



MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD REMOTELY AT 7:30pm ON MONDAY 18th JANUARY 2021

PRESENT: Councillors: Paul Harding (Chairman), Phil Baird (Vice-Chairman), Phil Adams, Paul Blatchford, Steve Davies, Nick Manley, Maggie McCarthy, Dawn Parry & Paul Philcox.

IN ATTENDANCE: Mrs Liz Shayler (Clerk) & Daisy Finniear (Communications Officer)
WARD COUNCILLOR: Cllr Karin Haverson
AVON & SOMERSET POLICE: None
MEMBERS OF THE PUBLIC: None

Cllr Harding opened the meeting by welcoming everybody and announced the resignation of John Wormald from the Parish Council. The Clerk was asked to write a letter of thanks in appreciation of everything he has done on behalf of the Parish Council.

Before the meeting was reconvened, members of the public were invited to speak.

Members of the public

No members of the public were present.

Community Beat Manager's report

The following report was received for the period 21/12/2020 to 15/01/2021.

Calls from Parish = 34 with the following selection of crimes reported: 3 abandoned 999 calls, 2 anti-social behaviour, 1 assault, 2 animal related, 4 concerns for welfare, 2 covid-19 breaches, 2 suspicious activity and 5 traffic related.

The Beat team wished the residents of Banwell a happy and safe new year and were excited by the news that the vaccine is already being distributed within the community, with the hope that things will be back to some sort of normality soon. However, they wished to remind residents that we are still very much in the height of the coronavirus pandemic and need to ensure that everyone follows the COVID-19 guidelines. The local police teams have been issuing a larger number of fines over recent weeks to those who still breach the rules and thanked those members of the community that have taken the time to report these breaches. For the latest information on COVID-19 guidelines residents can check the gov.uk website.

The beat team reported an increase in surrounding areas of "theft from motor vehicles". Thieves are opportunist will break into a vehicle if there is something of value that can be stolen and sold on. Residents were reminded to remove all valuables from their vehicles or keep them locked away in the boot out of sight. It was noted that some criminals have scanning devices that can unlock a vehicle without causing any damage. The Police will soon be rolling out a new security marking program for use on tools after several tool thefts last year, so residents were asked to keep an eye out for an announcement.

If residents need any assistance from their local beat team, they were asked to get in touch via 101, Twitter @ASPWSM or the Avon and Somerset police website (in your area).

Ward Councillor's report

Cllr Haverson reported that latest North Somerset full council meeting covering three main points.

1. North Somersets attempt at joining the West of England's Combined Authority (WECA). There was concern that if North Somerset were unable to join that it would leave a funding gap.
2. North Somerset's Climate Emergency declaration. A comparison for 2019 to 2020 showed a significant decrease in Co2 emissions. It was hoped that North Somerset would be able to

build on this going forward. Their aim is to become part of the UK100 which is for those locally elected leaders who have pledged to switch to 100% clean energy by 2050.

3. North Somersets quarterly financial plan. Main budget points include adult social care, Covid support & council tax support. North Somerset are aiming for a 3% increase to their social care precept and a 2% increase for the general precept.

The meeting was convened.

001/21 To receive apologies for absence (agenda item 1)

Apologies were received from Cllr Parry.

002/21 To receive members' declarations of interest on any agenda item (agenda item 2)

No declarations of interest were received.

003/21 To approve as a correct record, the minutes of the Parish Council Meeting on the 21st of December 2020 (agenda item 3)

Resolved – That the minutes of the Parish Council Meeting held on the 21st of December 2020 be approved as a correct record.

The resolution was correctly proposed and seconded (unanimous)

The minutes of the meetings will be signed by the Chairman as a correct record.

004/21 To note the minutes of the Planning Committee held on 4th January 2021 (agenda item 4)

The minutes of the Planning Committee Meeting on the 4th of January 2020 were noted.

005/21 To discuss the following in relation to the Youth & Community Centre and agree a way forward (agenda item 5)

i) Signage for the Youth and Community Centre and an associated logo

The Communications Officer presented the electronic Parish Council logo that she had designed. The logo was praised and a request was made to centralise the name of the Council and use a standard font close to that used on the existing logo

Resolved – That an A1 sign with the Councils details and the new Parish Council logo be purchased along with an A4 sign with an arrow for the entrance of the Car Park.

The resolution was correctly proposed and seconded (unanimous)

ii) Resurfacing of Youth & Community Centre Car Park

The three quotes were discussed. Concern was raised about the lack of detail on one quote and what specifications were required. The Clerk presented information gathered from North Somerset highways department which suggested there should be a minimum of 10mm stone topcoat with the layers being as large as possible to ensure longevity.

Resolved – That Contractor A be contracted to resurface the Youth & Community Centre Car Park at a cost of £25,300 for machine laying but with an increase to this figure if the tarmac is required to be hand laid.

The resolution was correctly proposed and seconded (unanimous)

iii) £495 annual monitoring intruder alarm system

Resolved – To agree the annual monitoring fee of £495 for the intruder alarm.

The resolution was correctly proposed and seconded (unanimous)

iv) £265 annual monitoring fire alarm system

Resolved – To agree the annual monitoring fee of £265 for the fire alarm.

The resolution was correctly proposed and seconded (unanimous)

006/21 To receive the Clerk's report/Exchange of information (agenda item 6)

i) Christmas Meal Initiative and the ASDA Foundation Grant

The Parish Council were able to give out sixty meals in December as part of this initiative. The feedback was incredibly positive. Thanks was given to the Bell Inn and their staff.

ii) Local Council Climate Communications Pilot

The 'Climate Communications for Parish Councils' pilot continues to run. This month's theme is 'land management'. Councillors were encouraged to like any posts to help them reach a wider audience.

iii) Census 2021

Local Authorities have asked for help by spreading the word about the Census 2021. They have collected content that can help the Parish Council talk to residents about the census. It explains what Census 2021 is, why it is important, how to participate and what to do if residents need help. ALCAs informative PDF on how Parish Councils can support the census can be referred to for more details on how to get involved.

iv) North Somerset's Peer Review of the Council's Service

The purpose of the review is to look at what the service does well and the areas it could improve upon. Areas the review will particularly focus on will be North Somerset's decision-making processes for planning and enforcement, pre-application advice arrangements, and their approach to workforce development. Any comments please pass on to Cllr Manley or the Clerk by Friday 22nd January 2021.

007/21 To note the training and events available and agree any attendance (agenda item 7)

i) 23rd February 2021, 12:00 - 13:00 NALC Why representation in local councils matters £30

No one to attend this webinar.

ii) 2nd March Getting People Engaged with your Social Media Content Webinar £30 – The Communications Officer.

Resolved – To agree the cost of £35 for the attendance of the Communications Officer.

The resolution was correctly proposed and seconded (unanimous)

iii) 25th March 2021, 12:00 - 13:00 NALC Building back resilient communities £30

No one to attend this webinar.

iv) 24th March SLCC Regional Conference.

The Clerk informed the Council that the South West conference had moved online and would now be at a cost of £45 instead of £75 (see minute 171/20 iii)

008/21 To authorise the following expenditure (agenda item 8)

- i) **£208 annual Society of Local Council Clerks (SLCC) membership**

Resolved – To agree the cost of £208 for annual membership to SLCC.

The resolution was correctly proposed and seconded (unanimous)

- ii) **£307.39 movement of the Welcome to Banwell Sign on Castle Hill**

The Clerk informed the meeting that permission had been granted from the Garden Centre and North Somerset Highways.

Resolved – To agree the cost of £307.39 for Nibra Signs to move the Welcome to Banwell Sign on Castle Hill to the flower bed just past the entrance to The Garden Centre.

The resolution was correctly proposed and seconded (unanimous)

Due to technical issues Cllr Philcox left the meeting.

009/21 To discuss the dog bin contractors and agree a way forward (agenda item 9)

The clerk informed the meeting that the current contractor received a written warning in November after a series of missed collections and lack of communication. The contractor spoke to the Chairman and since then the service has improved. Currently there are only three other contractors who undertake this service. Concerns were raised about two of the other contractors and their third would mean an increase of costs per bin from £3.90 to £6.

Resolved – To retain the current contractor for another year with an additional clause to the contract which includes a break clause for unsatisfactory service.

The resolution was correctly proposed and seconded (unanimous)

Cllr Philcox re-joined the meeting.

010/21 To discuss the planting of a Royal British Legion (Banwell Branch) memorial tree on Riverside Green (agenda item 10)

Resolved – That the British Legion may plant a tree on Riverside Green but details of any memorial plaque or stone need to be brought back to Council.

The resolution was correctly proposed and seconded (unanimous)

011/21 To note North Somersets painting line programme and discuss a way forward (agenda item 11)

The meeting was informed that the current works programme for North Somerset is (unless emergency works come up): Spring / Summer – Line Painting, Summer /Autumn – Signage, Autumn/ Winter – Gritting.

Within the Parish there are currently several lines that need repainting. North Somerset have asked if the Parish Council could collate this information by the end of February this would hopefully be programmed in for the spring / summer. The same would apply to any problems with signage for later in the year. Currently the Parish Council already liaise with North Somerset in relation to grit.

Resolved – That all Councillors report any lines which need to be repainted to the Clerk by February 5th 2021.

