



Banwell Youth and Community Centre,
West Street
Banwell. BS29 6DB
01934 820442

13th July 2021

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless excluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

To: The Chairman and all members of Banwell Parish Council.

You are summoned to attend a Meeting of Banwell Parish Council, to be held at the Youth & Community Centre on Monday 19th July 2021 at 7.30pm, when the following business will be transacted.

Please note that due to the size of the Youth & Community Centre we ask that any members of the public wishing to attend please contact the Clerk in advance.

Liz Shayler

Clerk to the Council

Before the meeting begins there will be a public participation session – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate. (Please note that the Council is unable to make formal decisions under this item)*

- i) Members of the public.
- ii) Community Beat Manager's report.
- iii) Ward Councillor's report.

A G E N D A

1. To receive apologies for absence.
2. To receive members' declarations of interest on any agenda item
3. To approve as a correct record the minutes of the Annual Meeting of the Parish Council held on 4th May 2021 (pages 1 – 8)
4. To note minutes of the Planning Committee held on the 4th May 2021 (pages 9 & 10)
5. To note the training and events available and agree any attendance (pages 11 & 12).
 - i) Various Breakthrough Communications Training £30 - Comms Officer (Building a two-way conversation with your community).
 - ii) 22nd September SLCC – 'Volunteers: How to recruit & keep' £60
 - iii) Introduction to Local Council Administration £120 – Cllr Baird
6. To receive the Officer report/Exchange of information: Please note that the Council is unable to make any formal decision under this item (pages 13)
 - i) £1000 Wessex Water Grant
 - ii) Vaccination clinics
 - iii) Town & Parish Workshop with North Somerset on 'Communication'.
 - iv) 'Getting to Know your Council' communications strategy
7. To ratify the following expenditure made by the Clerk using delegated powers.
 - i) £5360 for Installation of 10 x LED Street light fittings

- ii) £500 for YCC white line markings
 - iii) £18.67 for the YCC's annual PPL PPR Music Licence
 - iv) £11.49 Zoom monthly subscription
 - v) £30 Comms Officer Training - 'Building an Effective Council Communications Strategy'.
 - vi) £600 Summer Holidays Youth Club - Lunch Club (funded by Section 106)
 - vii) £1566 September Youth Club Weekend stay over (part funded by Section 106)
 - viii) £360 movement of the goal posts by 10m on the Recreation Ground
 - ix) £456 movement of picnic bench adjacent to Emerson Terrace to a new location
8. To agree the location of the new picnic bench, donated by Wessex Water, on Riverside Green
 9. To agree the wording for the VJ day Inscription for the plaque provided by the Kathleen Jones Trust located at Riverside with the memorial tree (page 13).
 10. To discuss the replacement of the toddler play area fence at the Recreation Ground (page 13).
 11. To discuss suggested repairs to play equipment surfacing at the Recreation Ground (page 14).
 12. To discuss the Queens Platinum Jubilee and agree a way forward (page 15 & 16).
 13. To support the creation of another footpath foray to the north of the parish (page 17 - 19)
 14. To discuss the grant application from Wellspring Counselling (page 20)
 15. To review and approve the following policies.
 - i) Co-option Policy (pages 21 – 23)
 - ii) Home Working Policy (page 24)
 - iii) Noticeboard Policy (page 25)
 16. To discuss North Somersets 'Recycling & Waste Strategy' consultation and agree a response www.n-somerset.gov.uk/wastestrategy
 17. To discuss North Somersets 'Banwell Bypass' consultation and agree how a response will be submitted www.n-somerset.gov.uk/banwellbypass
 18. To discuss the Government's 'Parliamentary Boundaries' Consultation and agree a response <https://www.bcereviews.org.uk/node/6489>
 19. To authorise bills for payment from May, June and July (page 26 - 28)
 20. To note the Parish Council's end of June's net position, bank balances and bank reconciliation (pages 29 - 31)
 21. Date of the next meeting –
 - 2nd August 2021 7pm Planning Committee at the Youth & Community Centre
 - 2nd August 2021 8pm Youth & Community Centre Committee at the Youth & Community Centre
 - 16th August 2021 – 7:30pm Parish Council Meeting at the Youth & Community Centre

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.