appreciation of everything she has done on behalf of the Parish Council.

Before the meeting was reconvened Members of the public were invited to speak.

Members of the public

No members of the public were present

Community Beat Manager's report

The following report was received for the period 19/10/2020 to 15/11/2020.

Calls from Parish = 25 with the following selection of crimes reported: 3 concern for welfare, 3 covid-19 breach, 1 criminal damage, 4 suspicious activity, 1 theft and 4 traffic related.

Residents are reminded that Covid 19 restrictions are still in place, for up to date help and advice they were asked to refer to the Gov.UK website. There has been a number of COVID 19 Breach's reported in the Banwell area, residents were asked to call 101 if they see anyone breaching current regulations. There are designated officers dealing with reported breaches and fines are being issued and residents were asked to play their part to reduce the ever-increasing numbers.

Local beat surgeries remain on hold until further notice, however policing continues as usual. If residents need any assistance from their local beat team residents were asked to get in touch via 101, Twitter @ASPWSM or the Avon and Somerset police website (in your area).

Ward Councillor's report

No Ward Councillor was present and no report has been received.

The meeting was convened

201/20 To receive apologies for absence (agenda item 1)

Apologies were received from Cllr Wormald

202/20 To receive members' declarations of interest on any agenda item (agenda item 2)

No declarations of interest were received.

203/20 To approve as a correct record, the minutes of the Parish Council Meeting on the 19th October 2020 (agenda item 3)

Resolved – That the minutes of the Parish Council Meeting held on the 19th October 2020 be approved as a correct record.

The resolution was correctly proposed and seconded (unanimous with two abstentions due to absence)

The minutes of the meetings will be signed by the Chairman as a correct record.

204/20 To note the minutes of the Planning Committee held on 2nd November 2020 (agenda item 4)

The minutes of the Planning Committee Meeting on the 2nd November 2020 were noted.

205/20 To ratify the appointment by the Employment Committee of the new Communications, Marketing & Grant Funding Officer (agenda item 5)

Resolved – To ratify the appointment by the Employment Committee of the new Communications, Marketing & Grant Funding Officer Daisy Finniear.

The resolution was correctly proposed and seconded (unanimous)

206/20 To authorise the cost of a laptop for the new Officer (agenda item 6)

Resolved – To authorise the cost of a new officer laptop for between £400 and £500

The resolution was correctly proposed and seconded (unanimous)

207/20 To receive the Clerk's report/Exchange of information (agenda item 7)

i) Youth & Community (YCC) Centre Car Park

The electricity pole at the entrance to the YCC has now been moved but to a slightly different location than anticipated and the Scouts have begun work on the culvert.

ii) Youth Club

Due to the 2nd lockdown face to face sessions have now been stopped. However, sessions are now available online for which there will still be a charge to the Parish Council.

iii) North Somerset food alliance

The Clerk attended a meeting to explore the opportunities and potential for developing a food alliance approach between a range of community food projects providing crucial support across North Somerset. The aim is to collectively develop a shared understanding about provision and identify any possible gaps/issues or opportunities for collaboration.

iv) North Somerset Road safety meeting

The Clerk met with the North Somerset Highways Engineer and the Sustainable Travel and Road Safety Officer and were able to explore all the suggestions from the last meeting.

Unfortunately, as suspected, there is a legal minimum distance that you can put a sign around a zebra crossing. Therefore, any form of flashing sign, vehicle activated speed sign or even a 2D warning sign would not be legally permissible. However, a possibility of road markings which denote that a driver is entering a school safety zone are being explored.

Barriers were discussed but, as suspected, the pavements are not wide enough. It was acknowledged that the footpaths, particularly the Westfield Road to West Street section, were very narrow and the voluntary adoption of a suggested 'one-way system' to maintain appropriate social

distancing is being considered. A 20mph zone was also discussed and whilst it could be feasible, it is a very lengthy process to implement.

After last month's meeting the Clerk has organised insurance cover, a risk assessment and high visibility jackets for any parent volunteers. Unfortunately, no volunteers have come forward yet. The Sustainable Travel and Road Safety Officer has been informed that the Parish Council were prepared to fund a lollypop person and she has taken this away to investigate further.

v) **Local Council Climate Communications Pilot 17th November 2020**

The Parish Council have been invited to take part in this pilot. The session will be to present communications developed by the Centre of Sustainable Energy (CSE) which the Parish Council can use. The new Communications Officer will be attending with the Clerk

vi) **Annual Play Equipment Inspections**

The annual inspections have been completed at the Recreation Ground and Riverside. Some of the items on the repair list had to be ordered and so had not come in before the inspection. It was therefore left until after the inspection so it could all be done together with any additional works picked up in the inspection.

vii) **Parish Games**

These had now been taken over by the football club and would not need to be stored by the Parish Council.

208/20 To note the training and events available and agree any attendance (agenda item 8)

(i) **17th November 2 – 3pm NALC Frome — Youth First £30**

Resolved – To agree that the Communications Officer attend

The resolution was correctly proposed and seconded (unanimous)

(ii) **20th, 27th January and 3rd February SLCC How to Organise Safe & Successful community events £90**

Resolved – To agree the cost of £90 for the attendance of the Communications Officer

The resolution was correctly proposed and seconded (unanimous)

(iii) **21st January SLCC Marketing, Branding & Communications Webinar £30**

Resolved – To agree the cost of £30 for the attendance of the Communications Officer

The resolution was correctly proposed and seconded (unanimous)

(iv) **23rd – 25th SLCC Practitioners Conference £75**

Resolved – To agree the cost of £75 for the attendance of the Clerk

The resolution was correctly proposed and seconded (unanimous)

209/20 To authorise the following expenditure (agenda item 9)

(i) **£119 for the 12th edition of Local Council Administration**

Resolved – To agree the cost of £119 for the 12th edition of Local Council Administration.

The resolution was correctly proposed and seconded (unanimous)

(ii) £371.88 for a HP colour all-in-one Laser Printer

Resolved – To agree the cost of £371.88 for a HP colour all-in-one laser printer.

The resolution was correctly proposed and seconded (unanimous)

210/20 To agree the cost of £146.19 for 100 hi vis Jackets for children walking to school (agenda item 10)

The Clerk told the meeting that the Police have a scheme which will provide 100 hi vis tabards. The Parish Council were being asked to match this to ensure every child had a tabard.

Resolved – To agree the cost of £146.19 to purchase hi vis tabards for children walking to school.

The resolution was correctly proposed and seconded (unanimous)

211/20 To discuss the idea of a Christmas Lunch and / or non-food essentials parcel for families on the pupil premium list (agenda item 11)

The meeting was told that whilst the government have agreed to fund free school meals over the Christmas period, that as it could be a difficult time of the year (particularly this year), two initiatives had been suggested. Firstly, the delivery of a Christmas Meal. The Bell have offered their facilities and services for free and other businesses / the food alliance would be approached for additional support. Secondly a non-food essentials parcel, like the one compiled for the summer holidays.

Resolved – To agree a budget of approximately £600 to fund both initiatives.

The resolution was correctly proposed and seconded (unanimous)

212/20 To discuss the use of the Multi-Use-Games-Area during lockdown (agenda item 12)

The Clerk informed the meeting that advice had been received from SLCC, insurance company, NALC & GB Sport. Whilst they didn't advise definitely one way or another then it was clear the legislation was poorly written and open to interpretation.

Resolved – That given the insurance company classifies the MUGA as play equipment, it is in the middle of the play area and that it is not used for organised sport that the Parish Council consider it may stay open. Cllr Harding to prepare a risk assessment.

The resolution was correctly proposed and seconded (unanimous)

213/20 To discuss and agree a way forward in relation to the Youth & Community centre for the following; (agenda item 13)

(i) The closure of the building during Lockdown.

Whilst the building will be closed for groups then it will remain open between 10am and 12 for delivery of items for the food bank and for residents needing to use the zoom booth.

(ii) To discuss the plastic replacement doors and whether the work needs to be completed this financial year

The doors were discussed, and it was felt to be important to get the work completed whilst the building was closed and to capitalise on conserving energy during the winter.

Resolved – That the Clerk has delegated authority of approximately £5000 to authorise the replacement of the YCC hall doors.

