



Banwell Parish Council

MINUTES OF A MEETING OF THE YOUTH AND COMMUNITY CENTRE (YCC) COMMITTEE HELD AT THE YOUTH & COMMUNITTEE CENTRE, WEST STREET, BANWELL AT 7:15pm ON MONDAY 9th JULY 2022

Present: Cllrs Nick Manley (Chairman), Maggie McCarthy (Vice-Chairman) and Paul Harding

In attendance: Liz Shayler (Clerk) and Cllr Steve Davies

20/22 To elect a Chairman of the Youth & Community Centre (YCC) Committee for 2022/23 (agenda item 1)

Resolved – That Cllr Manley be elected as Chairman of the YCC Committee for 2022/23

The resolution was correctly proposed and seconded (unanimous).

21/22 To elect a Vice Chairman of the Youth & Community Centre (YCC) Committee for 2022/23 (agenda item 2)

Resolved – That Cllr McCarthy be elected as Vice Chairman of the YCC Committee for 2022/23

The resolution was correctly proposed and seconded (unanimous).

22/22 To receive apologies for absence: (agenda Item 3)

Apologies were received from Alli Waller (YMCA Senior Lead Youth Worker)

23/22 To receive members' declarations of interest on any agenda item (agenda Item 4).

There were no declarations of interest received.

24/22 To approve, as a correct record, the minutes of the Youth & Community Centre Committee (YCC) minutes from the 9th of May 2022 (agenda Item 5)

Resolved: To approve, as a correct record, the minutes of the YCC Committee minutes from the 9th of May 2022.

The resolution was correctly proposed and seconded (unanimous)

The minutes of the meeting were signed by the Chairman as a correct record.

25/22 To note the report from YMCA Dulverton on the current Youth Club provision (agenda Item 6)

The report was noted.

26/22 To complete the YMCA Dulverton appraisal process (agenda Item 7)

Resolved: The appraisal process was completed resulting in a satisfactory outcome (see attached sheet).

The resolution was correctly proposed and seconded (unanimous)

27/22 To receive the Clerk's report/exchange of information (agenda item 8)

i) Community Food Grant

The first course of six face-to-face cooking sessions have begun. Young people have cooked omelette, chicken and vegetable soup, chicken stir fry, tomato & basil pasta and broccoli & cauliflower cheese. The final recipe is ragu sauce. The culmination of this project will be the focus on the social aspect of eating with others and its benefits for reducing isolation. At the end of the course young people will be taking home their apron, omelette pan and spatula which it is hoped will inspire them to continue to cook.

ii) Sunshine Grant

The grant for £2000 has now been submitted with the additional quote required and the nominated contractor. The outcome is awaited.

iii) Push bar Doors

The push bar doors at the back of the main hall have now been repaired although still seems stiff.

iv) WeAreAware

The Thinking Out Allowed group which the Parish Council are supporting on a Wednesday evening had a delayed start and didn't begin until the middle of May. The 4 free months are not due to end until mid-September. Consideration of this item will therefore be delayed until the next meeting in September.

17/22 To discuss the bookcases for the top office and agree a way forward (agenda item 9)

Resolved: To purchase two Billy bookcases from IKEA for £80.

The resolution was correctly proposed and seconded (unanimous)

17/22 To discuss the metered electricity supply and agree a way forward (agenda item 9)

The Clerk informed the meeting that there had been a good deal provided by Clear Utility Solutions (as recommended by NALC) and so had fixed the electricity metered supply with EDF - Standing Charge: 25p, Day Rate: 35p but with a 7% discount for paying by direct debit this is approximately Standing Charge: 23.25p, Day Rate: 32.55p

Resolved: To ratify the electricity contract with EDF fixed for three years Standing Charge: 23.25p, Day Rate: 32.1p.

The resolution was correctly proposed and seconded (unanimous)

18/22 To note the Youth and Community Centre (YCC) and Youth Clubs Budgets (agenda item 8)

The Youth & Community Centre and Youth Club budgets were both noted.

19/22 Date of Next Meeting (agenda item 9)

Youth & Community Centre Committee Meeting at Banwell YCC on August 1st 2022

The meeting closed at 19:25

Chairman.....

Date.....

YMCA –REVIEW OF PERFORMANCE

Period under review 10th of May 2022 to the 29th of June 2022.

1. Are all contracted sessions being held? **Yes** / No where possible
Comments...
2. Are the numbers attending increasing? **Yes** / No / NA
Comments - numbers have risen to a consistent 21-23 with 27 recorded at the last session.
3. Is a comprehensive range of activities being organized? **Yes** / No / NA
Comments... Yes they have a varied youth led programme and one of the most popular activities this term has been outdoor play and card games.
4. Are YMCA demonstrating a degree of flexibility in the activities provided to meet users' needs (e.g. weekend or holiday activities)? **Yes** / No
Comments – A comprehensive set of activities are being planned for the summer holidays along with a residential in September.
5. YMCA arranging activities outside of the village? **Yes** / No / NA
Comments - Three trips outside of Banwell are planned in the summer along with a residential which will take young people to YMCA Bridgewater activity centre.
6. Are YMCA seeking other sources of funding for Youth Club activities? Yes / **No** / NA
Comments –two sets of funding has been awarded for summer holiday activities, a residential weekend and two sets of 6 week cookery courses.
7. Is any feedback from users/parents positive? **Yes** / No
Comments – Facebook comments from parents encouraging parents to send their children and numbers attending have remained consistent / increasing.
8. Have any complaints been received about the service? Yes / **No**
Comments...
9. Have there been any behavioural issues at the Youth Club including damage? **Yes** / No / NA
Comments - back chat / rough play when new youth club members join or certain members are in attendance.
10. Have any unannounced visits been made by Committee members since the review? **Yes/No**
Comments – see attached report from Cllr Manley
11. Any other comments
12. Conclusion – **Satisfactory** / Unsatisfactory
13. Action points for YMCA
14. Action points for Youth Club Management Committee.

