

## Banwell Parish Council

Prepared by: \_\_\_\_\_

Date: \_\_\_\_\_

*Name and Role (Clerk/RFO etc)*

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

*Name and Role (RFO/Chair of Finance etc)*

	<b>Bank Reconciliation at 31/08/2022</b>		
	Cash in Hand 01/04/2022		161,960.38
	<b>ADD</b>		
	Receipts 01/04/2022 - 31/08/2022		81,522.56
			243,482.94
	<b>SUBTRACT</b>		
	Payments 01/04/2022 - 31/08/2022		61,539.66
<b>A</b>	<b>Cash in Hand 31/08/2022</b> (per Cash Book)		<b>181,943.28</b>
	Cash in hand per Bank Statements		
	Petty Cash	31/08/2022	0.00
	Cash	31/08/2022	0.00
	Unity Trust Bank (20398572)	31/08/2022	35,928.26
	PC Reserve Saver account (81413)	31/08/2022	44,624.33
	Cemetery Reserve Account (59678)	31/08/2022	93,986.70
	Natwest Current account (5335765)	31/08/2022	7,403.99
			<b>181,943.28</b>
	Less unrepresented payments		
			181,943.28
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>181,943.28</b>
	<b>A = B Checks out OK</b>		



## MINUTES OF THE PARISH COUNCIL MEETING HELD IN BANWELL YOUTH & COMMUNITY CENTRE AT 7:30pm ON MONDAY 15<sup>th</sup> AUGUST 2022

**PRESENT:** Councillors: Paul Blatchford (Chairman), Phil Adams, Steve Davies, Paul Harding (Vice Chairman), Nick Manley, Maggie McCarthy & Matthew Thomson.

**IN ATTENDANCE:** Mrs Liz Shayler (Clerk)  
**WARD COUNCILLOR:** Cllr Haverson  
**AVON & SOMERSET POLICE:** None  
**MEMBERS OF THE PUBLIC:** Two

Cllr Blatchford welcomed everybody.

**Before the meeting was convened, members of the public were invited to speak.**

### i) **Members of the public**

The following points were raised by members of the public

Residents of Eastermead Lane spoke about the Bypass.

- Question to Cllr Haverson about the Planning Application and whether it will be called in to Committee instead of being approved by a Planning Officer.
- Concerns that the current design and their alternatives have not been considered thoroughly
- Concern that the plan does not go into enough detail in particular the height of the road at the eastern end and its screening.
- Mitigation is not detailed enough in relation to the southern link route.
- Concerns about noise during construction and the final surface of the road.
- Concerns about water run off.

Concern was also raised about the removal of the 126 bus service and the importance of rural bus services.

### ii) **Community Beat Manager's report**

The following report was received for the period 14/07/2022 to 11/08/2022.

Calls from Parish = 23 with the following selection of crimes reported: 5 abandoned 999 calls, 2, animal, 4 antisocial behaviour, 1 concern for welfare, 2 harassment, 1 missing person, 2 suspicious activity, 3 traffic related and 3 threat.

The neighbourhood team continue to offer free home security checks, bike marking, tack marking, tool marking as well as dealing with day-to-day police incidents. Residents are asked to contact them, if they are holding an event and would like the team to be involved. Residents were asked to get in touch via the Avon & Somerset website, follow them on social media, Facebook "Weston & Worle police or Twitter "NSPolice".

### iii) **Ward Councillor's report**

Cllr Haverson gave a brief report on the removal of the 126 bus service. It is a commercial service which First Bus have chosen to stop. According to First Bus the route has not recovered well following the pandemic and is now not considered commercially viable and there is insufficient driver resource to maintain it.

North Somerset Officers are working to analyse the impacts and options further however an initial evaluation of the services suggests that if the 126 route is to be terminated then North Somerset could modify the 51 service (which they have more control over) picking up as much as possible from the 126 route within North Somerset. They would be unable to justify sustaining the link to Wells given the lack of patronage along the mid-section of the route.

North Somerset haven't yet received the government funding to deliver their Bus Service Improvement Plan (BSIP) and unfortunately the government will not allow them to use this funding to replace routes like-for-like or those which are not commercially viable. BSIP funding is for new routes and frequency improvements to existing commercial and supported services, however funding has not yet been confirmed by Department of Transport and is not expected to land until mid to late Autumn.

**The meeting was convened.**

**118/22 To receive apologies for absence (agenda item 1)**

Apologies were received from Cllr Kevin Gibbons,

**119/22 To receive and consider two applications to fill casual vacancies by co-option from Mike Bailey and Tara Wright (agenda item 2)**

**Resolved** – To co-opt Mike Bailey and Tara Wright on to Banwell Parish Council.

**The resolution was correctly proposed and seconded (unanimous)**

Cllr Bailey and Cllr Wright read and signed the Declaration of Acceptance of Office

**120/22 To receive members' declarations of interest on any agenda item (agenda item 3)**

No declarations of interest were received.

**121/22 To approve as a correct record, the minutes of the Parish Council meeting on the 18<sup>th</sup> of July 2022 (agenda item 4)**

**Resolved** – That the minutes of the Parish Council Meeting held on the 18<sup>th</sup> of July 2022 be approved as a correct record of the meeting.

**The resolution was correctly proposed and seconded (unanimous with 5 abstentions due to absence)**

The minutes of the meetings will be signed by the Chairman as a correct record.

**122/22 To note the Planning Committee Meeting Minutes of the 1<sup>st</sup> of August (agenda item 5)**

The minutes of the Planning Committee Meeting were noted.

**123/22 To comment upon planning application 22/P/1768/R3EIA Banwell Bypass, land to north and east of Banwell, including mitigation highway land in Sandford, Winscombe and Churchill (agenda item 6).**

Each Councillor was given the opportunity to express their opinions and the following points were raised.

- Whilst it had been suggested that the bypass would mean a lot of housing development then it had to be remembered that the houses had been planned within the local area for many years and stopping the bypass would not stop the houses.
- Whilst there were a lot of comments about the A38 then these should not be taken into consideration in Banwell Parish Councils submission.
- Concern about the impact of the closure of Wolverhill Road and whether this would contribute to the centre of the village being cut off. Also, the necessity of mitigation measures along Wolverhill Road if it was to become a cul-de-sac.
- Concern about the impact on Church Street / Riverside due to the removal of the Moor Road junction and the location of the new road proposed north of the scrap yard.
- Concern about the placemaking in the centre of the village and the long-term responsibility for its maintenance.

- Concern that there is not enough detail on the planning application in some areas
- The bypass has been proposed for many years and is welcomed by a lot of the Parish.

**Resolved** – That the following be submitted as the Parish Councils comment.

The application for the Banwell Bypass is both very large and technical. The Parish Council has consistently supported the Bypass and continues to do so. We, like others, have been able to interrogate and comment on the plans as they developed. While we still have some concerns regarding traffic flows inside the village, after completion, we are also aware that those concerns are based on anecdote and intuition rather than hard evidence. Looking at the Banwell public comments on the North Somerset Council website the majority are in support. It is clear that the objections mostly relate to Sandford and Churchill and presumably come from there, as such this is not of direct concern to this Parish Council or our Parishioners. There are a few objections in regard to the widening pavements near the centre of the village which may need further explanation. Overwhelmingly the Parish is in support of the Bypass as is the Parish Council.

**The resolution was correctly proposed and seconded (unanimous)**

**124/22 To review the following committee / working group memberships and agree any changes (agenda item 7).**

**i) Planning Committee**

The Planning Committee membership was noted

**ii) Youth and Community Centre Committee**

**Resolved** – That Cllr Wright to become part of the Youth & Community Centre Committee.

**The resolution was correctly proposed and seconded (unanimous)**

**iii) Banwell Sustainability / Environmental Working Group**

**Resolved** – That Cllr Wright and Cllr Bailey to become part of the Environmental Working Group.

**The resolution was correctly proposed and seconded (unanimous)**

**125/22 To receive the Clerk's report/Exchange of information (agenda item 8)**

**i) Discontinuation of the First Bus 126 route Weston to Cheddar**

First Bus is planning to withdraw three commercial service routes in North Somerset. The service affecting Banwell is the removal of the 126 service WSM to Wells via Locking, Banwell, Sandford, Winscombe, Cheddar & Axbridge. North Somerset Council (NSC) are currently in an ongoing dialogue with First Bus to seek solutions.

**ii) Youth Club Social Prescribing Grant**

We are halfway through the Parish Council's summer holiday positive activities. The trips are the most popular being fully booked and a waiting list for 'The Wild Place'. The feedback from young people has been good.

**iii) LED light refit at YCC**

Thanks to 'The Sunshine Fund' and 'Griffiths' for their grants to the Parish Council. This has enabled the Parish Council; to replace all the light fittings inside and outside the Youth & Community Centre to LED. The work is due to be finished this week.

**126/22 To note the training and events available and agree any attendance (agenda item 9)**

**i) Introduction to Local Councils E-Learning Course FREE**

The Clerk to organise Cllr Wright & Bailey to complete the course.

**ii) ALCA e-learning on nimble**

The training was noted

**iii) Communications Training via ALCA**

The training was noted

**iv) Finance Training via ALCA**

The training was noted

**v) 'Scribe' Finance Training via ALCA**

The training was noted

**vi) Various dates Council Climate Emergency Workshops £100**

The training was noted

**vii) 15<sup>th</sup> September ALCA Planning in Plain English 6:30pm £40**

**Resolved** – That Cllr Thomson attend the Course on the 15<sup>th</sup> September.

**The resolution was correctly proposed and seconded (unanimous)**

**viii) 19<sup>th</sup> September ALCA Essential Councillor Course 6:30pm £40**

The training was noted both new Councillors wanted to attend but it clashed with the next PC meeting.

**127/22 To agree a contractor to repaint the Youth & Community Centre (agenda item 10).**

The Clerk updated the committee that the fourth quote had come in at £8950.

**Resolved** – To agree that Contractor 3, Banwell Property Maintenance complete the works to Banwell Youth and Community Centre.

**The resolution was correctly proposed and seconded (unanimous)**

**128/22 To note the external audit for the 2021/22 accounts and agree any recommendations (agenda item 11)**

The external auditors report was noted with no recommendations.

**129/22 To authorise bills for payment for August (agenda item 12)**

The Clerk tabled an updated bills for payment sheet for August.

**Resolved:** To authorise the bills for payment sheet for August of £7640.22. Cllr Harding and Cllr McCarthy to authorise the BACs payments.

**The resolution was correctly proposed and seconded (unanimous)**

**130/22 To note the Parish Council's end of July's net position, bank balances and bank reconciliation (agenda item 13)**

The Parish Council's end of July's net position, bank balances and bank reconciliation were noted.

**131/22 Dates of the next meetings (agenda item 14)**

- Monday 5th of September, 7pm Planning Committee at the YCC
- Monday 5th of September, TBD Youth & Community Centre Committee at the YCC
- Monday 5th of September, TBD Employment Committee at the YCC
- Monday 19th of September 2022, 7:30pm Parish Council Meeting at the YCC.