The resolution was correctly proposed and seconded (unanimous)

(iii) **To authorise the use of the top layer of the carpark in the culvert to help aid drainage.**

Resolved – That the top layer of the carpark be used in the culvert on the proviso that it is asphalt and not tarmac

The resolution was correctly proposed and seconded (unanimous)

214/20 To note the following annual inspections and agree any works which need to be undertaken (agenda item 14);

(i) **Benches**

The Clerk was asked to get quotes for the works to the benches to submit to the next meeting.

(ii) **Dog bins**

The Clerk to organise the exchange of the purchased dog bins

(iii) **Flagpole**

The Clerk to write to the British Legion to let them know about the lichen

(iv) **Grit bins**

The Clerk has written to North Somerset who will fill the grit bins which are currently less than half full.

(v) **Litter bins**

The Clerk was asked to get quotes for replacement rubbish bins at the Recreation Ground and West Street Car Park to submit to the next meeting

(vi) **Memorial Stones**

The Clerk was asked to write to North Somerset in relation to repainting the railings around the Bowling Green and the movement of the Welcome to Banwell sign located on Castle Hill. The Clerk to get quotes for the movement of the Welcome to Banwell sign and to speak to the Garden Centre about possible locations.

(vii) **Bus Shelter**

The Clerk was asked to get quotes to wash the four green bus shelters to submit to the next meeting.

Resolved – The Village Orderly be asked to trim all overgrown vegetation around the Parish Council owned bus shelters.

The resolution was correctly proposed and seconded (unanimous)

215/20 To note the following annual inspections (agenda item 15);

(i) **MUGA**

(ii) **Recreation Ground**

(iii) **Riverside Play Area**

The three annual inspections were noted, The Clerk was asked to get a quote for the replacement of the two gates at the recreation ground and the replacement of a wooden fence for a metal bow topped fence Riverside for budgeting purposes.

Resolved – That the Village Orderly be asked to remove the moss / lichen from the play surfaces at Riverside.

The resolution was correctly proposed and seconded (unanimous)

216/20 To discuss and agree a way forward in relation to the offer of 30 Christmas boards (agenda item 16).

Resolved – That whilst it was a shame to lose these boards then, due to lack of storage space, the Parish Council are unable to accommodate the Christmas boards.

The resolution was correctly proposed and seconded (unanimous)

217/20 To discuss the purchase of a corporate credit card for the Clerk & Chairman (agenda item 17).

Resolved – The Clerk to get an executive card attached to the Parish Council's Unity Trust Bank Account at a £50 set up cost and £3 monthly fee.

The resolution was correctly proposed and seconded (unanimous)

218/20 To note the launch of North Somerset's new Local Plan consultation "Choices for the Future" (agenda item 18).

Cllr Manley to collect individual Councillors views by midday on Friday November 27th. A report will then be submitted to the planning committee for approval on December 7th.

219/20 To note the initial draft of the 2021 / 2022 Parish Council budget (agenda item 19).

The initial draft of the 2021/2022 Parish Council budget was noted.

220/20 To authorise bills for payment (agenda item 20)

Resolved: To authorise November's Bills for Payment of £17,612.29 Cllr Harding and Cllr Baird to authorise the BACs payments.

The resolution was correctly proposed and seconded (unanimous)

221/20 To note the Parish Council's end of October, bank balances and bank reconciliation (agenda item 21)

The Parish Council's end of September's bank balances and bank reconciliation were noted.

222/20 Dates of the next meetings – (agenda item 22)

7th December 2020 7pm Planning Committee remotely <https://us04web.zoom.us/j/279564797>
21st December 2020 – 7:30pm Parish Council Meeting <https://us02web.zoom.us/j/82684306618>

The Chairman closed the meeting at 21:10

.....Chairman

.....Date

Bills for Payment - 15th October to the 15th November 2020
Banwell Parish Council

Method	Payee	Details	Net Amount	VAT	Gross Amount	Column1	Minute agreed	Power
Already Paid								The Parish Council have
DD	Mainstream	Phone and Broadband (DD 14.10.20)	£2.40	£0.48	£2.88		093/20	
DD	E-ON	Streetlight Power (DD 16.10.20)	£155.43	£7.77	£163.20		093/20	
DD	E-ON	YCC power (19.11.20)	£71.08	£3.55	£74.63		093/20	
To Pay								
BACS	J K Gardening	Grass cutting @ Rec Ground & Knightcott Bank	£141.75		£141.75			
BACS	J K Gardening	Grass cutting @ Riverside	£70.87		£70.87			
BACS	J K Gardening	Grass cutting @ YCC	£70.88		£70.88			
BACS	J K Gardening	Grass cutting @ Banwell Cemetery	£162.50		£162.50			
BACS	J K Gardening	Village orderly	£392.50		£392.50			
BACS	J K Gardening	Replacement fence at YCC	£450.00		£450.00		H & S	
BACS	J K Gardening	Golling Lane	£150.00		£150.00		208/17	
BACS	J K Gardening	War Memorial Hedge	£45.00		£45.00		H & S	
BACS	J K Gardening	Brambles at entrance to YCC	£240.00		£240.00		124 (ii)	
		Total £1723.50						
BACS	FOS UK	Dog Bin emptying	£339.00		£339.00		177/19	
BACS	Insight Cleaning	YCC Cleaning	£184.00		£184.00		39/19	
BACS	YMCA	Youth Club	£480.00		£480.00		243/18	
BACS	SLCC	Latest Arnold Baker 12th Edition	£123.00	£0.80	£123.80		Admin	
BACS	Scribe	Cemetery Package	£374.40	£74.88	£449.28		194/20	
BACS	Complete Buisness	Card & Paper	£30.75	£6.15	£36.90		Covid-19	
BACS	Break Through Commu	Compliant Councils Hub	£149.00	£29.80	£178.80		192/20	
BACS	Poppy Appeal	Poppy Appeal	£60.00		£60.00		190/20 (ii)	
BACS	MicroBitz	Fix cllr laptop	£102.66	£20.53	£123.19		Admin	
BACS	GB Sport	ROSPA Annual Inspections	£225.00	£45.00	£270.00		172/20 (ii)	
BACS	Ward Tree Surgeons	Cemetery tree & stump	£180.00	£36.00	£216.00		172/20 (i)	
BACS	LG Groundworks	Cemetery Path	£8,400.00	£1,680.00	£10,080.00		155/20	
BACS	hivis.co.uk (via expenses)	100 hi vis jackets	£144.99	£1.20	£146.19	awaiting agenda item		
BACS	E. Shayler	Overtime & Expenses (zoom, ink, printer)	£463.93	£90.84	£554.77	awaiting agenda item	Admin	
SO	E. Shayler	Clerk's Salary (SO 26.11.20)	£1,604.57		£1,604.57		093/20	
DD	Calor	YCC Gas (DD 26.11.20)	£14.71	£0.74	£15.45		093/20	
DD	Nest	Pension contibutions (DD 26.11.20)	£156.36		£156.36		093/20	
DD	North Somerset	Waste Collection (01.12.20)	£18.87		£18.87		093/20	
BACS	HMRC	PAYE and NI for Sept (12.09.20)	£618.45		£618.45		093/20	
		Totals	£15,622.10	£1,997.74	£17,619.84			



MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD REMOTELY AT 7pm ON MONDAY 7th DECEMBER 2020

PRESENT: Councillors Phil Baird, Paul Blatchford, Steve Davies, Paul Harding, Nick Manley (Chairman), Paul Philcox, Dawn Parry (Vice Chairman) & John Wormald.
IN ATTENDANCE: Mrs Liz Shayler (Clerk)

Cllr Manley convened the meeting by welcoming everyone.

Before the meeting was reconvened Members of the public were invited to speak.

- The Planning agent for 20/P/2257/OUT Land at Former Western Trade Centre Knightcott Road Banwell spoke in favour of the application

The meeting was convened

78/20 To receive apologies for absence (agenda item 1)

No apologies were received

79/20 To receive declarations of interest (agenda Item 2)

Cllr Philcox declared an interest in 20/P/20/P/2341/FUL due to relationship with applicants. Cllr Blatchford and Cllr Davies declared an interest in application 20/P/2569/FUH due to the proximity of their properties to the application.

80/20 To approve as a correct record the minutes of the Planning Committee Meeting held on the 2nd November 2020 (agenda item 3).

Resolved – That the minutes of the Planning Committee Meeting held on the 2nd November 2020 be approved as a correct record of the meeting.

The resolution was correctly proposed and seconded (unanimous)

The minutes of the meetings will be signed by Cllr Manley as a correct record.

