



Banwell Youth and Community Centre,  
West Street  
Banwell. BS29 6DB  
01934 820442  
14<sup>th</sup> September 2021

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless excluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

**To: The Chairman and all members of Banwell Parish Council.**

**You are summoned to attend a Meeting of Banwell Parish Council, to be held at the Youth & Community Centre (YCC) on Monday 20<sup>th</sup> September 2021 at 7.30pm, when the following business will be transacted.**

**Please note that due to the size of the YCC we ask that any members of the public wishing to attend please contact the Clerk in advance.**

*Liz Shayler*  
Clerk to the Council

Before the meeting begins there will be a public participation session – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate. (Please note that the Council is unable to make formal decisions under this item)*

- i) Members of the public.
- ii) Community Beat Manager's report.
- iii) Ward Councillor's report.

## **A G E N D A**

1. To receive apologies for absence. Cllr Adams
2. To receive and consider an application to fill a casual vacancy by co-option from Kevin Gibbons
3. To receive members' declarations of interest on any agenda item
4. To approve as a correct record the minutes of the Parish Council Meeting held on 16<sup>th</sup> August 2021 (pages 1 – 6)
5. To note the following minutes
  - i) The Planning Committee held on the 6<sup>th</sup> of September 2021 (pages 7 & 8)
  - ii) The Youth & Community Centre Committee held on the 6<sup>th</sup> of September 2021 (pages 9 - 12)
6. To note the training and events available and agree any attendance (pages 13 - 18).
  - i) 24<sup>th</sup> of September 10 – 11:30am Water Compliance and Legionella Control £50 The Clerk
  - ii) 4<sup>th</sup> October 10 – 11am The Running of Markets £30 The Clerk
  - iii) 24<sup>th</sup> of November 18.30 - 20.30 Essential Councillor £40
  - iv) Various Breakthrough Communications Training £30 (pages 13 & 14)
  - v) ALCA e-learning on nimble £14 each (pages 15 - 18)
7. To receive the Officer report/Exchange of information: Please note that the Council is unable to make any formal decision under this item (page 19)
  - i) Tea & Tech Initiative
  - ii) North Somerset's Welcome Back Fund
  - iii) Recreation Ground & Riverside Benches
  - iv) Wolvershill Road Bench

8. To approve the following documents (pages 20 – 40)
  - i) Communication Policy (page 20 - 25)
  - ii) Communications Strategy (page 26 - 50)
  - iii) Remembrance Day Parade Risk Assessment (51 - 53)
9. To approve the following expenditure.
  - i) £234 for the Annual ROSPA Play equipment inspections at the Recreation Ground & Riverside Play Area.
10. To discuss who will undertake the following annual inspections (pages 54 – 60);
  - i) Benches (page 54)
  - ii) Dog bins (page 55)
  - iii) Flagpole (page 56)
  - iv) Grit bins (page 57)
  - v) Litter bins (page 58)
  - vi) Memorial Stones (page 59)
  - vii) Bus Shelter (page 60)
11. To note the following North Somerset Consultations.
  - i) Digital Strategy [Digital strategy - North Somerset Council Consultations \(inconsult.uk\)](https://n-somerset.inconsult.uk/hous/consultationHome)
  - ii) Local list of Planning Application Requirements [Local list of Planning Application Requirements - North Somerset Council Consultations \(inconsult.uk\)](https://n-somerset.inconsult.uk/hous/consultationHome)
  - iii) Housing Strategy 2022 to 2027 <https://n-somerset.inconsult.uk/hous/consultationHome>
12. To note the first draft of the 2022/23 budget (pages 61 – 63)
13. To authorise bills for payment for September (page 64)
14. To note the Parish Council's end of August's net position, bank balances and bank reconciliation (pages 65 - 67)
15. Date of the next meeting –
  - 4<sup>th</sup> October 2021 7pm Planning Committee at the Youth & Community Centre (YCC)
  - 18<sup>th</sup> October 2021 – 7:30pm Parish Council Meeting at the YCC

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.