



MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD REMOTELY AT 7:30pm ON MONDAY 21st DECEMBER 2020

PRESENT: Councillors: Paul Harding (Chairman), Phil Baird (Vice-Chairman), Phil Adams, Paul Blatchford, Steve Davies, Nick Manley, Maggie McCarthy, Dawn Parry, Paul Philcox & John Wormald.

IN ATTENDANCE: Mrs Liz Shayler (Clerk)

WARD COUNCILLOR: None

AVON & SOMERSET POLICE: None

MEMBERS OF THE PUBLIC: None

Cllr Paul Harding opened the meeting by welcoming everybody.

Before the meeting was reconvened Members of the public were invited to speak.

Members of the public

No members of the public were present.

Community Beat Manager's report

The following report was received for the period 15/11/2020 to 21/12/2020.

Calls from Parish = 59 with the following selection of crimes reported: 10 abandoned 999 calls, 3 anti-social behaviour, 3 concern for welfare, 1 covid-19 breach, 2 criminal damage, 2 public order, 9 suspicious activity, 2 theft of/from vehicle and 6 traffic related.

Residents are reminded that we are sadly still very much in the height of the Covid pandemic and will continue to be for some time yet. Residents are asked to ensure that everyone sticks to the latest guidance given by the government, more fines are being issued in North Somerset for those that are caught breaking these rules.

The Police have seen a disappointing rise in abandoned 999 calls coming from the telephone box in West Street carpark which residents were reminded is an offence without an emergency. Abandoned 999 calls take up the valuable time of an emergency operator which could cause a delay in dealing with a real emergency. Residents were asked should you see anyone running away or loitering near the phone box please do get in touch. Individuals found guilty of this will be dealt with under the "misuse of the tele communications act".

If residents need any assistance from their local beat team, they were asked to get in touch via 101, Twitter @ASPWSM or the Avon and Somerset police website (in your area). The Beat Team want to wish the residents of Banwell a very safe Christmas.

Ward Councillor's report

No Ward Councillor was present and no report has been received.

The meeting was convened.

223/20 To receive apologies for absence (agenda item 1)

Apologies were received from District Cllr Karin Haverson

224/20 To receive members' declarations of interest on any agenda item (agenda item 2)

No declarations of interest were received.

225/20 To approve as a correct record, the minutes of the Parish Council Meeting on the 16th November 2020 (agenda item 3)

Resolved – That the minutes of the Parish Council Meeting held on the 16th of November 2020 be approved as a correct record.

The resolution was correctly proposed and seconded (unanimous with once abstentions due to absence)

The minutes of the meetings will be signed by the Chairman as a correct record.

226/20 To note the minutes of the Planning Committee held on 7th of December 2020 (agenda item 4)

The minutes of the Planning Committee Meeting on the 7th of December 2020 were noted.

227/20 To receive the Clerk's report/Exchange of information (agenda item 5)

i) Christmas Meal Initiative and the ASDA Foundation Grant

Fifteen families have taken up the Christmas meal initiative with an overall request for sixty meals. The Clerk has made an application to the ASDA Foundation for a grant of £300 to cover expenses but given the volume of grant applications that they have received any allocations have been put on hold until the New Year.

ii) 'Chocs for Champs' Initiative

78 chocolate selection packs have been purchased and have been given out to both Banwell primary and secondary aged Children registered as either young carers or pupil premium at Banwell and Churchill School. Thanks, were given to the residents whose financial donation covered the costs for this and those that kindly wrapped them.

iii) Non-Food Essential Parcel

Seventeen parcels have been distributed. Thanks, were given to residents who contributed non-food items and financially.

iv) Youth & Community (YCC) Centre Car Park

The ditch adjacent to the Scout building has now been filled in. The Scouting Association are looking into moving the telegraph pole which currently holds the YCC's phone lines.

v) Buy in Banwell media campaign

The first job of the new Communications, Marketing and Grant Funding Officer (Comms Officer) was to research local businesses to update the Parish Councils website and Facebook page. She established a '#buyinbanwell' which has proved extremely popular with the posts reaching 3228 people.

vi) E-newsletter

Currently there is concern about the future of the Parish Magazine and so the Comms Officer has been asked to investigate an e-newsletter. In consultation with the Church, she is looking at a questionnaire determining what the public like about the content / frequency and format of the Parish Magazine and what their feelings are about the future. The aim is to go live with this across a variety of platforms including as a hard copy.