81/20 To agree a response to North Somerset's Local Plan "Choices for the Future" consultation (agenda item 4).

Resolved – To use Cllr Manley's response which he had collated from Councillors submitted opinions.

The resolution was correctly proposed and seconded (6 for, 1 against).

Cllr Davies joined the meeting

82/20 To note and comment upon planning applications (agenda item 5)

- (i) **20/P/2257/OUT Land at Former Western Trade Centre Knightcott Road Banwell.**
Outline planning permission for erection of 20no. dwellings with access, landscaping, layout and scale for approval with appearance reserved for subsequent approval.

Resolved – To object to this application for the following reasons.

- Outside settlement boundary
- It is ribbon development which will have a detrimental effect on the Mendips Area of Outstanding Natural Beauty in terms of additional vehicular movements & light pollution

The resolution was correctly proposed and seconded (Unanimous)

(ii) **20/P/2282/FUL Land at The Moor Dairy Moor Road, Banwell.**

Change of use of land to use for the siting of 3no. storage containers (part retrospective).
Erection of 2no. stables for use with the existing livery business; formation of a hardstanding and the erection of a timber fence in association with agricultural activities (retrospective).

Resolved – To object to this application for the following reasons;

- That the fence and storage units are intrusive and out of keeping in the Locking and Banwell Moors area effecting the openness of the area.
- that hardstanding is not appropriate in a flood zone 3 area.
- Concern about the volume of equestrian in this area which if not managed properly can lead to leaching of nutrients into the rhyne and a detrimental effect on the ecosystem of the moors.

The resolution was correctly proposed and seconded (unanimous).

(iii) **20/P/2341/FUL Land at Whitley Head House Barn Whitley Road Banwell**

Proposed installation of all-weather equestrian arena for private use, retrospective permission for change of use of agricultural land to form equestrian use and installation of stables & hay store all for private use

Resolved - Not object if all of the requirements of North Somerset's guidance on horse related development in the Area of Outstanding Natural Beauty are met.

The resolution was correctly proposed and seconded (3 in favour, 2 against, 3 abstentions).

(iv) **20/P/2345/FUL Lower Rhodyate Farm The Rhodyate Banwell BS29 6NR**

Change of use of agricultural land to form 14 no. caravan pitches for the occupation of construction workers and erection of W/C and shower block

Resolved – To object to this application due to the detrimental impact on the Area of Outstanding Natural Beauty (AONB) in the following ways.

- Concern of impact of the lighting for the caravan pitches and shower block
- The loss of a green field site.
- Increase in volume of traffic and larger vehicles along an inappropriate road network
- The access is too restricted for Caravans turning into and out of the property.
- Lack of associated car parking onsite
- Unsustainable due to safety of pedestrians accessing the site
- Not enough detail in the application to show the possible impact on the AONB
- This application is not linked to a specific construction project

The resolution was correctly proposed and seconded (unanimous).

(v) **20/P/2539/FUL Court Farm Moor Road Banwell BS29 6ET**

Proposed first floor extension to provide additional accommodation to existing single storey holiday cottage.

Resolved – To object to this application for the following reasons.

- Outside of Settlement boundary
- Concerns of impact on the flood plain

The resolution was correctly proposed and seconded (unanimous).

(vi) **20/P/2565/FUH Towerhead Barn Towerhead Road Banwell BS29 6PQ**

Proposed detached garage with extension of driveway to form access to same

This application was noted

(vii) **20/P/2569/FUH 20 Church Street Banwell BS29 6EA**

Proposed first floor rear extension above existing utility and alterations to the vehicular access.

Resolved – To object to this application for the following reasons.

- Overbearing impact on neighbouring properties
- Detrimental alteration of the street scene next to a grade II listed building and in a conservation area
- Proposed bedroom 3 does not appear to have a window
- Change to access would increase traffic movement from property on a dangerous corner.
- Increase in size of property meaning potential increase in associated vehicles.
- Seems to break the 45-degree rule

The resolution was correctly proposed and seconded (unanimous with two abstentions due to proximity of their properties to the application).

(viii) **20/P/2601/FUH 22 Knightcott Park Banwell BS29 6HB**

Proposed dormer extension to the front elevation

Resolved – To object to this application for the following reasons;

- The dormer window will become the dominant feature of the property
- No other property in the area has this making it out of keeping in relation to the characteristics of the street scene
- It will set a precedent for other properties to do the same.

The resolution was correctly proposed and seconded (unanimous with one abstention).

(ix) **20/P/2666/FUL Kings Field Land Off Moor Road Banwell BS29 6ET**

Creation of 1no. traveller and gypsy caravan pitch together with the formation of hardstanding and the erection of a day room, stables and shed, siting of park home and touring caravan (Retrospective).

Resolved – To object to this application for the following reasons.

- Outside of Settlement boundary
- Intrusive and out of keeping in the Locking and Banwell Moors area effecting the openness of the area
- Loss of greenfield site
- It is within flood level 3 so therefore unsuitable for a traveller / gypsy site.

The resolution was correctly proposed and seconded (unanimous).

(x) **20/P/2695/MMA Land South Of Churchland Way Wolvershill Road Banwell**

Minor material amendment to permission 18/P/4723/RM (reserved matters for appearance, landscaping, layout and scale in relation to the construction of a noise bund pursuant to Outline application 16/P/2744/OT2 (Outline planning application with Environmental Statement with all matters reserved for subsequent approval for a residential development of up to 250 dwellings and associated infrastructure) to allow for alteration to design of noise bund.

This application was noted

(xi) **20/P/2715/TRCA Abbey Cloisters East Street Banwell BS29 6BW**

Holm Oak - Fell | Abbey Cloisters East Street Banwell BS29 6BW

This application was noted

(xii) **20/P/2732/FUL Lower Rhodyate Farm, The Rhodyate, Banwell. BS29 6NR**

Change of use of agricultural building to workshop falling in Use Classes E(g) (Business) and B8 (Storage and Distribution)

Resolved – Whilst in the past the Parish Council have supported diversification of local farms however in this case due to the Impact on the Area of Outstanding Natural Beauty to object to this application for the following reasons.

- Increase in volume of traffic and larger vehicles along an inappropriate road network including large vehicles using a road with a weight limit (Castle Hill)
- The access is too restricted for Caravans turning into and out of the property.
- Noise for neighbours
- Not enough detail in the application to show the possible impact of the AONB

The resolution was correctly proposed and seconded (unanimous).

(xiii) **20/P/2747/FUH Pennyard House East Street Banwell BS29 6BW**

Demolition of front conservatory and replace with porch, removal and infill of 1st floor window (west side) and replacement of all existing sliding aluminium framed windows with "heritage style" uPVC woodgrain casement windows, re-rendering of external elevations and the erection of a 1.4 metre wall at the front of the property between Pennyard House and The Longhouse
This application was supported

Resolved – To support this application.

The resolution was correctly proposed and seconded (unanimous).

(xiv) **20/P/2925/TRCA 6 High Street Banwell BS29 6AA**

T1 – Monkey Puzzle – Fell

This application was noted

(xv) **20/P/2927/TRCA 16 East Street Banwell BS29 6BN**

T1 - Magnolia – Crown reduce by 1m

This application was noted

(xvi) **20/P/3001/TRCA Banwell House, Wolvershill Road, Banwell BS29 6DG**

T1 - Willow - fell; T2 - Yew - fell; T3 - Holm Oak - reduce house side laterals by up to 3m

This application was noted

83/20 To note planning decisions – (agenda item 6)

(i) **20/P/1872/FUH Haybow Cottage, Haybow Hewish, Weston-super-Mare. BS24 6RA**

Proposed erection of a boundary wall and railings to replace existing fence. **REFUSED**

(ii) **20/P/2336/LDP Halcyon Cooks Lane Banwell BS29 6DS**

Certificate of lawful development for the conversion of part of existing detached garage and store to a Garden Office with En Suite shower room. **APPROVED (Lawful)**

(iii) **20/P/2441/TPO Bow Farm Moor Road Banwell BS29 6EF**

T1-T3 - Beech - Reduce by 1m. **SPLIT DECISION**

(iv) **20/P/2599/TRCA Church House 12 East Street Banwell BS29 6BN**

T1 - Chestnut - Pollard to previous points (3m) **NO OBJECTION**

84/20 Date of the next meeting (agenda item 7)

21st December, 7:30pm Parish Council Meeting remotely <https://us02web.zoom.us/j/308292669>

4th January 2021, 7pm Planning Meeting remotely <https://us04web.zoom.us/j/279564797>

The Chairman closed the meeting at 20:20

.....Chairman

.....Date

Clerks Report

Christmas Meal Initiative and the ASDA Foundation Grant

We have had a reply from 14 families with an overall request for 57 meals. The Clerk has made an application to the ASDA Foundation for a grant of £300 to cover expenses. Given the volume of grant applications that they received any decisions have been put on hold until the New Year.

