



Banwell Youth and Community Centre,
West Street
Banwell. BS29 6DB
01934 820442

13th October 2020

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless excluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

To: The Chairman and all members of Banwell Parish Council.

You are summoned to attend a Meeting of Banwell Parish Council, to be held remotely (<https://us02web.zoom.us/j/308292669>) on Monday 19th October 2020 at 7.30pm, when the following business will be transacted.

Liz Shayler

Clerk to the Council

Before the meeting begins there will be a public participation session – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate. (Please note that the Council is unable to make formal decisions under this item)*

- i) Members of the public.
- ii) Community Beat Manager's report.
- iii) Ward Councillor's report.

A G E N D A

1. To receive apologies for absence. Cllr Wormald
2. To receive members' declarations of interest on any agenda item
3. To approve as a correct record the minutes of the meeting of the Parish Council held on 17th August 2020 (pages 1 – 6)
4. To note minutes of the following Committees
 - i) Employment Committee held on 28th September 2020 (pages 7 - 9)
 - ii) Planning Committee held on the 5th October 2020 (pages 10 & 11)
5. To agree the co-option of Cllr Philcox to the Planning Committee
6. To receive the Clerk's report/Exchange of information: Please note that the Council is unable to make any formal decisions under this item (page 12)
 - i) Precept
 - ii) Youth & Community Centre Car Park
 - iii) Recruitment of new Officer
 - iv) Foodbank
7. To note the training and events available and agree any attendance (NALC events page 13 & 14)
 - i) 21st October 1 - 2pm SLCC Employment Basics. £30 The Clerk
 - ii) 28th October 2020 — 11:30 – 12:30 NALC The future of health challenges post COVID-19 £30
 - iii) 29th October 11:30 – 12:30 NALC Collaboration for health and wellbeing £30 Cllr Bennett
 - iv) 30th October 2020 — 11:30 – 12:30 NALC Local councils and hidden disabilities £30

- v) 30th October 2020 — 13:30 – 14:30 NALC Supporting mental health in your community £30
- vi) 11th & 18th November 2 – 3pm SLCC Charitable Trusts. £70
- vii) 17th November 2020 — 12.00 – 13.15 NALC Frome — Youth First £30 Cllr Bennett
- viii) 24th November 2 – 3pm SLCC Cyber Security £30/ £35
- ix) 2nd & 3rd December 9:15am – 12:30pm ICCM Cemetery Legal Compliance £165

8. To authorise the following expenditure (page 15)
 - i) £120 for the removal of the 2nd dying elm tree in the Recreation Ground.
 - ii) Donation for the purchase of Remembrance Day Wreaths using Section 137
 - iii) £44.05 for the annual fire extinguisher survey
 - iv) £250 for the annual tree survey
 - v) £7,675 for the replacement of the last 17 obsolete streetlights as per highways streetlight budget 20/21
 - vi) £120 for the annual Christmas Tree sourced from Banwell Garden Centre and located in the school the weekend beginning the 5th /6th December.
9. To agree the cost of £44 for one off event insurance for a Covid compliant Halloween trail (page 15).
10. To agree the cost of £100 for the annual subscription and a £50 setup fee for access to the Compliant Council Hub from 01/11/2020 <https://www.breakthroughcomms.co.uk/compliantcouncilshub> (pages 16-19)
11. To discuss and agree a way forward in relation to a request from parents with children who attend Banwell School to reinstate a Lollypop person at a cost of £3445 excluding uniform & pole (page 20).
12. To discuss and agree a way forward in relation to digitalising the Parish Council Logo to enable it to be used across various platforms (page 20)
13. To discuss moving the current cemetery mapping system from Pear Technology to Scribe (page 20 – 27)
14. To discuss who will undertake the following annual inspections (pages 28 – 32);
 - i) Benches Cllr Baird
 - ii) Dog bins Cllr Harding
 - iii) Flagpole (page 28)
 - iv) Grit bins (page 29)
 - v) Litter bins (page 30)
 - vi) Memorial Stones (page 31)
 - vii) Bus Shelter (page 32)
15. To discuss and agree a way forward in relation to the offer of 25 Carnival Games (pages 33 – 36)
16. To discuss the movement of the Window Wanderland event from December to March.
17. To authorise bills for payment (page 37)
18. To note the Parish Council's end of September's net position, bank balances and bank reconciliation (pages 38 - 40)
19. Date of the next meeting –
 - 2nd November 2020 7pm Planning Committee remotely <https://us04web.zoom.us/j/279564797>
 - 16th November 2020 – 7:30pm Parish Council Meeting <https://us02web.zoom.us/j/308292669>

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.