



Banwell Parish Council

Banwell Youth and Community Centre,
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10th March 2021

Dear Member,

You are summoned to attend a Meeting of the Employment Committee, to be held on Monday 15th March 2021 at 8:30pm virtually Meeting ID: 308 292 669

Liz Shayler

Clerk to the council

A G E N D A

1. Apologies for absence
2. Members' declarations of interest on any agenda item.
3. To approve as a correct record the minutes of the meeting of the Employment Committee held on the 28th September 2020 (attached pages 1 - 3).
4. Exclusion of the press and public. (The Committee is recommended to resolve that members of the press and public be excluded from the meeting during consideration of agenda item 5 to 8 by reason of the confidential nature of the item of business to be transacted, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960).
5. To undertake the Clerk's six-monthly appraisal (page 4 - 6).
6. To undertake the annual review of the Clerks Salary including a spinal point increase (page 7 - 10).
7. To note the Communications, Marketing and Grants Officer first appraisal and approve the end of the probation period (page 11).
8. To discuss increasing the Communications, Marketing and Grants Officer hours.
9. To agree the date of the next meeting.

Members are reminded that the Committee has a general duty to consider the following matters in the exercise of any of its functions - Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights.