



MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT THE YOUTH & COMMUNITY CENTRE 2021 AT 7:30pm ON MONDAY 18th OCTOBER 2021

PRESENT: Councillors: Paul Harding (Chairman), Phil Baird (Vice-Chairman), Paul Blatchford, Lizzie Ingram, Kevin Gibbons & Maggie McCarthy.

IN ATTENDANCE: Mrs Liz Shayler (Clerk)
WARD COUNCILLOR: Cllr Karin Haverson
AVON & SOMERSET POLICE: None
MEMBERS OF THE PUBLIC: 1

Cllr Harding welcomed everybody and read the following statement:

By now everyone will be aware of the horrific murder of Sir David Amess MP. Whilst we may not always agree with the views or actions of our MP's, they are democratically elected to serve both their constituents and general population, and as such this murder may be regarded as an attack on the very democracy this country is built on. In atrocities such as this, party politics does not apply. The legal system must now deal with this alleged offender. On behalf of Banwell parish Council, I offer my condolences to Sir David's family.

Before the meeting was convened, members of the public were invited to speak.

Members of the public

No issues were raised.

Community Beat Manager's report

The following report was received for the period 20/09/2021 to 18/10/2021.

Calls from Parish = 23 with the following selection of crimes reported: 3 abandoned 999 calls, 1 antisocial behaviour, 1 concern for welfare, 1 criminal damage, 2 suspicious activity, 2 threat and 9 traffic related.

This month has seen a drop in crimes being recorded in the Banwell area, the highest incidents being road related issues due to the figures incorporating the M5 which runs through the area.

The local Neighbourhood police team are available for home security visit's, free bike marking, help and support within the community. They can be contacted us via 101, or check out their social media sites, Facebook "Weston & Worle police" or Twitter "ASPNorthSomerset". They will be continuing to hold a monthly drop in session at Banwell garden centre. The next date will be 13th November @ 1500hrs, but due to lack of support these sessions are unlikely to continue in 2022.

Ward Councillor's report

Cllr Haverson gave a brief outline on the following points

- That given the Police Community Beat Manager has tested positive for Covid this has led to a resources issue in the rural villages policing team.
- The widely publicised issue with the Wolverhampton Laboratory reporting false negative Covid reports has directly impacted North Somerset as a large proportion of the covid testing results come from this lab which has possibly facilitated the large number of cases that are currently being seen in the authority. Currently it is believed that 1 in 50 people are reported to have Covid.
- The North Somerset Local Plan consultations are due to November.
- It was understood that the Banwell Bypass design consultants are developing possible features that can be built into the scheme that can help enhance the local area and mitigate potential for negative impacts. Cllr Haverson was keen to get the Parish Councils views on what features this could include.

The meeting was convened.

127/21 To receive apologies for absence (agenda item 1)

Apologies were received from Cllr Phil Adams and District Councillor Ann Harley.

Resolved - to accept Cllr Adams apologies for absence due to ill-health and extend the 6-month absence rule for 3 months.

The resolution was correctly proposed and seconded (unanimous).

128/21 To receive and consider an application to fill a casual vacancy by co-option from Lizzie Ingram (agenda item 2)

Resolved – To co-opt Lizzie Ingram on to Banwell Parish Council.

The resolution was correctly proposed and seconded (unanimous)

Cllr Ingram read and signed the Declaration of Acceptance of Office

129/21 To receive members' declarations of interest on any agenda item (agenda item 3)

No declarations of interest were received.

130/21 To approve as a correct record, the minutes of the Parish Council Meeting on the 20th of September 2021 (agenda item 4)

Resolved – That the minutes of the Parish Council Meeting held on the 20th of September be approved as a correct record of the meeting.

The resolution was correctly proposed and seconded (unanimous)

The minutes of the meetings will be signed by the Chairman as a correct record.

131/21 To note the following minutes (agenda item 5).

i) The Employment Committee meeting held on the 20th of September 2021

The minutes of the Employment Committee were noted.

ii) The Cemetery Working Party meeting held on the 27th of September 2021

The minutes of the Cemetery Working Party were noted.

iii) The Planning Committee held on the 4th of October 2021

The minutes of the Planning Committee were noted.

132/21 To note the training and events available and agree any attendance (agenda item 6)

i) 24th November ALCA Essential Councillor £40

Resolved – To approve £40 for Cllr Ingram to attend this webinar.

