



## MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT 7:30pm ON MONDAY 17<sup>th</sup> FEBRUARY 2020 AT BANWELL YOUTH & COMMUNITY CENTRE

<b>PRESENT:</b>	Councillors: Paul Blatchford (Chairman), Phil Adams, Phil Baird, Karen Bennett, Steve Davies, Paul Harding (Vice-Chairman), Nick Manley & Maggie McCarthy.
<b>IN ATTENDANCE:</b>	Mrs Liz Shayler (Clerk)
<b>WARD COUNCILLOR:</b>	Cllr Ann Harley
<b>AVON &amp; SOMERSET POLICE:</b>	PCSO Anderson & PCSO Georgiou
<b>MEMBERS OF THE PUBLIC:</b>	2

The Chairman, Paul Blatchford, opened the meeting by welcoming everybody

### **Before the meeting was reconvened Members of the public were invited to speak;**

#### **i) Members of the public**

No issues were raised.

#### **ii) Community Beat Manager's report**

The following report was received for the period 17/06/2019 to 14/07/2019. Calls from Parish = 47  
Selection of crimes reported: 6 abandoned 999 call, 3 antisocial behavior, 3 concern for welfare, 4 suspicious activity, 2 theft and 9 traffic related.

The free Bike Marking event at the end of January at the Youth & Community Centre went very well and it is hoped there will be another event in the spring / summer. This month there is Free Tack marking. Members of the public with leather saddles can have them marked at Murphy's tack shop Saturday 22<sup>nd</sup> February between 1000 – 1100, where it will be possible to sign up for Horse and farm watch.

The next Beat Surgery is at Banwell Garden Centre Coffee Shop on Saturday 7<sup>th</sup> March 2020, 3pm until 4pm. Alternately the team can be contacted via the Avon and Somerset Constabulary website or Twitter @ASPWSM.

#### **iii) Ward Councillor's report**

Cllr Harley reported that North Somerset had rejected the airport expansion plans.

North Somerset would be considering their budgets on the 18<sup>th</sup> February. She suspected that a charge for green waste collections will be implemented.

Cllr Harley updated the Council on 'The Ship' application, there had been a site visit earlier today and the decisions will be taken later this week. She also reported that the Wolverhill Road application had been changed from 62 houses down to 54 but that she would be calling it into committee if the Planning Officer was minded to approve.

Cllr Harley was questioned about the increase of carparking charges at train stations. She reported that there was a working party looking at making charges across North Somerset more consistent. Cllr Harding felt that increases to the train station carparks was unacceptable as they are predominately used by rail passengers. An increase in charges will discourage people to use the car park and will cause problems on roads around these train stations.

Cllr Harley was also questioned as to why the buses never enter Worle train station despite the bus stop which she said she would investigate.

**The meeting was convened**

**030/20 To receive apologies for absence (agenda item 1)**

Apologies were received from Cllr Parry and District Cllr Haverson.

**031/20 To receive members' declarations of interest on any agenda item (agenda item 2)**

No declarations of interest were received.

**032/20 To approve as a correct record, the minutes of the Extra-Ordinary Parish Council Meeting on the 3<sup>rd</sup> February 2020 (agenda item 3).**

**Resolved** – That the minutes of the Extra-Ordinary Parish Council held on the 3<sup>rd</sup> February 2020 be approved as a correct record of the meeting.

**The resolution was correctly proposed and seconded (unanimous)**

The minutes of the meetings were signed by the Chairman as a correct record.

**033/20 To receive the Clerk's report/Exchange of information (agenda item 4)**

- (i) **Winscombe Parish Council Grant** – the Clerk reported that Winscombe Parish Council had agreed a grant of £1000 for the running of the Children's Centre / Youth & Community Centre. The Vice-Chairman asked the Clerk to write expressing the Councils thanks.
- (ii) **Sustainability Hub Visit** – Scheduled for Monday the 2<sup>nd</sup> March at 11am Cllr Baird, Bennett, Blatchford, McCarthy and the Clerk would be attending.
- (iii) **North Somerset Car Park consultation** – given that the consultation runs from today until the day of the next meeting and does not apply to the North Somerset owned carpark in Banwell, Councillors were asked to respond individually.

