



MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD REMOTELY AT 7:30pm ON MONDAY 19th JULY 2021

PRESENT: Councillors: Paul Harding (Chairman), Paul Blatchford, Steve Davies, Nick Manley, Maggie McCarthy.

IN ATTENDANCE:	Mrs Liz Shayler (Clerk)
WARD COUNCILLOR:	Cllr Karin Haverson
AVON & SOMERSET POLICE:	None
MEMBERS OF THE PUBLIC:	3

Cllr Harding welcomed everybody.

Before the meeting was convened, members of the public were invited to speak.

Members of the public

A concern was raised by two residents about the speed of motorbikes coming through the village on a Thursday (Weston-super-Mare Bike Night). It was felt that speed enforcement work needs to be carried out in the area to prevent a serious accident. The Clerk to contact PCSO Anderson and pass on the resident's details.

As Councillor Baird was unable to attend the meeting in person he listened in via zoom. He wished to update the Council on the following points in relation agenda item 17 on the Bypass.

- Castle Hill and some of Dark Lane residents were supportive of the Southern link road and it was felt without it the Bypass would not function correctly.
- Residents he had spoken to predominately favour route 2.
- A junction on Riverside was felt to be important although consideration should be given to a green route at Riverside supporting the North Somersets Active Travel Strategy.

Community Beat Manager's report

No report was received

Ward Councillor's report

Cllr Haverson reported on the following points raised at the North Somerset's latest full Council Meeting.

- The frustration felt by North Somerset that due to the Government's current guidelines planning applications have to be approved but they are blamed. Concern about central Governments new National Planning Policy Framework and its implications for the authority.
- North Somerset Planning Committee has been reduced from 25 to 13 with the Ward Councillors being permitted to attend if one of their applications is before the committee.
- Active Travel Strategy has now been adopted meaning that active transport has to be a priority in all planning and policy documents. It will influence the design of the bypass by not only ensuring that there is a cycle path alongside the bypass but there are better connections within Banwell and to neighbouring villages.

The meeting was convened.

077/21 To receive apologies for absence (agenda item 1)

Apologies were received from Cllrs Phil Adams, Phil Baird, Dawn Parry and District Councillor Ann Harley

078/21 To receive members' declarations of interest on any agenda item (agenda item 2)

No declarations of interest were received.

079/21 To approve as a correct record, the minutes of the Annual Meeting of the Parish Council Meeting on the 4th of May 2021 (agenda item 3)

Resolved – That the minutes of the Parish Council Meeting held on the 4th of May 2021 be approved as a correct record of the meeting.

The resolution was correctly proposed and seconded (unanimous with 1 abstention due to absence)

The minutes of the meetings will be signed by the Chairman as a correct record.

080/21 To note the minutes of the Planning Committee minutes from the 4th of May 2021 (agenda item 4)

The minutes of the Planning Committee Meeting on the 4th of May 2021 were noted.

081/21 To note the training and events available and agree any attendance (agenda item 5)

i) Various Breakthrough Communications Training £30 - Comms Officer

Resolved – To approve £30 for the attendance of the Communications Officer on the 'Building a two-way Conversation' with your community webinar.

The resolution was correctly proposed and seconded (unanimous)

ii) 22nd September SLCC – 'Volunteers: How to recruit & keep' £60

Resolved – To approve £120 for the attendance of the Clerk and Communications Officer on the 'Volunteers: How to recruit & keep' webinar.

The resolution was correctly proposed and seconded (unanimous)

iii) Introduction to Local Council Administration

Resolved – To approve £120 for Cllr Baird to undertake the Introduction to Local Council Administration.

The resolution was correctly proposed and seconded (unanimous)

082/21 To receive the Officer report/Exchange of information (agenda item 6)

i) £1000 Wessex Water Grant

Received for a picnic bench to be located on Riverside Green. Wessex Water will also be paying for a memorial plaque to be attached to the bench. The location needs to be considered.

ii) Vaccination clinics

Held between January and June they are now completed for the time being resulting in approximately 1800 people having both their 1st & 2nd vaccination. Thanks was given to the volunteers and vaccination team with a cream tea organised in the middle of June in the outside area of the Youth & Community Centre. Information about the plans for the autumn flu and covid clinics are awaited.

iii) Town & Parish Workshop with North Somerset on 'Communication'.

Cllr Harding & the Clerk attended this workshop. There was a presentation on Parish Liaison Officers and 'My Account'. Concern was raised about the current North Somerset IT systems which are going to be investigated and improved.

iv) **‘Getting to Know your Council’ communications strategy**

To help the residents of Banwell learn all about the Parish Council, the Comms Officer will be sharing posts on social media, the Parish Council website and, if possible, the parish magazine. These communications will all be focused on “Getting to Know Your Council” and will showcase the initiatives, schemes and day to day role of the Council, its councillors and staff. Information will be in text, video and visual format to help showcase Banwell Parish Council. Councillors were reminded to submit their videos about their role as a councillor.

