



## **MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT THE YOUTH & COMMUNITY CENTRE 2021 AT 7:30pm ON MONDAY 20<sup>th</sup> SEPTEMBER 2021**

**PRESENT:** Councillors: Paul Harding (Chairman), Phil Baird (Vice-Chairman), Paul Blatchford, Steve Davies, Kevin Gibbons & Maggie McCarthy.

**IN ATTENDANCE:** Mrs Liz Shayler (Clerk)  
**WARD COUNCILLOR:** None  
**AVON & SOMERSET POLICE:** None  
**MEMBERS OF THE PUBLIC:** 2

Cllr Harding welcomed everybody.

**Before the meeting was convened, members of the public were invited to speak.**

### **Members of the public**

No issues were raised.

### **Community Beat Manager's report**

The following report was received for the period 11/08/2021 to 19/09/2021.

Calls from Parish = 59 with the following selection of crimes reported: 6 abandoned 999 calls, 2 antisocial behaviour, 4 concern for welfare, 1 covid breach, 3 criminal damage, 1 harassment, 7 suspicious activity, 1 theft, 2 threat and 12 traffic related.

The Police reported that there have been a number of rogue traders in the area, if you are contacted by anyone wanting to carry out any kind of work on your property please be vigilant, any work offered should be available on a written quote with a cooling off period, don't be frightened to turn cold callers away from your door, you can report incidents like this on 101, most importantly never hand over money, cheques or bank transfer until you are 100 % happy with work that is fully completed.

The team can be contacted via the Avon and Somerset Constabulary website or Twitter @ASPWSM.

### **Ward Councillor's report**

Cllr Haverson gave a brief outline on the following points

- Ravenswood Closed due to a problem with the roof
- Garden waste collection is due to be start restart the week beginning the 27<sup>th</sup> of September
- Local Plan briefing on maximising affordable housing
- The issue with Rolston Barns, the volume of HGVs, their impact on the local road infrastructure and possible solutions.
- Banwell bypass – Concerns about the strategic gap and the importance of meeting North Somerset's increase of biodiversity aims.

**The meeting was convened.**

### **112/21 To receive apologies for absence (agenda item 1)**

Apologies were received from Cllr Phil Adams.

### **113/21 To receive and consider an application to fill a casual vacancy by co-option from Kevin Gibbons (agenda item 2)**

**Resolved** – To co-opt Kevin Gibbons on to Banwell Parish Council.

**The resolution was correctly proposed and seconded (unanimous)**

Cllr Gibbons read and signed the Declaration of Acceptance of Office

**114/21 To receive members' declarations of interest on any agenda item (agenda item 3)**

No declarations of interest were received.

**115/21 To approve as a correct record, the minutes of the Parish Council Meeting on the 16<sup>th</sup> August 2021 (agenda item 4)**

**Resolved** – That the minutes of the Parish Council Meeting held on the 16<sup>th</sup> of August 2021 be approved as a correct record of the meeting.

**The resolution was correctly proposed and seconded (unanimous with 1 abstention due to absence)**

The minutes of the meetings will be signed by the Chairman as a correct record.

**116/21 To note the following minutes (agenda item 5).**

**i) The Planning Committee held on the 6<sup>th</sup> of September 2021**

The minutes of the Planning Committee Meeting on the 6<sup>th</sup> of September 2021 were noted.

**ii) The Youth & Community Centre Committee held on the 6<sup>th</sup> of September 2021**

The minutes of the Youth & Community Centre Committee Meeting on the 6<sup>th</sup> of September 2021 were noted.

**117/21 To note the training and events available and agree any attendance (agenda item 6)**

**i) 24<sup>th</sup> September SLCC Water Compliance and Legionella Control £50**

**Resolved** – To approve £50 for the Clerk to attend this webinar.

**The resolution was correctly proposed and seconded (unanimous)**

**ii) 4<sup>th</sup> October SLCC The Running of Markets £30**

**Resolved** – To approve £30 for the Clerk to attend this webinar.

**The resolution was correctly proposed and seconded (unanimous)**

**iii) 24<sup>th</sup> November ALCA Essential Councillor £40**

**Resolved** – To approve £40 for Cllr Gibbons to attend this webinar.

**The resolution was correctly proposed and seconded (unanimous)**

**iv) Various Breakthrough Communications Training £30**

The training was noted

**v) ALCA e-learning on nimble**

**Resolved** – To approve £14 for Cllr Gibbons to undertake Data Protection Essentials.

**The resolution was correctly proposed and seconded (unanimous)**

## **118/21 To receive the Officer report/Exchange of information (agenda item 7)**

### **i) Tea & Tech / You can do I.T. projects**

Last week was the first tea and tech session. The feedback was excellent with a real desire from those attending for there to be more. There were a variety of people attending with various needs. The focus was on smart technology phones and tablets. It has been possible to organise two more dates for October the 26<sup>th</sup> and November 23<sup>rd</sup>. There will be no cost to the Parish Council as this is linked in with the WERN, Alive and St Monica's trust project on reducing the digital divide.

### **ii) North Somerset's Welcome Back Fund**

This fund is an extension to the Reopening High Streets Safely Fund (RHSSF) that was allocated to North Somerset Council back in June 2020. A maximum of £150,000 has been allocated to projects for town and parish councils. The Clerk and Communications officer have suggested a mini-Christmas Market and a Grand Spring Clean.