**034/20 To note the training and events available and agree any attendance (agenda item 5)**

- (i) **30<sup>th</sup> April 2020 – Carbon Footprint Workshop £21 Future Economy Network**

No one to attend this training session

- (ii) **18th April – ALCA Climate Emergency Day, Almondsbury Creative £15**

No one to attend this training session

- (iii) **20<sup>th</sup> April - ALCA Climate Emergency Day, Pensford Memorial Hall £15**

No one to attend this training session

**035/20 To approve the following items of expenditure (agenda item 6)**

- (i) **£195 for the annual monitoring charge for the Youth & Community Centre CCTV system**

**Resolved:** To agree the payment of £195 to DS Securities for the annual monitoring charge for the CCTV system.

**The resolution was correctly proposed and seconded (unanimous)**

- (ii) **Tail chains £15.50 / complete chains £44 for Riverside swings**

**Resolved:** To agree the payment of £44 for complete chains for the swing at Riverside

**The resolution was correctly proposed and seconded (unanimous)**

(iii) **£363.50 for works to footpaths**

**Resolved:** To agree the payment of £363.50 for works to footpaths around the Parish.

**The resolution was correctly proposed and seconded (unanimous)**

**036/20 To discuss and agree the grant applications from the Scouting Association (agenda item 7)**

**Resolved:** That the sum of £1750 be granted to the Scouts towards an oven, fridge, dishwasher crockery and cutlery.

**The resolution was correctly proposed and seconded (unanimous)**

**037/20 To discuss and agree a donation to the Churchill & Langford Minibus Society for a new monthly bus service from Banwell to various locations (agenda item 8)**

The Clerk reported that 41 out of 400 minibus users are registered as living in Banwell

**Resolved:** To agree a donation of £632 to the Churchill & Langford Minibus Society for a new monthly bus service from Banwell to various locations.

**The resolution was correctly proposed and seconded (unanimous)**

**038/20 To discuss and agree the purchase of the paperweight and engraving for the Recognition of Service to the Community Award (agenda item 9)**

**Resolved:** To agree the purchase of the paperweights and engraving for the Recognition of Service to the Community Award

**The resolution was correctly proposed and seconded (unanimous)**

**039/20 To agree the purchase of six dog bins to replace current bins (agenda item 10)**

**Resolved:** To purchase six Fido 25 / 50 depending on the bins in need of replacing.

**The resolution was correctly proposed and seconded (unanimous)**

**040/20 To discuss the current dog bin contract and agree a change to the way in which it is collected (agenda item 11)**

**Resolved:** That the dog bins will only be collected if the bin is over a quarter full.

**The resolution was correctly proposed and seconded (unanimous)**

**041/20 To discuss and agree a date for the annual Spring Clean (agenda item 12)**

**Resolved:** That the annual Spring Clean be set for the 2<sup>nd</sup> May 2020

**The resolution was correctly proposed and seconded (unanimous)**

**042/20 To review and approve the following documents: (agenda item 13)**

(i) **Financial Regulations**

**Resolved:** To approve the amended Financial Regulations with the addition of a corporate credit card. The Clerk to investigate and bring to a future meeting.

**The resolution was correctly proposed and seconded (unanimous)**

(ii) **Financial Risk Assessment**

**Resolved:** To approve the Financial Risk Assessment

**The resolution was correctly proposed and seconded (unanimous)**

(iii) **Standing Orders**

**Resolved:** To approve Standing Orders

**The resolution was correctly proposed and seconded (unanimous)**

(iv) **New Lone Working Policy**

**Resolved:** To approve the Lone Working Policy with the following amendments.

- section 6 to be renumbered
- 6.4 – with the addition of Clerk / Councillor and a member of the Council / Clerk
- 6.6. – addition of (provided by Council on request)

**The resolution was correctly proposed and seconded (unanimous)**

**043/20 To discuss the use of Parish Council land for metal detecting (agenda item 14)**

**Resolved:** That metal detecting on Parish Council owned land was not appropriate for health and safety reasons.

**The resolution was correctly proposed and seconded (unanimous)**

**044/20 To discuss the secondary gate at Riverside and agree a way forward (agenda item 15)**

**Resolved:** To temporarily lock the internal gate until the whole fence is replaced.

**The resolution was correctly proposed and seconded (unanimous)**

**045/20 To discuss and agree a response to the Consultation on cycling and walking (agenda item 16)**

This item was noted as the suggested cycling and walking network does not extend into Banwell.

**046/20 To discuss and agree a response to the Consultation on bus services (agenda item 17)**

**Resolved:** That Cllr Harding submit a proposed response to the Councillors for agreement and any additions.

**The resolution was correctly proposed and seconded (unanimous)**

**047/20 To authorise bills for payment (agenda item 18)**

**Resolved:** To authorise bills for payment of £17020.71 Cllr Harding and Cllr Baird to authorise the BACs payments.

**The resolution was correctly proposed and seconded (unanimous)**

**048/20 To note the Parish Council's end of December's net position, bank balances and bank reconciliation (agenda item 19)**

The Parish Council's end of December's net position, bank balances and bank reconciliation were noted.