The Chairman closed the meeting at 20:30

.....Chairman

.....Date

**Bills for Payment - 19th July to the 9th August**  
**Banwell Parish Council**

Method	Payee	Details	Net Amount	VAT	Gross Amount	Comments	Minute agreed	Power
<b>Already Paid</b>								
DD	Mainstream	Phone and Broadband (DD 14.08.22)	£11.91	£2.39	<b>£14.30</b>		086/22	The Parish Council
<b>To Pay</b>								
DD	N-Power	Streetlight Power (20.08.22)	£340.45	£17.02	<b>£357.47</b>		086/22	
DD	E-ON	YCC power (20.08.22)	£4.17	£0.21	<b>£4.38</b>		086/22	
BACS	J K Gardening	Grass cutting @ Rec Ground & Knightcott Bank	£141.75		<b>£141.75</b>		086/22	
BACS	J K Gardening	Grass cutting @ Riverside	£70.87		<b>£70.87</b>		086/22	
BACS	J K Gardening	Grass cutting @ YCC	£70.88		<b>£70.88</b>		086/22	
BACS	J K Gardening	Grass cutting @ Banwell Cemetery	£162.50		<b>£162.50</b>			
BACS	J K Gardening	Village orderly	£392.50		<b>£392.50</b>			
BACS	J K Gardening	Making up safety surface	£25.00		<b>£25.00</b>		086/22	
BACS	J K Gardening	Golling Lane	£15.00		<b>£150.00</b>		086/22	
BACS	J K Gardening	Additional grass cutting	£75.00		<b>£75.00</b>			
BACS	J K Gardening	Additonal Stimming	<b>Total £1208.50</b>	£60.00	<b>£60.00</b>		157/19	
BACS	Ambience Landscape	Dog Bin emptying	£448.50	£89.70	<b>£538.20</b>		086/22	
BACS	Insight Cleaning	YCC Cleaning	£192.00		<b>£192.00</b>		086/22	
BACS	YMCA	Programme costs	£405.00		<b>£405.00</b>		086/22	
BACS	SLCC	Finance Summit	£45.00	£9.00	<b>£54.00</b>		107/22 (viii)	
BACS	PK Littlejohn	External Audit	£400.00	£80.00	<b>£480.00</b>		Audit	
BACS	GB Sport	Quarterly inspections May	£100.00	£20.00	<b>£120.00</b>		086/22	
BACS	GB Sport	Quarterly Inspections August	<b>Total £240</b>	£100.00	<b>£120.00</b>		086/22	
BACS	Somerset Wood Recycling	Rec Bench Slats	£909.00	£181.80	<b>£1,090.80</b>		Grant Awarded H & S	
DD	Loyds Bank PLC	Multipay charge & costs (zoom, monthly fee, grant items)	£115.00	£2.40	<b>£117.40</b>	awaiting invoice	086/22	
SO	Officer Salaries	Officer Salaries (SO 26.08.22)	£2,198.83		<b>£2,198.83</b>		086/22	
DD	Nest	Pension contibutions (DD 26.08.22)	£153.91		<b>£153.91</b>		086/22	
DD	North Somerset	Waste Collection (DD 01.09.22)	£9.50		<b>£9.50</b>		086/22	
DD	Calor gas	LPG Standing Charge	£14.71	£0.74	<b>£15.45</b>		086/22	
BACS	HMRC	PAYE and NI for Sept (12.09.22)	£620.48		<b>£620.48</b>		086/22	
<b>Totals</b>			<b>£7,081.96</b>	<b>£423.26</b>	<b>£7,640.22</b>			



## Minutes of the meeting of the Planning Committee held at Banwell Youth & Community Centre, 7pm on Monday 5<sup>th</sup> of September 2022.

**PRESENT:** Councillors Paul Blatchford (Chairman), Steve Davies and Paul Harding.

**IN ATTENDANCE:** Mrs Liz Shayler (Clerk), Cllrs Mike Bailey, Maggie McCarthy and Tara Wright

### **046/22 To receive apologies for absence (agenda item 1)**

No apologies were received

### **047/22 To receive declarations of interest (agenda Item 2)**

A personal interest was declared by Cllr Harding due to his proximity to application 22/P/1152/FUH.

### **048/22 To approve as a correct record the minutes of the Planning Committee Meeting held on the 1<sup>st</sup> of August 2022 (agenda item 3)**

**Resolved** – That the minutes of the Planning Committee Meeting held on the 1<sup>st</sup> of August 2022 be approved as a correct record of the meeting.

**The resolution was correctly proposed and seconded (unanimous with 1 abstention due to absence)**

The minutes of the meetings were signed by the Chair of the meeting as a correct record.

### **049/22 To note and comment upon planning applications (agenda item 4).**

#### **(i) 21/P/3145/FUL Rhodyate Farm, The Rhodyate Banwell BS29 6NR**

Application to remove condition 8 attached to planning permission 15/P/0966/F (conversion of stable block to holiday accommodation) to allow the building to be used for residential use.

**Resolved** – To object to this application as the Parish Council only supported the 2015 application on the basis that the property will be used solely as holiday accommodation in the AONB.

**The resolution was correctly proposed and seconded (unanimous)**

#### **(i) 22/P/1152/FUH 3 Littlefields Road Banwell North Somerset BS29 6BH**

loft conversion, and an east facing pitched dormer. Removal of existing chimney and erection of a lean to conservatory to the rear elevation.

**Resolved** – To not object to this application.

**The resolution was correctly proposed and seconded (unanimous)**

#### **(ii) 22/P/1654/R33 Banwell Primary West Street Banwell BS29 6DB**

Demolition of a former front extension to the main school building, including a kitchen, hall and staff room. Removal of an existing tree.

**Resolved** – To support this application.

**The resolution was correctly proposed and seconded (unanimous)**



(iii) **22/P/1775/FUL Land to rear of Kings Field Moor Road Banwell**

Erection of an agricultural barn, and retention of entrance piers, wall and hardstanding (part retrospective).

**Resolved** – To object to this application given that the site only has temporary permission for a mobile home. The appeal decision makes no mention of the hardstanding, wall, piers, stable and shed currently in place without permission. Given that this is an agricultural site the above would harm the character when it is returned to its original state in 3 years time. As to the Barn given the above, this cannot be supported either.

**The resolution was correctly proposed and seconded (unanimous)**

(iv) **22/P/1894/FUH 1 Orchard Close Banwell North Somerset BS29 6DF**

Retrospective demolition of existing boundary wall and erection of a new boundary wall with added privacy screens.

This application was noted

(v) **22/P/1999/FUH Westholme West Street Banwell BS29 6DE**

Retrospective application for the installation of new and altered windows.

This application was noted

(vi) **22/P/2062/FUH 36 High Street Banwell BS29 6AF**

Proposed loft conversion and extension to create 2 no. Front gables and rear protruding Loft extension with creation of a balcony. Proposed erection of a two-storey front extension to create 1 no. Gable and internal structural alterations.

**Resolved** – To note the application but the committee have concerns about the effect it will have on the character of the street scene.

**The resolution was correctly proposed and seconded (unanimous)**

**050/22 To note the following planning applications (agenda item 5).**

(ii) **22/P/1767/LDP 'Little Vaust', Cooks Lane Banwell North Somerset BS29 6DS**

Certificate of Lawful Development for the proposed erection of a detached mobile home for use as an annexe.

This application was noted

(iii) **22/P/1847/NMA Land West of Wolvershill Road Wolvershill Road Banwell North Somerset**

Amendment to application 21/P/1735/RM (Reserved matters application for appearance, landscaping, layout and scale for erection of 54no. dwellings, ) to update roof design to plots 19-23, the handing of plot 1 and other minor amendments to plots 11-14,27,38,51 and 53.

This application was noted

(iv) **22/P/1810/TRCA 25 Church Street Banwell North Somerset BS29 6EA**

T1 & T2 - Crown reduce by 3m.

This application was noted

- (v) **22/P/1925/AGA Land South of Puxton Park Cowslip Lane Hewish Puxton**  
Application to determine if prior approval is required for a proposed agricultural track.

This application was noted

- (vi) **22/P/1951/MMA Cannaways Barns Silver Moor Lane Banwell BS29 6LQ**  
Minor material amendment to vary condition 2 (approved plans) of permission 15/P/2635/F (Erection of 2 dwellings with associated landscaping following demolition of various agricultural buildings and two residential chalets. Unit H to be retained as a domestic outbuilding serving Plot 1) to also allow retention of Unit F for Agricultural use.

This application was noted

**051/22 To note planning decisions – (agenda item 6)**

- (i) **22/P/0390/FUL Buildings South of Hunters Lodge Winthill, Christon Road Banwell BS29 6NG**  
Change of use of redundant agricultural tractor shed and storage building to holiday let accommodation. Erection of a first-floor front extension, alterations to doors and windows and installation of drainage system to service accommodation. **APPROVE**
- (ii) **22/P/0770/FUL Land Off Havage Drove Box Bush Lane Rolstone North Somerset**  
Proposed erection of a general purpose agricultural building to be used for the housing of farm and hay making equipment, storage of hay and occasional lambing. **APPROVE**
- (iii) **22/P/1108/FUH Winfield Winthill Banwell North Somerset BS29 6NQ**  
Proposed increase in ridge height with the installation of 3no. dormers to front elevation and 1no.flat roof dormer to rear elevation. **APPROVE**
- (iv) **22/P/1113/FUH Gout House Farm West Rolstone Road Hewish North Somerset BS24 6UH**  
Demolition of a single storey lean to, the erection of a two-storey extension to the east elevation and a single storey porch to the rear elevation. **APPROVE**
- (v) **22/P/1192/FUH The Old Chapel East Street Banwell North Somerset BS29 6BN**  
Renovation of existing pantile roof including replacement of existing roof tiles, insulation of general roof area, replacement of existing roof lights to rear elevation with new larger units. **APPROVE**
- (vi) **22/P/1430/FUH 84 High Street Banwell North Somerset BS29 6AQ**  
Proposed erection of a front Porch extension and a single storey rear extension. Dormer extension to the rear with raised patio and balcony. **APPROVE**
- (vii) **22/P/1482/FUH 14 Wolvershill Park Banwell North Somerset BS29 6DQ**  
Proposed erection of a single storey side and rear extension to form an enlarged kitchen, utility and shower room **APPROVE**
- (viii) **22/P/1627/AOC 30 High Street Banwell North Somerset BS29 6AE**  
Request to discharge Conditions 4 (Construction Method Statement) and 6 (Privacy Screen) on application 20/P/3070/FUH. **APPROVE**
- (ix) **22/P/1682/AOC Mead Fields, Parklands Phase 3A Land South Of Churchland Way Wolvershill Road Banwell**  
Discharge of condition No. 2 (walling and roofing materials) and No.4 (hard surfacing materials) on application 18/P/5209/RM. **APPROVE (discharge condition) (RDC)**
- (x) **22/P/1683/AOC Mead Fields, Parklands Phase 3B Land South of Churchland Way Wolvershill Road Banwell**  
Discharge of condition No 3 (Refuse Strategy) on application 19/P/2662/RM. **APPROVE (discharge condition) (RDC)**

**052/22 Date of the next meeting (agenda item 7)**

Planning Committee Meeting Monday 5<sup>th</sup> September 2022 7pm at Banwell Youth & Community Centre

**The Chairman closed the meeting at 19:30**

.....Chairman

.....Date



# Banwell Parish Council

## MINUTES OF A MEETING OF THE YOUTH & COMMUNITY CENTRE (YCC) COMMITTEE HELD AT THE YCC, WEST STREET, BANWELL AT 7:15pm ON MONDAY 5<sup>th</sup> SEPTEMBER 2022

**Present:** Cllrs Paul Blatchford, Paul Harding, Nick Manley (Chairman), Maggie McCarthy (Vice-Chairman) & Tara Wright

**In attendance:** Liz Shayler (Clerk) and Cllrs Mike Bailey & Steve Davies

### **20/22 To receive apologies for absence: (agenda Item 1)**

Apologies were received from Alli Waller (YMCA Senior Lead Youth Worker)

### **21/22 To receive members' declarations of interest on any agenda item (agenda Item 2).**

There were no declarations of interest received.

