



MINUTES OF THE PARISH COUNCIL MEETING HELD IN BANWELL YOUTH & COMMUNITY CENTRE AT 7:30pm ON MONDAY 20th JUNE 2022

PRESENT: Councillors: Paul Blatchford (Chairman), Phil Adams, Steve Davies, Paul Harding (Vice Chairman), Nick Manley, Maggie McCarthy and Matthew Thomson.

IN ATTENDANCE:	Mrs Liz Shayler (Clerk)
WARD COUNCILLOR:	Cllr Haverson
AVON & SOMERSET POLICE:	None
MEMBERS OF THE PUBLIC:	Two

Cllr Blatchford welcomed everybody.

Before the meeting was convened, members of the public were invited to speak.

Members of the public

No members of public were present

Community Beat Manager's report

The following report was received for the period 17/04/2022 to 16/05/2022.

Calls from Parish = 42 with the following selection of crimes reported: 2 abandoned 999 calls, 1 antisocial behaviour, 6 concern for welfare, 1 harassment, 2 public order, 2 suspicious activity, 11 traffic related and 1 theft.

The neighbourhood team continue to offer free home security checks, bike marking, tack marking, tool marking as well as dealing with day-to-day police incidents. Residents are asked to contact them, if they are holding an event and would like the team to be involved. Residents were asked to get in touch via the Avon & Somerset website, follow them on social media, Facebook "Weston & Worle police or Twitter "NSPolice". The Beat team are now holding monthly drop-in sessions called "Talk to us". The next nearest session will be held at Starbucks Coffee Shop, Locking on Monday 8th August from 10am until 11am.

Ward Councillor's report

Cllr Haverson updated the meeting on the NS briefing in reference to the current housing supply. Given that the Governments housing numbers have been changed this has taken North Somersets 5 years housing supply down to only 4.8 years leaving it wide open for speculative developments.

The advice to north Somerset has been to proceed with the Local Plan as quickly as possible. It was hoped that the recent report which listed North Somerset as the local authority likely to be the most effected by flooding that this will help decrease the housing numbers and protect the flood plain.

The meeting was convened.

088/22 To receive apologies for absence (agenda item 1)

Apologies were received from Cllr Kevin Gibbons.

089/22 To receive members' declarations of interest on any agenda item (agenda item 2)

No declarations of interest were received.

090/22 To approve as a correct record, the minutes of the Annual Meeting of the Parish Council on the 16th of May 2022 (agenda item 3)

Resolved – That the minutes of the Parish Council Meeting held on the 16th of May 2022 be approved as a correct record of the meeting.

The resolution was correctly proposed and seconded (unanimous)

The minutes of the meetings will be signed by the Chairman as a correct record.

091/22 To note the Planning Committee Meeting Minutes of the 6th of June (agenda item 4)

The minutes of the Planning Committee Meeting were noted.

092/22 To receive the Clerk's report/Exchange of information (agenda item 5)

i) Jubilee Grants

The Jubilee events went well over the weekend. With over 20 residents decorating their properties. The Caves was the most popular event with over 700 visitors. Given the inclement weather the Community Picnic wasn't as well supported as hoped. A huge thank you to everyone that helped plan, run and volunteered at any of the celebrations.

The Parish Council were awarded £1800 for the Jubilee weekend from the National Lottery along with an additional £315 for wall mounted flags from a member of the community and a free hamper from National Grid. The grant was used to fund a variety of items from bunting to printing tickets, advertising, refreshments, picnics for our pupil premium families among other things. Almost all of the events benefitted from the grant and therefore indirectly benefitting the groups / organisations running them / residents attending.

ii) Youth Club Grants

The first course of six face-to-face cooking sessions have begun and being enjoyed by the young people attending Youth Club. There is another course planned for September and then it is hoped that YMCA Dulverton will be able to build cookery into their regular sessions.

iii) NEST pension

The Parish Council has been re-enrolled in the NEST pension scheme for the next three years. Currently only the Clerk is enrolled although it will need to be considered for the Communications Officer in the future.

093/22 To note the training and events available and agree any attendance (agenda item 6)

i) ALCA e-learning on nimble

The training was noted

ii) Communications Training via ALCA

The training was noted

iii) Finance Training via ALCA

The training was noted

iv) 'Scribe' Finance Training via ALCA

The training was noted

v) Introduction to Local Councils E-Learning Course FREE

The training was noted

094/22 To agree the installation of an Information Board at the entrance to West Street Car Park using permitted development rights (agenda item 7)

Resolved – To agree to the installation of an Information Board at the entrance to West Street Car Park using permitted development rights.

The resolution was correctly proposed and seconded (unanimous)

095/22 To discuss and agree a way forward in relation to the replacement fencing at Riverside (agenda item 8)

Given that there were 4 options the Clerk asked if a way forward could be agreed so that quotes were easier to obtain. Fencing quotes were now only being held for a week.

Resolved – That given the rural nature of Riverside Green that the Council would like to pursue option 4 the bow top fencing in powder green.

The resolution was correctly proposed and seconded (unanimous)

Resolved – That due to the timescales with contractors holding quotes for only a week then the Clerk be given delegated powers to approve a quote after sourcing three quotes.

The resolution was correctly proposed and seconded (unanimous)

The Clerk updated the meeting that a second quote of £350 had been obtained for the removal of the old fence.