**049/20 To discuss the date of this year's Parish Assembly currently the 20<sup>th</sup> April 2020 (agenda item 20)**

The Council discussed the date and as it has been set a year ago it was felt it would not be wise to change it.

**050/20 Dates of the next meetings – (agenda item 21)**

2<sup>nd</sup> March Planning Committee Meeting, 7:30pm, Banwell Youth & Community Centre

2<sup>nd</sup> March Employment Committee TBD, Banwell Youth & Community Centre

16<sup>th</sup> March Parish Council Meeting, 7:30pm, Banwell Children's Centre

The Chairman closed the meeting at 20:35

.....Chairman

.....Date

**Bills for Payment - 19th January to the 17th February 2020**  
**Banwell Parish Council**

Method	Payee	Details	Net Amount	VAT	Gross Amount	Minute agreed	Power
	<b>Already Paid</b>						
DD	Land Registry	Payment for 1st registration after £60 reimbursed	£60.00		<b>£60.00</b>		
DD	Mainstream	Phone and Broadband (DD 14.02.20)	£3.44	£0.69	<b>£4.13</b>	118/19	The Parish Council have resolved to use the General Power of Competence as of the 20th May 2019
DD	E-ON	Streetlight Power (DD 15.02.20)	£147.01	£7.35	<b>£154.36</b>	118/19	
BACS	J K Gardening	Grass cutting @ Rec Ground & Knightcott Bank	£141.75		<b>£141.75</b>		
BACS	J K Gardening	Grass cutting @ Riverside	£70.87		<b>£70.87</b>		
BACS	J K Gardening	Grass cutting @ YCC	£70.88		<b>£70.88</b>		
BACS	J K Gardening	Grass cutting @ Banwell Cemetery	£162.50		<b>£162.50</b>		
BACS	J K Gardening	Village orderly	£392.50		<b>£392.50</b>		
BACS	J K Gardening	Environmental Fee	£40.00		<b>£40.00</b>		
BACS	J K Gardening	Hedges YCC, Rec & Riverside <b>Total £1188.50</b>	£310.00		<b>£310.00</b>		
BACS	FOS UK	Dog Bin emptying	£338.00		<b>£338.00</b>	177/19	
BACS	Insight Cleaning	YCC Cleaning includes extra & oven clean	£288.00		<b>£288.00</b>	39/19	
BACS	GB Sport	Underpayment of invoice 4623	£6,479.81	£1,295.96	<b>£7,775.77</b>	230/19	
BACS	DS Securities	Door entry system	£1,840.00	£368.00	<b>£2,208.00</b>	267/19	
BACS	DS Securities	Call out and replace magnetic contact on door <b>Total £2298</b>	£75.00	£15.00	<b>£90.00</b>	H & S	
BACS	Banwell News	Advertisement & 4 page article	£120.00		<b>£120.00</b>	240/19	
BACS	Banwell News	Classifieds <b>Total £156</b>	£36.00		<b>£36.00</b>		
BACS	SLCC	Webinar x 3	£180.00	£36.00	<b>£216.00</b>	006/20	
BACS	Weston Rail Services	Quartely lighting	£875.00	£175.00	<b>£1,050.00</b>	219/19	
BACS	E. Shayler	Expenses (cake & Office Desktop Computer)	£931.38	£183.54	<b>£1,114.92</b>	008/20	
SO	E. Shayler	Clerk's Salary (SO 26.02.20)	£1,526.54		<b>£1,526.54</b>	118/19	
DD	Calor	Standing Charge	£15.45		<b>£15.45</b>		
DD	E-ON	YCC power (DD 28.02.20)	£81.33	£4.07	<b>£85.40</b>	YCC 20/20	
DD	Nest	Pension contributions (DD 28.02.20)	£146.91		<b>£146.91</b>	118/19	
DD	NS Council	Waste Collection (DD 01.03.20)	£14.50		<b>£14.50</b>	118/19	
DD	Water 2 Business	YCC Water Bill (DD 02.03.20)	£85.17		<b>£85.17</b>		
BACS	HMRC	PAYE and NI for Sept (12.03.20)	£567.19		<b>£567.19</b>	118/19	
		<b>Totals</b>	<b>£14,935.79</b>	<b>£2,084.92</b>	<b>£17,020.71</b>		