083/21 To ratify the following expenditure made by the Clerk using delegated powers (agenda item 7).

- i) £5360 for Installation of 10 x LED Street light fittings
- ii) £500 for YCC white line markings
- iii) £18.67 for the YCC's annual PPL PPR Music Licence
- iv) £11.49 Zoom monthly subscription
- v) £30 Comms Officer Training - ‘Building an Effective Council Communications Strategy’.
- vi) £600 Summer Holidays Youth Club - Lunch Club (funded by Section 106)
- vii) £1566 September Youth Club Weekend stay over (part funded by Section 106)
- viii) £360 movement of the goal posts by 10m on the Recreation Ground
- ix) £456 movement of picnic bench adjacent to Emerson Terrace to a new location

Resolved – To approve the above expenditure made by the Clerk using delegated powers.

The resolution was correctly proposed and seconded (unanimous)

084/21 To agree the location of the new picnic bench, donated by Wessex Water, on Riverside Green (agenda item 8).

Resolved – To agree that the new picnic bench will be outside the current fenced area to allow people with dogs to use it. The Clerk to liaise with the grass cutting contractor and Bristol Water to ensure the best place for it.

The resolution was correctly proposed and seconded (unanimous)

085/21 To agree the wording for the VJ day Inscription for the plaque provided by the Kathleen Jones Trust located at Riverside with the memorial tree (agenda item 9).

Resolved – To approve the following inscription ‘This tree was planted in 2020 (the first year of the Coronavirus) by the Kathleen Jones Trust to commemorate 75 years since VJ Day’.

The resolution was correctly proposed and seconded (unanimous)

086/21 To discuss the replacement of the toddler play area fence at the Recreation Ground (agenda item 10).

The Clerk reminded the meeting that the fencing was originally part of scope 2 of the works to the Recreation Ground. Having spoken to a couple of fencing contractors due to Brexit and Covid costs have risen considerably.

Resolved – To replace only the fence from the Scope 2 works and that the Clerk after receiving three quotes has delegated authority of up to £10,000 to approve the installation of the fence.

The resolution was correctly proposed and seconded (unanimous)

087/21 To discuss suggested repairs to play equipment surfacing at the Recreation Ground (agenda item 11).

The Clerk informed the Council that having spoken to an installer the best way of repairing it was to remove the kerbing and add more wetpour ‘tucking’ it into the grass to prevent this from happening

again. However, given Brexit and Covid a major component of wetpour has been difficult to source causing large fluctuations in price. This has led to a quote only being guaranteed for 6 days.

Resolved – To approve the repair of the wetpour and that the Clerk after receiving three quotes has delegated authority to approve the contractor.

The resolution was correctly proposed and seconded (unanimous)

088/21 To discuss the Queens Platinum Jubilee and agree a way forward (agenda item 12).

Resolved – To agree to host a Community Picnic on the 5th June 2022 as part of the Jubilee Big Lunch. Councillors to let the Clerk have any other suggestions for the next meeting.

The resolution was correctly proposed and seconded (unanimous)

089/21 To support the creation of another footpath foray to the north of the parish (agenda item 13).

Resolved – Cllr Manley to walk the paths and to create another footpath foray for the north of the parish.

The resolution was correctly proposed and seconded (unanimous)

090/21 To discuss the grant application from Wellspring Counselling (agenda item 14).

Resolved – To approve the payment of £100 as requested by Wellspring Counselling and also to offer the use of the top office at the Youth & Community Centre for sessions or assessments.

The resolution was correctly proposed and seconded (unanimous)

091/21 To approve the following documents (agenda item 15)

(i) Co-option Policy

Resolved – That the Co-option Policy be approved.

The resolution was correctly proposed and seconded (unanimous)

(ii) Homeworking Policy

Resolved – That the Homeworking Policy be approved.

The resolution was correctly proposed and seconded (unanimous)

(iii) Noticeboard Policy

Resolved – That the Noticeboard Policy be approved.

The resolution was correctly proposed and seconded (unanimous)

092/21 To discuss North Somersets 'Recycling & Waste Strategy' consultation and agree a response (agenda item 16)

Resolved – The Clerk to write to North Somerset supporting the new Recycling & Waste Strategy and the aspirations to reduce waste and recycle more.