The resolution was correctly proposed and seconded (unanimous)

012/21 To note the annual tree survey and agree the cost of £220 to have the suggested works completed (agenda item 12)

Resolved – To agree the cost of £220 for Ward Tree Surgeons to complete the suggested works in the annual tree report.

The resolution was correctly proposed and seconded (unanimous)

013/21 To discuss North Somersets Library Strategy and agree a response (agenda item 13)

The Council discussed North Somerset’s Library Strategy and were supportive of its aims.

014/21 To discuss North Somersets proposed speed limit change and agree a response (agenda item 14)

Resolved: That the Council support the proposed speed limit change on the A371.

The resolution was correctly proposed and seconded (unanimous)

015/21 To authorise bills for payment (agenda item 15)

Resolved: To authorise January’s bills for payment of £17366.77. Cllr Harding and Cllr Baird to authorise the BACs payments.

The resolution was correctly proposed and seconded (unanimous)

016/21 To note the Parish Council’s end of December’s bank balances and bank reconciliation (agenda item 16)

The Parish Council’s end of December’s bank balances and bank reconciliation were noted.

017/21 Dates of the next meetings (agenda item 17)

1st February 2021 7pm Planning Committee remotely <https://us04web.zoom.us/j/279564797>

15th February 2021 – 7:30pm Parish Council Meeting <https://us02web.zoom.us/j/82684306618>

The Chairman closed the meeting at 20:30

.....Chairman

.....Date

Bills for Payment - 22nd December to the 12th January 2021
Banwell Parish Council

Method	Payee	Details	Net Amount	VAT	Gross Amount	Comments	Minute agreed	Power
Already Paid								
DD	Mainstream	Phone and Broadband (DD 14.01.21)	£115.38	£23.07	£138.45		093/20	The Parish Council have
To Pay								
DD	E-ON	Streetlight Power (DD 16.01.20)	£155.43	£7.77	£163.20		093/20	
DD	E-ON	YCC power (19.01.20)	£77.15	£3.86	£81.01		093/20	
BACS	J K Gardening	Grass cutting @ Rec Ground & Knightcott Bank	£141.75		£141.75			
BACS	J K Gardening	Grass cutting @ Riverside	£70.87		£70.87			
BACS	J K Gardening	Grass cutting @ YCC	£70.88		£70.88			
BACS	J K Gardening	Grass cutting @ Banwell Cemetery	£162.50		£162.50			
BACS	J K Gardening	Village orderly	£392.50		£392.50			
BACS	J K Gardening	Fence at Knightcott	£720.00		£720.00		172/19	
BACS	J K Gardening	Rubbish removal for works at Riverside	£120.00		£120.00		H & S	
BACS	J K Gardening	Environmental fee	£40.00		£40.00		H & S	
BACS	FOS UK	Dog Bin emptying	£339.00		£339.00		177/19	
BACS	Insight Cleaning	YCC Cleaning	£112.00		£112.00		39/19	
BACS	YMCA	Youth Club Oct	£360.00		£360.00		175/19	
BACS	Weston Rail Services	LED replacement lights	£7,675.00	£1,535.00	£9,210.00		190/20 (v)	
BACS	SLCC	Appraisal webinar & SW virtual conference	£75.00	£15.00	£90.00		228/20 & 171/20 (iii) & 007/21 (iv)	
BACS	SLCC	Annual membership	£208.00		£208.00		008/21	
BACS	DS Securities	Annual monitoring charge for YCC Intruder Alarm	£495.00	£99.00	£594.00		005/21 (iii)	
BACS	DS Securities	Annual monitoring charge for YCC Fire Alarm	£265.00	£53.00	£318.00		005/21 (iv)	
BACS	R.Cox	Boiler repair	£533.33	£106.67	£640.00		H & S	
BACS	E. Shayler	Overtime & Expenses (zoom, food bank, boiler repairs)	£462.03		£462.03		Admin	
SO	Officer Salaries	Officer Salaries (SO 26.01.21)	£1,956.15		£1,956.15		093/20	
DD	Nest	Pension contributions (DD 26.01.21)	£156.36		£156.36		093/20	
DD	North Somerset	Waste Collection (01.02.21)	£13.03		£13.03	Have requested cancellation	093/20	
DD	Cathedral Leasing Ltd	Hygiene services YCC (03.02.21)	£129.99	£26.00	£155.99		093/20	
BACS	HMRC	PAYE and NI for Sept (12.02.21)	£651.05		£651.05		093/20	
		Totals	£15,497.40	£1,869.37	£17,366.77			
Transfer	Natwest	Cemetery Account to Current Account	£8,400		£8,400		155/20	