Resolved – To approve the removal and disposal of the old fencing by JK Gardening for £350.

The resolution was correctly proposed and seconded (unanimous)

096/22 To agree the preferred contractor for the replacement lights for LED at the Youth & Community Centre (agenda item 9)

Resolved – To agree that Contractor 2 be the approved contractor for the replacement lights for LED at the Youth & Community Centre.

The resolution was correctly proposed and seconded (unanimous)

097/22 To discuss and approve the Clerks exceptional overtime in May, an additional 10hrs above the contractual overtime, 22 hours in total (agenda item 10)

Resolved – To agree an additional 10hrs exceptional overtime for May.

The resolution was correctly proposed and seconded (unanimous)

098/22 To agree a response to North Somersets Development Sites Consultation (agenda item 11)

Resolved – To submit the response presented as part of the agenda papers as the Parish Council response for North Somersets Development Sites Consultation.

The resolution was correctly proposed and seconded (unanimous)

099/22 To authorise bills for payment for June (agenda item 12)

The Clerk tabled an updated bills for payment sheet for June.

Resolved: To authorise the bills for payment sheet for June of £20,065.27. Cllr Harding and Cllr McCarthy to authorise the BACs payments.

The resolution was correctly proposed and seconded (unanimous)

100/22 To note the Parish Council's end of May's net position, bank balances and bank reconciliation (agenda item 13)

The Parish Council's end of May's net position, bank balances and bank reconciliation were noted.

101/22 Dates of the next meetings (agenda item 14)

Monday 4th July 7pm Planning Committee and Youth & Community Centre Committee meetings at Banwell Youth & Community Centre.

Monday 18th July, 7:30pm Parish Council Meeting at Banwell Youth & Community Centre.

The Chairman closed the meeting at 20:10

.....Chairman

.....Date

Bills for Payment - 18th April until 8th May 2022
Banwell Parish Council

Method	Payee	Details	Net Amount	VAT	Gross Amount	Comments	Minute agreed	Power
Already Paid								The Parish Council
BACS	Tempest	ID cards x 2	£6.00		£6.00		05/05/2016	
BACS	Banwell in Bloom	Grant for new flowers tubs	£600.00		£600.00		05/05/2016	
BACS	British Legion	PP Family tickets for hog roast	£110.00		£110.00		05/05/2016	
DD	Mainstream	Phone and Broadband (DD 15.06.22)	£10.96	£2.20	£13.16		086/22	
DD	N-Power	Streetlight Power (17.06.22)	£482.89	£24.14	£507.03		086/22	
DD	E-ON	YCC power (17.06.22)	£61.82	£3.09	£64.91		086/22	
To Pay								
BACS	J K Gardening	Grass cutting @ Rec Ground & Knightcott Bank	£141.75		£141.75		086/22	
BACS	J K Gardening	Grass cutting @ Riverside	£70.87		£70.87		086/22	
BACS	J K Gardening	Grass cutting @ YCC	£70.88		£70.88		086/22	
BACS	J K Gardening	Grass cutting @ Banwell Cemetery	£162.50		£162.50		086/22	
BACS	J K Gardening	Village orderly	£392.50		£392.50		086/22	
BACS	J K Gardening	Additional Grass Cutting (Knightcott, Wolvershill Pk, Castle)	£75.00		£75.00		135/19	
BACS	J K Gardening	Additional Strimming (Knightcott, Wolvershill)	£60.00		£60.00		157/19	
BACS	J K Gardening	Supply and fit handrail	£140.00		£140.00		Grant Awarded	
BACS	J K Gardening	Environmental fee (Harmer & Griffin) Total £1193.50	£60.00		£60.00		Cem	
BACS	Ambience Landscape	Dog Bin emptying	£448.50	£89.70	£538.20		086/22	
BACS	Insight Cleaning	YCC Cleaning	£192.00		£192.00		086/22	
BACS	YMCA	Programme costs	£540.00		£540.00		086/22	
BACS	Scribe	Accounts Annual Subscription	£468.00	£93.60	£561.60		081/22 (i)	
BACS	Weston Rail Services	Replacement LED Streetlights	£8,870.00	£1,774.00	£10,644.00		022/22 (v)	
BACS	Weston Rail Services	Quarterly Check	£875.00	£175.00	£1,050.00		086/22	
BACS	Weston Rail Services	Flagpoles Total £11,972.40	£232.00	£46.40	£278.40		Grant Awarded	
BACS	Atworth Arboriculture Ltd	Annual Tree Survey	£270.00	£54.00	£324.00		022/22 (i)	
BACS	Neil Merrick	Items for Food Club	£61.43	£4.92	£66.35		Grant Awarded	
BACS	Viv Bailey	Bunting expenditure	£40.70	£8.14	£48.84		Grant Awarded	
BACS	Expenses and overtime	Expenses (Jubilee, grant funds) & overtime	£849.78	£110.26	£960.04		Grant expenses, Jubilee & salary	
DD	Loyds Bank PLC	Multipay charge & costs (zoom, monthly fee, grant items, jubilee)	£460.70	£21.47	£482.17		086/22	
SO	Officer Salaries	Officer Salaries (SO 26.06.22)	£2,169.01		£2,169.01		086/22	
DD	Nest	Pension contributions (DD 26.06.22)	£182.19		£182.19		086/22	
DD	North Somerset	Waste Collection (DD 01.07.22)	£9.50		£9.50		086/22	
BACS	HMRC	PAYE and NI for Sept (12.07.22)	£845.47		£845.47		086/22	
Totals			£17,687.78	£2,377.49	£20,065.27			



Minutes of the meeting of the Planning Committee held at Banwell Youth & Community Centre, 7pm on Monday 4th of July 2022.