### **22/22 To approve, as a correct record, the minutes of the Youth & Community Centre Committee (YCC) minutes from the 9<sup>th</sup> of May 2022 (agenda Item 3)**

**Resolved:** To approve, as a correct record, the minutes of the YCC Committee minutes from the 4<sup>th</sup> of July 2022.

**The resolution was correctly proposed and seconded (unanimous)**

The minutes of the meeting were signed by the Chairman as a correct record.

### **23/22 To note the report from YMCA Dulverton on the current Youth Club provision (agenda Item 4)**

The report received earlier that day was noted. The Committee really enjoyed reading the positive feedback from young people.

### **24/22 To complete the YMCA Dulverton appraisal process (agenda Item 5)**

**Resolved:** The appraisal process was completed resulting in a satisfactory outcome (see attached sheet).

**The resolution was correctly proposed and seconded (unanimous)**

### **25/22 To receive the Clerk's report/exchange of information (agenda item 6)**

#### **i) Social Prescribing Grant**

The Summer Holidays positive activities are now over. The feedback was good and almost every activity fully booked. The residential is in September.

#### **ii) LED lights**

The lights have now all been replaced inside and out.

#### **iii) Youth & Community Centre Redecoration**

The redecoration of the YCC has been set for October 10<sup>th</sup> and will take approximately four weeks. The contractor will work around the groups where possible.

#### **iv) Mens Toilets**

The Clerk informed the meeting that the unisex toilet door was going to be removed and a lock put on the external door to allow the toilet to be more accessible.

v) **Teracycle Scheme**

The Clerk informed the meeting that the YCC had been accepted as a teracycle location for sweet wrappers. The bin had been purchased and a poster will be laminated and then positioned by the current bins. Youth Club to be informed along with the Scouts. Social media posts planned.

vi) **Bookcases**

The Clerk has been unable to pick up the bookcases from IKEA. Cllr Manley offered to collect them. informed the meeting that the YCC had been accepted as a teracycle location for sweet wrappers.

**26/22 To discuss the items below and agree a way forward (agenda item 7)**

vii) **Window Cleaning**

**Resolved:** To agree to have the windows on the outside of the building cleaned quarterly at £40 per visit.

**The resolution was correctly proposed and seconded (unanimous)**

viii) **WeAreAware**

**Resolved:** To agree to allow the WeAreAware group the use of the Youth & Community Centre for free until the end of year and then reassess.

**The resolution was correctly proposed and seconded (unanimous)**

**27/22 To note the Youth and Community Centre (YCC) and Youth Clubs Budgets (agenda item 8)**

The Youth & Community Centre and Youth Club budgets were both noted.

**28/22 Date of Next Meeting (agenda item 9)**

Youth & Community Centre Committee Meeting at Banwell Youth & Community Centre on November 7<sup>th</sup> 2022

The meeting closed at 19:40

Chairman.....

Date.....

## YMCA –REVIEW OF PERFORMANCE

Period under review 30<sup>th</sup> of June 2022 to the 30<sup>th</sup> of August 2022.

1. Are all contracted sessions being held? **Yes** / No where possible  
Comments...
2. Are the numbers attending increasing? **Yes** / No / NA  
Comments - numbers have risen to a consistent 30 with a high of 37.
3. Is a comprehensive range of activities being organized? **Yes** / No / NA  
Comments... Yes they have a varied youth led programme
4. Are YMCA demonstrating a degree of flexibility in the activities provided to meet users' needs (e.g. weekend or holiday activities)? **Yes** / No  
Comments – A comprehensive set of activities were executed over the summer holidays and a residential is planned in September.
5. YMCA arranging activities outside of the village? **Yes** / No / NA  
Comments - Three trips outside of Banwell (Clevedon, Cheltenham & Bristol) happened over the summer and a residential is planned in September which will take young people to YMCA Bridgewater activity centre.
6. Are YMCA seeking other sources of funding for Youth Club activities? Yes / **No** / NA  
Comments –two sets of funding were awarded for summer holiday activities, a residential weekend and two sets of 6 week cookery courses.
7. Is any feedback from users/parents positive? **Yes** / No  
Comments –
8. Have any complaints been received about the service? Yes / **No**  
Comments...
9. Have there been any behavioural issues at the Youth Club including damage? **Yes** / No / NA  
Comments... With increased numbers there has been a clash of personalities, members have been talked to about respecting each other and YC as a safe space.
10. Have any unannounced visits been made by Committee members since the review? Yes/**No**  
Comments – last visit undertaken in July and since then it has been the Summer Holidays.
11. Any other comments
12. Conclusion – **Satisfactory** / Unsatisfactory
13. Action points for YMCA
  - Social Media additions
14. Action points for Youth Club Management Committee.



# BANWELL PARISH COUNCIL

## MINUTES OF THE MEETING OF THE EMPLOYMENT COMMITTEE HELD AT THE YOUTH & COMMUNITY CENTRE AT 8pm ON MONDAY 5<sup>th</sup> SEPTEMBER 2022

**Present:** Cllrs Paul Blatchford (Chairman), Kevin Gibbons, Paul Harding & Maggie McCarthy

**In attendance:** Liz Shayler (Clerk) and Cllrs Mike Bailey & Tara Wright.

**11/22 To receive and accept apologies for absence (agenda item 1).**

No apologies were received.

**12/22 To appoint a Chairman of the Employment Committee for 2022-23 (agenda Item 2)**

**Resolved –** To appoint Cllr Blatchford as Chairman.

**The resolution was correctly proposed and seconded (Unanimous)**

**13/22 To appoint a Vice Chairman of the Employment Committee for 2022-23 (agenda item 3)**

**Resolved –** To appoint Cllr McCarthy as Vice Chairman.

**The resolution was correctly proposed and seconded (Unanimous)**

**14/22 To receive members' declarations of interest on any agenda item (agenda item 4)**

No member's declarations of interest were received.

**15/22 To approve as a correct record the Employment Committee meeting minutes from the 7<sup>th</sup> of March 2022 (agenda item 5).**

**Resolved –** That the minutes be approved as a correct record of the meeting.

**The resolution was correctly proposed and seconded (unanimous).**

The minutes of the meeting were signed by the Chairman as a correct record.

**16/22 To note the Communications, Marketing and Grant Funding Officer's appraisal targets (agenda item 6).**

The Communications, Marketing and Grant Funding Officer's appraisal targets were noted (see attached).

**17/22 The Council is recommended to resolve that members of the press and public be excluded from the meeting during consideration of the agenda item 8 by reason of the confidential nature of the item of business to be transacted, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960. (agenda item 7)**

**Resolved –** That the press and public be excluded from the meeting.

**The resolution was correctly proposed and seconded (Unanimous)**

**18/22 To undertake the Clerk's six-monthly appraisal (agenda item 8)**

The Chairman undertook the appraisal which resulted in a satisfactory outcome, identifying key work targets see attached.

**19/22 To agree the date of the next meeting (agenda item 9)**

6<sup>th</sup> March 2023 at Banwell Youth & Community Centre

The Chairman closed the meeting at 20:25

.....Chairman

.....Date

**BANWELL PARISH COUNCIL**

**SECTION 3: ACTION PLAN FOR Daisy May Finniear, September 2022**

**NAME:** Daisy May Finniear

**JOB TITLE:** Communications, Marketing & Grant Funding Officer

**DATE OF INTERVIEW:** 15<sup>th</sup> August 2022

**NAME OF APPRAISER:** Liz Shayler

**1. KEY WORK TARGETS FOR NEXT SIX MONTHS**

**Council**

To run the marketing / communications for the Autumn Window Trail and Christmas Market and work with Zander to complete his D of E bronze.

To work with new Councillors to ensure everyone has a biography and possible video.

To set up the teracycle scheme.

To engage with twitter more to post at least once a week.

**2. NEW RESPONSIBILITIES (if any)**

To organise and run the 2nd environmental working party meeting and approve action plan for agreement by Parish Council.

**3. ADDITIONAL ACTION POINTS (if any)**

None

**4. TRAINING AND DEVELOPMENT NEEDS**

**NEEDS**

**OBJECTIVE(S)**

Free internet course / videos on Canva/ branding  
Any relevant grant funding training

Tools to support comms / marketing info

**5. ADDITIONAL COMMENTS**

Daisy continues to be a real asset to the Council with a exceptional successful 6 months of grant funding resulting in the Parish Council being awarded, in total, £29,914.

Daisy is pleased with how everything is going and the way in which she and the Clerk work together and how Facebook and the newsletter continues to grow in popularity. She is also looking forward to working with the new Councillors on their videos and signing off the action plan.

Whilst her hours are not enough, she is unable to take on anymore. Possible solutions suggested by the Clerk is that Councillors take a more active role in seeking out grants.

**REVIEW DATE:** March 2023

**CLERK'S SIGNATURE** ..... **DATE** .....

**EMPLOYEE'S SIGNATURE** ..... **DATE** .....

**Issue a copy of whole appraisal to the employee and employment file. Issue a copy of Section 3 to the Employment Committee. Set the next review date, depending on the information above.**



**BANWELL PARISH COUNCIL**

**ACTION PLAN FOR March 2022 to September 2022**

**NAME:** Liz Shayler

**JOB TITLE:** Clerk and responsible financial officer to Banwell Parish Council

**DATE OF INTERVIEW:** 5<sup>th</sup> of September 2022

**NAME OF EMPLOYMENT COMMITTEE CHAIRMAN:** Cllr Blatchford

**1. KEY WORK TARGETS FOR NEXT YEAR**

To run another Information Cafe and Christmas Market to increase the numbers attending from last time.  
To co-ordinate the re-decoration of the YCC.  
To continue Local Plan & Management Development Plan Bypass team  
To work with the Comms Officer to implement the environmental action plan

**2. NEW RESPONSIBILITIES (if any)**

To investigate warm spaces / hubs and their funding.

**3. ADDITIONAL ACTION POINTS (if any)**

To work with a Councillor to investigate where reserves and cemetery funds might be allocated.