'Chocs for Champs' Initiative

78 chocolate selection packs were purchased and have been given out to both Banwell primary and secondary aged Children registered as either young carers or pupil premium at Banwell and Churchill School. Thanks, to the residents whose financial donation covered the costs for this and those that kindly wrapped them.

Non-Food Essential Parcel

17 have been given out. Thanks to residents who contributed non-food items and financial donations.

Youth & Community Centre Car Park

The ditch has now been filled in. The Scouting Association are looking into moving the telegraph pole which currently hold the YCC's phone lines.

Buy in Banwell media campaign

The first job of the new Communications, Marketing and Grant Funding Officer (Comms Officer) was to research local businesses to update our website and Facebook page. She established a '#buyinbanwell' which has proved extremely popular with the posts reaching 3228 people.






E-newsletter

Currently there is concern about the future of the Parish Magazine and so the Comms Officer has been asked to investigate an e-newsletter. In consultation with the Church, she is looking at a questionnaire determining what the public like about the content / frequency and format of the Parish Magazine and what their feelings are about the future. The aim is to go live with this across a variety of platforms including as a hard copy.

Local Council Climate Comms Pilot

As you know, Banwell PC are signed up to the 'Climate Communications for Parish Councils' pilot run by the Centre for Sustainable Energy (CSE). The pilot is from December 2020 – March 2021 and aims to help Parish Councils spread the word about climate issues. The first month's theme is 'insulating your home', so the Comms Officer has started sharing posts about this. The themes are as follows: December – insulating your home, January – land management, February – reducing waste, March – active/local travel.

Litter Bin Comparison

Rec Bins	Materials	Photo	Capacity	Price excl VAT	Fixings	Delivery	Comments	Total
Broxap ¹ Derby	Steel		120L	£259	£9.95	Free	Additional coatings available; anti-graffiti coating(£30) also logo Additional colours available Pyramid top £10	£278.95
Derby E	Steel		120L	£195	£9.95	Free		£214.95
Maelor	Recycled Plastic		120L	£155	£9.95	Free		£164.95
Glasdon ² Jubilee	Durapol Metal / plastic liner		110L	£386.40	£15.63	Free	Additional colours available Blue, green, grey & Milestone.	£402.03
Futuro	Durapol		120L	£340.71	£19.83	Free		£360.54

¹ <https://www.broxap.com>

² <https://uk.glasdon.com>

West St. Bin	Materials	Photo	Capacity	Price excl VAT	Fixings	Delivery	Comments	Total
Broxrap ³	Metal		40L	£139	Tespa only will need to be fitted professionally	Free	Additional coatings available; anti-graffiti coating also logo Additional colours available	£139
	Metal		60L	£149		Free		£149
	Recycled Plastic		50L	£49 No liner only		Not included		Free
Glasdon ⁴ Metal Trimline 35	Metal		50L	£137.06	£21.61	Free		£158.67
Trimline 25	Durapol		30L	£114.96 With plastic liner (£15.14)	£16.72	Free		£131.68
Trimline 50	Durapol		50L	£166.77 With metal liner (£35.90)	£16.72	Free		£183.49

³ <https://www.broxap.com>

⁴ <https://uk.glasdon.com>

I would suggest we need a liner to enable it to be emptied easier. Currently I have assumed that;

- At the Rec there is a concrete base
- West Street is a small post.

This financial year budget left in Highways projects is £488.63.

I would suggest

This financial year

- Rec – 2 x Boxrap Derby E with pyramid top £429.90.
- West Street – Glasdon Trimline 25 £131.68

Total: £561.58 (additional £72.95 taken from reserves)

Next financial year

- Rec 2 x Boxrap Derby E with pyramid top £429.90 and concrete bases around picnic benches. (Grant funding has been offered for a children's one in the toddler area).
- Riverside 1 x Boxrap Derby E with pyramid top £214.95 and concrete base & Glasdon Trimline 25 £131.68 or (2 x Derby E)

Total: Approximately £900 (£1000 if 2 x Derby E)

Dear Parish Councillors,

Supporting CPRE- the Countryside Charity

I am writing to ask if your Parish Council would be willing to support CPRE Avon and Bristol – your local branch of the Countryside Charity in the coming year. I know that many of you have supported us in recent years, and continue to do so, and this is also an opportunity for us to say thank you.

CPRE has always had much in common with Parish and Town Councils. We share a deep concern for the countryside in which we live, both for its tranquillity and diversity and for the regenerating effect it has on our busy lives. That has never been truer than during the difficulties of the ongoing pandemic. We are brought together by the need to try to get the right housing, (in this region mostly affordable homes), built in the right places and to resist pressure from developers to build on green spaces that have often been precious to local communities for decades.

In recent years CPRE Avon and Bristol has successfully played significant roles in stopping a poorly conceived, environmentally damaging “Joint Strategic Plan” from being agreed amongst the region’s Unitary Authorities; in helping to secure rejection for plans for the massive expansion of Bristol Airport; and for starting to rebuild understanding of nature and the importance of “starry skies” among young people. Unfortunately, all these issues, and many more, remain on the table, with WECA embarking on a new “Spatial Strategy, Bristol Airport appealing against N. Somerset Council’s admirable decision, and a huge challenge in building appreciation of the importance and value of the countryside across the broader community, urban as well as rural.

Parish and Town Councils and CPRE are now also faced with another huge challenge in the shape of the Government’s reforms to the Planning System. CPRE is not opposed to reform: there are many ways in which the current system could be improved. However, the new proposals, will undermining local democracy, including Neighbourhood planning; attempt to centralise and standardise design standards; impose a crude and insensitive three tier “zoning system” and, worst of all attempt to force huge numbers of the wrong houses onto areas where pressures on infrastructure and the countryside are already too high are simply not the right reforms. CPRE nationally has been campaigning hard for much of this to be dropped. Here in Avon and Bristol we have lobbied all the region’s MPs explaining why the reforms would be disastrous for local communities and local democracy. [I am attaching a copy of our Briefing as I think you may be interested to see it.]

To fund our vital work in all of these areas requires income from members and from organisations who share our goals, such as Parish and Town Councils. We recognise that such Councils vary greatly in size and capacity and for that reason we do not set an absolute figure for “membership”, but instead are inviting annual donations with a suggested guide figure of £100.00. Obviously, the more Councils that feel able to make such a contribution, the stronger we will be. Where Parish Councils do become CPRE supporters we are always willing, through our district groups, to offer appropriate advice, for example on unusual or difficult planning applications. Next year, once the final shape of the planning reforms is known, we envisage offering a number of Webinars to help and explain the changes and their implications to Parish and Town Councillors. In doing so we will have the benefit of being able to draw on the expertise of CPRE’s national team.

I would therefore like to invite you to become a supporter of CPRE Avon and Bristol, at the suggested level of £100.00 pa, although more will of course always be deeply appreciated.

Our Director, Sophie Spencer, (director@cpreavonside.org.uk or 07854 741130), will be more than happy to help with any questions or to put you in touch with the Chair of our appropriate District Group, whom some of you will know already.

I would like to thank you in anticipation and look forward to continuing to work with you to support our vital countryside and green spaces.

Yours sincerely,

David Worskett
Chair, CPRE Avon and Bristol

BANWELL PARISH COUNCIL

FEES PAYABLE AT BANWELL CEMETERY WITH EFFECT FROM 1st January 2020

	Resident	Non-Resident
	£	£
Purchase of exclusive right of burial in earthen grave for 80 years*	220	Double
Purchase of exclusive right of burial in cremation plot for 80 years	110	Double

INTERMENTS

Infant up to 2 years*	Free	Free
Child from 2 years up to 18 years	Free	Free
Adult of 18 years or over **	160	Double
Burial of cremated remains in a cremation lot or earthen grave.	80	Double

*No charge is made for the purchase of a plot in the children's section.