The resolution was correctly proposed and seconded (unanimous)

093/21 To discuss North Somersets 'Banwell Bypass' consultation and agree how a response will submitted (agenda item 17)

Cllr Harding thanked those Councillors who had already submitted a response about the proposed routes.

A discussion was held concerning the routes covering the following.

- The different routes
- Support for the southern link
- Active travel opportunities
- Importance of junctions onto existing roads
- Impact of increased traffic on neighbouring villages
- Importance of additional infrastructure; traffic calming, cycle routes,
- Green infrastructure including a strategic green gap around Banwell

All Councillors to have emailed their responses to Cllr Manley by the 23rd of July to enable him to construct a Parish Council response to be agreed at the Planning Committee meeting on the 2nd August.

The resolution was correctly proposed and seconded (unanimous)

094/21 To discuss the Government's 'Parliamentary Boundaries' Consultation and agree a response (agenda item 18)

Resolved – Cllr Blatchford to submit a response to Parliamentary Boundaries Consultation including the following points.

- Concern regarding the physical size of the proposed Wells and Mendip Hills Constituency.
- Concern that the proposed constituency will cover three Local Authorities (North Somerset, BAINES, Somerset).
- Concern that Banwell along with Congresbury and Yatton are economically and socially connected to Weston and Bristol whereas the vast majority of the proposed very rural constituency to the south of the Mendips are not.

The resolution was correctly proposed and seconded (unanimous)

095/21 To authorise May B, June and July's bills for payment (agenda item 19)

Resolved: To authorise May B bills for payment of £2151.58, June bills for payment sheet of £8369.67 and July bills for payment sheet of £6093.78. Cllr Harding and Cllr Baird to authorise the BACs payments for May.

The resolution was correctly proposed and seconded (unanimous)

096/21 To note the Parish Council's end of June bank balances and bank reconciliation (agenda item 20)

The Parish Council's end of June's bank balances and bank reconciliation were noted.

097/21 Dates of the next meetings (agenda item 21)

2nd August 2021 7pm Planning Committee at the Youth & Community Centre

16th August 2021 – 7:30pm Parish Council Meeting at the Youth & Community Centre

The Chairman closed the meeting at 20:45

.....Chairman

.....Date

Bills for Payment - 4th May to the 24th May 2021

Banwell Parish Council

Method	Payee	Details	Net Amount	VAT	Gross Amount	Comments	Minute agreed	Power
To Pay								The Parish Council
DD	Loyds Bank PLC	Multipay charge (DD 23.04.21) montly charge & purchases	£84.95	£17.00	£104.95		75/21	
BACS	Complete Business Solutions	Paper & Toilet Rolls	£53.99	£10.80	£64.79		Office & YCC	
BACS	GB Sport & Leisure	Inspections	£100.00	£20.00	£120.00		75/21	
BACS	PPL PPR Music Licence	YCC Music licence	£15.56	£3.11	£18.67		Delegated Powers	
BACS	Came & Company	Insurance	£1,933.12		£1,933.12		67/21	
BACS	E. Shayler	Expenses (engraving)	£15.00		£15.00		66/21	
		Totals	£2,117.67	£33.91	£2,151.58			

