



MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD REMOTELY AT 7:30pm ON MONDAY 21st SEPTEMBER 2020

PRESENT: Councillors: Paul Harding (Chairman), Phil Adams, Phil Baird (Vice-Chairman), Karen Bennett, Paul Blatchford, Steve Davies, Nick Manley, Maggie McCarthy, Dawn Parry, Paul Philcox & John Wormald.

IN ATTENDANCE: Mrs Liz Shayler (Clerk)
WARD COUNCILLOR: Cllr Karin Haverson
AVON & SOMERSET POLICE: None
MEMBERS OF THE PUBLIC: None

Cllr Paul Harding, opened the meeting by welcoming everybody

Before the meeting was reconvened Members of the public were invited to speak.

Members of the public

No issues were raised.

Community Beat Manager's report

The following report was received for the period 13/08/2020 to 19/09/2020.

Calls from Parish = 58 with the following selection of crimes reported: 4 abandoned 999 call, 2 antisocial behavior, 6 concern for welfare, 1 criminal damage, 2 harassment, 8 suspicious activity, 1 theft and 17 traffic related.

Although the number of calls this month look higher than last month unfortunately, it takes account of traffic related incidents that happen on the M5 within the Banwell stretch of the motorway. Crime in general within the Banwell village is relatively low. As Covid is still very much an issue beat surgeries remain on hold until further notice, however policing continues as usual. Should a member of the public need any assistance from the local beat team they are asked to look at the Avon and Somerset Constabulary website (the "in your area" page), phone 101 or Twitter @ASPWSM.

Ward Councillor's report

District Cllr Haverson gave a number of updates.

- North Somerset covid case numbers can now be accessed on the homepage of their website <https://www.n-somerset.gov.uk/>. The leader of the Council has written to the Health Minister with concerns about the lack of available testing.
- North Somerset have announced the launch of their Citizens panel which aims to consult with residents on a range of issues. Councillors were encouraged to sign up.
- The new primary school on the Locking Parklands development has opened.
- Due to coronavirus then currently most face to face children's services were not occurring. However, some services were now online including the breast-feeding support group.
- North Somerset were pleased with the response to the Challenges Consultation which would be used to inform their options consultation later in the year.
- Concern was raised about the new Government plans to reform the planning system. The Council were encouraged to submit their views on the consultation.

The meeting was convened

164/20 To receive apologies for absence (agenda item 1)

Apologies were received from Ward Cllr Harley

165/20 To receive and consider an application to fill a casual vacancy by co-option from Paul Philcox (agenda item 2)

Resolved: To co-opt Paul Philcox on to Banwell Parish Council.

The resolution was correctly proposed and seconded (unanimous)

Cllr Philcox read and signed the Declaration of Acceptance of Office

166/20 To receive members' declarations of interest on any agenda item (agenda item 3)

No declarations of interest were received.

167/20 To approve as a correct record, the minutes of the Parish Council Meeting on the 17th August 2020 (agenda item 4)

Resolved – That the minutes of the Parish Council Meeting held on the 17th August 2020 be approved as a correct record with the addition of Cllr Bennett to those present.

The resolution was correctly proposed and seconded (unanimous with 1 abstention due absence)

The minutes of the meetings will be signed by the Chairman as a correct record.

168/20 To note the minutes of the following Committees (agenda item 5)

(i) Planning Committee held on 7th September 2020

The minutes of the Planning Committee Meeting on the 7th September 2020 were noted.

(ii) Youth & Community Centre Committee held on the 7th September 2020

The minutes of the Youth & Community Committee Meeting on the 7th September 2020 were noted.

169/20 To receive the Clerk's report/Exchange of information (agenda item 6)

(i) Works to the Youth & Community Centre

All internal & external works including the extension roof have been completed by Steven Sherwood. Additionally, he replaced the manhole cover, repaired the gutters and added a hook to hold the door open in the porch. The top office has been repainted and the zoom booth ready for use.

(ii) Foodbank & Food Forum

To date Banwell foodbank have given out the following: 95 full foodbank parcels, 57 free school meals supplemented parcels, 26 half term extra parcels, 27 Non-food summer holiday essentials packs and 35 holiday packs. The plan is to establish Banwell as an official foodbank unit. North Somerset Together are planning a Food Forum which will look at what Parishes and Towns are doing around the area with a view to sharing good practise and ideas.