Environmental charge is included on all grave burials except the grave of children under the age of 18. The charge is to cover the cost of soil disposal. Notice of interment should be given to the Clerk at least two working days beforehand, together with the requisite fee. **BACs or Cheques payable to Banwell Parish Council.

MEMORIALS

	Fee	Not Doubled
For the right to erect or place a memorial on a grave in which exclusive right has been granted (including first inscription)	120	
Placing a memorial tablet	60	
Each subsequent inscription	30	
Ceramic portrait	40	

Written permission must be obtained from the Clerk to the Parish Council to erect a headstone and/or carry out alterations to existing headstones including additions or ceramic portraits. Memorial vases must be incorporated into the headstone. Separate vases and planting on graves is not permitted. A memorial application form is available from the Clerk (01934 820442 or clerk@banwellparishcouncil.org.uk).

Agenda item 11

The chapel has been experiencing unauthorised parking in the church car park recently, and I have had to write to the offenders advising them that it is a private car park, and they are not entitled to use it. The parking has been random causing problems for our neighbours who do have permission to park there.

I have been in touch with the Methodist Church property division, who advise me that as we are in a conservation area, I must first seek authority from our local council to put up any notices regarding the use of the car park. I must then seek authority from NSC. I wonder if the Parish Council has a view about notices and if there are any special forms that need to be completed to submit to you?

My initial thoughts are that the notice should say something like:-

Banwell Methodist Church. Private Car Park. NO UNAUTHORISED PARKING.
CARS MAY BE WHEEL CLAMPED AND A RELEASE FEE PAYABLE.

Agenda Item 12

I am writing to you as a Churchill Parish Councillor and member of the Working Group (WG) for Churchill Sports and Leisure Centre. Our objective is to try to find a positive future for the Centre which is now closed.

The WG has been formed by three Churchill Parish Councillors, one Congresbury Councillor and three other members who have had links with the Sports Centre in the past.

Attached is a report from Karlie Phillips of North Somerset Council (NSC) to Ann Boote, Clerk to Churchill PC, which gives a clear summary of the work that has been done so far and what progress has been made. It also highlights how we hope to move forward in the near future.

It would be helpful if this letter and its reports could be discussed at your December PC meeting, but I know that this is very short notice and this may not be possible.

A draft copy of the survey form is attached, and it is proposed that this will be circulated mainly online but hard copies will be available in village Post Offices. The time of sending out the survey is planned to be in early January. An introduction letter will be attached to each survey form.

The main objectives in writing to you are as follows

We want your Parish Council, and the village residents, to have early information about these proposals.

In discussions within the working group, it has been suggested that a new name for the centre may encourage potential users that it is a new start and that it is a new facility for all the Mendip villages. We have even suggested a new name for the centre so that it reflects the area that it is in – that could be Mendip Villages Sports and Leisure Centre, Mendip S& L C or Mendip Vale S & L C.

What help we would like from your Parish Council.

This project needs the support of other village Parish Councils and not just Churchill.

Could you please give us your comments about what is being proposed and confirm if your parish council is prepared to give your formal support for the ongoing work.

If your support is positive, then we would welcome two people from your village – not necessarily parish councilors – to take an active role in the current working group

In the past NSC have supported this Centre with a grant of up to £100K per annum to the Centre operator. For them to continue with something similar in the future they need to see that the Parish Councils and their village residents support these objectives

NSC are very clear that for their support they need to see clear evidence that adjacent parish councils and their residents want and need these leisure facilities and a swimming pool.

Without this sort of support, it will be very difficult to continue with the efforts to save the Churchill Leisure Centre.

Department	Budget 2019 - 20	Actual	Budget 2020 - 21	Spend 1 April - 30th Nov 20	Anticipated Spend 2020 - 21	Comments	Draft Budget 2020 - 21	Precept	Reserves
Cemetery & Memorials									
Grass cutting	£ 1,950.00	£ 1,950.50	£ 1,950.00	£ 1,300.00	£ 1,940.00	No anticipated increase	£ 1,950.00	£ 1,950.00	£ -
Paths / Trees & Garden	£ 350.00	£ 145.00	£ 300.00	£ 8,580.00	£ 8,700.00	Path taken from Cem fund	£ 300.00	£ 300.00	£ -
Making up graves	£ 280.00	£ -	£ 200.00	£ -	£ 120.00		£ 100.00	£ 100.00	£ -
Cemetery / Memorial work contingency	£ 6,000.00	£ 1,581.00	£ 5,000.00	£ -	£ 1,550.00	War memorial due clean apply for grant	£ 2,000.00	£ 1,500.00	£ 500.00
Cemetery software	£ -	£ -	£ -	£ 374.40	£ 374.40		£ 378.00	£ 378.00	£ -
TOTAL	£ 8,580.00	£ 3,676.50	£ 7,450.00	£ 10,254.40	£ 12,684.40		£ 4,728.00	£ 4,228.00	£ 500.00

YCC									
Repairs & Maintenance	£ 2,946.25	£ 4,072.06	£ 3,000.00	£ 3,526.99	£ 4,000.00		£ 3,000.00	£ 2,000.00	
YCC upgrade	£ -	£ -	£ 18,000.00	£ 18,295.60	£ 52,800.00	We received £10000 Gov grant	£ 15,000.00	£ 8,500.00	£ 6,500.00
CCTV	£ 2,000.00	£ 3,387.50	£ 2,000.00	£ -	£ 1,000.00		£ 1,000.00	£ 1,000.00	£ -
Electricity	£ 1,035.52	£ 1,146.53	£ 1,000.00	£ 487.28	£ 750.00		£ 1,000.00	£ 1,000.00	£ -
Gas	£ 2,630.99	£ 1,572.54	£ 1,500.00	£ 424.07	£ 800.00		£ 1,500.00	£ 1,500.00	£ -
Water	£ 601.22	£ 447.92	£ 650.00	£ 39.54	£ 200.00		£ 650.00	£ 650.00	£ -
Waste Collection	£ 147.05	£ 400.09	£ 650.00	£ 405.39	£ 600.00		£ 650.00	£ 650.00	£ -
Cleaning & supplies	£ 2,818.00	£ 2,504.21	£ 2,500.00	£ 1,724.78	£ 2,300.00		£ 2,500.00	£ 2,500.00	£ -
Office Equip inc software	£ 3,000.00	£ 2,427.98	£ 3,000.00	£ 2,715.83	£ 3,000.00	Inc upgrade for hybrid meetings	£ 5,000.00	£ 4,000.00	£ 1,000.00
Phone internet	£ 500.00	£ 548.66	£ 600.00	£ 352.11	£ 600.00		£ 600.00	£ 600.00	£ -
Grass cutting	£ 350.00	£ 496.16	£ 850.00	£ 567.04	£ 850.00		£ 850.00	£ 850.00	£ -
fence / hedge	£ 280.00	£ 193.00	£ 280.00	£ 690.00	£ 690.00		£ 280.00	£ 280.00	£ -
YCC Rent	-£ 100.00	-£ 939.00	-£ 1,300.00	-£ 1,328.00	-£ 1,500.00		-£ 1,300.00	-£ 1,300.00	£ -
TOTAL	£ 16,209.03	£ 16,257.65	£ 32,730.00	£ 27,900.63	£ 66,090.00		£ 32,030.00	£ 23,530.00	£ 7,500.00