PRESENT: Councillors Nick Manley (Chairman), Paul Blatchford, Steve Davies, and Paul Harding.

IN ATTENDANCE: Mrs Liz Shayler (Clerk) & Cllr Maggie McCarthy

033/22 To receive apologies for absence (agenda item 1)

No apologies were received

034/22 To receive declarations of interest (agenda Item 2)

No declarations of interest were received.

035/22 To approve as a correct record the minutes of the Planning Committee Meeting held on the 6th of June 2022 (agenda item 3)

Resolved – That the minutes of the Planning Committee Meeting held on the 6th of June 2022 be approved as a correct record of the meeting.

The resolution was correctly proposed and seconded (unanimous)

The minutes of the meetings will be signed by the Chairman as a correct record.

036/22 To note and comment upon planning applications (agenda item 4).

(i) 22/P/0896/FUH Stonebridge, Wolvershill Road, Banwell. BS29 6DR

Proposed refurbishment of the adjacent barn outbuilding to use for personal home-working and domestic storage, with utility space. Erection of a new timber storage building within the garden and erection of a bespoke treehouse on a raised platform attached to an existing Oak tree.

Resolved – To not object to this application.

The resolution was correctly proposed and seconded (unanimous)

(ii) 22/P/0921/LBC Stonebridge, Wolvershill Road, Banwell. BS29 6DR

Listed Building consent for the proposed refurbishment of the adjacent barn outbuilding to use for personal home-working and domestic storage, with utility space. Erection of a new timber storage building within the garden and erection of a bespoke treehouse on a raised platform attached to an existing Oak tree.

Resolved – To not object to this application.

The resolution was correctly proposed and seconded (unanimous)

(iii) 22/P/1192/FUH - The Old Chapel East Street, Banwell. BS29 6BN

Renovation of existing pantile roof including replacement of existing roof tiles, insulation of general roof area, replacement of existing roof lights to rear elevation with new larger.

Resolved – To support this application.

The resolution was correctly proposed and seconded (unanimous)

(iv) 22/P/1346/AOC – Western Trade Centre Knightcott Banwell North Somerset. BS29 6HS

Discharge of condition No. 8 (Flood Risk Assessment and Sustainable Drainage) No. 9 (design, implementation, maintenance and management of the sustainable drainage scheme) No. 10

(samples of the materials) No. 18 (replacement night roost for lesser horseshoe bats) on application 15/P/0968/O.

This application was noted.

(v) **22/P/1430/FUH – 84, High Street, Banwell. BS29 6AQ.**

Proposed erection of a front Porch extension and a single storey rear extension. Dormer extension to the rear with raised patio and balcony.

Resolved – To not object to this application.

The resolution was correctly proposed and seconded (unanimous)

(vi) **22/P/1482/FUH – 14 Wolvershill Park, Banwell. BS24 6DQ.**

Proposed erection of a single storey side and rear extension to form an enlarged kitchen, utility and shower room.

Resolved – To not object to this application.

The resolution was correctly proposed and seconded (unanimous)

037/22 To note planning decisions – (agenda item 5)

(i) **22/P/0534/AOC Court Farm Moor Road Banwell North Somerset BS29 6ET**

Discharge of Condition No. 6 (Bat Mitigation) on application 19/P/2354/FUH. **APPROVE (discharge condition) (RDC)**

(ii) **22/P/0885/TRCA 9 High Street Banwell North Somerset BS29 6AA**

T1 - Monkey Puzzle – Fell. **NO OBJECTION (tree/hed) unconditional**

(iii) **22/P/0945/FUH 73 High Street Banwell North Somerset BS29 6AF**

Proposed erection of a single storey and partial first floor rear extension, and new front entrance porch. **APPROVE**

(iv) **22/P/0965/MMA Land Adjacent to Lower Laurel Farm Summer Lane Banwell North Somerset.**

Minor material amendment to planning permission 21/P/1375/FUL (Application to vary conditions 2, 3 and 7 attached to permission 18/P/4417/FUL, allowed at appeal APP/DO121/W/19/3224757 (Erection of 2 No. holiday lets for disabled visitors with specialised needs) to allow for external wall finish revised to Cedral cladding and PV panels added to roof. **APPROVE**

(v) **22/P/1051/AOC Land West of Wolvershill Road Wolvershill Road Banwell North Somerset**

Discharge of condition No. 2 (Play equipment) and No. 3 (arboricultural method statement) on application 21/P/1735/RM. **APPROVE (discharge condition) (RDC)**

(vi) **22/P/1099/TRCA 5 East Street Banwell North Somerset BS29 6BN**

T1 - Western Red Cedar – Fell. **NO OBJECTION (tree/hed) unconditional**

(vii) **22/P/1100/TRCA 12A Castle Hill Banwell North Somerset BS29 6NY**

T1 - Conifer - Fell. T2 - Conifer – Fell. **NO OBJECTION (tree/hed) unconditional**

038/22 Date of the next meeting (agenda item 6)

Planning Committee Meeting Monday 1st August 2022 7pm at Banwell Youth & Community Centre

