



Banwell Youth and Community Centre,
West Street
Banwell. BS29 6DB
01934 820442
12th October 2021

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless excluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

To: The Chairman and all members of Banwell Parish Council.

You are summoned to attend a Meeting of Banwell Parish Council, to be held at the Youth & Community Centre (YCC) on Monday 18th October 2021 at 7.30pm, when the following business will be transacted.

Please note that due to the size of the YCC we ask that any members of the public wishing to attend please contact the Clerk in advance.

Liz Shayler

Clerk to the Council

Before the meeting begins there will be a public participation session – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate. (Please note that the Council is unable to make formal decisions under this item)*

- i) Members of the public.
- ii) Community Beat Manager's report.
- iii) Ward Councillor's report.

A G E N D A

1. To receive apologies for absence. Cllr Adams
2. To receive and consider an application to fill a casual vacancy by co-option from Lizzie Ingram
3. To receive members' declarations of interest on any agenda item
4. To approve as a correct record the minutes of the Parish Council Meeting held on 20th September 2021 (pages 1 – 6)
5. To note the following minutes
 - i) The Employment Committee meeting held on the 20th of September 2021 (pages 7 - 10)
 - ii) The Cemetery Working Party meeting held on the 27th of September 2021 (pages 11 & 12)
 - iii) The Planning Committee held on the 4th of October 2021 (pages 13 & 14)
6. To note the training and events available and agree any attendance (pages 15 - 18).
 - i) 24th of November 18.30 - 20.30 Essential Councillor £40
 - ii) Various Breakthrough Communications Training £30 (page 15)
 - iii) ALCA e-learning on nimble £14 each (pages 16 - 18)
7. To receive the Officer report/Exchange of information: Please note that the Council is unable to make any formal decision under this item (page 19)
 - i) Window Wanderland
 - ii) Christmas Mini Market
 - iii) Recreation Ground & Riverside
 - iv) Banwell Bypass

8. To discuss the funding of another Christmas Lunch and / or Christmas Food Club for pupil premium families (page 19).
9. To approve the following expenditure.
 - i) Donation for the purchase of Remembrance Day Wreaths using Section 137
 - ii) £76.55 for the annual fire extinguisher survey
 - iii) £100 for the annual Compliant Council Hub subscription
 - iv) Approximately £120 for the annual Christmas tree alternatively the repair of the electricity cabinet.
10. To discuss the Queens Platinum Jubilee and agree a way forward (pages 20 & 21).
 - i) To acknowledge the notes from the Community Jubilee working Party
 - ii) 'A tree for the Jubilee' sponsored by Banwell Garden Centre
 - iii) The Community Picnic
 - iv) Decorate your house for the Jubilee
 - v) Jubilee memorabilia
11. To note the following annual inspections and agree any expenditure (pages 22 – 31);
 - i) Benches (page 22 & 23)
 - ii) Dog bins (page 24 - 27)
 - iii) Litter bins (page 28)
 - iv) Flagpoles (page 29)
 - v) Bus Shelters (page 30)
 - vi) Memorial Stones (page 31)
12. To approve the Legionella Policy (page 32 - 34)
13. To authorise bills for payment for October (page 35)
14. To agree to add additional bank signatories to the Unity Trust mandate
15. To note the Parish Council's end of September's net position, bank balances and bank reconciliation (pages 36 - 38)
16. Date of the next meeting –
 - 1st November 2021 7pm Planning Committee at the Youth & Community Centre (YCC)
 - 15th November 2021 – 7:30pm Parish Council Meeting at the YCC

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.