vii) Local Council Climate Communications Pilot

The Parish Council are signed up to the 'Climate Communications for Parish Councils' pilot run by the Centre for Sustainable Energy (CSE). The pilot is from December 2020 – March 2021 and aims to help Parish Councils spread the word about climate issues. The first month's theme is 'insulating your home', so the Comms Officer has started sharing posts about this. The themes are as follows: December – insulating your home, January – land management, February – reducing waste, March – active/local travel. Councillors were encouraged to like any posts to help them reach more people.

viii) **British Legion**

The British Legion have asked that the Parish Council consider a location for a tree celebrating the centenary of the British Legion.

ix) **Low water pressure**

There is concern in the parish about areas of low water pressure. It is hoped that Bristol Water could be persuaded to speak to the Parish Council about this issue.

x) **YCC doors & Boiler**

The meeting was informed that Urban Windows Limited would be replacing the Youth & Community Centre doors at the beginning of January at a price of £4900 inclusive of VAT.

xi) **National Grids Archaeological presentation**

The first presentation was well received. It has been suggested that the finds are of national importance including over 500 coins. The presentation will be repeated in January.

228/20 To note the training and events available and agree any attendance (agenda item 6)

(i) **Jan 20th 2-3pm Appraisal Techniques £30 – The Clerk**

Resolved – To agree the cost of £30 for the attendance of the Clerk.

The resolution was correctly proposed and seconded (unanimous)

(ii) **18th Feb ALCA Internal Financial Control webinar, 10.00 -11.30 £30**

No one to attend this webinar.

229/20 To authorise the following expenditure (agenda item 7)

(i) **£15 for annual Somerset Playing Fields Association (SPFA) subscription**

Resolved – To agree the cost of £15 for the annual SPFA subscription.

The resolution was correctly proposed and seconded (unanimous)

(ii) **£74.28 for a sit stand desk**

Resolved – To agree the cost of £74.28 for a sit stand desk.

The resolution was correctly proposed and seconded (unanimous)

230/20 To discuss the cost of replacement litter bins (agenda item 8)

Resolved – To agree the cost of £131.68 for a Glasdon Trimline 25 to be located at the entrance to West Street Carpark.

The resolution was correctly proposed and seconded (unanimous)

231/20 To discuss becoming a member of Campaign for Protection for Rural England (CPRE) for a suggested donation of £100 (agenda item 9)

Resolved – To not become a member of CPRE.

The resolution was correctly proposed and seconded (unanimous with one abstention)

232/20 To agree to keep the fees for the Cemetery the same for the financial year 2021/2022 (agenda item 10)

Resolved – That given the given the current situation in relation to covid-19 to keep the Cemetery fees the same for the financial year 2021/2022.

The resolution was correctly proposed and seconded (unanimous)

233/20 To discuss the request from The Methodist Church about the erection of a sign in their car park to prevent unauthorised car parking (agenda item 11)

Resolved – That the Parish Council support the erection of a small sign attached to the inner wall of the Methodist Church's Carpark.

The resolution was correctly proposed and seconded (unanimous)

234/20 To discuss the request from Churchill Sports and Leisure Centre Working Party and agree two representatives (agenda item 12).

Resolved – That the Parish Council support the reopening of the Churchill Sports and Leisure Centre and that two Banwell representatives for the working party be advertised on social media.

The resolution was correctly proposed and seconded (unanimous)

235/20 To discuss the 2021 / 2022 Parish Council budget and precept request (agenda item 13);

The Clerk informed the Council that this year a budget of £132,705 was being recommended which was a precept requirement of £93,908. The budget requirement has continued to increase due to refitting the Youth and Community Centre and additional projects throughout the Parish. Whilst the precept request will be the same as last year then due to a tax base decrease because of COVID-19 then this will result in a precept increase of 1.9%. This equates to £1.61 a year or approximately 13p a month for a band D property.

Resolved: To agree the 2020/2021 budget and to submit the resultant precept requirement to North Somerset.

The resolution was correctly proposed and seconded (unanimous)

236/20 To note North Somersets Active Travel Strategy and agree a way forward (agenda item 14).

Resolved: That the response agreed at the meeting be submitted to North Somerset.

The resolution was correctly proposed and seconded (unanimous)

237/20 To note the Governments 'Standards Matter 2' consultation and agree a way forward (agenda item 15).