The Chairman closed the meeting at 19:15

.....Chairman

.....Date



Banwell Parish Council

MINUTES OF A MEETING OF THE YOUTH AND COMMUNITY CENTRE (YCC) COMMITTEE HELD AT THE YOUTH & COMMUNITTEE CENTRE, WEST STREET, BANWELL AT 7:15pm ON MONDAY 9th JULY 2022

Present: Cllrs Nick Manley (Chairman), Maggie McCarthy (Vice-Chairman) and Paul Harding

In attendance: Liz Shayler (Clerk) and Cllr Steve Davies

20/22 To elect a Chairman of the Youth & Community Centre (YCC) Committee for 2022/23 (agenda item 1)

Resolved – That Cllr Manley be elected as Chairman of the YCC Committee for 2022/23

The resolution was correctly proposed and seconded (unanimous).

21/22 To elect a Vice Chairman of the Youth & Community Centre (YCC) Committee for 2022/23 (agenda item 2)

Resolved – That Cllr McCarthy be elected as Vice Chairman of the YCC Committee for 2022/23

The resolution was correctly proposed and seconded (unanimous).

22/22 To receive apologies for absence: (agenda Item 3)

Apologies were received from Alli Waller (YMCA Senior Lead Youth Worker)

23/22 To receive members' declarations of interest on any agenda item (agenda Item 4).

There were no declarations of interest received.

24/22 To approve, as a correct record, the minutes of the Youth & Community Centre Committee (YCC) minutes from the 9th of May 2022 (agenda Item 5)

Resolved: To approve, as a correct record, the minutes of the YCC Committee minutes from the 9th of May 2022.

The resolution was correctly proposed and seconded (unanimous)

The minutes of the meeting were signed by the Chairman as a correct record.

25/22 To note the report from YMCA Dulverton on the current Youth Club provision (agenda Item 6)

The report was noted.

26/22 To complete the YMCA Dulverton appraisal process (agenda Item 7)

Resolved: The appraisal process was completed resulting in a satisfactory outcome (see attached sheet).

The resolution was correctly proposed and seconded (unanimous)

27/22 To receive the Clerk's report/exchange of information (agenda item 8)

i) Community Food Grant

The first course of six face-to-face cooking sessions have begun. Young people have cooked omelette, chicken and vegetable soup, chicken stir fry, tomato & basil pasta and broccoli & cauliflower cheese. The final recipe is ragu sauce. The culmination of this project will be the focus on the social aspect of eating with others and its benefits for reducing isolation. At the end of the course young people will be taking home their apron, omelette pan and spatula which it is hoped will inspire them to continue to cook.

ii) Sunshine Grant

The grant for £2000 has now been submitted with the additional quote required and the nominated contractor. The outcome is awaited.

iii) Push bar Doors

The push bar doors at the back of the main hall have now been repaired although still seems stiff.

iv) WeAreAware

The Thinking Out Allowed group which the Parish Council are supporting on a Wednesday evening had a delayed start and didn't begin until the middle of May. The 4 free months are not due to end until mid-September. Consideration of this item will therefore be delayed until the next meeting in September.

17/22 To discuss the bookcases for the top office and agree a way forward (agenda item 9)

Resolved: To purchase two Billy bookcases from IKEA for £80.

The resolution was correctly proposed and seconded (unanimous)

17/22 To discuss the metered electricity supply and agree a way forward (agenda item 9)

The Clerk informed the meeting that there had been a good deal provided by Clear Utility Solutions (as recommended by NALC) and so had fixed the electricity metered supply with EDF - Standing Charge: 25p, Day Rate: 35p but with a 7% discount for paying by direct debit this is approximately Standing Charge: 23.25p, Day Rate: 32.55p

Resolved: To ratify the electricity contract with EDF fixed for three years Standing Charge: 23.25p, Day Rate: 32.1p

The resolution was correctly proposed and seconded (unanimous)

18/22 To note the Youth and Community Centre (YCC) and Youth Clubs Budgets (agenda item 8)

The Youth & Community Centre and Youth Club budgets were both noted.

19/22 Date of Next Meeting (agenda item 9)

Youth & Community Centre Committee Meeting at Banwell YCC on August 1st 2022

The meeting closed at 19:25

Chairman.....

Date.....

YMCA –REVIEW OF PERFORMANCE

Period under review 10th of May 2022 to the 29th of June 2022.

1. Are all contracted sessions being held? **Yes** / No where possible
Comments...
2. Are the numbers attending increasing? **Yes** / No / NA
Comments - numbers have risen to a consistent 21-23 with 27 recorded at the last session.
3. Is a comprehensive range of activities being organized? **Yes** / No / NA
Comments... Yes they have a varied youth led programme and one of the most popular activities this term has been outdoor play and card games.
4. Are YMCA demonstrating a degree of flexibility in the activities provided to meet users' needs (e.g. weekend or holiday activities)? **Yes** / No
Comments – A comprehensive set of activities are being planned for the summer holidays along with a residential in September.
5. YMCA arranging activities outside of the village? **Yes** / No / NA
Comments - Three trips outside of Banwell are planned in the summer along with a residential which will take young people to YMCA Bridgewater activity centre.
6. Are YMCA seeking other sources of funding for Youth Club activities? Yes / **No** / NA
Comments –two sets of funding has been awarded for summer holiday activities, a residential weekend and two sets of 6 week cookery courses.
7. Is any feedback from users/parents positive? **Yes** / No
Comments – Facebook comments from parents encouraging parents to send their children and numbers attending have remained consistent / increasing.
8. Have any complaints been received about the service? Yes / **No**
Comments...
9. Have there been any behavioural issues at the Youth Club including damage? **Yes** / No / NA
Comments - back chat / rough play when new youth club members join or certain members are in attendance.
10. Have any unannounced visits been made by Committee members since the review? **Yes**/No
Comments – see attached report from Cllr Manley
11. Any other comments
12. Conclusion – **Satisfactory** / Unsatisfactory
13. Action points for YMCA
14. Action points for Youth Club Management Committee.