**4. TRAINING AND DEVELOPMENT NEEDS**

**NEEDS**

**OBJECTIVE(S)**

Attend National Conference

**5. ADDITIONAL COMMENTS**

I am proud of the initiatives that the Parish Council have been able to continue to offer. In particular the Tea & Tech, You can Do IT and the work we did to ensure that everyone was able to attend the Jubilee events at no cost (if they were struggling).

**REVIEW DATE:** March 2023

**CHAIRMAN'S SIGNATURE** ..... **DATE** .....

**EMPLOYEE'S SIGNATURE** ..... **DATE** .....

**Issue a copy to the employee and set the next review date, depending on the information above.**



## Summary

**Clients 84**

Quick client contacts

**Issues 346**

**Activities 393**

**Cases 82**

## Outcomes

Income gain £60,258

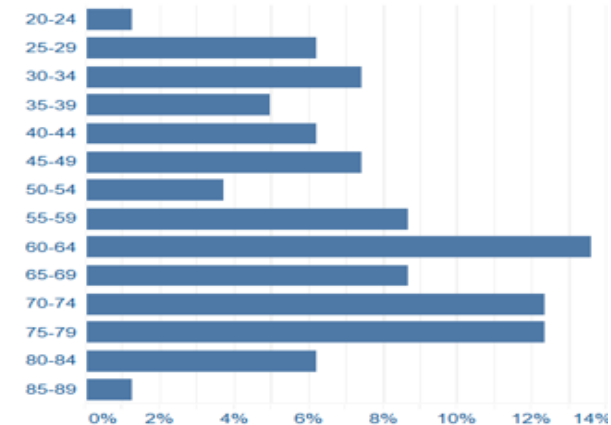
Debts written off £20,237

Not recorded/not applicable £365

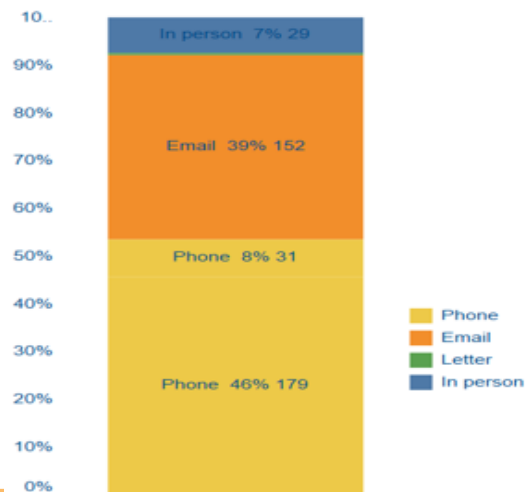
## Issues

	Issues all	Clients
Benefits & tax credits	178.0	53.0
Debt	31.0	14.0
Benefits Universal Credit	31.0	9.0
Housing	22.0	8.0
Relationships & family	15.0	8.0
Charitable Support & Food Ban..	15.0	10.0
Health & community care	12.0	6.0
Legal	11.0	6.0
Utilities & communications	8.0	6.0
Travel & transport	7.0	7.0
Tax	4.0	2.0
Financial services & capability	4.0	4.0
Consumer goods & services	4.0	1.0
Employment	3.0	1.0
Other	1.0	1.0
<b>Grand Total</b>	<b>346.0</b>	

## Age



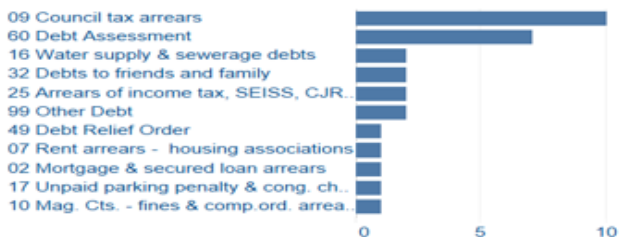
## Channel



## Top benefit issues



## Top debt issues



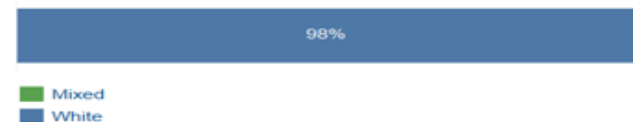
## Gender



## Disability / Long-term health



## Ethnicity



**Our services are free, confidential, impartial and non-judgmental.**

Citizens Advice North Somerset is the trading name of North Somerset Citizens Advice Bureau

Registered Office: 39 Oxford Street, Weston-super-Mare, BS23 1TN

Charity registration number: 1052967

Company limited by Guarantee registered number: 2906303

[www.nscab.org.uk](http://www.nscab.org.uk)



Contracted with the  
  
 Legal Aid Agency 18

## Clerks Report

### **i) Works to Youth & Community Centre**

#### **Fence painted**

The picket fencing at the back of the YCC was painted over the bank holiday weekend.

#### **Redecoration of YCC**

Due to be started on the 4<sup>th</sup> of October and is likely to take 4 weeks. Start time brought forward by 5 minutes to accommodate earlier school start time. Two proposed routing changes to cover

#### **LED lights**

This work has now been completed with the exception of the emergency light in the office and kitchen.

### **ii) Youth Club Social Prescribing Grant**

The residential was very successful with everyone having a lovely time paddleboarding, using the segways and then various team building activities and creating their own t-shirt. A full report will be available shortly.

### **iii) Riverside Play Area fencing**

The residential was very successful with everyone having a lovely time paddleboarding, using the segways and then various team building activities and creating their own t-shirt. A full report will be available shortly.

## To discuss the idea of Community Warm spaces and agree a way forward

### **Idea**

As a response to the Cost of Living crisis, with the impact upon heating costs in particular, many Local Authorities in the UK have set up local responses, known as “Welcoming Spaces”, “Warm Spaces” etc. There is also the Camerados “Public Living Rooms” initiative ( <https://www.camerados.org/>) which has participants from across the UK.

North Somerset wish to create a network of Public Living Rooms a group of places where people can come together to stay warm, perhaps enjoy a cup of tea/coffee and a biscuit. Their goal is to create a directory of all the places available to residents across the public, private, health and voluntary sectors and to ensure this information is clearly promoted so everyone who is feeling the cold knows where they can go to get warm, stay warm and enjoy a little company and some hot refreshments.

Spaces do not have to be available all day/all week but can instead be perhaps a few hours per day over a few days each week on a regular basis. The space is intended to be somewhere to sit and pass time with a cuppa and a biscuit.

### **Banwell**

Community spaces in Banwell include: Youth & Community Centre, Village Hall, St Andrews Church, Methodist Chapel, Scout Building, Bowling Club & Football Club.

However, with the increased fuel bills then heating somewhere like the Church, Chapel, Village Hall, or even the Youth and Community Centre creates a few challenges especially the potential cost of heating these buildings and their efficiency. From energy efficiency then smaller venues would be more appropriate. Out of the three smaller locations the Scout Hut is a new build with the most efficient heating and insulation. The hire of the Scout Hut is £10 an hour. Currently the Scout Hut is hired by the Church Wednesdays from 10am until 12. The Office is covered from 10 – 12 every Tuesday and Thursday.

There is potential funding of between £500 and £1000 from North Somerset. Grant applications would be made for £1800 which would cover the hire for 6 months and various other expenses but also allowing for expansion should the need arise.

### **Recommendation**

To set up a Community Living Room initially by hiring the Scout Hut for 6 months, two mornings (Tuesday & Thursday) a week from October to March. This could be evaluated during December with scope to increase the times / days (timetable allowing).

### **To agree the use of the public WiFi in the Scout Building**

The Scouts are currently looking into getting Wifi into the Scout Building. Given that The YCC already have Wi-Fi which is used by members of the public then a suggestion is that the Parish Council give permission for them to be able to boost our signal which would enable them to use the YCC Wi-Fi rather than the cost of a monthly contract.

### **To discuss the LPG contract for the YCC with Calor and agree a way forward.**

Our contract came to an end on the 19<sup>th</sup> September and Calor announced that there would be an increase from 12p a litre to **72p a litre** with an annual standing charge of **£58.84** (double checking this charge).

I have approached Flogas (awaiting prices) and Avantia their prices are **56p a litre** and an annual standing charge of **£80**.

The YCC consumes approximately 1200l of LPG, switching (**checking cost of switching**) would be a saving of over £300.

### **Recommendation**

To give the Clerk delegated authority to move contract from Calor to Avantia (unless Flogas is cheaper).

### **To discuss membership to the Breakthrough Communications Council Hive for £774**

Currently we use Breakthrough Communications Compliance Hub for £100. They have created a Council Hive (see further information below). Currently the Comms Officer and Clerk are both over capacity and so it is hoped that this might ease the burden. It is equivalent in cost to about hour a week for Daisy. We have booked a demonstration on the 26<sup>th</sup> of October and so the Clerk / Comms Officer will be able to give a report at the meeting.

### **Recommendation:**

If Councillors support the idea that the Parish Council join the Council Hive for one year if it was felt by the Clerk / Comms Officer that the demonstration could save the Comms Officer / Clerk an hour a week.

# CouncilHive

Council Hive empowers parish and town councils to communicate more effectively and compliantly with their communities, by providing access to expert advice and easy-to-use resources covering all aspects of community engagement, communication and GDPR/FOI.



**BREAKTHROUGH**  
COMMUNICATIONS  
SPECIALISTS IN CONNECTING COUNCILS WITH THEIR COMMUNITIES

# Introducing Breakthrough Communications



*We're passionate about connecting councils with their communities*

## Who we are and how we support local councils

We're Breakthrough Communications, a specialist communications and compliance company that helps local councils communicate with their communities in a more efficient and compliant way.

Our team have decades of combined professional experience in the world of communications and engagement as well as information governance and compliance - *and many of us have been councillors and clerks.*

We're proud to be the National Association of Local Councils' national partner for council communications and compliance advice, services and support.

We work with and directly support hundreds of parish and towns right across the country, as well as partnering with over 30 County Associations of Local Councils

Our work supporting local councils across the country includes:

- Workshops and training courses in a range of technical and soft skill subjects covering all aspects of communications, community engagement and compliance.
- Tools and toolkits for local councils, providing on-demand access to a range of professional advice, support, guidance and resources that adds value to their work.
- We work directly with councils to enhance their community engagement work, and support them on specific projects.
- Together with our legal and professional partners, we provide local councils with GDPR and FOI training, advice, support and done-with-you services.

**We're proud to be NALC's national partner for local council communications and compliance**

**| nalc**



**Council Hive is a unique subscription service that empowers town and parish councils to provide even more effective and compliant communications to the community.**

Local councils want to have positive conversations with residents in a sustainable and compliant way. Perhaps to share success and important news and updates. Maybe to take the pulse of the community or find out what they think about your services. And to ensure everything you do is GDPR and FOI-compliant.

Unfortunately time constraints, budget limitations, skill shortages, and legislative barriers often hold councils back and make it difficult to 'know where to start'. When it comes to FOI and GDPR it can be hard to know if you're acting in a compliant way. How many times have you questioned what you are doing shortly after sending something?

Council Hive will save your council time, alleviate pressure, and provide expert advice when you need it most; ensuring sustainable and compliant communications every time.

