



Banwell Youth and Community Centre,
West Street
Banwell. BS29 6DB
01934 820442
12th July 2022

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless excluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

To: The Chairman and all members of Banwell Parish Council.

You are summoned to attend the Annual Meeting of Banwell Parish Council, to be held at the Youth & Community Centre (YCC) on Monday 18th July 2022 at 7:30pm, when the following business will be transacted.

The meeting will be livestreamed on Facebook or can be joined virtually via zoom <https://us02web.zoom.us/j/308292669>. Meanwhile due to the size of the YCC we ask that any members of the public wishing to attend please contact the Clerk in advance.

Liz Shayler
Clerk to the Council

Before the meeting begins there will be a public participation session – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate. (Please note that the Council is unable to make formal decisions under this item)*

- i) Members of the public.
- ii) Community Beat Manager's report.
- iii) Ward Councillor's report.

A G E N D A

1. To receive apologies for absence.
2. To receive members' declarations of interest on any agenda item
3. To approve as a correct record the minutes of the Annual Parish Council Meeting held on the 20th of June 2022 (pages 1 – 5)
4. To note the following minutes:
 - i) Planning Committee Meeting Minutes of the 4th of July (pages 6 & 7)
 - ii) Youth & Community Centre Committee Meeting Minutes of the 4th of July (pages 8 - 10)
5. To receive the Officer report/Exchange of information: Please note that the Council is unable to make any formal decision under this item (page 11)
 - i) Remembrance Day Parade
 - ii) Youth Club Food Grant
 - iii) NS Footpaths around Banwell
6. To note the training and events available and agree any attendance.
 - i) FREE Introduction to Local Councils E-learning Course [E-Learning Courses ALCA](#)
 - ii) ALCA e-learning on nimble £14 each [E-Learning Courses ALCA](#)
 - iii) Various communications training £30 [Communications Courses ALCA](#)
 - iv) Various finance training £30 [Finance Training ALCA](#)
 - v) Various Scribe finance training (this is our accounting package) Free [Scribe Training](#)

- vi) Various dates Council Climate Emergency Workshops 2 sessions £100 / £120 [Council Climate Workshop](#)
 - vii) 27th July Essential Councillor session 6:30pm £40
 - viii) 7th September SLCC virtual Finance Summit. All Day £45
 - ix) 15th September ALCA Planning in Plain English 6:30pm £40
7. To approve the following items of expenditure: -
- (i) £909 to replace all the wooden slats of the benches at the Recreation Ground.
 - (ii) £557 for the aerial runway service and replacement brake
 - (iii) £35 annual payment to the ICO.
8. To agree to hold the following events (page 11)
- i) a 'summer clean' in September (10th / 17th / 24th)
 - ii) an information afternoon / community café in September / October
 - iii) an Autumn Window Wander Trail October 14th – 16th
9. To approve the memorial to be erected on Riverside Green to demark the British Legion Tree (page 11).
10. To discuss and agree a way forward in relation to a request form the WI to decorate the War Memorial during November with a poppy net (page 12).
11. To discuss Golling Lane and whether the Parish Council will contribute to the cost of resurfacing if the quote becomes in above the section 106 contribution (page 12).
12. To agree to go out to tender for a KS2+ round-a-bout, two toddler play area accessible pieces of play equipment and two litter bins for the section 106 Recreation Ground allocation (page 12).
13. To agree the 2022/23 Banwell Parish Council Action Plan (pages 13 – 16)
14. To authorise bills for payment for July (page 17).
15. To note the Parish Council's end of June's net position, bank balances and bank reconciliation (pages 18 - 20)
16. Date of the next meeting –
- Monday 1st of August, 7pm Planning Committee at the YCC
 - Monday 15th of August 2022, 7:30pm Parish Council Meeting at the YCC

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.