The resolution was correctly proposed and seconded (unanimous)

ii) Various Breakthrough Communications Training £30

The training was noted

iii) **ALCA e-learning on nimble**

The training was noted

133/21 To receive the Officer report/Exchange of information (agenda item 7)

i) **Window Wanderland**

We had 36 sign ups which included both Churches and the village hall with another 5 apologies of people who are away this year but hope to do it next year. In addition, several residents joined in, creating a beautiful lighted trail around the village. A photo gallery can be found on the Parish Council's Facebook page and website.

ii) **Mini-Christmas Market**

£5700 of North Somerset's Welcome Back Fund has been granted for the Parish Council's mini-Christmas Market on December 4th.

The Market is to include local businesses and organisations setting up stalls to promote their products or services in time for the Christmas gift giving season. The stalls will be set up on tables both within the Youth & Community Centre and outside within gazebos to increase capacity for stall holders and provide extra space for Covid compliancy. Banwell businesses / organisations will not be charged to have a stall. This event is to follow on from the Parish Councils '#buyinbanwell' campaign which promoted buying local during the COVID-19 pandemic in 2020.

Alongside the Christmas market stalls, we are working with St Andrews Church who are planning a Santa's Grotto. This will take place in the top office. The Grotto will include a Father Christmas collecting presents which will then be distributed, at a later date, to disadvantaged families. The Parish Council will also be supporting the "reverse advent" which is an event where food bank donations are collected in the run up to Christmas Eve where they are then distributed to disadvantaged families.

iii) **Recreation Ground and Riverside**

The wet pour repairs to the Recreation Ground Play Equipment is pencilled in for the 21st and 22nd of October but the delivery on the fencing and picnic tables will not be until the end of October / beginning of November.

iv) **Banwell Bypass**

It has been announced that Route 2 of the three northern route options has been approved as the preferred route corridor for the Banwell bypass. This is an indicative route and will be refined and optimised through subsequent detailed design. The design consultants are also developing possible features that can be built into the scheme that can help enhance the local area and mitigate potential for negative impacts. There will be another working group in November with further public consultation in early 2022.

v) **Remembrance Day Parade**

A reminder that the Memorial Parade is Sunday November 14th. The Parish Council are to meet in the carpark at about 2:30pm for the parade to leave at 2:45pm. The service is approximately $\frac{3}{4}$ of an hour stopping at the War Memorial and then dispersing back at the carpark. The silhouettes will be placed in the Church and then stored in the shipping container located at the Youth & Community Centre.

134/21 To discuss the funding of another Christmas Lunch and / or Christmas Food Club for pupil premium families (agenda item 8).

Resolved – To approve the expenditure for approximately 100 Christmas meals.

The resolution was correctly proposed and seconded (unanimous)

Resolved – To approve the expenditure of up to £200 for a Christmas food club

The resolution was correctly proposed and seconded (unanimous)

135/21 To approve the following expenditure (agenda item 9)

i) Donation for the purchase of Remembrance Day Wreaths using Section 137

Resolved – To approve the donation of £50 for the purchase of a Remembrance Day Wreath using Section 137.

The resolution was correctly proposed and seconded (unanimous)

ii) £76.55 for the annual fire extinguisher survey

Resolved – To approve expenditure of £76.55 for the annual fire extinguisher survey at the YCC.

The resolution was correctly proposed and seconded (unanimous)

iii) £100 for the annual Compliant Council Hub subscription

Resolved – To approve expenditure of £100 +VAT for the annual compliant council hub subscription.

The resolution was correctly proposed and seconded (unanimous)

iv) Approximately £120 for the annual Christmas tree alternatively the repair of the electricity cabinet

Resolved – To approve expenditure for the cost of repair to the electricity cabinet in the school grounds to allow the use of the planted Christmas Tree.

The resolution was correctly proposed and seconded (unanimous)

136/21 To discuss the Queens Platinum Jubilee and agree a way forward (agenda item 10).

i) To acknowledge the notes from the Community Jubilee working Party

The notes of the Community Jubilee Working Party were acknowledged.

ii) 'A tree for the Jubilee' sponsored by Banwell Garden Centre

Resolved – That the Banwell Garden Centre's Jubilee tree be planted on Riverside Green as part of Jubilee weekend.

The resolution was correctly proposed and seconded (unanimous)

iii) The Community Picnic on the 4th June 2021

Resolved – To approve the cost of between £20 to £50 for the use of the carnival games for the Community Picnic.

The resolution was correctly proposed and seconded (unanimous)

iv) Decorate your house for the Jubilee

Resolved – For the Clerk and Communications Officer to create a sign-up form and map for the Jubilee Wanderland trail between the 2nd of June and the 5th of June.

The resolution was correctly proposed and seconded (unanimous)

v) **Jubilee memorabilia**

Resolved – To budget £500 for the Queens Jubilee to include memorabilia but to discuss specific items at a later meeting.

