



Banwell Parish Council

MINUTES OF A MEETING OF THE YOUTH & COMMUNITY CENTRE COMMITTEE HELD AT BANWELL CHILDREN'S CENTRE AT 7.00 P.M. ON THURSDAY 28th MAY 2019

Present: Paul Blatchford, Paul Harding and Maggie McCarthy (Vice Chairman)

In attendance: Liz Shayler (Clerk) & Cllr Hale

01/19 To appoint a Chairman for the Youth & Community Centre (YCC) Committee for 2019/20 (agenda item 1)

This item was deferred until the next meeting.

Resolved: Cllr Blatchford to Chair the rest of the meeting.

The resolution was correctly proposed and seconded (unanimous)

02/19 To appoint a Vice-Chairman for the Youth Club Management Committee for 2019/20 (agenda item 2)

Resolved: To appoint Cllr McCarthy as Vice Chairman

The resolution was correctly proposed and seconded (unanimous)

03/19 To receive apologies for absence: (agenda Item 3)

Apologies were received from Cllr Baird & Cllr Manley

04/19 To receive declarations of Interest (agenda Item 4)

There were no declarations of interest received.

05/19 Exchange of information (agenda item 5)

- i. **Hire of YCC** - the clerk confirmed she had received written confirmation from the hirers of the Scout hut on the 1st June that they agree to the terms and conditions for the use of the field at the back of the YCC as specified at the PC meeting on the 20th May.
- ii. **Signs** – it was reported to the meeting that there were a lot of signs around the Childrens Centre and that these would need to be rationalised in the future.
- iii. **Wall Safe** – There are currently two key safes these would be rationalised and erected in the office and the small meeting room.
- iv. **Notice board** – the notice board in the hall will be painted and then repositioned from the side wall to the back wall to allow PowerPoint presentations to be projected on to the back wall.

06/19 To discuss public usage of the building and a schedule of fees (agenda Item 6)

This item was deferred until written confirmation was received from Wessex Water concerning the change of terms for the lease.

07/19 To discuss the current maintenance needs of the YCC (agenda Item 7)

Councillors were made aware that all health and safety checks had been carried out except for the lift. The emergency lighting repairs would be carried out on the 4th June. They were also told that there were items on the North Somerset snagging list that were still outstanding. The Clerk was asked to contact North Somerset to find out when these will be completed.

08/19 To discuss the current key holder list and agree a way forward including the cost of replacement locks (agenda Item 8)

Councillors were s informed that North Somerset had not returned a current key list despite being asked several times

Resolved: To change the locks to the front two doors and the office.

The resolution was correctly proposed and seconded (unanimous)

09/19 To discuss the present and future electricity contract (agenda Item 9)

This item was deferred until EDF have confirmed that the Parish Council is only responsible for one MPAN number.

10/19 To discuss the current status in relation to the lease with Wessex Water and agree suggested terms to alter the lease (agenda Item 10)

Resolved: To agree the cost of £500 to change the lease with Wessex Water

The resolution was correctly proposed and seconded (unanimous)

Resolved: Councillors to send suggested wording for the terms to the Clerk by the following week. The Clerk to contact Wessex Water with the suggested terms.

The resolution was correctly proposed and seconded (unanimous)

11/19 To agree the cost of land valuation for the land at the back of the YCC (agenda Item 11)

The clerk informed the meeting that she had contacted two companies. One of which did not do this sort of valuation and she was waiting to hear from the other. This item was therefore deferred until costs could be determined.

Resolved: To Clerk to contact the Land Valuation agency to see what services they offer

The resolution was correctly proposed and seconded (unanimous)

12/19 To discuss the terms & conditions of use of the field to the back of the YCC (agenda item 12)

Resolved: To agree the following terms;

- Adequate notice should be given by the hirer to the Parish Council
- The Hirer shall indemnify the Parish Council for the costs arising out of any accident on, or damage to, the premises/field during the period of hire, and is responsible for insuring against any claims arising, including those from third parties.
- Reinstatement costs of any damage to the Youth and Community Centre & the field to be met by the hirer
- The Parish Council not responsible for any damage to property or person using the field
- Due to the fact that the field is covered by a Public Space Protection Order (PSPO) no dogs, littering, smoking or alcohol are allowed
- Access to the back fenced area is prohibited due to the badgers
- The Clerk to have delegated authority to give permission unless it is felt the request should go through the committee.

The resolution was correctly proposed and seconded (unanimous)

The Clerk was asked to write to the Scouting Association to set out the terms above so that these can be passed on to potential hirers.

13/19 To discuss the setting up of a Youth Club working party (agenda Item 13)

Resolved: That the Clerk and Cllr McCarthy continue to investigate the current Youth Clubs in the area and report back to the next Committee meeting in June.

The resolution was correctly proposed and seconded (unanimous)

14/19 To note the Youth and Community Centre budget (agenda item 14)

The Youth and Community Centre budget was noted.

15/19 Date of Next Meeting (agenda item 15)

Monday 17th June 2019 at 7.00 p.m.

The meeting closed at 9pm.

Chairman.....

Date.....