Clerks Report

Remembrance Day Parade

With the new requirements from North Somerset for Road closures then the Parish Council were left with 2 choices. Either to hire a traffic management company or train a minimum of 3 volunteers. Both options were going to cost a significant amount of Money. However, the amazing team at **WSM Road Markings & Traffic Management** have volunteered their time for free to ensure that this almost 100 year old tradition can still happen. The road closure will therefore be covered under PC insurance, closed by NRSWA accredited stewards from WSM Road Markings & Traffic Management who will be supported by our volunteers.

Youth Club Food Grant

The first course is now complete with amazing feedback from both young people and their parents.

NS footpaths around Banwell

As you are aware the Parish Council have no footpaths that they are directly responsible for. All footpaths are either the responsibility of North Somerset or the landowner that the path crosses. The only exception is Golling Lane where we have an agreement that we trim it and they pay us. This is because under North Somerset footpaths are now only cleared when requested and by the time the request is completed then the Parish Council has been inundated with complaints.

Recently we have had complaints about the footpaths from High Street through to Littlefields and whilst this was reported to North Somerset at the beginning of June and it was logged to be completed unfortunately it wasn't.

To agree to hold the following events

- i) **a 'summer clean' in September (10th / 17th / 24th)**
Suggested dates 10th / 17th / 24th September
- ii) **an information afternoon / community café in September / October**
Suggested dates Tuesday 20th September or 4th / 18th October
- iii) **an Autumn Window Wander Trail October 14th – 16th.**

To approve the memorial to be erected on Riverside Green to demark the British Legion Tree.



Adams Memorials have produced a picture (see above) of what they have sourced for the British Legion. The size of the stone is: **520mm wide x 250mm high x 160mm deep**, at its maximums. They have also confirmed that it will be placed in some cement which will vandal proof it but also ensure that the plaque will be seen.

To discuss and agree a way forward in relation to a request form the WI to decorate the War Memorial during November with a poppy net.



The WI have requested if they could decorate the war memorial with poppies for November. The poppies will be crochet / knitted or made from old plastic bottles painted.

Whilst a lovely idea then consideration needs to be taken in relation to the colourfastness of the wool used / paint on the plastic given the incredibly porous nature of the war memorial stone.

To discuss Golling Lane and whether the Parish Council will contribute to the cost of resurfacing if the quote becomes in above the section 106 contribution.

I am still awaiting the finer details of this. The possible contribution was originally requested in May after chasing North Somerset about their intentions for the Golling Lane surfacing for the last year. I found out that when the Footpaths Officer (now currently on long term sick) met with a contractor onsite then there was concern muted that the section 106 contribution from Bellway Homes may not cover the work. Given how squeezed their budget is then there was concern as to whether the work would be / could be carried out. Hence the request.

To agree to go out to tender for a KS2+ round-a-bout, two toddler play area accessible pieces of play equipment and two litter bins for the section 106 Recreation Ground allocation.

Due to availability issues the Rec working group have been unable to meet. After a phone call from the Section 106 / CIL Officer she confirmed that the money could not be sent on any form of fitness equipment regardless of the age. It needed to be play equipment although to make up the money they were happy to include two bins / goalposts.

Using previous consultations and the repeated requests for a round-a-bout then an approximate quote was sourced for the budget of £21,000. This would get a round-a-bout similar to the one below and 2 pieces of equipment for the toddler area (examples see below).

Wheelspin

Age F.F.H. M²
3+ 1m 25.6m²

The Wheelspin is the most dynamic and inclusive piece of equipment on the market. With its large surface area allowing children to play in groups with ample space for two regular wheelchairs or one larger power assisted chair. The carefully thought out design not only provides standing room it includes seating with back support ensuring plenty of room for a parent or carer to sit with their child or those who require additional postural support.

Bubble Wheelspin

Wheelspin Colour Options

Wildlife Wheelspin



Playful Wheelspin



Infinity Bowl

Age F.F.H. M²
2+ 1m 17.5m²

Our Infinity Bowl with its unique dipped edge design has been thoughtfully developed to increase inclusivity allowing far easier access into and out of the bowl. The bowl is designed to sit at an angle which further increases ease of access and provides a comfortable seated position while also enabling the bowl to self-propel; a child need only tilt their body slightly to get the bowl moving. This not only encourages independence but also allows children to play on their own with minimal physical exertion.

Surfboard

Age F.F.H. M²
3+ 1m 16.7m²

The more inclusive, accessible version of the traditional seesaw can be used in a variety of ways, allowing the user to define their own play experience. Designed at wheelchair transfer height, a child can easily move onto the unit. The upturned arms allow the user to sit or lie supported on the surface which is beneficial for those who require some extra postural support. The wide surface is covered in porous rubber ensuring users feel safe and secure while standing. The surfboard is spacious enough for several children to sit or stand together.