Clerk & Admin									
Salary & NI	£ 22,500.00	£ 25,857.92	£ 26,000.00	£ 18,831.10	£ 25,000.00	Poss 1% inc. optional spinal point, Comms officer	£ 31,000.00	£ 30,000.00	£ 1,000.00
Pension provision	£ 650.00	£ 708.00	£ 650.00	£ 640.00	£ 800.00	Figure on system is employee & employer, clerk	£ 1,000.00	£ 1,000.00	£ -
Advertising inc printing	£ 300.00	£ 300.00	£ 300.00	£ 50.00	£ 80.00		£ 300.00	£ 300.00	£ -
Insurance	£ 2,122.87	£ 2,185.06	£ 2,123.00	£ 2,471.52	£ 2,471.52	1yrs left	£ 2,471.52	£ 2,475.00	£ -
Subscriptions	£ 800.00	£ 1,241.92	£ 900.00	£ 747.00	£ 1,200.00	ALCA / SLCC / Zoom inc	£ 1,200.00	£ 1,200.00	£ -
Audit fees	£ 1,000.00	£ 850.00	£ 1,000.00	£ 475.00	£ 875.00		£ 900.00	£ 900.00	£ -
Legal costs	£ 200.00	£ 187.00	£ 500.00	£ 723.00	£ 723.00		£ 500.00	£ 200.00	£ 300.00
Training Officers	£ 1,000.00	£ 655.00	£ 800.00	£ 290.00	£ 500.00		£ 700.00	£ 500.00	£ 200.00
Training Cllrs	see above	£ 655.00	£ 600.00	£ 250.00	£ 400.00		£ 600.00	£ 600.00	£ -
Risk Assessments	£ 155.00	£ 202.50	£ 300.00	£ -	£ 300.00		£ 300.00	£ 300.00	£ -
Chairman's Allowance	£ 100.00	£ 127.39	£ 250.00	£ -	£ -		£ 250.00	£ 250.00	£ -
Grants and Donations	£ 6,000.00	£ 1,060.00	£ 7,000.00	£ 4,550.99	£ 4,550.99	inc CAB	£ 7,000.00	£ 5,000.00	£ 2,000.00
Bank Charges	£ 100.00	£ 89.10	£ 100.00	£ 56.70	£ 100.00		£ 100.00	£ 100.00	£ -
Covid 19	£ -	£ -	£ -	£ 637.88	£ 800.00		£ 200.00	£ 200.00	£ -
Covid Food Bank	£ -	£ 408.81	£ -	£ 1,318.49	£ 1,900.00	Donations totaling 1222	£ 800.00	£ 800.00	£ -
TOTAL	£ 34,927.87	£ 34,527.70	£ 40,523.00	£ 31,041.68	£ 39,700.51		£ 47,321.52	£ 43,825.00	£ 3,500.00

Environment									
Fence and Tree Work	£ 400.00	£ 378.00	£ 300.00	£ 150.00	£ 500.00	Doesn't inc rec & YCC	£ 300.00	£ 300.00	£ -
Village Orderly	£ 4,710.00	£ 4,709.50	£ 4,710.00	£ 3,140.00	£ 4,710.00	No anticipated increase	£ 4,710.00	£ 4,710.00	£ -
Dog Bins	£ 4,080.00	£ 4,438.95	£ 4,080.00	£ 2,712.00	£ 4,080.00		£ 4,100.00	£ 4,100.00	£ -
Grass Cutting	£ 1,850.00	£ 1,414.84	£ 850.00	£ 1,086.96	£ 1,450.00		£ 1,450.00	£ 1,450.00	£ -
Riverside & Defib	£ 3,520.00	£ 1,384.31	£ 2,500.00	£ 472.00	£ 900.00		£ 2,000.00	£ 2,000.00	£ -
Environmental projects	£ 4,000.00	£ 1,633.10	£ 3,000.00	£ 1,387.50	£ 1,400.00	Includes 3 dog bins & info board	£ 4,000.00	£ 3,000.00	£ 1,000.00
Environmental Grant	£ 2,500.00	£ 2,382.00	£ 2,000.00	£ -	£ 1,000.00	Rest of grant to be used for YCC / info board	£ 2,000.00	£ 2,000.00	£ -
TOTAL	£ 21,060.00	£ 16,340.70	£ 17,440.00	£ 8,948.46	£ 14,040.00		£ 18,560.00	£ 17,560.00	£ 1,000.00

Highways									
Power	£ 2,000.00	£ 1,937.91	£ 1,800.00	£ 1,276.11	£ 2,000.00	New LED lights	£ 1,800.00	£ 1,800.00	£ -
Maintenance	£ 3,500.00	£ 2,625.00	£ 3,500.00	£ 2,625.00	£ 3,500.00	New lighting contract 3yrs fixed 2nd year	£ 3,500.00	£ 3,500.00	£ -
Upgrades	£ 5,300.00	£ 10,500.00	£ 7,900.00	£ -	£ 7,675.00	10 LED lights	£ 5,000.00	£ 5,000.00	£ -
6 yr inspect	£ -	£ -	£ -	£ -	£ -	Completed 2017 due 2022/23	£ -	£ -	£ -
Highways related projects	£ 4,000.00	£ 280.16	£ 1,500.00	£ 797.39	£ 797.39	inc school crossing	£ 4,000.00	£ 2,500.00	£ 1,500.00
TOTAL	£ 14,800.00	£ 15,343.07	£ 14,700.00	£ 4,698.50	£ 13,972.39		£ 14,300.00	£ 12,800.00	£ 1,500.00

Recreation Ground									
Rec Grass Cutting	£ 1,310.00	£ 1,701.00	£ 1,700.00	£ 1,134.00	£ 1,700.00	No anticipated increase	£ 1,700.00	£ 1,700.00	£ -
Rec Maintenance	£ 2,000.00	£ 410.61	£ 2,500.00	£ 72.00	£ 500.00		£ 1,600.00	£ 1,600.00	£ -
Rec Trees and Fence Work	£ 500.00	£ 194.00	£ 150.00	£ 120.00	£ 240.00	Split from Env	£ 150.00	£ 150.00	£ -
Inspections	£ 310.00	£ 200.00	£ 400.00	£ 217.00	£ 400.00		£ 400.00	£ 400.00	£ -
Play Equipment	£ 20,000.00	£ 20,362.51	£ 20,000.00	£ 12,102.25	£ 32,400.00	Depends if used this financial yr	£ 20,000.00	£ -	£ -
Section 106 grant for play	-£ 20,000.00	-£ 20,000.00	-£ 20,000.00	£ -	-£ 20,000.00		£ -	£ -	£ -
TOTAL	£ 4,120.00	£ 2,868.12	£ 4,750.00	£ 13,645.25	£ 15,240.00		£ 23,850.00	£ 3,850.00	£ -

Youth									
Youth Club staffing	£ 11,600.00	£ 3,080.00	£ 10,000.00	£ 960.00	£ 2,500.00	Currently 1 day possible inc to 2	£ 10,000.00	£ 9,000.00	£ 1,000.00
Youth Club programme	£ 2,000.00	£ 241.99	£ 500.00	£ -	£ 250.00		£ 500.00	£ -	£ 500.00
Computers	£ 1,000.00	£ -	£ 1,000.00	£ 1,090.81	£ 1,090.81	printer?	£ 500.00	£ -	£ 500.00
Extraordinary activities inc Residential	£ 800.00	£ 346.49	£ 1,800.00	£ -	£ -	Grant from NS	£ 1,800.00	£ -	£ -
Subs	-£ 400.00	-£ 13.00	-£ 400.00	-£ 105.30	-£ 200.00	£1 per person	-£ 400.00	-£ 400.00	£ -
Youth Council / forum	£ -	£ -	£ -	£ -	£ -		£ 200.00	£ 200.00	£ -
TOTAL	£ 15,000.00	£ 3,655.48	£ 12,900.00	£ 1,945.51	£ 3,640.81		£ 12,600.00	£ 8,800.00	£ 2,000.00
Grand Total	£ 114,696.90	£ 92,669.22	£ 130,493.00	£ 98,434.43	£ 165,368.11		£ 153,389.52	114,593	£16,000

INCOME										
Village Orderly Grant	£ 435.81	£ 435.81	£ 435.81	£ 435.81	£ 435.81	Concern this will not exist.	£ 435.81	£ 435.81	£ -	
Misc income	£ 100.00	£ 269.18	£ 200.00	£ 50.76	£ 1,780.00	Inc grant	£ 1,100.00	£ 1,100.00	£ -	
CIL	£ -	£ 400.80	£ 3,000.00	£ -	£ -	Outstanding CIL	£ 12,000.00	£ 12,000.00	£ -	
Solar panel grant from New Solar Banwell	£ 7,149.00	£ 7,149.00	£ 7,149.00	£ 7,149.00	£ 7,149.00		£ 7,149.00	£ 7,149.00	£ -	
INCOME	£ 7,684.81	£ 8,254.79	£ 10,784.81	£ 7,635.57	£ 9,364.81		£ 20,684.81	£ 20,684.81	£ -	

						Budget	Precept	Reserves
	£107,012	£84,984.41	£119,708	£90,799	£156,003	£132,705	93,908	£16,000

Cemetery income	£ 3,000.00	£ 3,443.00	£ 3,000.00	£ 3,438.00	£ 3,500.00	Not part of budget as earmarked	£3,500	0	
Section 137 Contributions	In May 2019 Banwell Parish Council resolved to adopt the General Power of Competence.								