The resolution was correctly proposed and seconded (unanimous)

137/21 To note the following annual inspections and agree any expenditure (agenda item 11).

i) **Benches**

Resolved: To set up a working party to varnish the benches and cut any overgrown hedges.

The resolution was correctly proposed and seconded (unanimous)

ii) **Dog bins**

No work is required.

iii) **Flagpole**

No work is required.

iv) **Litter bins**

Resolved – That the replacement of the recreation ground litter bins be allowed for in the 2022/2023 budget.

The resolution was correctly proposed and seconded (unanimous)

v) **Memorial Stones**

That the Clerk get quotes for the railings and investigate cleaning of the War Memorial

vi) **Bus Shelters**

Resolved – The Village Orderly to clear areas around the bus shelters.

The resolution was correctly proposed and seconded (unanimous)

138/21 To approve the Legionella Policy (agenda item 12)

Resolved – To approve the Legionella Policy

The resolution was correctly proposed and seconded (unanimous)

139/21 To authorise Octobers bills for payment (agenda item 13)

Resolved: To authorise Septembers bills for payment of £6171.89 Cllr Harding and Cllr Baird to authorise the BACs payments for October.

The resolution was correctly proposed and seconded (unanimous)

140/21 To agree to add additional bank signatories to the Unity Trust mandate (agenda item 14).

Resolved: To agree to add Cllr Gibbons and Cllr Ingram as bank signatories to the Unity Trust bank mandate.

The resolution was correctly proposed and seconded (unanimous)

141/21 To note the Parish Council's end of September bank balances and bank reconciliation (agenda item 15)

The Parish Council's end of September bank balances and bank reconciliation were noted.

142/21 Dates of the next meetings (agenda item 15)

1st November 2021 7pm Planning Committee at the Youth & Community Centre (YCC)

15th November 2021 – 7:30pm Parish Council Meeting at the YCC

The Chairman closed the meeting at 20:40

.....Chairman

.....Date

Bills for Payment - 21st September until 12th October 2021

Banwell Parish Council

Method	Payee	Details	Net Amount	VAT	Gross Amount	Comments	Minute agreed	Power	
Already Paid									
DD	Mainstream	Phone and Broadband (DD 15.10.21)	£125.23	£25.05	£150.28		075/21	The Parish Council	
To Pay									
DD	E-ON	YCC power (19.10.21)	£62.89	£3.14	£66.03		075/21		
DD	E-ON	Streetlight Power (DD 24.10.21)	£155.43	£7.77	£163.20		075/21		
BACS	J K Gardening	Grass cutting @ Rec Ground & Knightcott Bank	£141.75		£141.75		075/21		
BACS	J K Gardening	Grass cutting @ Riverside	£70.87		£70.87		075/21		
BACS	J K Gardening	Grass cutting @ YCC	£70.88		£70.88		075/21		
BACS	J K Gardening	Grass cutting @ Banwell Cemetery	£162.50		£162.50		075/21		
BACS	J K Gardening	Village orderly	£392.50		£392.50		075/21		
BACS	J K Gardening	Environmental fee (Harding)	£40.00		£40.00		Cemetery Fee		
BACS	J K Gardening	YCC Brambles	£20.00		£20.00		H & S		
BACS	J K Gardening	Church Street Footpath	£20.00		£20.00		H & S		
BACS	Ambience Landscape	Dog Bin emptying	£433.33	£86.67	£520.00		075/21		
BACS	Insight Cleaning	YCC Cleaning	£216.00		£216.00		075/21		
BACS	YMCA	Programme costs	£480.00		£480.00		075/21		
BACS	Complete Weed Control	2nd Biannual spray	£364.00	£72.80	£436.80		024/21		
BACS	ALCA	Training Course x 2	£60.00		£60.00		7/21 & 81/21		
DD	Loyds Bank PLC	Multipay charge & costs (zoom, cartridges, binliners & HDMI)	£296.75	£51.74	£348.49		075/21		
BACS	Officer expenses	Overtime	£87.72		£87.72		Contractual		
SO	Officer Salaries	Officer Salaries (SO 26.10.21)	£2,130.00		£2,130.00		075/21		
DD	Nest	Pension contibutions (DD 26.10.21)	£158.70		£158.70		075/21		
DD	North Somerset	Waste Collection (01.10.21)	£9.50		£9.50		075/21		
BACS	Cathedral Leasing	Hygiene Waste Disposal (05.11.21)	£129.99	£26.00	£155.99		075/21		
BACS	HMRC	PAYE and NI for Sept (12.10.21)	£650.19		£650.19		075/21		
Totals			£5,934.68	£237.21	£6,171.89				