Banwell Parish Council

Action Plan 2022 / 2023

The Parish Council takes its responsibility very seriously and strives continually to improve Banwell to make it a pleasant village where people are proud to be part of our community.

When we set our budget for the next financial year, members try and think about what the council can do to achieve our aspirations in the next year and beyond.

These may include ensuring there is a small financial provision to enable the improvements / events to be made and in addition often applications can be made to both local and national funding bodies to provide those facilities which otherwise would not have been possible.

Our Plan includes 3 sections:

- Administering the Council
- The Local Environment
- Community Engagement and Events

Please have a look at our action plan and if you feel you can help or become involved in any way then please contact us.

clerk@banwellparish.org.uk / 01934 820442/Youth & Community Centre, West Street, Banwell. BS29 6DB

Action Plan 2022 / 2023

Administering the Council			
Aims	Objectives	Implication	Timescale
To ensure all BPC policies and protocols are adhered to and updated as and when necessary	To continue operating to standing orders & financial regs	Already included in working practices	Ongoing
Implement an action and business plan	To implement an action plan and business plan	Improve transparency	August 2022
To adhere to all new legislation	To continuing monitoring new / updated legislation	The Clerk to ensure compliance. Signed up to government updates	Ongoing
To continue monitoring estimates and budgets	To continue to review on a monthly basis	Ensure ongoing transparency	Ongoing
To maximise grant opportunities	To continue to seek all relevant grant opportunities	Successful applications will provide additional capital schemes which otherwise would not be possible	Ongoing
Insurance	To obtain new quotes and accept as appropriate	In Year 2 of three year fixed price. The Clerk to undertake	April 2024
Planning	Continue and improve participation in planning matters	Ensure local feelings are taken into account.	Ongoing
Transparency Code	To ensure compliance	Statutory requirement	Ongoing
To keep under review legal powers and opportunities	Ensure compliance	Statutory requirement	Ongoing
Contingency Plan	To create	Ensure arrangements if need arises	August 2022
Councillor Training	To encourage all councillors to take advantage of all training available	To ensure Cllr are fully knowledgeable. Training included in Budgets	Ongoing
Clerk : Training	To encourage the Clerk to take advantage of all relevant training	To ensure the Clerk is fully knowledgeable and up to date with all relevant information. Training included in Budgets	Ongoing
Protecting the Parish	The council will continue to have close liaison with the Police and the DCC Ward members	To ensure communication both ways	Ongoing

	The Local Environment		
Aims	Objectives	Implication	Timescale
To continue upgrading the Youth & Community Centre	To redecorate the kitchen, reception area & main hall.	In budget Grant applied for	
Open spaces and greens	To continue to ensure all open spaces are well cared for	In budgets	Ongoing
Improvements at Riverside Green	To replace the current unsafe wooden fencing for steel. To source funding to install a multiuse piece of play equipment.	Budget implications Application to NS for 50% funding.	In 2022/2023 budget Applied June 2022
Spend section 106 allocation at the Recreation Ground	To agree play equipment to go onto the Rec. One for toddlers' area and one for main play area. Additional litter bins and replacement goal posts.	Use of previous consultation replies. Budget implications	Summer 2022
Carbon reduction See Sustainability Action Plan for more detail	To replace the remaining 17 streetlights with LED To replace all YCC inside & outside light fittings with LED Encourage walking / community minibus initiatives	In budget In budget	Spring 2022 Summer 2022 Ongoing
Plastic reduction See Sustainability Action Plan for more detail	Run, support and advertise two annual litter picking events Replacement litter bins at Rec and Riverside	In budget	Ongoing Summer / Autumn 2022
Other waste reduction See Sustainability Action Plan for more detail	Work with North Somerset to ensure recycling bins are made available at events. Start a Terracycle scheme at YCC	In budget	
Biodiversity and trees See Sustainability Action Plan for more detail	Encourage residents to increase biodiversity in their back gardens through wildlife friendly gardening / tree planting / alternatives to weedkillers / rewilding.	Comms Officer hrs	Ongoing
Climate change readiness and community engagement	Create a "Sustainable Banwell" Facebook page Work with NS on strategic green gap around Banwell.	Comms Officer hrs	
To assess the War Memorial	To get the war memorial assessed to see if the names could be made clearer	In budget although grant can be applied for.	Ongoing
To support the implementation of 20mph & road calming measures	To work with NS bypass team	No financial implication	Ongoing

