



MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT 7:30pm ON MONDAY 17th JUNE 2019 AT BANWELL CHILDRENS CENTRE

PRESENT:	Councillors: Paul Blatchford (Chairman), Phil Adams, Phil Baird, Steve Davies, Phil Hale, Paul Harding (Vice-Chairman), Maggie McCarthy, Nick Manley and Dawn Parry
IN ATTENDANCE:	Mrs Liz Shayler (Clerk)
WARD COUNCILLOR:	None
AVON & SOMERSET POLICE:	None
PRESS:	None
MEMBERS OF THE PUBLIC:	None

The Chairman, Paul Blatchford, opened the meeting by welcoming everybody

Before the meeting opened Members of the public were invited to speak;

i) **Members of the public**

No matters raised.

ii) **Community Beat Manager's report**

The following report was received for the period 20/05/2019 to 17/06/2019

Calls from the Parish received = 63

Selection of crimes reported includes: 2 abandoned 999 call, 5 antisocial behavior, 4 burglary & attempted, 7 concern for welfare, 1 criminal damage, 4 harassment, 6 missing person, 2 suspicious activity, 1 theft and 10 traffic related.

The next Beat Surgery is at Banwell Garden Centre coffee shop on Saturday 27th July 2019 1400hrs until 1500hrs. Alternatively the team can be contacted via the Avon and Somerset Constabulary website or Twitter @ASPWSM.

Members of the public not part of their horse or farm watch groups were asked to contact PCSO Anderson who offers free tack and property marking.

iii) **Ward Councillor's report**

No Ward Councillor was present and no report had been received.

The meeting was convened

123/19 To receive apologies for absence (agenda item 1)

Apologies were received from District Councillor Ann Harley.

124/19 To receive members' declarations of interest on any agenda item (agenda item 2)

No interests were declared.

125/19 To approve as a correct record, the minutes of the Annual Meeting of the Parish Council held on 20th May 2019 (agenda item 3).

Resolved – That the minutes of the Annual Meeting of the Parish Council held on 20th May 2019 be approved as a correct record of the meeting.

The resolution was correctly proposed and seconded (Unanimous).

The minutes of the meeting were signed by the Chairman as a correct record.

Cllr Davies joined the meeting

126/19 To approve as a correct record, the minutes of the Cemetery & Memorials Committee Meeting held on 26th February 2019 (agenda item 4).

The Clerk informed the meeting that as the Committee no longer exists the final set of minutes need to be signed off.

Resolved – That the minutes of the Cemetery & Memorials Committee Meeting held on 26th February 2019 be approved as a correct record of the meeting.

The resolution was correctly proposed and seconded (4 in favour, 5 abstentions due to absence).

The minutes of the meeting were signed by the Chairman as a correct record.

127/19 To approve as a correct record, the minutes of the Youth Club Committee Meeting held on 28th March 2019 (agenda item 5).

The Clerk informed the meeting that as the Committee no longer exists the final set of minutes need to be signed off.

Resolved – That the minutes of the Youth Club Committee Meeting held on 28th March 2019 be approved as a correct record of the meeting.

The resolution was correctly proposed and seconded (4 in favour, 5 abstentions due to absence).

The minutes of the meeting were signed by the Chairman as a correct record.

128/19 To note the minutes of the Youth and Community Centre Committee Meeting held on 28th May 2019 (agenda item 6).

The minutes of the Youth & Community Centre Committee Meeting were noted.

129/19 To note the minutes of the Planning Committee Meeting held on 3rd June 2019 (agenda item 7).

The minutes of the Planning Committee Meeting were noted.

130/19 To receive the Clerk's report/Exchange of information: (agenda item 8).

- (i) **Community Picnic** – the Clerk reported that the feedback from those who attended was very positive despite the poor turnout and she thanked the Councillors who were able to support the event.
- (ii) **ALCA AGM** – the Chairman reported that there had been three speakers at the AGM; the new leader of North Somerset Council (Cllr Don Davis), Carl Tonks from Mead Realisations and Dick Whittington from the West of England Rural Network. He briefly gave a report on what each of the speakers had to say.
- (iii) **Profiles** – The Vice Chairman reminded Councillors to give the Clerk their profile information.