Council Hive provides parish and town councils with access to on-demand and regularly updated training and guidance, templates and resource packs, best practice and much more, covering all aspects of community communications and engagement as well as GDPR and FOI and compliance.

Clerks and any other authorised members of council staff are given their own unique login to the service, so they can access the ever-increasing suite of resources when they wish to do so.

Council Hive Premium also includes ongoing access to our team for advice and support on communications as well as on compliance advice - at no extra cost. From a compliance perspective, this includes advice and guidance on Subject Access Requests and Freedom of Information / EIR requests, so the council can ensure it is fully compliant at all times. This also includes best practice advice and guidance on the council's public-facing communications and community engagement.

## What's included with Council Hive?

### **24/7 access to the Council Hive Hub**

Our 24/7 access online hub contains regularly-updated resource packs, templates, how-to guides and best practice examples. As a Council Hive subscriber these packs are available to you when you need them. New packs will be regularly added to give you the latest support and advice. The Council Hive Hub includes 24/7 access to:

### **Council Communications and Compliance Resource Packs**

From local council events to the climate emergency, from tourism to council facilities and services; we have everything you need to communicate more effectively. When it comes to GDPR and FOI, we support you through the steps you need to take in order to ensure your council remains compliant.

### **Online On-Demand Learning Centre**

Our ever-growing learning centre of on-demand, bitesize training videos is there for you to refer to whenever you need. Our learning centre covers all aspects of local council communications and compliance. Our bitesize video-based training library includes

- Council data protection
- Freedom of information
- Council social media
- Planning and managing council communications
- Dealing with the press and media
- Software and tools for councils
- And so much more...

### **Access to regular communications and compliance E-Bulletins**

When it comes to council communications and compliance, the only constant is change. Whether it's the latest examples of best practice, legislative updates, or new case law; we'll keep you posted by email with the important things your council needs to know.

### **Regular virtual masterclasses and workshops (Council Hive Professional and Premium)**

Our masterclasses focus on specific needs and issues, rather than being general training sessions. Throughout the year we hold a range of live, virtual masterclasses, where we 'deep dive' into a range of communications topics for councils of all sizes, including:

- How councils can best communicate their work on the climate emergency
- Getting the most from council social media
- Best practice for council print and digital community surveys
- Complying with complex Subject Access Requests and FOI requests
- And many more...

You'll also get access to the recordings afterwards.



### **Access to Council Hive Magazine four times a year (Council Hive Professional and Premium)**

Jam-packed with useful case studies from other councils, examples of best practice, in-depth how-to guides, and so much more; our carbon-neutral Council Hive Magazine is delivered straight to your council office four times a year. Our magazine is a useful physical resource that you can keep and refer back to again and again.

### **Yearly communications and compliance MOTs and Action Plans (Council Hive Professional and Premium)**

Local councils continually evolve, grow, and take on new services and challenges. It's therefore crucial that councils are able to regularly review and assess what they're doing.

Our yearly communications and compliance MOTs help your council understand what's working well, where the gaps are, and to get the most from its communications. The Council Communications MOT works with you to objectively assess your council's communications and engagement with the local community. We will also consider if your council's communications helps to support its key aims and objectives.

Our Compliance MOT focuses on GDPR and FOI issues. We work with you to objectively assess your council's compliance with GDPR, PECR, and FOI legislative frameworks. Following the MOT you'll receive a clear Action Plan detailing what your council should consider prioritising over the coming year

### **Unlimited access to expert communication and compliance advice (Council Hive Premium)**

This is one of the most important benefits of Council Hive, available exclusively to Council Hive Premium subscriber councils.

Our team of experts stand ready to provide your council with advice and guidance on any aspect of council communications, community engagement, GDPR, or FOI.

Unsure whether your council's GDPR policies and procedures are in order? Not sure how to correctly comply with a tricky FOI request? Want to know how to carry out a safe and effective community survey? Want to get the most from a forthcoming consultation? Dealing with a crisis situation and need professional communications support?

Whatever you need help and support with, from a Data Protection, Freedom of Information or Council Communications perspective, our team at Breakthrough Communications has got your council covered.

## Council Hive Service for Local Councils

	Council Hive Free	Council Hive Professional	Council Hive Premium
<p><b>24/7 access to training, templates and resources</b> Our online hub provides access to regularly-updated bitesize training, templates and resource packs.</p>	Very basic content only	✓	✓
<p><b>Access to regular Comms and Compliance e-bulletins</b> Latest information, news and guidance delivered to your inbox.</p>	✓	✓	✓
<p><b>Access to unlimited virtual masterclass events</b> Throughout the year we run a range of communications and compliance-focused training masterclasses.</p>	✗	✓	✓
<p><b>Access to Hive Magazine four times per year</b> Our carbon-neutral publication includes best practice, case studies, how-to guidance and so much more.</p>	✗	✓	✓
<p><b>Yearly Communications and Compliance 'MOT'</b> We'll review your communications and GDPR/FOI compliance, and give you advice for improvements.</p>	✗	✓	✓
<p><b>Access to our in-house team of local council communications and compliance experts</b> Access council communications and compliance advice, support and guidance, when you need it. It's like having an additional member of council staff on standby, ready to help and assist.</p>	✗	✗	✓
	<b>Free</b>	<b>£993</b> per year, exc VAT.	<b>£1793</b> per year, exc VAT.

## Council Hive Frequently Asked Questions

We have collated some of the most common questions we get asked by Clerks, Officers and Councillors about our Council Hive service. If you have further questions, we'd be delighted to answer them. Get in touch by email to [hello@breakthroughcomms.co.uk](mailto:hello@breakthroughcomms.co.uk) or by giving our team a call on 01273 282111.

### **What types of council will benefit from Council Hive?**

Effective and compliant communications matter more than ever, and so parish and town councils of all sizes benefit from our Council Hive service. For smaller parishes, Council Hive saves you time by giving the Clerk and officers access to templates, resources, bitesize skills-based training and more. For larger councils, Council Hive can also provide expert knowledge to add value to the existing officer team.

### **Is Council Hive worth the investment?**

Council Hive will save your council time, alleviate pressure, and provide expert advice when you need it most; ensuring sustainable and compliant communications every time. Council Hive provides parish and town councils with access to on-demand and regularly updated training and guidance, templates and resource packs, best practice and much more, covering all aspects of community communications and engagement as well as GDPR and FOI and compliance.

### **Doesn't our council already pay for this service from elsewhere?**

The tools, resources and masterclasses in Council Hive can't be accessed from anywhere else. We are also the only organisation that provides access to our in-house team of communications and compliance experts.

### **We are concerned there are other more things we should be focusing on.**

If the pandemic has taught us anything, it is that clear communication is key to effective engagement with our local communities. New and emerging forms of communication in particular are important, such as online surveys, virtual engagement meetings and better use of social media. These communication channels allow your council to quickly, effectively and (often) cheaply communicate with the community. Council Hive will support you to get the most from your council's communications. It will also help you to ensure it is done in a compliant way and save you time. There really is no better time than the present to communicate more effectively and in a safer way.

### **Our council doesn't have a specific budget for this.**

Investing in Council Hive is a decision for the council. However, we have found that many local councils have used training, communication and compliance budget lines to support the subscription to Council Hive.

**Do we really need everything that Council Hive provides?**

Breakthrough Communications has worked with or provided training to hundreds of local councils across the country. We have built Council Hive around what they have told us they need. This makes it unique as it reflects the needs of the local council sector. So even if your council isn't doing something in particular today, it might be doing it tomorrow. Council Hive is a future-proofing investment as well as tool that will support you with what you are doing today.

**I have never heard of Breakthrough Communications. Who are you?**

Breakthrough Communications are a specialist communications and compliance company that helps local councils communicate with their communities in a more efficient and compliant way. Our team has decades of combined professional experience in the world of communications and engagement as well as information governance and compliance. Many of us have been councillors and clerks.

We're proud to be the National Association of Local Council's national partner for council communications and compliance advice, services and support. We work with and directly support hundreds of parish and towns across the country, as well as partnering with over 30 County Associations of Local Councils.

**We don't have enough time/human resources for this?**

Council Hive is designed to save your council time and resources. It will help you to use new technology such as email newsletters and social media more effectively. It will support your council to be more compliant with GDPR and FOI. Our masterclasses, resources and online videos will save the council hours in finding out answers.

The Council Hive Premium Membership comes with direct access to our team. So the next time your council has a question it can get an answer quickly.

**Is this something our council can just put off for another year or two?**

Effective communications are integral to the work of a local council. It is critical that your community knows what is going on and can have a two way conversation with the council. This will aid your decision making and help to ensure that your council is relevant. Ensuring your council has effective and compliant communications is not something you can put off for another year or two.

**Are we tied into Council Hive for several years?**

No. Council Hive is a yearly investment for parish and town councils and there is no tie in whatsoever. We'll invite your council to renew each year, and it's entirely up to you whether you wish to renew access to the service.

Date \_\_\_\_\_

Inspection by \_\_\_\_\_

Seat	Type of bench	Condition	Area	Comments	Date
Car Park West St.	Metal				
School West st.	Metal body / wooden slats				
Memorial West St.	Metal body / wooden slats				
Castle Hill	Metal body / wooden slats				
Bow bridge, Riverside	Metal body / wooden slats				
Riverside green 1	Metal				
Riverside green 2	Plastic				
Riverside green 3	Plastic				
Riverside green 4	Plastic				
Riverside green 5	Wooden				
Golling Lane	Metal body / wooden slats				
Wolershill Park	Metal body / wooden slats				
Knightcott Gardens	Wooden				
Knightcott Motors	Wooden				
Recreation Ground 1	Metal body / wooden slats				
Recreation Ground 2	Metal body / wooden slats				
Recreation Ground 3	Metal body / wooden slats				
Rec. toddler area 1	Metal with back				
Rec. toddler area 2	Metal seat				
The Quarry	Half tree trunk – Solid				
Eastermead Lane	Half tree trunk – Solid				
The Cemetery 1 Hebden	Wooden				
The Cemetery 2 Molton	Wooden				
The Cemetery 3 Catholic	Wooden				
The Cemetery 4 Cremations	Wooden				
The Cemetery 5	Wooden				
<b>Seat scoring</b>	1 = Good		<b>Area</b>	1 = Neat & Tidy	
	2 = Fair		<b>Scoring</b>	2 = Fair	
	3 = Some attention			3 = Requires clean up	
	4 = Work Required			4 = Overgrown	
	5 = Dangerous removal			5 = Unusable / poor condition	

**Date:**

**Inspection by:**

	<b>Dog Bin Location</b>	<b>Score</b>	<b>Comments</b>
1	High St/North Rd junction		
2	High St/Hill Path junction		
3	Eastermead Lane		
4	Church St by Cart Wash		
5	Riverside Green		
6	Riverside Green by pumping station		
7	Godding Lane – Riverside end		
8	Godding Lane – Wolverhill Road end		
9	Path between Knightcott Park/Wolverhill Park		
10	Knightcott Rd behind bus stop at The Paddock		
11	Westfield Road opp. village hall.		
12	Westfield Road south side by alleyway		
13	Queens Road		
14	High St near kennels		
15	Knightcott Gardens		
16	Knightcott Road (south side)		
17	Footpath - West St to Littlefields Rd (top)		
18	Footpath - West St to Littlefields Rd (bottom)		
19	Hillend		
20	West St car park		