Bills for Payment - 25th May until 19th June
Banwell Parish Council

Method	Payee	Details	Net Amount	VAT	Gross Amount	Comments	Minute agreed	Power
Already Paid								The Parish Council
DD	North Somerset	Waste Collection	£14.62		£14.62		075/21	
DD	Mainstream	Phone and Broadband (DD 15.06.21)	£3.38	£0.68	£4.06		075/21	
DD	E-ON	Streetlight Power (DD 15.06.21)	£155.43	£7.77	£163.20		075/21	
DD	E-ON	YCC power (18.06.21)	£66.01	£3.30	£69.31		075/21	
To Pay								
BACS	J K Gardening	Grass cutting @ Rec Ground & Knightcott Bank	£141.75		£141.75		075/21	
BACS	J K Gardening	Grass cutting @ Riverside	£70.87		£70.87		075/21	
BACS	J K Gardening	Grass cutting @ YCC	£70.88		£70.88		075/21	
BACS	J K Gardening	Grass cutting @ Banwell Cemetery	£162.50		£162.50		075/21	
BACS	J K Gardening	Village orderly	£392.50		£392.50		075/21	
BACS	J K Gardening	Environmental Fee	£40.00		£40.00		Cem H & S	
BACS	J K Gardening	High St Bank	£60.00		£60.00		157/19	
BACS	J K Gardening	Additional strimming	£30.00		£30.00		135/19	
BACS	J K Gardening	Additonal grasscutting Knightcott Garage, Wolvershill Rd, Pk & Castle Hill Total £1033.50	£105.00		£105.00		135/19	
BACS	Ambience Landscape	Dog Bin emptying	£433.33	£86.67	£520.00		075/21	
BACS	Insight Cleaning	YCC Cleaning	£200.00		£200.00		075/21	
BACS	YMCA	Youth Club Feb	£480.00		£480.00		075/21	
BACS	Weston Rail Services	Quarterly maintence charge	£875.00	£175.00	£1,050.00		075/21	
BACS	Webglu	Quarterly managed web service incl twitter & facebook feed	£179.90	£35.98	£215.88		075/21	
BACS	Complete Weed Control	Biannual Spray	£364.00	£72.80	£436.80		024/21	
BACS	Scribe	Annual Accounts licence	£468.00	£93.60	£561.60		Delegated Authority	
BACS	Scribe	Bookings Total £979.20	£348.00	£69.60	£417.60		Delegated Authority	
DD	Loyds Bank PLC	Multipay charge & Costs (zoom, gold stars, ink)	£114.07	£14.22	£128.29		075/21	
BACS	E. Shayler	Overtime & Expenses (tea, coffee & milk)	£97.53		£97.53		Covid	
BACS	D.Finniear	Underpayment for April & May due to increase in hrs	£134.70		£134.70		E08/21	
SO	Officer Salaries	Officer Salaries (SO 26.06.21)	£2,094.81		£2,094.81		075/21	
DD	Nest	Pension contibutions (DD 26.06.21)	£154.86		£154.86		075/21	
DD	Unity Trust	Bank Charges	£31.20		£31.20		075/21	
DD	North Somerset	Waste Collection	£9.50		£9.50		075/21	
BACS	HMRC	PAYE and NI for Sept (12.07.21)	£663.40		£663.40		075/21	
		Totals	£7,721.80	£547.87	£8,269.67			

Bills for Payment - 19th June until the 16th July
Banwell Parish Council

Method	Payee	Details	Net Amount	VAT	Gross Amount	Comments	Minute agreed	Power
Already Paid								The Parish Council
BACS	North Somerset	Kerb installations (funded by Southern Cooperative)	£2,059.51	£411.90	£2,471.41		216/19 & 188/20 rpt55 2019/20 accounts	
DD	Mainstream	Phone and Broadband (DD 15.07.21)	£3.38	£0.68	£149.85		075/21	
DD	E-ON	Streetlight Power (DD 15.07.21)	£150.41	£7.52	£157.93		075/21	
DD	E-ON	YCC power (18.07.21)	£46.01	£2.30	£48.31		075/21	
To Pay								
BACS	J K Gardening	Grass cutting @ Rec Ground & Knightcott Bank	£141.75		£141.75		075/21	
BACS	J K Gardening	Grass cutting @ Riverside	£70.87		£70.87		075/21	
BACS	J K Gardening	Grass cutting @ YCC	£70.88		£70.88		075/21	
BACS	J K Gardening	Grass cutting @ Banwell Cemetery	£162.50		£162.50		075/21	
BACS	J K Gardening	Village orderly	£392.50		£392.50		075/21	
BACS	J K Gardening	Additional grasscutting Knightcott Garage, Wolvershill Rd, Pk & Cas	£155.00		£155.00		Cem H & S	
BACS	J K Gardening	Additional strimming	£30.00		£30.00		157/19	
BACS	J K Gardening	Golling Lane Total £1183.50	£150.00		£150.00		135/19	
BACS	Ambience Landscape	Dog Bin emptying	£433.33	£86.67	£520.00		075/21	
BACS	Insight Cleaning	YCC Cleaning	£240.00		£240.00		075/21	
BACS	YMCA	Youth Club	£480.00		£480.00		075/21	
BACS	Nibra signs	Movement of Welcome to Banwell sign	£256.16	£51.23	£307.39		008/21 (ii)	
DD	Loyds Bank PLC	Multipay charge & costs (zoom, hand wash soap & dispensers, cemetery book & microsoft licence)	£314.06	£55.74	£369.80		075/21	
SO	Officer Salaries	Officer Salaries (SO 26.07.21)	£2,094.81		£2,094.81		075/21	
DD	Nest	Pension contibutions (DD 26.07.21)	£145.28		£145.28		075/21	
DD	North Somerset	Waste Collection	£9.50		£9.50		075/21	
DD	Cathedral Hygiene	Hygiene Services	£129.99	£26.00	£155.99		075/21	
BACS	HMRC	PAYE and NI for Sept (12.08.21)	£562.51		£562.51		075/21	
BACS	ICO	Data Protection Fee	£35.00		£35.00		075/21	
		Totals	£5,874.14	£219.64	£6,093.78			