- 131/19 To delegate to the Clerk the 1st Land registration applications on behalf of the Parish Council (agenda item 9).**
- Resolved** – To delegate to the Clerk the 1st Land registration applications on behalf of the Parish Council.
- The resolution was correctly proposed and seconded (unanimous).**
- 132/19 To agree the Planning Application cost of £117 for Phase 1 of the Recreation Ground redevelopment (agenda item 10).**
- Resolved** – To agree the planning application cost of £117 for Phase 1 of the Recreation Ground redevelopment.
- The resolution was correctly proposed and seconded (unanimous).**
- 133/19 To agree, if required at a later stage, the cost of an ecological appraisal for the Recreation Ground planning application (agenda item 11).**
- Resolved** – To agree, if required at a later stage, the cost of an ecological appraisal for the Recreation Ground planning application at £459 + VAT from Quantock Ecology.
- The resolution was correctly proposed and seconded (unanimous).**
- 134/19 To consider the purchase of a Scribe (accounting package) read only licence for £29 (agenda item 12).**
- Resolved** – To not purchase a Scribe read only licence.
- The resolution was correctly proposed and seconded (unanimous).**
- 135/19 To discuss and agree the following items of expenditure from the environmental projects budget (agenda item 13).**
- (i) £70 for a one-off clearance of the areas at the entrance to the Children’s Centre**
- The meeting was informed that due to a crack in the wall in the public car park North Somerset Council is unable to allocate a budget for clearing the vegetation at the entrance to the Childrens Centre.
- Resolved** – That despite it being North Somerset’s responsibility to maintain the car park, to approve the payment of £70 to JK Gardening for a one-off clearance of the areas at the entrance to the Children’s Centre in order to make the area look more attractive and to free up two car parking spaces.
- The resolution was correctly proposed and seconded (unanimous).**
- (ii) £25 per cut for the grass at Knightcott**
- Resolved** – To approve the payment of £25 per cut for 4 cuts a year to JK Gardening for the grass at Knightcott.
- The resolution was correctly proposed and seconded (unanimous).**
- (iii) £25 per cut for the grass at the top of Castle Hill**
- Resolved** – To approve the payment of £25 per cut for 4 cuts a year to JK Gardening for the grass at the top of Castle Hill.

The resolution was correctly proposed and seconded (unanimous).

(iv) £35 for the removal of vegetation on the visibility splay at the top of Dark Lane

The Clerk told the meeting that she had received complaints about the dangerous nature of the visibility splay at the top of Dark Lane which land is being claimed by the Parish Council for 1st Registration.

Resolved – To approve the payment of £35 to JK Gardening for the removal of vegetation on the visibility splay at the top of Dark Lane

The resolution was correctly proposed and seconded (unanimous).

(v) High Street

The meeting was told that North Somerset Council is struggling to ensure that the verge along High Street is maintained. However, the council might be prepared to contribute £120 towards maintenance if this can be carried out by our grass cutting contractor. This item would be on the next agenda for consideration.

136/19 To note the training and events available and agree any attendance (agenda item 14).

(i) 3rd July Playground Inspections GB Sports, Weston. 8:45am – 4pm £150 (certification +£100)

Resolved: Cllr Baird to attend this training without certification

The resolution was correctly proposed and seconded (unanimous).

(ii) 22nd July 2019 - Being a Good Councillor. 9:45am - 12:30. Cleeve Village Hall. £60

No one to attend this course at the present time.

(iii) 28th & 29th October 2019 NALC National Conference £200 (+ VAT)

No one to attend this conference due to the costs involved

137/19 To discuss Somerset & VE Day 75 and the weekend of the 8th – 10th May 2020 and whether the Parish Council wishes to organise an event (agenda item 15)

After a brief discussion the Parish Council felt unable to organise an event themselves but that consideration would be given to supporting another organisation if they wished to organise something.

138/19 To discuss producing a welcome pack for new residents (agenda item 16)

Resolved: That Cllr Blatchford investigates producing a welcome pack for new residents

The resolution was correctly proposed and seconded (unanimous).

139/19 To authorise bills for payment (agenda item 17)

Resolved: To authorise bills for payment of £7255.69. Cllr Harding and Cllr McCarthy to authorise the BACs payments.