1 = Good
2 = Fair
3 = Some attention needed
4 = Work Required
5 = Dangerous needs removal

Date:

Inspection by:

Flag Pole Number	Location	Score	Comments
Left of the Memorial	Ground Mount bases		
	Concrete footings		
	Poles		
	Pulley's		
Right of the Memorial	Ground Mount bases		
	Concrete footings		
	Poles		
	Pulley's		

- A foundation (the ground socket) inspection
- Anchor bolts should be checked for wear and tear and rust
- Check the pole for signs of wear, fatigue, bending or failure
- Lanyards should be checked for wear, signs of abrasion and UV ageing
- All fittings and the hinge pins should be checked
- Poles on occasions may need to be lowered and cleaned, checking the top pulley wheel (at the same time)
- Flags should be inspected and where necessary replaced

1 = Good
2 = Fair
3 = Some attention needed
4 = Work Required
5 = Dangerous needs removal

Date \_\_\_\_\_

Inspection by \_\_\_\_\_

	Location of Grit Bin	Condition	Level of grit	Comments
1	Wolvershill Rd junction with Wolvershill Pk.			
2	North Road			
3	Littlefields Road			
4	High St j/w Greenfields Avenue			
5	High Street (top of Littlefields Rise)			
6	High Street (by The Ship Inn Car park entrance)			
7	Westfield Road			
8	Knightcott Park			
9	School Close			
10	Wint Hill adjacent to entrance to castle			
11	Cart Wash			
12	Knightcott Gardens			

<b>Condition scoring</b>	1 = Good		<b>Level Scoring</b>	1 = Full
	2 = Fair			2 =
	3 = Some attention needed			3 = Half Full
	4 = Work Required			4 =
	5 = Dangerous needs immediate removal			5 = Empty



Date:

Inspection by:

Litter Bin Number	Location	Score	Comments
1	Recreation Ground 1		
2	Recreation Ground 2		
3	West Street Car-Park		
4	Riverside 1		
5	Riverside 2		

1 = Good
2 = Fair
3 = Some attention needed
4 = Work Required
5 = Dangerous needs removal

Inspection by .....

Date.....

Memorials	Items	Comments
War Memorial	Boundary – Fencing / Wall Structure Clean and Tidy Hedges	
Village Pump	Boundary Wall Structure Gate Padlock / Well Cover Clean and Tidy	
Cart Wash Area (Bristol Water responsibility)	Boundary – Fencing / Wall Flower Planters Clean and Tidy	
Village Car Park Millennium Stone 1 and paved area.	Boundary – Fencing / Wall Structure Flower bed / planters Clean and Tidy	
Banwell P.C. Centenary stone Riverside Green	Structure Clean and Tidy Tree	
VE Day Centenary Stone, Riverside Green	Structure Clean and Tidy Vegetation	
D-Day remembrance area Golling Lane	Boundary – Fencing Structure Clean and Tidy Vegetation / Trees	
Gate to Churchyard, East Street	Structure	
Welcome to Banwell sign, East Street	Structure Clean and Tidy Vegetation	
Welcome to Banwell sign, Castle Hill	Structure Clean and Tidy Vegetation	
Welcome to Banwell sign, Knightcott Road	Structure Clean and Tidy Vegetation	
Welcome to Banwell sign, Wolvershill Road	Structure Clean and Tidy Vegetation	

1 = Good
2 = Fair
3 = Some attention needed
4 = Work Required
5 = Dangerous needs immediate removal

Date \_\_\_\_\_ Time \_\_\_\_\_

Inspection by \_\_\_\_\_

	Location of Bus Shelter	Condition	Comments
1	A370 (between the entrances to Silvermoor Rd and West Rolstone Rd) BPC		
2	A371 Elborough Hill (opposite Banwell Road) NS		
3	Knightcott Road (Opposite Summer Lane) BPC		
4	Knightcott Road (Opposite Well Lane BPC		
5	Knightcott Road (By Knightcott Motors) BPC		
6	Knightcott Road (By Westfield Road) (BPC)		
7	Knightcott Road (Opposite Westfield Road) NS		
8	West Street (in front of the school) NS		

<b>Condition scoring</b>	1 = Good	2 = Fair	3 = Some attention needed	4 = Work Required	5 = Dangerous needs immediately rectified
--------------------------	----------	----------	---------------------------	-------------------	---



42  
44

WEST STREET

Parking bay 1 hour  
no return within 2  
hours

19



CASTLEWOOD, TICKENHAM ROAD  
CLEVEDON, BS21 6BD

Client **Banwell**

Project **Parking Restriction Review**

Drawing **Proposals**

Status

Drawn **DRB** Date **Aug 22** Scale **NTS**

Drawing No **Ban001** Rev **\***

© Crown copyright and database rights 2022 Ordnance Survey 100023397. You are permitted to use this data solely to enable you to respond to, or interact with, the organisation that provided you with the data. You are not permitted to copy, sub-licence, distribute or sell any of this data to third parties in any form.



WESTFIELD CRESCENT

VILLAGE  
HALL CAR  
PARK

Install Double Yellow  
Lines



CASTLEWOOD, TICKENHAM ROAD  
CLEVEDON, BS21 6BD

Client **Banwell**

Project **Parking Restriction Review**

Drawing **Proposals**

Status

Drawn **DRB** Date **Aug 22** Scale **NTS**

Drawing No **Ban002** Rev **\***

© Crown copyright and database rights 2022 Ordnance Survey 100023397. You are permitted to use this data solely to enable you to respond to, or interact with, the organisation that provided you with the data. You are not permitted to copy, sub-licence, distribute or sell any of this data to third parties in any form.

Department	Budget 2021 - 22	Actual	Budget 2021 - 2122	Spend 1 April - 31st Sept 22	Anticipated Spend 2022 - 23	Comments	Draft Budget 2022 - 23	Precept	Reserves
------------	------------------	--------	--------------------	------------------------------	-----------------------------	----------	------------------------	---------	----------

### Cemetery & Memorials

Grass cutting	£ 1,950.00	£ 1,950.50	£ 1,950.00	£ 975.00	£ 1,950.00	will need to consider increase	£ 1,950.00	£ 1,950.00	£ -
Paths / Trees & Garden	£ 300.00	£ 100.00	£ 200.00	£ -	£ 100.00		£ 200.00	£ -	£ 200.00
Making up graves	£ 200.00	£ -	£ 200.00	£ -	£ 100.00		£ 200.00	£ -	£ 200.00
Cemetery / Memorial work contingency	£ 5,000.00	£ 519.33	£ 5,000.00	£ -	£ 1,000.00	War memorial due clean apply for grant	£ 5,000.00	£ -	£ 5,000.00
Cemetery software	£ -	£ 375.00	£ 380.00	£ 375.00	£ 375.00		£ 380.00	£ 380.00	£ -
<b>TOTAL</b>	<b>£ 7,450.00</b>	<b>£ 2,944.83</b>	<b>£ 7,730.00</b>	<b>£ 1,350.00</b>	<b>£ 3,525.00</b>		<b>£ 7,730.00</b>	<b>£ 2,330.00</b>	<b>£ 5,400.00</b>

### Clerk and Administration

Salary & NI	£ 31,000.00	£ 34,616.63	£ 34,500.00	£ 20,018.37	£ 38,000.00	Poss 2% inc, opt spinal point X 2 (over this year due to WERN)	£ 36,000.00	£ 36,000.00	£ -
Pension provision	£ 1,000.00	£ 839.46	£ 800.00	£ 460.15	£ 900.00	Figure on system is employee & employer	£ 800.00	£ 800.00	£ -
Advertising inc printing	£ 300.00	£ 306.00	£ 500.00	£ 225.00	£ 500.00		£ 500.00	£ 500.00	£ -
Insurance	£ 2,471.52	£ 1,933.12	£ 1,933.12	£ 1,933.12	£ 1,933.12	2nd year of new 3yr plan	£ 1,933.12	£ 1,933.12	£ -
Subscriptions	£ 1,200.00	£ 994.66	£ 1,800.00	£ 1,352.43	£ 1,800.00	ALCA / SLCC / Zoom inc	£ 1,800.00	£ 1,800.00	£ -
Audit fees	£ 900.00	£ 925.00	£ 950.00	£ 650.00	£ 950.00		£ 950.00	£ 950.00	£ -
Legal costs	£ 600.00	£ -	£ 600.00	£ -	£ -	Will carry over	£ 600.00		£ 600.00
Training Officers	£ 700.00	£ 504.00	£ 650.00	£ 300.00	£ 650.00		£ 650.00	£ 650.00	
Training Cllrs	£ 600.00	£ 329.00	£ 600.00	£ 72.44	£ 300.00		£ 600.00	£ 400.00	£ 200.00
Grants and Donations	£ 7,000.00	£ 2,183.32	£ 4,000.00	£ 3,977.00		inc CAB	£ 4,000.00	£ 4,000.00	£ -
Chairman's Allowance	£ 250.00	£ 48.32	£ 250.00	£ 67.66	£ 200.00		£ 250.00	£ 250.00	£ -
Jubilee	£ -	£ -	£ 600.00	£ 126.75	£ 126.75	Coronation	£ 600.00	£ 100.00	£ 500.00
Bank Charges	£ 100.00	£ 164.32	£ 200.00	£ 81.35	£ 164.00		£ 200.00	£ 200.00	£ -
Food Bank	£ 1,000.00	£ 979.94	£ 500.00	£ 783.91	£ 850.00	Previous inc covid	£ 500.00	£ 500.00	£ -
Risk Assessments	£ 300.00	£ 112.50	£ 150.00	£ -	£ -		£ 150.00	£ -	£ 150.00
<b>TOTAL</b>	<b>£ 47,421.52</b>	<b>£ 43,936.27</b>	<b>£ 48,033.12</b>	<b>£ 30,048.18</b>	<b>£ 46,373.87</b>		<b>£ 49,533.12</b>	<b>£ 48,083.12</b>	<b>£ 1,450.00</b>

### Environment

Grass Cutting	£ 1,450.00	£ 1,240.44	£ 1,650.00	£ 670.22	£ 1,500.00	New contract	£ 2,000.00	£ 2,000.00	£ -
Fence and Tree Work	£ 300.00	£ 180.00	£ 300.00	£ 200.00	£ 300.00		£ 300.00	£ 300.00	£ -
Village Orderly	£ 4,710.00	£ 4,710.00	£ 4,710.00	£ 2,355.00	£ 4,710.00	Possible increase	£ 4,710.00	£ 4,710.00	£ -
Dog Bins	£ 4,080.00	£ 4,983.50	£ 4,800.00	£ 2,691.00	£ 5,382.00		£ 5,400.00	£ 5,400.00	£ -
Riverside & Defib	£ 5,000.00	£ 918.27	£ 2,500.00	£ 64.00	£ 500.00	inc 2 defib pads	£ 500.00	£ 500.00	£ -
Environmental projects	£ 4,000.00	£ 1,704.74	£ 3,000.00	£ 538.87	£ 600.00		£ 3,000.00	£ 2,000.00	£ 1,000.00
Environmental Grant	£ 2,000.00	£ -	£ 1,000.00	£ 600.00	£ 600.00		£ 1,000.00	£ 1,000.00	£ -
Riverside project	£ 3,600.00	£ 840.00	£ 10,000.00	£ -	£ 50,000.00		£ 10,000.00	£ 8,000.00	£ 2,000.00
<b>TOTAL</b>	<b>£ 25,140.00</b>	<b>£ 14,576.95</b>	<b>£ 27,960.00</b>	<b>£ 7,119.09</b>	<b>£ 63,592.00</b>		<b>£ 26,910.00</b>	<b>£ 23,910.00</b>	<b>£ 3,000.00</b>

