



Banwell Youth and Community Centre,
West Street
Banwell. BS29 6DB
01934 820442

10th November 2020

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless excluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

To: The Chairman and all members of Banwell Parish Council.

You are summoned to attend a Meeting of Banwell Parish Council, to be held remotely (<https://us02web.zoom.us/j/308292669>) on Monday 16th November 2020 at 7.30pm, when the following business will be transacted.

Liz Shayler
Clerk to the Council

Before the meeting begins there will be a public participation session – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate. (Please note that the Council is unable to make formal decisions under this item)*

- i) Members of the public.
- ii) Community Beat Manager's report.
- iii) Ward Councillor's report.

A G E N D A

1. To receive apologies for absence.
2. To receive members' declarations of interest on any agenda item
3. To approve as a correct record the minutes of the meeting of the Parish Council held on 19th October 2020 (pages 1 – 7)
4. To note minutes of the Planning Committee held on the 5th November 2020 (pages 8 - 10)
5. To ratify the appointment by the Employment Committee of the new Communications, Marketing & Grant Funding Officer
6. To authorise the cost of a laptop for the new Officer (page 11)
7. To receive the Clerk's report/Exchange of information: Please note that the Council is unable to make any formal decisions under this item (page 12 & 13)
 - i) Youth & Community Centre Car Park
 - ii) Youth Club
 - iii) North Somerset food alliance
 - iv) North Somerset Road safety meeting
 - v) Local Council Climate Comms Pilot 17th November 2020
 - vi) Annual Play Equipment Inspections
 - vii) Parish Games

8. To note the training and events available and agree any attendance
 - i) November 17th, 12.00 – 13.15 NALC Frome — Youth First £30
 - ii) Jan 20th, 27th & 3rd Feb SLCC How to Organise Safe & Successful community events £90
 - iii) Jan 21st SLCC Marketing, Branding & Communications Webinar £30
 - iv) Feb 23rd – 25th SLCC Practitioners Conference £75 Clerk
9. To authorise the following expenditure
 - i) £119 for the 12th edition of Local Council Administration
 - ii) £371.88 for a HP colour all-in-one Laser Printer.
10. To agree the cost of £146.19 for 100 hi vis Jackets for children walking to school (page 13).
11. To discuss the idea of a Christmas Lunch and / or non-food essentials parcel for families on the pupil premium list (page 13).
12. To discuss the use of the Multi-Use-Games-Area during lockdown (page 14).
13. To discuss and agree a way forward in relation to the Youth & Community centre for the following;
 - i) The closure of the building during Lockdown.
 - ii) To discuss the plastic replacement doors and whether the work needs to be completed this financial year
 - iii) To authorise the use of the top layer of the carpark in the culvert to help aid drainage.
14. To note the following annual inspections and agree any works which need to be undertaken (pages 15 – 30);
 - i) Benches (page 15-19)
 - ii) Dog bins (page 20 & 21)
 - iii) Flagpole (page 22)
 - iv) Grit bins (page 23 & 24)
 - v) Litter bins (page 25 & 26)
 - vi) Memorial Stones (page 27 & 28)
 - vii) Bus Shelter (page 29 & 30)
15. To note the following annual inspections (pages 31 – 68);
 - i) MUGA (page 31-36)
 - ii) Recreation Ground (page 37 - 57)
 - iii) Riverside Play Area (page 58 - 68)
16. To discuss and agree a way forward in relation to the offer of 30 Christmas boards (page 69)
17. To discuss the purchase of a corporate credit card for the Clerk & Chairman
18. To note the launch of North Somerset's new Local Plan consultation "Choices for the Future"
<https://www.n-somerset.gov.uk/my-services/planning-building-control/planning-policy/our-local-plan/local-plan-2038/choices-autumn-2020>
19. To note the initial draft of the 2021 / 2022 Parish Council budget (page 70 - 72)
20. To authorise bills for payment (page 73)
21. To note the Parish Council's end of September's net position, bank balances and bank reconciliation (pages 74 - 76)
22. Date of the next meeting –
 - 7th December 2020 7pm Planning Committee remotely <https://us04web.zoom.us/j/279564797>
 - 21st December 2020 – 7:30pm Parish Council Meeting <https://us02web.zoom.us/j/82684306618>