	<u>Community Engagement and Events</u>		
Aims	Objectives	Implication	Time
To improve Communication	To continue to develop all means of consultation / communication	In budgets	Ongoing
To ensure all residents are fully informed	To assess current notice boards to see if they are fit for purpose.	Possible budget implications	Sept 2022
	To continue the quarterly electronic Banwell enewsletter and improve volume of sign ups	No additional cost	Continual monitoring
	To produce 4 x insert for the Parish Mag each year.	In budget	Ongoing
	To ensure CANS outreach is successful	In budget More comms	Ongoing
To provide additional positive activities for Youth Club	To run two 6-week cookery courses for young people. To run weekly summer holiday positive activities	Grant awarded	June - Nov
To provide Community Events	To hold / support Jubilee events <ul style="list-style-type: none"> British Legion / School Castle event Banwell Caves Event Community Picnic BAD / Twinning event Duck Race Joint Churches Service Football Club event Various road closures Mugs for Primary school and Banwell Buddies 	Budget <ul style="list-style-type: none"> £600 PC Budget £1800 National Lottery Grant £315 donation Officer support for events / comms 	June 2 nd – 5 th 2022
	To hold <ul style="list-style-type: none"> Community Picnic 	Counted within Jubilee events	June 4 th 2022
	To hold <ul style="list-style-type: none"> Banwell Summer Clean 	Refreshments budget	Sept 2022
	To hold <ul style="list-style-type: none"> Autumn Window Wander Trail around village 	No cost except officer time and printing.	Ongoing event Oct 14 th – 15 th
	To work with British Legion on <ul style="list-style-type: none"> Remembrance Day Parade 	Poppy wreath donation £ Budget for early warning signs	Ongoing event Nov 13 th 2022
	To hold <ul style="list-style-type: none"> Christmas Mini Market Christmas Tree erection 	Refreshments budget additional £360 for erection of Christmas Trees.	Ongoing event Dec 3 rd 2022
	To hold <ul style="list-style-type: none"> Banwell Spring Clean 	Refreshment budget	April 2023

Bills for Payment - 20th June to the 12th July
Banwell Parish Council

Method	Payee	Details	Net Amount	VAT	Gross Amount	Comments	Minute agreed	Power
Already Paid								The Parish Council
BACS	ICCM	Cemetery Training	£80.00	£16.00	£96.00		42495	
DD	Mainstream	Phone and Broadband (DD 14.07.22)	£154.80	£30.96	£185.76		086/22	
To Pay								
DD	N-Power	Streetlight Power (20.07.22)	£386.74	£19.34	£406.08		086/22	
DD	E-ON	YCC power (20.07.22)	£64.00	£3.20	£67.20		086/22	
BACS	J K Gardening	Grass cutting @ Rec Ground & Knightcott Bank	£141.75		£141.75	Awaiting invoice	086/22	
BACS	J K Gardening	Grass cutting @ Riverside	£70.87		£70.87	Awaiting invoice	086/22	
BACS	J K Gardening	Grass cutting @ YCC	£70.88		£70.88	Awaiting invoice	086/22	
BACS	J K Gardening	Grass cutting @ Banwell Cemetery	£162.50		£162.50	Awaiting invoice	086/22	
BACS	J K Gardening	Village orderly	£392.50		£392.50	Awaiting invoice	086/22	
BACS	J K Gardening	Environmental fee Total £				Awaiting invoice	Cem	
BACS	Ambience Landscape	Dog Bin emptying	£448.50	£89.70	£538.20		086/22	
BACS	Insight Cleaning	YCC Cleaning	£192.00		£192.00	Awaiting invoice	086/22	
BACS	YMCA	Programme costs	£540.00		£540.00	Awaiting invoice	086/22	
BACS	WSM Traffic Management	Advance Notice Signs	£181.90	£36.38	£218.28		081/22 (i)	
BACS	Webglu	Quarterly charges	£179.90	£35.98	£215.88		086/22	
BACS	Parish News	Quartely article	£93.00		£93.00		086/22	
BACS	Parish News	Advert Total £129.00	£36.00		£36.00		Grant Awarded	
BACS	Neil Merrick	Items for Food Club	£104.17		£104.17		Grant Awarded	
BACS	Expenses and overtime	WERN payment	£622.46		£622.46		WERN T&T	
DD	Loyds Bank PLC	Multipay charge & costs (zoom, monthly fee, grant items)	£876.51		£876.51	Awaiting invoice	086/22	
SO	Officer Salaries	Officer Salaries (SO 26.07.22)	£2,198.83		£2,198.83		086/22	
DD	Nest	Pension contibutions (DD 26.07.22)	£223.35		£223.35		086/22	
DD	North Somerset	Waste Collection (DD 01.08.22)	£9.50		£9.50		086/22	
DD	Cathedral Hygeine	Waste Collection (DD 05.08.22)	£129.99	£26.00	£155.99		086/22	
BACS	HMRC	PAYE and NI for Sept (12.08.22)	£1,099.61		£1,099.61		086/22 & WERN	
		Totals	£7,774.22	£188.06	£7,962.28			

Banwell Parish Council

Net Position by Cost Centre and Code

Cost Centre Name

Cemetery & Memorials

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
101	Cem Grass Cutting				1,950.00	325.00	1,625.00
102	Cem paths / trees / garder				200.00		200.00
103	Cem making up graves				200.00		200.00
104	Cemetery / Memorial Main				5,000.00		5,000.00
105	Env Fee					80.00	-80.00
106	Cemetery software				380.00		380.00
					7,730.00	£405.00	7,325.00

Cemetery Income

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
110	Cemetery Income		3,500.00	1,312.20			-2,187.80
			3,500.00	£1,312.20			-2,187.80