YMCA –REVIEW OF PERFORMANCE

Period under review 30th of June 2022 to the 30th of August 2022.

1. Are all contracted sessions being held? **Yes** / No where possible
Comments...
2. Are the numbers attending increasing? **Yes** / No / NA
Comments - numbers have risen to a consistent 30 with a high of 37.
3. Is a comprehensive range of activities being organized? **Yes** / No / NA
Comments... Yes they have a varied youth led programme
4. Are YMCA demonstrating a degree of flexibility in the activities provided to meet users' needs (e.g. weekend or holiday activities)? **Yes** / No
Comments – A comprehensive set of activities were executed over the summer holidays and a residential is planned in September.
5. YMCA arranging activities outside of the village? **Yes** / No / NA
Comments - Three trips outside of Banwell (Clevedon, Cheltenham & Bristol) happened over the summer and a residential is planned in September which will take young people to YMCA Bridgewater activity centre.
6. Are YMCA seeking other sources of funding for Youth Club activities? Yes / **No** / NA
Comments –two sets of funding were awarded for summer holiday activities, a residential weekend and two sets of 6 week cookery courses.
7. Is any feedback from users/parents positive? **Yes** / No
Comments –
8. Have any complaints been received about the service? Yes / **No**
Comments...
9. Have there been any behavioural issues at the Youth Club including damage? Yes / **No** / NA
Comments...
10. Have any unannounced visits been made by Committee members since the review? Yes/**No**
Comments – last visit undertaken in July and since then it has been the Summer Holidays.
11. Any other comments
12. Conclusion – **Satisfactory** / Unsatisfactory
13. Action points for YMCA
14. Action points for Youth Club Management Committee.

Clerks Report

Social Prescribing Grant

The Summer Holidays positive activities are now over. The feedback was good and almost every activity fully booked. The residential is in September.

LED light replacement

The lights have now all been replaced inside and out.

To discuss the items below and agree a way forward.

Window Cleaning

The windows were originally cleaned by one company who we then had to get back again due to a poor service. A second company was approached and never submitted a quote. Adams Cleaning Services have completed one clean for £40. They also currently clean the Village Hall.

Recommended: To employ Adams Cleaning Services to regularly clean the outside of the windows. The cleaner currently cleans the inside of the porch and annually the top windows.

WeAreAware

Whilst it was originally supported then for the last 3 sessions then no one has attended. The poster has been sent out to neighbouring parishes and shared again on social media. It has been suggested that they get in contact with the Village Agent to look at how the group could be branded differently. They would like to continue trying to establish the group for the remainder of the year.

Banwell Parish Council
Summary of Receipts and Payments
 Cost Centre Group - YCC Committee

31 August 2022 (2022-2023)

Youth & Community Centre

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
701	YCC upgrade		3,819.00	3,819.00	12,000.00	165.00	11,835.00	15,654.00 (130%)
702	YCC repairs & maintenance		95.00	95.00	3,000.00	1,006.69	1,993.31	2,088.31 (69%)
703	YCC CCTV				1,000.00	6.57	993.43	993.43 (99%)
704	YCC Electricity				1,000.00	281.98	718.02	718.02 (71%)
705	YCC Gas				1,000.00	591.45	408.55	408.55 (40%)
706	YCC water				600.00		600.00	600.00 (100%)
707	YCC waste				500.00	307.48	192.52	192.52 (38%)
708	YCC cleaning & supplies				2,700.00	1,066.01	1,633.99	1,633.99 (60%)
709	Office Equipment inc Website				3,000.00	892.91	2,107.09	2,107.09 (70%)
710	YCC phone & wifi				720.00	332.20	387.80	387.80 (53%)
711	YCC Grass cutting				900.00	354.40	545.60	545.60 (60%)
712	YCC hedge, fence & tree work				500.00	90.00	410.00	410.00 (82%)
713	YCC grants & donations	1,000.00	1,000.00					(0%)
714	YCC income	1,400.00	544.50	-855.50				-855.50 (-61%)
SUB TOTAL		2,400.00	5,458.50	3,058.50	26,920.00	5,094.69	21,825.31	24,883.81 (84%)

Youth Club

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
801	YC sessions				9,000.00	2,235.00	6,765.00	6,765.00 (75%)
802	YC budget				500.00	9.15	490.85	490.85 (98%)
803	YC extraordinary activities				1,200.00		1,200.00	1,200.00 (100%)
804	YC Printer				500.00		500.00	500.00 (100%)
805	YC subscriptions	300.00	505.10	205.10				205.10 (68%)
806	Tuck Shop	100.00	150.70	50.70	100.00	170.06	-70.06	-19.36 (-9%)
807	Youth Forum				200.00		200.00	200.00 (100%)
808	Community Food Project Grant		20.00	20.00	2,083.80	1,605.27	478.53	498.53 (23%)
809	Social Prescribing Community G				3,986.00	992.35	2,993.65	2,993.65 (75%)
SUB TOTAL		400.00	675.80	275.80	17,569.80	5,011.83	12,557.97	12,833.77 (71%)

Summary

NET TOTAL	2,800.00	6,134.30	3,334.30	44,489.80	10,106.52	34,383.28	37,717.58 (79%)
V.A.T.		19.00			1,044.65		
GROSS TOTAL		6,153.30			11,151.17		