GENERAL RESERVES (ESTIMATED AT 30.04.21) £57,228

Reserves are expected to be depleted by the end of the year due to carpark, doors, memorial repairs, container, led light replacements

CEMETERY EXTENSION RESERVE ON 30.11.20 £85,875

CEMETERY EXTENSION RESERVE (ESTIMATED AT 30.04.20) £86,500

Band D £85.91

Last year Band D £84.30

Increase of 1.9% or £1.61 a year or approxiamelty 13p a month

The budget reflects what I feel we need. The precept requirement is the absolute minimum and then the reserves are what we might need.

NSC Active Travel Strategy: Consultation text & questions for e-Consult

Questions for Questionnaire:

1. Do you agree that an increase in active travel (for example walking, cycling, jogging, wheeling, scooting) is needed to help North Somerset reduce its carbon emissions from transport?

Yes; No

2. Studies have shown that those arriving on foot or by bike to town centres spent 40-65% more than those who travelled there by car. To what extent would you agree that we need to do more to give priority to pedestrians and cyclists over private motor vehicles wherever possible?

This could include improved crossing points, reducing road space to widen footways and cycle lanes to improve the facilities for active travel and exercise.

Strongly agree; Agree; Disagree; Strongly Disagree

3. How would you best describe North Somerset's current transport network for walking, cycling and other forms of active travel?

Very good; Good; Some good areas, others poor; Poor; Very poor.

4. To what extent do you agree with the below vision statement for the Active Travel Strategy?

'Making walking and cycling the natural choice for a cleaner, healthier and more active North Somerset.'

Strongly agree; Agree; Disagree; Strongly Disagree

5. What do you think about the Active Travel Strategy's key target to increase walking and cycling trips by at least 300% by 2030?

Strongly agree; Agree; Disagree; Strongly Disagree.

Using up to 200 characters, please tell us why.

[Text box limited to 200 characters]

6. What is the biggest challenge in getting people to walk or cycle for short and medium journeys instead of using the car? And have we missed any other challenges in our list of challenges in Section 3 of the strategy?

[Text box limited to 500 characters]

7. The Draft Active Travel Strategy has four key aims for North Somerset:

- Deliver safe and frequent active travel
- Tackle the Climate Emergency
- Drive local economic development
- Shape active travel neighbourhoods through an enabling planning system

To what extent do you agree with each of the four key aims?

Strongly agree; Agree; Disagree; Strongly Disagree.

8. If we have missed something from the four key aims above, what is it?

[Text box limited to 200 characters]

9. In Appendix 2 of the strategy we outline the types of interventions we will make to improve walking and cycling facilities across North Somerset. The types of 'improvement schemes' we will undertake are:

- High Street or district centre active travel improvement schemes
- Active and Green Neighbourhoods
- 20mph Zones
- School pedestrian and cycle zones and priority walking schemes
- Strategic urban cycle routes
- Strategic inter-urban/rural cycle routes
- Segregated cycle lanes

To what extent do you agree with each of the types of improvement schemes above?

Strongly agree; Agree; Disagree; Strongly Disagree.

10. In your local area what is the top action that you think would help improve active travel?

[Text box up to 200 characters]

4 DECEMBER 2020

PC13-20 | STANDARDS MATTER 2: PUBLIC CONSULTATION AND PUBLIC SECTOR SURVEYS

Executive Summary

The Committee on Standards in Public Life has recently launched a consultation as part of its review into the institutions, processes and structures in place to support high standards of conduct. The terms of reference of the review are to: review the evidence as to how well ethical standards are upheld in public life in the UK, review the evidence on the strength of the UK's arrangements for regulating and promoting ethical standards, review the adequacy and continuing relevance of the Seven Principles of Public Life, identify examples of best practice in the regulation of ethical standards, identify examples of best practice in the promotion of cultures that celebrate and encourage high ethical standards. NALC will be responding to this consultation. The main consultation document is available [here](#).

As at 4 December 2020 CoSiPL have extended their consultation which will now conclude with final responses to it of 29 January 2021. NALC is now accordingly extending its own response deadline for the local council sector to inform its own response - please see the extended sector deadline at foot of this document.

Consultation questions

NALC will be responding to the consultation questions as follows:

Consultation Questions:

Question 1: Standards of Conduct in the UK

A. How well do you think ethical standards - as enshrined by the Seven Principles of Public Life - are upheld in public life today?

B. Do you believe that there have there been any notable shifts in approaches or attitudes to ethical standards in public life in recent years?

C. What do you see as the most significant threats to ethical standards in public life today?

Question 2: The Seven Principles of Public Life

A. Do the Seven Principles of Public Life accurately describe the appropriate ethical responsibilities for those in public roles, including both political and non-political office-holders?

B. Would you amend or replace any of the principles or their descriptors? If so, how?

Question 3: The UK's arrangements for regulating standards

A. Are you confident that the UK's arrangements for regulating ethical standards are robust and effective?

B. Are there any areas of public life where regulation on issues of ethical standards is not strong enough?

Question 4: Best practice in standards regulation

A. What makes an effective standards regulator?

B. Do the UK's standards regulators have the right powers and remit to act effectively?

C. Should the independence of standards regulators be enhanced and protected, and if so, how?

Question 5: Creating ethical cultures

A. How can the Seven Principles best be embedded within a public sector organisation's working culture?

B. What are the most significant obstacles to embedding high ethical standards in a public sector organisation?

Your Views

Please email your responses to this consultation to policycomms@nalc.gov.uk by 17.00 on 15 January 2021 [please note extended deadline]. County associations are asked to forward this briefing onto all member local (parish and town) councils in their area.

Bills for Payment - 15th November to the 15th December 2020
Banwell Parish Council

Method	Payee	Details	Net Amount	VAT	Gross Amount	Column1	Minute agreed	Power
Already Paid								The Parish Council have have resolved to use the the General Power of Competence as of the 20th May 2019
DD	Mainstream	Phone and Broadband (DD 14.12.20)	£2.48	£0.50	£2.98		093/20	
DD	E-ON	Streetlight Power (DD 16.12.20)	£150.41	£7.52	£157.93		093/20	
DD	E-ON	YCC power (18.12.20)	£70.22	£3.51	£73.73		093/20	
To Pay								
BACS	J K Gardening	Grass cutting @ Rec Ground & Knightcott Bank	£141.75		£141.75			
BACS	J K Gardening	Grass cutting @ Riverside	£70.87		£70.87			
BACS	J K Gardening	Grass cutting @ YCC	£70.88		£70.88			
BACS	J K Gardening	Grass cutting @ Banwell Cemetery	£162.50		£162.50			
BACS	J K Gardening	Village orderly	£392.50		£392.50			
BACS	J K Gardening	Env fee (Henry)	£40.00		£40.00		H & S	
BACS	J K Gardening	Moss removal Riverside	£15.00		£15.00		208/17	
BACS	J K Gardening	Moss removal Cemetery	£15.00		£15.00			
BACS	J K Gardening	Clearing around Bus Shelters	£140.00		£140.00		H & S	
BACS	J K Gardening	Container base	£575.00		£575.00		124 (ii)	
BACS	FOS UK	Dog Bin emptying	£339.00		£339.00	Waiting for invoice	177/19	
BACS	YMCA	Youth Club	£480.00		£480.00		243/18	
BACS	SLCC	3 x webinars	£115.00	£43.00	£258.00		208/20	
BACS	ALCA	Cllr Training Course x 2	£100.00		£100.00		189/20	
BACS	Weston Rail Services	Quarterly charge	£875.00	£175.00	£1,050.00		243/18	
BACS	Atworth Arboriculture L	Tree Survey	£250.00	£50.00	£300.00		190/20 (iv)	
BACS	Balmoral	Fire Extinguisher Maintenance	£44.05	£8.81	£52.86		190/20 (iii)	
BACS	Webglu	Managed web service	£89.90	£17.98	£107.88			
BACS	Webglu	Email Service 40gb	£90.00	£18.00	£108.00			
BACS	E. Shayler	Overtime & Expenses (zoom, officer laptop, non food parcel)	£1,014.42	£143.82	£1,158.24	Awaiting agenda item	206/20	
SO	Salaries	Clerk & Comms Officer	£2,058.79		£2,058.79		093/20 & 205/20	
DD	Nest	Pension contributions (DD 26.12.20)	£156.36		£156.36		093/20	
DD	Unity Trust	Bank Charges	£28.05		£28.05			
DD	North Somerset	Waste Collection (01.01.21)	£13.03		£13.03		093/20	
DD	TV licence	YCC TV licence (04.01.21)	£157.50		£157.50		093/20	
BACS	HMRC	PAYE and NI for Sept (12.09.20)	£637.05		£637.05		093/20	
Totals			£8,294.76	£468.14	£8,862.90			