The resolution was correctly proposed and seconded (unanimous)

140/19 To note the Parish Council's end of May's net position bank balances and bank reconciliation (agenda item 18).

The net position, bank balances and bank reconciliation were noted.

141/19 The Council was recommended to resolve that members of the press & public be excluded from the meeting during consideration of agenda item 20 (agenda item 19).

Resolved – that members of the press and public be excluded from the meeting during consideration of agenda item 20

The resolution was correctly proposed and seconded (unanimous).

142/19 To consider the draft Scout Hut lease and to agree a way forward (agenda item 20)

Cllr Hale gave a brief presentation on the draft lease that had been prepared by the Scouts.

Resolved – That as the Scouts make reference to the present Head L , a new one of which is being prepared by the Parish Council and Wessex Water, it would be inappropriate for the Scouts lease to be agreed until the Head Lease has been finalised. As well as other issues with the draft it was felt that references to the old lease were also inappropriate; it was hoped that these issues could be addressed once the new Head Lease has been agreed.

The resolution was correctly proposed and seconded (unanimous).

143/19 Dates of the next meetings – (agenda item 21)

Monday 15th July 2019 – Parish Council Meeting 7:30pm Banwell Children's Centre.

The Chairman closed the meeting at 21:00

.....Chairman

.....Date

Bills for Payment - 20th May to the 17th June 2019

Banwell Parish Council

Method	Payee	Details	Net Amount	VAT	Gross Amount		Minute agreed	Power
DD	NS Council	Wast Collection (DD 01.06.19)	£12.87		£12.87		118/19	The Parish Council have resolved to use the General Power of Competence as of the 20th May 2019
DD	Mainstream	Phone and Broadband (DD 14.06.19)	£12.42	£2.48	£14.90		118/19	
DD	E-ON	Streetlight Power (DD 15.06.19)	£188.61	£37.72	£226.33		118/19	
BACS	J K Gardening	Grass cutting @ Rec Ground	£141.75		£141.75			
BACS	J K Gardening	Grass cutting @ Riverside, Children's Centre, K'cott Bank	£141.75		£141.75			
BACS	J K Gardening	Grass cutting @ Banwell Cemetery	£162.50		£162.50			
BACS	J K Gardening	Village Orderly duties	£392.50		£392.50			
BACS	J K Gardening	Repair Rec fence	£65.00		£65.00			
BACS	J K Gardening	YCC fencing	Total £1153.50		£310.00			
BACS	Greenways	Dog bin emptying	£400.00		£400.00		283/19	
BACS	Kirsty's Kleaners	YCC Cleaners	£214.50		£214.50		057/19	
BACS	Webglu	Managed Web Service	£60.00	£12.00	£72.00		151/17	
BACS	GB Sport and Leisure	Supply and fit recreation benches	£1,741.00	£348.20	£2,089.20		T25/19	
BACS	Phil Adams	Defib batteries	£9.98		£9.98		H&S	
BACS	Triangle Lifts	Lift Maintenance	£220.00	£40.00	£264.00		108/19 (i)	
BACS	Complete Business Solutions	Office / cleaning supplies (Hand Towels, gloves, pins, clothes washing up liquid, blue tac, bin bags)	£53.46	£10.69	£64.15			
BACS	SLCC	Accessibility Webinar	£60.00	£2.00	£72.00		113/19 (iv)	
BACS	Tempest	ID Badges	£33.50	£6.70	£40.20		107/19 (v)	
BACS	JPS Services	PA Test at Childrens Centre	£160.00		£160.00		83/19 (iii)	
BACS	E. Shayler	Overtime & Expenses (recycling bins, fire log, dividers & tabs)	£131.76	£8.38	£140.14		055/19	
SO	E. Shayler	Clerk's Salary (SO 26.06.19)	£1,526.54		£1,526.54		118/19	
DD	Nest	Pension contributions (DD 30.06.19)	£148.03		£148.03		118/19	
DD	NS Council	Wast Collection (DD 01.07.19)	£12.87		£12.87		118/19	
BACS	HMRC	PAYE and NI for April (12.07.19)	£574.48		£574.48			
		Totals	£6,713.52	£468.17	£7,255.69			