Highways									
Power	£ 1,800.00	£ 1,729.66	£ 1,800.00	£ 1,739.26	£ 3,800.00	New Contract renew March 23	£ 4,000.00	£ 4,000.00	£ -
Maintenance	£ 3,500.00	£ 3,500.00	£ 3,500.00	£ 2,625.00	£ 3,500.00	Lighting contract 3yrs fixed 3rd year	£ 3,500.00	£ 3,500.00	£ -
Upgrades	£ 5,000.00	£ 5,360.00	£ 8,250.00	£ 8,870.00	£ 8,870.00	All upgraded	£ -	£ -	£ -
6 yr inspect	£ -	£ -	£ 1,400.00	£ -	£ -	Due 2022/23	£ 2,800.00	£ 1,400.00	£ -
Highways related projects	£ 4,000.00	£ 2,315.67	£ 1,000.00	£ 181.90			£ 1,000.00	£ 500.00	£ 500.00
<b>TOTAL</b>	<b>£ 14,300.00</b>	<b>£ 12,905.33</b>	<b>£ 15,950.00</b>	<b>£ 13,416.16</b>	<b>£ 16,170.00</b>		<b>£ 11,300.00</b>	<b>£ 9,400.00</b>	<b>£ 500.00</b>

Recreation Ground									
Rec Grass Cutting	£ 1,700.00	£ 1,701.00	£ 1,700.00	£ 850.50	£ 1,701.00	New contract	£ 2,000.00	£ 2,000.00	£ -
Rec Maintenance	£ 2,500.00	£ 4,925.30	£ 2,000.00	£ 74.45	£ 500.00		£ 2,000.00	£ 1,500.00	£ 500.00
Rec Trees and Fence Work	£ 150.00	£ 6,386.40	£ 300.00	£ 1,460.00	£ 200.00		£ 300.00	£ 300.00	£ -
Inspections	£ 400.00	£ 436.00	£ 350.00	£ 136.00	£ 300.00		£ 350.00	£ 350.00	£ -
Play Equipment	£ 20,000.00	£ -	£ 20,000.00	£ 909.00	£ 21,000.00	Section 106	£ -	£ -	£ -
<b>TOTAL</b>	<b>£ 24,750.00</b>	<b>£ 13,448.70</b>	<b>£ 24,350.00</b>	<b>£ 3,429.95</b>	<b>£ 23,701.00</b>		<b>£ 4,650.00</b>	<b>£ 4,150.00</b>	<b>£ 500.00</b>

YCC									
YCC upgrade	£ 18,000.00	£ 633.84	£ 12,000.00	£ 5,823.75	£ 9,500.00	Start saving for solar panels	£ 12,000.00	£ 10,000.00	£ -
Repairs & Maintenance	£ 3,000.00	£ 3,848.11	£ 3,000.00	£ 1,508.76	£ 2,200.00		£ 3,000.00	£ 3,000.00	£ -
CCTV	£ 2,000.00	£ 145.00	£ 1,000.00	£ -	£ 152.00		£ 400.00	£ 400.00	£ -
Electricity	£ 1,000.00	£ 731.57	£ 1,000.00	£ 471.98	£ 1,500.00	New contract, 3 yrs renew 2025	£ 2,000.00	£ 2,000.00	£ -
Gas	£ 1,500.00	£ 427.64	£ 1,000.00	£ 591.45	£ 1,500.00	New Contract	£ 2,000.00	£ 2,000.00	£ -
Water	£ 650.00	£ 48.63	£ 600.00	£ -	£ 400.00	Increase due to broken meter	£ 600.00	£ 600.00	
Waste Collection	£ 650.00	£ 620.08	£ 500.00	£ 316.98	£ 620.00	new contract due 2024	£ 620.00	£ 620.00	£ -
Cleaning & supplies	£ 2,500.00	£ 2,551.65	£ 2,700.00	£ 1,275.00	£ 2,550.00		£ 2,700.00	£ 2,700.00	£ -
Office Equip inc software	£ 5,000.00	£ 2,504.04	£ 3,000.00	£ 730.46	£ 1,500.00	New lap top	£ 3,000.00	£ 2,500.00	£ 500.00
Phone internet	£ 600.00	£ 553.85	£ 720.00	£ 339.23	£ 800.00	new contract due March 2024 & fibre	£ 800.00	£ 800.00	£ -
Grass cutting	£ 850.00	£ 865.00	£ 900.00	£ 425.28	£ 900.00	New contract	£ 1,000.00	£ 1,000.00	£ -
fence / hedge	£ 280.00	£ 250.00	£ 500.00	£ 200.00	£ 400.00		£ 500.00	£ 500.00	£ -
Booking software	£ -	£ -	£ 348.00	£ 348.00	£ 348.00		£ 350.00	£ 350.00	£ -
Grants & Donations	-£ 1,000.00	-£ 1,000.00	-£ 1,000.00	-£ 4,914.00	-£ 4,914.00		£ -	£ -	£ -
Income	-£ 1,300.00	-£ 1,788.88	-£ 1,400.00	-£ 544.50	-£ 1,000.00		-£ 1,000.00	-£ 1,000.00	£ -
<b>TOTAL</b>	<b>£ 33,730.00</b>	<b>£ 10,390.53</b>	<b>£ 24,868.00</b>	<b>£ 6,572.39</b>	<b>£ 16,456.00</b>		<b>£ 28,970.00</b>	<b>£ 26,470.00</b>	<b>£ 500.00</b>

Youth									
Youth Club staffing	£ 10,000.00	£ 4,560.00	£ 10,000.00	£ 2,835.00	£ 6,000.00	Currently 1 day possible inc to 2	£ 9,000.00	£ 7,000.00	£ 2,000.00
Youth Club budget inc tuck	£ 500.00	£ 38.23	£ 500.00	£ 224.08	£ 400.00	budget carried over, tuck paying for itself	£ 500.00	£ -	£ 500.00
Computers / printer	£ 500.00	£ -	£ 500.00	£ -	£ -	carried over as budgetted 2021	£ 500.00	£ -	£ 500.00
Extraordinary activities inc Residential	£ 1,800.00	£ 600.00	£ 1,800.00	£ -	£ 1,800.00	Section 106	£ 2,000.00	£ 800.00	£ 1,200.00
Subs & Tuck	-£ 400.00	-£ 107.00	-£ 400.00	-£ 655.80	-£ 1,200.00	£1 per person	-£ 600.00	-£ 600.00	£ -

Youth Council / forum	£ 200.00	£ -	£ 200.00	£ -	£ -	carried over as budgetted 2021	£ 200.00	£ -	£ 200.00
<b>TOTAL</b>	<b>£ 12,600.00</b>	<b>£ 5,091.23</b>	<b>£ 12,600.00</b>	<b>£ 2,403.28</b>	<b>£ 7,000.00</b>		<b>£ 11,600.00</b>	<b>£ 7,200.00</b>	<b>£ 4,400.00</b>
<b>Grand Total</b>	<b>£ 165,391.52</b>	<b>£ 103,293.84</b>	<b>£ 161,491.12</b>	<b>£ 64,339.05</b>	<b>£ 176,817.87</b>		<b>£ 140,693.12</b>	<b>£121,543.12</b>	<b>£15,750</b>

<b>INCOME</b>									
Village Orderly Grant	£ 435.81	£ 435.81	£ 435.81	£ -	£ 435.81	Concern this will not exist.	£ 435.81	£ 435.81	£ -
Misc income	£ 200.00	£ 622.67	£ 100.00	£ 41.45	£ 90.00		£ 100.00	£ 100.00	£ -
CIL	£ 12,000.00	£ 2,510.42	£ 6,000.00	£ -	£ 6,000.00	Outstanding CIL	£ 2,000.00	£ 2,000.00	£ -
Solar panel grant from New Solar Banwell	£ 7,149.00	£ 7,149.00	£ 7,149.00	£ -	£ 7,149.00		£ 7,149.00	£ 7,149.00	£ -
Miscellaneous Grants / 106	£ -	£ -	£ -	£ 1,863.98	£ 42,800.00		£ -	£ -	£ -
Covid Donations	£ -	£ 1,780.95	£ -	£ 609.00	£ 1,000.00		£ -	£ -	£ -
Donations & contributions	£ -	£ 9,091.16	£ 71.00	£ 2,135.00	£ 2,135.00	Grant from Winscombe for YCC if awarded	£ 1,000.00	£ 1,000.00	£ -
Insurance Claim	£ -	£ 722.00	£ -	£ -	£ -		£ -	£ -	£ -
<b>INCOME</b>	<b>£ 19,784.81</b>	<b>£ 22,312.01</b>	<b>£ 13,755.81</b>	<b>£ 4,649.43</b>	<b>£ 59,609.81</b>		<b>£ 10,684.81</b>	<b>£ 10,684.81</b>	<b>£ -</b>

						Budget	Precept	Reserves
	<b>£145,607</b>	<b>£ 80,981.83</b>	<b>£147,735</b>	<b>£59,690</b>	<b>£117,208</b>	<b>£130,008</b>	<b>110,858</b>	<b>£15,750</b>

Cemetery income	£ 3,000.00	£ 6,050.00	£ 3,500.00	£ 1,794.95	£ 3,000.00	Not part of budget as earmarked	£3,500	0	
Section 137 Contributions	In May 2019 Banwell Parish Council resolved to adopt the General Power of Competence.								