Banwell Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

Cemetery & Memorials		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
101	Cem Grass Cutting	0.00	0.00	0.00	1,950.00	1,300.00	650.00
102	Cem paths / trees / garden	0.00	0.00	0.00	300.00	8,580.00	-8,280.00
103	Cem making up graves	0.00	0.00	0.00	200.00	0.00	200.00
104	Cemetery / Memorial Maintenance	0.00	0.00	0.00	5,000.00	45.00	4,955.00
105	Env Fee	0.00	0.00	0.00	0.00	120.00	-120.00
106	Cemetery software	0.00	0.00	0.00	0.00	374.40	-374.40
		£0.00	0.00	£0.00	7,450.00	£10,419.40	-2,969.40

Cemetery Income		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
110	Cemetery Income	90,682.00	3,000.00	3,438.00	0.00	0.00	91,120.00
		£90,682.00	3,000.00	£3,438.00	0.00	£0.00	91,120.00

Clerk & Administration		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
201	Salary & NI	0.00	0.00	0.00	26,000.00	18,831.10	7,168.90
202	Clerk pension	0.00	0.00	0.00	302.00	1,253.87	-951.87
203	Advertising	0.00	0.00	0.00	300.00	50.00	250.00
204	Insurance	0.00	0.00	0.00	2,123.00	2,471.52	-348.52
205	Subscriptions inc ALCA & SLCC	0.00	0.00	0.00	900.00	747.00	153.00
206	Audit Fee	0.00	0.00	0.00	1,000.00	475.00	525.00
207	Legal Costs	0.00	0.00	0.00	500.00	723.00	-223.00
208	Training Clerk	0.00	0.00	0.00	800.00	290.00	510.00
209	Training Councillor	0.00	0.00	0.00	600.00	250.00	350.00
210	Grants & Donations	0.00	0.00	10,000.00	7,000.00	4,550.99	12,449.01
211	Chairmans Allowance	0.00	0.00	0.00	250.00	0.00	250.00
212	Covid-19	0.00	0.00	0.60	0.00	638.48	-637.88
213	Bank Charges	0.00	0.00	0.00	100.00	56.70	43.30
214	Covid-19 food bank	0.00	0.00	1,222.00	0.00	1,318.49	-96.49
		£0.00	0.00	£11,222.60	39,875.00	£31,656.15	19,441.45

Environment		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
301	Allotment	0.00	1,647.88	1,647.88	1,647.88	1,647.88	0.00
302	Env Grass Cutting	0.00	0.00	0.00	850.00	1,086.96	-236.96
303	Env Hedge / Fence / Tree Work	0.00	0.00	0.00	300.00	150.00	150.00
304	Village Orderly	0.00	435.81	435.81	4,710.00	3,140.00	1,570.00
305	Dog Bins	0.00	0.00	0.00	4,080.00	2,712.00	1,368.00
306	Env Maintenance / Inspect Riversi	0.00	0.00	0.00	2,500.00	472.00	2,028.00
307	Env Projects	0.00	0.00	0.00	3,000.00	1,387.50	1,612.50
308	Env Grant	0.00	11,000.00	7,149.52	2,000.00	0.00	-1,850.48
309	Play Equipment	0.00	0.00	0.00	0.00	0.00	0.00
		£0.00	13,083.69	£9,233.21	19,087.88	£10,596.34	4,641.06

Highways		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
401	Street light power	0.00	0.00	0.00	1,800.00	1,276.11	523.89
402	Street light maintenance	0.00	0.00	0.00	3,500.00	2,625.00	875.00
403	Street light upgrade	0.00	0.00	0.00	7,900.00	0.00	7,900.00
404	Highways related projects	0.00	0.00	0.00	1,500.00	797.39	702.61
		£0.00	0.00	£0.00	14,700.00	£4,698.50	10,001.50

Income		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
501	Misc Income	0.00	0.00	50.76	200.00	0.00	250.76
502	Annual Precept	0.00	93,908.00	93,908.00	0.00	0.00	0.00

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Banwell Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

503 VAT	0.00	0.00	0.00	0.00	0.00	0.00
504 CIL	401.00	3,000.00	0.00	0.00	0.00	-2,599.00
	£401.00	96,908.00	£93,958.76	200.00	£0.00	-2,348.24

Recreation Ground

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
601	Rec Grass Cutting	0.00	0.00	0.00	1,700.00	1,134.00	566.00
602	Rec Maintenance	0.00	0.00	0.00	2,500.00	72.00	2,428.00
603	Rec Tree & Fence Work	0.00	0.00	0.00	150.00	120.00	30.00
604	Rec Inspections	0.00	0.00	0.00	400.00	217.00	183.00
605	Rec Play Equipment	0.00	0.00	0.00	0.00	12,102.25	-12,102.25
		£0.00	0.00	£0.00	4,750.00	£13,645.25	-8,895.25

Youth & Community Centre

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
701	YCC upgrade	0.00	0.00	0.00	18,000.00	18,295.60	-295.60
702	YCC repairs & maintenance	0.00	0.00	0.00	3,000.00	3,526.99	-526.99
703	YCC CCTV	0.00	0.00	0.00	2,000.00	0.00	2,000.00
704	YCC Electricity	0.00	0.00	0.00	1,000.00	487.28	512.72
705	YCC Gas	0.00	0.00	0.00	1,500.00	424.07	1,075.93
706	YCC water	0.00	0.00	0.00	650.00	39.54	610.46
707	YCC waste	0.00	0.00	0.00	650.00	405.39	244.61
708	YCC cleaning & supplies	0.00	0.00	0.00	2,500.00	1,724.78	775.22
709	Office Equipment inc Website	0.00	0.00	4.61	3,000.00	2,715.83	288.78
710	YCC phone & wifi	0.00	0.00	0.00	600.00	352.11	247.89
711	YCC Grass cutting	0.00	0.00	0.00	850.00	567.04	282.96
712	YCC hedge, fence & tree work	0.00	0.00	0.00	280.00	690.00	-410.00
713	YCC grants & donations	0.00	1,300.00	0.00	0.00	0.00	-1,300.00
714	YCC income	0.00	0.00	1,328.00	1,300.00	0.00	2,628.00
		£0.00	1,300.00	£1,332.61	35,330.00	£29,228.63	6,133.98

Youth Club

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
801	YC sessions	0.00	0.00	0.00	10,000.00	960.00	9,040.00
802	YC budget	5,000.00	0.00	0.00	500.00	0.00	5,500.00
803	YC extraordinary activities	0.00	0.00	0.00	1,000.00	0.00	1,000.00
804	YC Computers	1,000.00	0.00	0.00	0.00	1,090.81	-90.81
805	YC subscriptions	0.00	400.00	105.30	0.00	0.00	-294.70
806	Tuck Shop	0.00	100.00	0.00	100.00	0.00	0.00
		£6,000.00	500.00	£105.30	11,600.00	£2,050.81	15,154.49

NET TOTAL

£97,083.00	114,791.69	£119,290.48	132,992.88	£102,295.08	132,279.59
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Banwell Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 02/12/2020		
	Cash in Hand 01/04/2020		186,593.72
	ADD Receipts 01/04/2020 - 02/12/2020		131,292.38
			317,886.10
	SUBTRACT Payments 01/04/2020 - 02/12/2020		111,224.38
A	Cash in Hand 02/12/2020 (per Cash Book)		206,661.72
	Cash in hand per Bank Statements		
	Cash 30/11/2020	0.00	
	Unity Trust Bank (20398572) 30/11/2020	52,940.64	
	PC Reserve Saver account (81413 30/11/2020	44,600.14	
	Cemetery Reserve Account (59678 30/11/2020	94,274.58	
	Natwest Current account (5335765 30/11/2020	14,846.36	
			206,661.72
	Less unrepresented payments		0.00
			206,661.72
	Plus unrepresented receipts		0.00
B	Adjusted Bank Balance		206,661.72
	A = B Checks out OK		