(iii) Dropped Kerbs

The Clerk informed the meeting that one of the dropped kerbs which the Parish Council had been campaigning for had been installed by Bellway Homes. This was a surprise both to the Clerk and North Somerset. Unfortunately, it had been installed badly and North Somerset had requested that it be redone. The other three kerbs using the Co-op's grant, would hopefully be put in over the winter months.

(iv) **Scout Hut Lease**

The Scout Hut Lease had now been signed by both the Scout Association Trust and the Chair, Vice Chair and Clerk to the Parish Council. It had been returned to the Scout's Solicitors who will register it with land registry on their behalf.

(v) **Increase to ALCA subscription**

Correspondence had been received from the Avon Local Council Association (ALCA) that there was a possibility that their portion of annual subscription will increase by 30%. The costs are expected to be National Association of Local Councils (NALC) £177.12 and ALCA £474.59 giving a total of £651.71.

(vi) **Bench Inspections**

Concern was raised about the state of the bench along Castle Hill. Cllr Baird offered to undertake the bench inspections earlier this year. The Clerk to send the inspection report.

170/20 To discuss the quarterly operational play inspection reports and agree a way forward (agenda item 7)

Both play inspection reports were noted

Resolved – To agree the overall cost of £819.80 for the repairs to Riverside and Recreation Ground play equipment.

The resolution was correctly proposed and seconded (unanimous)

171/20 To note the training and events available and agree any attendance (agenda item 8)

(i) **28th September 2 – 3pm SLCC Planning White Paper: Planning for the Future**

Resolved – To agree the cost of £35 for the attendance of Cllr Manley

The resolution was correctly proposed and seconded (unanimous)

(ii) **27th October 2-3pm The Public Sector Geospatial Agreement: Maximise the benefits £30/£35**

Resolved – To agree the cost of £35 for the attendance of Cllr Baird

The resolution was correctly proposed and seconded (unanimous)

(iii) **24th March SLCC Regional Conference, Bristol. £75**

Resolved – To agree the cost of £75 for the attendance of the Clerk

The resolution was correctly proposed and seconded (unanimous)

172/20 To authorise the following expenditure (agenda item 9)

(i) **The removal of the dead cherry tree and stump for £220 in the Cemetery.**

Resolved – To agree the cost of £220 for the removal of the dead cherry tree and stump in the Cemetery.

The resolution was correctly proposed and seconded (unanimous)

(ii) **The cost of £225 for the Annual ROSPA Play equipment inspections at the Recreation Ground & Riverside Play Area.**

It was noted that some of the play equipment was missing or out of action due to Covid-19 however recognised that the remainder of the equipment still needed to be checked.

Resolved – To agree the cost of £225 for the annual ROSPA Play equipment inspections.

The resolution was correctly proposed and seconded (unanimous)

(iii) **The cost of a new laptop and the replacement of four old laptops for £958.30**

Resolved – To agree the cost of £958.30 to purchase five new Parish Council laptops.

The resolution was correctly proposed and seconded (unanimous)

173/20 To discuss the formation of a Youth Council / Youth Forum or Youth Focus Group (agenda item 10)

The Parish Council felt this was a good idea and it was important to engage with young people. Cllr Bennett to investigate further by visiting the Youth Club and a local Youth Council.

174/20 To discuss the proposal from the Kathleen Jones Trust to supply and plant a Memorial tree and memorial stone on Riverside Green commemorating the 75th Anniversary of VE Day and VJ day (agenda item 11)

Resolved – That the Kathleen Jones Trust be allowed to supply and plant a Memorial Tree but the stone to be deferred.

The resolution was correctly proposed and seconded (unanimous)

175/20 To discuss changing the name of Banwell Parish Council to Banwell Community Council (agenda item 12)

This was discussed at length, but it was felt that the name reflects the Parish Boundary and its history.

176/20 To discuss organising a Christmas Window display in December (agenda item 13)

Resolved – Cllr Bennett to lead with support from the Clerk to organise a Christmas Window display for 2020. To authorise expenses of up to £350 if it was felt that the starter pack offered value for money for the community.

The resolution was correctly proposed and seconded (unanimous)

177/20 To discuss and agree a response to a response to the Governments Consultation on managing pavement parking (agenda item 14)

Whilst this was felt to be a problem in areas of the village, it was recognised that this consultation was aimed at the Local Authority and that the Parish Council could not offer a significant contribution.