<b>GENERAL RESERVES (ESTIMATED AT 30.04.23)</b>	<b>£69,400</b> (63% of precept)
<b>CEMETERY EXTENSION RESERVE ON 30.09.22</b>	<b>£93,987</b>
<b>CEMETERY EXTENSION RESERVE (ESTIMATED AT 30.04.23)</b>	<b>£95,000</b>

Band D £85.91  
Band D £85.91  
0% increase



Cemetery  
Fund  
Poss use of  
Cemetery  
fund

**Bills for Payment - 15th August to the 12th September**  
**Banwell Parish Council**

Method	Payee	Details	Net Amount	VAT	Gross Amount	Comments	Minute agreed	Power
<b>Already Paid</b>								
DD	Mainstream	Phone and Broadband (DD 14.09.22)	£7.03	£1.41	<b>£8.54</b>		086/22	The Parish Council
<b>To Pay</b>								
DD	N-Power	Streetlight Power	£333.92	£16.70	<b>£350.62</b>		086/22	
BACS	J K Gardening	Grass cutting @ Rec Ground & Knightcott Bank	£141.75		<b>£141.75</b>		086/22	
BACS	J K Gardening	Grass cutting @ Riverside	£70.87		<b>£70.87</b>		086/22	
BACS	J K Gardening	Grass cutting @ YCC	£70.88		<b>£70.88</b>		086/22	
BACS	J K Gardening	Grass cutting @ Banwell Cemetery	£162.50		<b>£162.50</b>		086/22	
BACS	J K Gardening	Village orderly	£392.50		<b>£392.50</b>		086/22	
BACS	Ambience Landscape	Dog Bin emptying	£448.50	£89.70	<b>£538.20</b>		086/22	
BACS	Insight Cleaning	YCC Cleaning	£192.00		<b>£192.00</b>		086/22	
BACS	YMCA	Programme costs	£600.00		<b>£600.00</b>		086/22	
BACS	Scribe	Annual Cemetery Subscription	£375.00	£75.00	<b>£450.00</b>		Agenda Item	
BACS	PPL / PRS	Music Licence	£491.75	£98.35	<b>£590.10</b>		Agenda Item	
BACS	North Somerset	First Aid Training	£75.00		<b>£75.00</b>		E 07/22	
BACS	Weston Rail Services	Quarterly Streetlighting Charge	£875.00	£175.00	<b>£1,050.00</b>		086/22	
BACS	Weston Rail Services	YCC replacement lights	£5,658.75	£1,131.75	<b>£6,790.50</b>		022/22 (v)	
BACS	Ward Tree Surgeons	Works to trees based on survey	£340.00	£68.00	<b>£408.00</b>		H & S	
BACS	Banwell Parish News	Quartely article & 3 posters	£86.00		<b>£86.00</b>		107/21	
BACS	Citizens Advice	Outreach Service	£3,477.00		<b>£3,477.00</b>		Agenda Item	
BACS	S. Adams Cleaning	Window Cleaning	£40.00		<b>£40.00</b>		YC 26/22	
BACS	ALCA	Councillor Training	£40.00		<b>£40.00</b>		107/22 (ix)	
BACS	SB Fencing Ltd	Like for like replacement fencing at the Rec	£1,250.00	£250.00	<b>£1,500.00</b>		H & S	
BACS	Banwell Singers	Set up Grant	£500.00		<b>£500.00</b>		007/22 (iii)	
BACS	Webglu	Quarterly Fee	£179.90	£35.98	<b>£215.88</b>		086/22	
DD	Loyds Bank PLC	Multipay charge & costs (zoom, monthly fee, grant items)	£440.26	£28.71	<b>£468.97</b>		086/22	
D / BACS	EDF	YCC Electricity	£180.95	£9.05	<b>£190.00</b>	Estimated reading	YCC 17/22	
SO	Officer Salaries	Officer Salaries (SO 26.09.22)	£2,218.23		<b>£2,218.23</b>		086/22	
DD	Nest	Pension contibutions (DD 26.09.22)	£153.91		<b>£153.91</b>		086/22	
DD	Unity Trust	Bank Charges	£29.40		<b>£29.40</b>		086/22	
DD	North Somerset	Waste Collection (DD 01.10.22)	£9.50		<b>£9.50</b>		086/22	
DD	Water2Business	Water Bill Feb to July (DD 03.10.22)	£185.27		<b>£185.27</b>		086/22	
BACS	HMRC	PAYE and NI for Sept (12.10.22)	£601.08		<b>£601.08</b>		086/22	
<b>Totals</b>			<b>£19,626.95</b>	<b>£1,979.65</b>	<b>£21,606.70</b>			

**Banwell Parish Council**  
**Net Position by Cost Centre and Code**

**Cost Centre Name**

<b>Cemetery &amp; Memorials</b>		<b>Bal. B/Fwd.</b>	<b>Receipts</b>		<b>Payments</b>		<b>Current Balance</b>
<b>Code</b>	<b>Title</b>		<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
101	Cem Grass Cutting				1,950.00	812.50	1,137.50
102	Cem paths / trees / garder				200.00		200.00
103	Cem making up graves				200.00		200.00
104	Cemetery / Memorial Main				5,000.00		5,000.00
105	Env Fee					160.00	-160.00
106	Cemetery software				380.00		380.00
					<b>7,730.00</b>	<b>£972.50</b>	<b>6,757.50</b>

<b>Cemetery Income</b>		<b>Bal. B/Fwd.</b>	<b>Receipts</b>		<b>Payments</b>		<b>Current Balance</b>
<b>Code</b>	<b>Title</b>		<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
110	Cemetery Income		3,500.00	1,794.95		220.00	-1,925.05
					<b>3,500.00</b>	<b>£1,794.95</b>	<b>-1,925.05</b>

<b>Clerk &amp; Administration</b>		<b>Bal. B/Fwd.</b>	<b>Receipts</b>		<b>Payments</b>		<b>Current Balance</b>		
<b>Code</b>	<b>Title</b>		<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>		
201	Salary & NI			1,086.26	34,500.00	17,800.14	17,786.12		
202	Clerk pension				800.00	919.79	-119.79		
203	Advertising				500.00	139.00	361.00		
204	Insurance				1,933.12		1,933.12		
205	Subscriptions inc ALCA &	205.00			1,800.00	1,340.44	664.56		
206	Audit Fee				950.00	650.00	300.00		
207	Legal Costs				600.00		600.00		
208	Training Officers	236.00			650.00	225.00	661.00		
209	Training Councillor				600.00	32.44	567.56		
210	Grants & Donations	500.00			4,000.00	11.91	4,488.09		
211	Chairmans Allowance				250.00	39.00	211.00		
213	Bank Charges				200.00	49.35	150.65		
214	Covid-19 food bank	1,615.57		609.00	500.00	479.80	2,244.77		
215	Risk Assessments	99.00			150.00		249.00		
218	Jubilee			2,135.00		2,261.75	-126.75		
					<b>£2,655.57</b>	<b>£3,830.26</b>	<b>47,433.12</b>	<b>£23,948.62</b>	<b>29,970.33</b>

<b>Environment</b>		<b>Bal. B/Fwd.</b>	<b>Receipts</b>		<b>Payments</b>		<b>Current Balance</b>			
<b>Code</b>	<b>Title</b>		<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>			
301	Allotment		1,647.88	1,647.88	1,647.88	1,647.88				
302	Env Grass Cutting				1,650.00	599.35	1,050.65			
303	Env Hedge / Fence / Tree	30.00			300.00	90.00	240.00			
304	Village Orderly		435.81		4,710.00	1,962.50	2,311.69			
305	Dog Bins				4,800.00	2,242.50	2,557.50			
306	Env Maintenance / Inspect				2,500.00	64.00	2,436.00			
307	Env Projects			7,149.52	3,000.00	483.90	9,665.62			
308	Env Grant	8,701.61	7,149.00		1,000.00	600.00	1,952.61			
309	Riverside Project	5,560.00			10,000.00		15,560.00			
					<b>£14,291.61</b>	<b>9,232.69</b>	<b>£8,797.40</b>	<b>29,607.88</b>	<b>£7,690.13</b>	<b>35,774.07</b>

<b>Highways</b>		<b>Bal. B/Fwd.</b>	<b>Receipts</b>		<b>Payments</b>		<b>Current Balance</b>
<b>Code</b>	<b>Title</b>		<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
401	Street light power				1,800.00	1,405.34	394.66
402	Street light maintenance				3,500.00	1,750.00	1,750.00
403	Street light upgrade				8,250.00	8,870.00	-620.00
404	Highways related projects				1,000.00	181.90	818.10
					<b>14,550.00</b>	<b>£12,207.24</b>	<b>2,342.76</b>

<b>Income</b>		<b>Bal. B/Fwd.</b>	<b>Receipts</b>		<b>Payments</b>		<b>Current Balance</b>
<b>Code</b>	<b>Title</b>		<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
501	Misc Income		100.00	41.45			-58.55

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

**Banwell Parish Council**  
**Net Position by Cost Centre and Code**

**Cost Centre Name**

502 Annual Precept		110,785.00	55,392.50			-55,392.50
503 VAT			1,093.37			1,093.37
504 CIL	2,911.22	6,000.00				-3,088.78
	<b>£2,911.22</b>	<b>116,885.00</b>	<b>£56,527.32</b>			<b>-57,446.46</b>

**Recreation Ground**

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
601	Rec Grass Cutting				1,700.00	708.75	991.25
602	Rec Maintenance				2,000.00	74.45	1,925.55
603	Rec Tree & Fence Work				300.00	90.00	210.00
604	Rec Inspections				350.00	136.00	214.00
605	Rec Play Equipment & Be		20,000.00	700.00	20,000.00	909.00	-209.00
			<b>20,000.00</b>	<b>£700.00</b>	<b>24,350.00</b>	<b>£1,918.20</b>	<b>3,131.80</b>

**Youth & Community Centre**

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
701	YCC upgrade			3,819.00	12,000.00	165.00	15,654.00
702	YCC repairs & maintenanc			95.00	3,000.00	1,006.69	2,088.31
703	YCC CCTV				1,000.00	6.57	993.43
704	YCC Electricity				1,000.00	281.98	718.02
705	YCC Gas				1,000.00	591.45	408.55
706	YCC water	600.00			600.00		1,200.00
707	YCC waste				500.00	307.48	192.52
708	YCC cleaning & supplies				2,700.00	1,066.01	1,633.99
709	Office Equipment inc Web	325.00			3,000.00	892.91	2,432.09
710	YCC phone & wifi	165.00			720.00	332.20	552.80
711	YCC Grass cutting				900.00	354.40	545.60
712	YCC hedge, fence & tree \				500.00	90.00	410.00
713	YCC grants & donations		1,000.00	1,000.00			
714	YCC income		1,400.00	544.50			-855.50
		<b>£1,090.00</b>	<b>2,400.00</b>	<b>£5,458.50</b>	<b>26,920.00</b>	<b>£5,094.69</b>	<b>25,973.81</b>

**Youth Club**

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
801	YC sessions				9,000.00	2,235.00	6,765.00
802	YC budget				500.00	9.15	490.85
803	YC extraordinary activities				1,200.00		1,200.00
804	YC Printer				500.00		500.00
805	YC subscriptions		300.00	505.10			205.10
806	Tuck Shop		100.00	150.70	100.00	170.06	-19.36
807	Youth Forum				200.00		200.00
808	Community Food Project (	2,083.80		20.00	2,083.80	1,605.27	2,582.33
809	Social Prescribing Commu	3,986.00			3,986.00	992.35	6,979.65
		<b>£6,069.80</b>	<b>400.00</b>	<b>£675.80</b>	<b>17,569.80</b>	<b>£5,011.83</b>	<b>18,903.57</b>

**NET TOTAL**

<b>£27,018.20</b>	<b>152,417.69</b>	<b>£77,784.23</b>	<b>168,160.80</b>	<b>£57,063.21</b>	<b>63,482.33</b>
-------------------	-------------------	-------------------	-------------------	-------------------	------------------