Clerk & Administration

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
201	Salary & NI				34,500.00	10,214.46	24,285.54
202	Clerk pension				800.00	542.53	257.47
203	Advertising				500.00	7.00	493.00
204	Insurance				1,933.12		1,933.12
205	Subscriptions inc ALCA &	205.00			1,800.00	1,281.46	723.54
206	Audit Fee				950.00	250.00	700.00
207	Legal Costs				600.00		600.00
208	Training Officers	236.00			650.00		886.00
209	Training Councillor				600.00	32.44	567.56
210	Grants & Donations	500.00			4,000.00	11.91	4,488.09
211	Chairmans Allowance				250.00	39.00	211.00
213	Bank Charges				200.00	43.35	156.65
214	Covid-19 food bank	1,615.57		384.00	500.00	345.42	2,154.15
215	Risk Assessments	99.00			150.00		249.00
218	Jubilee			2,135.00		2,121.75	13.25
			£2,655.57	£2,519.00	47,433.12	£14,889.32	37,718.37

Environment

Document		Receipts		Payments		Current Balance	
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
301	Allotment		1,647.88		1,647.88	1,647.88	-1,647.88
302	Env Grass Cutting				1,650.00	251.74	1,398.26
303	Env Hedge / Fence / Tree	30.00			300.00	90.00	240.00
304	Village Orderly		435.81		4,710.00	785.00	3,489.19
305	Dog Bins				4,800.00	1,345.50	3,454.50
306	Env Maintenance / Inspec				2,500.00		2,500.00
307	Env Projects			7,149.52	3,000.00	78.90	10,070.62
308	Env Grant	8,701.61	7,149.00		1,000.00	600.00	1,952.61
309	Riverside Project	5,560.00			10,000.00		15,560.00
		£14,291.61	9,232.69	£7,149.52	29,607.88	£4,799.02	37,017.30

Highways

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
401	Street light power				1,800.00	733.82	1,066.18
402	Street light maintenance				3,500.00	1,750.00	1,750.00
403	Street light upgrade				8,250.00	8,870.00	-620.00
404	Highways related projects				1,000.00		1,000.00
					14,550.00	£11,353.82	3,196.18

Income

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
501	Misc Income		100.00	10.68			-89.32

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Banwell Parish Council

Net Position by Cost Centre and Code

Cost Centre Name

502 Annual Precept		110,785.00	55,392.50	-55,392.50
503 VAT			1,093.37	1,093.37
504 CIL	2,911.22	6,000.00		-3,088.78
£2,911.22	116,885.00	£56,496.55		-57,477.23

Recreation Ground

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
601	Rec Grass Cutting				1,700.00	283.50	1,416.50
602	Rec Maintenance				2,000.00	40.30	1,959.70
603	Rec Tree & Fence Work				300.00	90.00	210.00
604	Rec Inspections				350.00		350.00
605	Rec Play Equipment & Be		20,000.00		20,000.00		
			20,000.00		24,350.00	£413.80	3,936.20

Youth & Community Centre

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
701	YCC upgrade			319.00	12,000.00		12,319.00
702	YCC repairs & maintenanc			95.00	3,000.00	1,006.69	2,088.31
703	YCC CCTV				1,000.00		1,000.00
704	YCC Electricity				1,000.00	213.81	786.19
705	YCC Gas				1,000.00	576.74	423.26
706	YCC water	600.00			600.00		1,200.00
707	YCC waste				500.00	158.49	341.51
708	YCC cleaning & supplies				2,700.00	682.01	2,017.99
709	Office Equipment inc Web	325.00			3,000.00	601.88	2,723.12
710	YCC phone & wifi	165.00			720.00	165.49	719.51
711	YCC Grass cutting				900.00	141.76	758.24
712	YCC hedge, fence & tree \				500.00	90.00	410.00
713	YCC grants & donations		1,000.00	1,000.00			
714	YCC income		1,400.00	360.00			-1,040.00
		£1,090.00	2,400.00	£1,774.00	26,920.00	£3,636.87	23,747.13

Youth Club

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
801	YC sessions				9,000.00	1,290.00	7,710.00
802	YC budget				500.00		500.00
803	YC extraordinary activities				1,200.00		1,200.00
804	YC Printer				500.00		500.00
805	YC subscriptions		300.00	349.10			49.10
806	Tuck Shop		100.00		100.00	107.29	-107.29
807	Youth Forum				200.00		200.00
808	Community Food Project (2,083.80		20.00	2,083.80	1,449.27	2,738.33
809	Social Prescribing Commu	3,986.00			3,986.00	662.89	7,309.11
		£6,069.80	400.00	£369.10	17,569.80	£3,509.45	20,099.25

NET TOTAL

£27,018.20	152,417.69	£69,620.37	168,160.80	£39,007.28	73,374.40
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Banwell Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 30/06/2022		
	Cash in Hand 01/04/2022		161,960.38
	ADD Receipts 01/04/2022 - 30/06/2022		69,639.37
	SUBTRACT Payments 01/04/2022 - 30/06/2022		42,726.61
	Cash in Hand 30/06/2022 (per Cash Book)		188,873.14
B	Cash in hand per Bank Statements		
	Petty Cash 30/06/2022	0.00	
	Cash 30/06/2022	0.00	
	Unity Trust Bank (20398572) 30/06/2022	43,778.34	
	PC Reserve Saver account (81413) 30/06/2022	44,616.75	
	Cemetery Reserve Account (59678) 30/06/2022	93,380.76	
	Natwest Current account (5335765) 30/06/2022	7,097.29	
			188,873.14
B	Less unrepresented payments		
			188,873.14
	Plus unrepresented receipts		
	Adjusted Bank Balance		188,873.14
	A = B Checks out OK		