



Banwell Youth and Community Centre,
West Street
Banwell. BS29 6DB
01934 820442

10th June 2025

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless excluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

To: The Chairman and all members of Banwell Parish Council.

You are summoned to attend a Meeting of Banwell Parish Council, to be held at the Youth & Community Centre (YCC) on Monday 16th June 2025 at 7:30pm, when the following business will be transacted.

The meeting will be livestreamed on Facebook <https://www.facebook.com/banwellparishcouncil>

Liz Shayler
Clerk to the Council

Before the meeting begins there will be a public participation session – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate. (Please note that the Council is unable to make formal decisions under this item)*

- i) Members of the public.
- ii) Community Beat Manager's report.
- iii) Ward Councillor's report.

A G E N D A

1. To receive apologies for absence. Cllr Thomson.
2. To receive and consider an application to fill the casual vacancy by co-option from Mike Dolling.
3. To receive members' declarations of interest on any agenda item.
4. To approve as a correct record the minutes of the Annual Parish Council Meeting held on the 19th of May 2025 (pages 1 – 8)
5. To note the minutes from the Environment Working Group on 2nd June 2025 following (pages 9 & 10)
6. To agree the cost of £40 to run two seed bomb workshops over the summer (page 11)
7. To note the training and events available and agree any attendance.
 - i) 26th June, 6:15pm Essential Councillor Training £45.
 - ii) 1st July 6pm Planning in Plain English £45.
 - iii) ALCA e-learning on nimble £14 each [E-Learning Courses ALCA](#)
 - iv) Breakthrough communications training £30 [Communications Courses ALCA](#)
 - v) Various finance training £30 [Finance Training ALCA](#)
 - vi) Various Scribe finance training (this is our accounting package) Free [Scribe Training](#)
 - vii) Various NALC training from £32.68 www.nalc.gov.uk/nalc-events
8. To receive the Officer report/Exchange of information: Please note that the Council is unable to make any formal decision under this item (page 11).
 - i) Banwell Bypass
 - ii) YCC Emergency Lights
 - iii) YCC Book & Puzzle Swap

9. To note the increased printing costs of the quarterly Parish Council update in the Parish Magazine from £28.50 per page to £30 (page 11).
10. To agree the costs for the proposed movement to the .gov.uk domain (page 12).
11. To agree a new contract for YCC electricity which ends on the 29th of July (page 12).
12. To discuss the request from a Jubilee Gardens resident for a dog bin located at the entrance of Jubilee Gardens to include installation for £300 and to agree the cost of the annual collection of £270.40 (page 13)
13. To discuss the cost of replacing the seat and chains on the swings on the Recreation Ground (page 13)
14. To discuss a request from National Grid for the installation of underground cables and its associated Unit at Riverside Green (page 14).
15. To formally agree to establish a Joint Committee with Winscombe & Sandford Parish Council and Churchill Parish Council to support the Mendip Villages Enabler pilot (page 15)
 - i) To approve the Terms of Reference (pages 15 & 16).
 - ii) Delegates authority to the Joint Committee to carry out the functions outlined in the Terms of Reference.
 - iii) To appoint two Councillors as voting members, and the Clerk as a non-voting advisory member.
 - iv) Approves Winscombe & Sandford Parish Council to act as the host council for finance, with Banwell and Churchill Parish Councils sharing administrative duties
16. To consider of reinvesting / moving funds from maturing Chaiy Bank 1-Year Interest Account (page 16)
17. To approve the following documents (page 17 - 21).
 - i) Community Picnic Risk Assessment (pages 17 - 21).
 - ii) Tree Policy (pages 22 & 23).
 - iii) Tree Risk Management Plan (pages 24 & 25).
18. To note the Parish Council's end of May's net position, reserves, bank balances and bank reconciliation (pages 26 – 30)
19. To authorise bills for payment for June (page 31).
20. Date of the next meeting –
Monday 7th of July 2025, 7pm Planning Committee at the YCC.
Monday 7th of July 2025, TBD Environment Working Group at the YCC.
Monday 21st of July 2025, 7:30pm Parish Council Meeting at the YCC.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.