Resolved: To submit the following response to the consultation "The Government need to abide by the Standards set, as Parish Councils do, before they try to change them".

The resolution was correctly proposed and seconded (unanimous)

238/20 To authorise bills for payment (agenda item 16)

Resolved: To authorise December's bills for payment of £9250.54 Cllr Harding and Cllr Baird to authorise the BACs payments.

The resolution was correctly proposed and seconded (unanimous)

239/20 To note the Parish Council's end of November, bank balances and bank reconciliation (agenda item 17)

The Parish Council's end of November's bank balances and bank reconciliation were noted.

240/20 Dates of the next meetings – (agenda item 18)

4th January 2021 7pm Planning Committee remotely <https://us04web.zoom.us/j/279564797>

18th January 2021 – 7:30pm Parish Council Meeting <https://us02web.zoom.us/j/82684306618>

The Chairman closed the meeting at 20:50

.....Chairman

.....Date

Bills for Payment - 15th November to the 15th December 2020
Banwell Parish Council

Method	Payee	Details	Net Amount	VAT	Gross Amount	Column1	Minute agreed	Power
Already Paid								The Parish Council have have resolved to use the the General Power of Competence as of the 20th May 2019
DD	Mainstream	Phone and Broadband (DD 14.12.20)	£2.48	£0.50	£2.98		093/20	
DD	E-ON	Streetlight Power (DD 16.12.20)	£150.41	£7.52	£157.93		093/20	
DD	E-ON	YCC power (18.12.20)	£70.22	£3.51	£73.73		093/20	
To Pay								
BACS	J K Gardening	Grass cutting @ Rec Ground & Knightcott Bank	£141.75		£141.75			
BACS	J K Gardening	Grass cutting @ Riverside	£70.87		£70.87			
BACS	J K Gardening	Grass cutting @ YCC	£70.88		£70.88			
BACS	J K Gardening	Grass cutting @ Banwell Cemetery	£162.50		£162.50			
BACS	J K Gardening	Village orderly	£392.50		£392.50			
BACS	J K Gardening	Env fee (Henry)	£40.00		£40.00		H & S	
BACS	J K Gardening	Moss removal Riverside	£15.00		£15.00		208/17	
BACS	J K Gardening	Moss removal Cemetery	£15.00		£15.00			
BACS	J K Gardening	Clearing around Bus Shelters	£140.00		£140.00		H & S	
BACS	J K Gardening	Container base	Total £1623.50		£575.00		124 (ii)	
BACS	FOS UK	Dog Bin emptying	£339.00		£339.00		177/19	
BACS	YMCA	Youth Club	£480.00		£480.00		243/18	
BACS	SLCC	3 x webinars	£115.00	£43.00	£258.00		208/20	
BACS	ALCA	Cllr Training Course x 2	£100.00		£100.00		189/20	
BACS	Weston Rail Services	Quarterly charge	£875.00	£175.00	£1,050.00		243/18	
BACS	Atworth Arboriculture L	Tree Survey	£250.00	£50.00	£300.00		190/20 (iv)	
BACS	Balmoral	Fire Extinguisher Maintenance	£44.05	£8.81	£52.86		190/20 (iii)	
BACS	Webglu	Managed web service	£89.90	£17.98	£107.88			
BACS	Webglu	Email Service 40gb	Total £215.88		£108.00			
BACS	Tempest	ID card x 3	£7.50	£1.50	£9.00		Admin & covid	
	Bridget Bowen	Internal Audit part 1	£250.00		£250.00			
BACS	E. Shayler	Overtime & Expenses (zoom, officer laptop, non food parcel)	£1,143.06	£143.82	£1,286.88		206/20	
SO	Salaries	Clerk & Comms Officer	£2,058.79		£2,058.79		093/20 & 205/20	
DD	Nest	Pension contributions (DD 26.12.20)	£156.36		£156.36		093/20	
DD	Unity Trust	Bank Charges	£28.05		£28.05			
DD	North Somerset	Waste Collection (01.01.21)	£13.03		£13.03		093/20	
DD	TV licence	YCC TV licence (04.01.21)	£157.50		£157.50		093/20	
BACS	HMRC	PAYE and NI for Sept (12.09.20)	£637.05		£637.05		093/20	
Totals			£8,680.90	£469.64	£9,250.54			