178/20 To authorise bills for payment (agenda item 15)

Resolved: To authorise August's Bills for Payment of £23,668.38 Cllr Harding and Cllr Baird to authorise the BACs payments.

The resolution was correctly proposed and seconded (unanimous)

179/20 To note the Parish Council's end of August's, bank balances and bank reconciliation (agenda item 16)

The Parish Council's end of August's bank balances and bank reconciliation were noted.

180/20 Dates of the next meetings – (agenda item 17)

28th September 2020 Employment Committee remotely <https://us02web.zoom.us/j/83645552654>

5th October 2020 7pm Planning Committee remotely <https://us04web.zoom.us/j/279564797>

19th October 2020 – 7:30pm Parish Council Meeting <https://us02web.zoom.us/j/308292669>

The Chairman closed the meeting at 20:40

.....Chairman

.....Date

Bills for Payment - 19th August to the 14th September 2020
Banwell Parish Council

Method	Payee	Details	Net Amount	VAT	Gross Amount	Minute agreed	Power
	Already Paid						The Parish Council have resolved to use the General Power of Competence as of the 20th May 2019
BACS	ICS Scaffolding	YCC Scaffold	£650	£130	£780		
BACS	Steven Sherwood	Works to YCC	£5,468		£5,468	YCC 26/20	
BACS	WPD	Movement of pole	£4,863.04	£972.61	£5,835.65	154/20	
BACS	Rocket Media	Playground signs	£72.00	£14.40	£86.40	H & S	
DD	Mainstream	Phone and Broadband (DD 14.09.20)	£3.34	£0.66	£4.00	093/20	
DD	E-ON	Streetlight Power (DD 16.09.20)	£155.43	£7.77	£163.20	093/20	
	To Pay						
BACS	J K Gardening	Grass cutting @ Rec Ground & Knightcott Bank	£141.75		£141.75		
BACS	J K Gardening	Grass cutting @ Riverside	£70.87		£70.87		
BACS	J K Gardening	Grass cutting @ YCC	£70.88		£70.88		
BACS	J K Gardening	Grass cutting @ Banwell Cemetery	£162.50		£162.50		
BACS	J K Gardening	Village orderly	£392.50		£392.50		
BACS	FOS UK	Dog Bin emptying	£339.00		£339.00	177/19	
BACS	Insight Cleaning	YCC Cleaning	£192.00		£192.00	39/19	
BACS	Weston Rail Services	Remove CCTV Camera & post	£400.00	£80.00	£480.00	YCC 35/20	
BACS	SLCC	Clerk & Councillor Training	£170.00	£34.00	£204.00	136/20 (iii) 157/20 (iv & v)	
BACS	ALCA	Clerk & Councillor Training	£190.00		£190.00	136/20 (i & ii) 157/20	
BACS	Steven Sherwood	Works to YCC extension roof	£2,650.00		£2,650.00	YCC 36/20	
BACS	ICS Scaffolding	Extension scaffold	£240.00	£48.00	£288.00	YCC 36/20	
BACS	Ward Tree Surgeons	Removal of dead Elm	£120.00	£24.00	£144.00	H & S	
BACS	DS Securities	Call out for door access panel	£95.00	£19.00	£114.00	H & S	
BACS	Tempest	ID badges	£75.60	£15.12	£90.72	062/20	
BACS	Webglu	Accessibility Work	£654.90	£130.98	£785.88	140/20	
BACS	E. Shayler	Overtime & Expenses (zoom, paint, lock, stamps, safety sockets)	£105.89	£6.28	£112.17	YCC 25/20	
BACS	E. Shayler	5 x Cllr Computers & zoom booth (Argos)	£958.30	£191.65	£1,149.95	Part YCC 24/20, 172/20 (iii)	
BACS	E. Shayler	2 x Youth Club Computers (Amazon)	£1,083.32	£216.66	£1,299.98	YCC 33/20	
SO	E. Shayler	Clerk's Salary (SO 26.09.20)	£1,604.57		£1,604.57	093/20	
DD	Nest	Pension contributions (DD 26.08.20)	£162.54		£162.54	093/20	
DD	Unity Trust	Bank Charges	£27.00		£27.00		
BACS	HMRC	PAYE and NI for Sept (12.09.20)	£658.82		£658.82	093/20	
		Totals	£21,777.25	£1,891.13	£23,668.38		
To note	E-ON	YCC power in credit	£73.61				