### **iii) Recreation Ground and Riverside Picnic Benches**

Instructions have now been issued for the following: the new toddler fencing, repairs to the wetpour and new picnic benches at the Recreation Ground and Riverside. The Clerk informed the Council that unfortunately she had been unable to source three quotes, only 2, for the wetpour as one company had declined to quote.

### **iv) Wolvershill Road Bench**

A local resident has completely refurbished the bench along Wolvershill Road adjacent to the entrance to Wolvershill Park. The clerk was asked to write and thank him.

### **v) Dog & Litter Bins**

The final dog bin has been replaced along with the litter bin at the entrance to West Street Car Park.

### **vi) Parish Magazine Article & E-Newsletter**

The publishing of the Parish Magazine has been delayed until October. However, the Parish Council's e-newsletter will be published later this week / beginning of next week.

### **vii) North Somerset Scrutiny Enquiry day**

North Somerset have asked the Parish Council to be involved with their Covid-19 Enquiry Day on Tuesday 19th October. Its purpose will be to hear evidence from organisations about the challenges, issues and opportunities encountered during the pandemic and how those experiences can help guide and inform future policies and practices. They have asked the Parish Council to be involved due to their initiatives; the creation of a local food bank & food club, walking buddies and the organisation of near-neighbour support networks for the collection and delivery of peoples shopping and prescriptions. The Clerk was asked to attend.

### **viii) Banwell & Winscombe Practise**

Unfortunately, the new Practise Manager has moved jobs and so they are currently having to recruit. The flu clinics are due to start this Saturday the 25<sup>th</sup> of September and will be supported by the Parish Councils vaccination volunteers.

### **ix) Golling Lane Bench**

The Clerk informed Council that a complaint had been received about the Golling Lane bench suggesting it should be removed. Given that it has been there for over 20 years then it was suggested that the resident complaining should contact 101 if antisocial behaviour was taking place.

## **119/21 To approve the following documents (agenda item 8)**

### **i) Communications Policy**

**Resolved** – To approve the Communications Policy.

**The resolution was correctly proposed and seconded (unanimous)**

**ii) Communications Strategy**

**Resolved** – To approve the Communications Policy.

**The resolution was correctly proposed and seconded (unanimous)**

**iii) Remembrance Day Risk Assessment**

**Resolved** – To approve the Remembrance Day Risk Assessment

**The resolution was correctly proposed and seconded (unanimous)**

**120/21 To approve the following expenditure (agenda item 9).**

- i) £234 for the Annual ROSPA Play equipment inspections at the Recreation Ground & Riverside Play Area

**Resolved** – To approve £234 for the Annual ROSPA Play equipment inspections.

**The resolution was correctly proposed and seconded (unanimous)**

**121/21 To discuss who will undertake the following annual inspections (agenda item 10).**

- i) Benches - Cllr Baird
- ii) Dog bins - Cllr Harding
- iii) Flagpole - Cllr Blatchford
- iv) Grit bins - Cllr Gibbons
- v) Litter bins - Cllr Manley
- vi) Memorial Stones - Cllr McCarthy
- vii) Bus Shelters - Cllr Blatchford

**Resolved** – To agree that the Councillors above will undertake the annual inspections specified.

**The resolution was correctly proposed and seconded (unanimous)**

**122/21 To note the following North Somerset Consultations (agenda item 11).**

**i) Digital Strategy**

The digital strategy was noted and Councillors were asked to complete it individually.

**ii) Local list of Planning Application Requirements**

The Local list of Planning Application Requirements was noted and Councillors were asked to get any comments to Councillor Manley by the 24th September for discussion at the next Planning Committee meeting.

**iii) Housing Strategy 2022 to 2027**

The Housing Strategy was noted and Councillors were asked to get any comments to Councillor Manley by the 24th September for discussion at the next Planning Committee meeting.

**123/21 To note the first draft of the 2022/23 budget (agenda item 12).**

The first draft of the 2022/23 budget was noted.

**124/21 To authorise Septembers bills for payment (agenda item 13)**

**Resolved:** To authorise Septembers bills for payment of £17954.92 Cllr Harding and Cllr McCarthy to authorise the BACs payments for September.

**The resolution was correctly proposed and seconded (unanimous)**

**125/21 To note the Parish Council's end of August bank balances and bank reconciliation (agenda item 14)**

The Parish Council's end of August's bank balances and bank reconciliation were noted.

**126/21 Dates of the next meetings (agenda item 15)**

4th October 2021 7pm Planning Committee at the Youth & Community Centre (YCC)

18th October 2021 – 7:30pm Parish Council Meeting at the YCC

The Chairman closed the meeting at 20:40

.....Chairman

.....Date

**Bills for Payment - 17th August until the 14th September 2021**  
**Banwell Parish Council**

Method	Payee	Details	Net Amount	VAT	Gross Amount	Comments	Minute agreed	Power
<b>Already Paid</b>								The Parish Council
BACS	WSM Road Markings	White lines for YCC	£1,180.00	£236.00	<b>£1,416.00</b>		083/21 (i)	
BACS	PPL/PRS	YCC music licence	£453.41	£90.68	<b>£544.09</b>		083/21 (iii)	
BACS	Audio Visual Direct	50% payment for work	£2,393.50	£478.70	<b>£2,872.20</b>		YC 08/21 & 09/21	
DD	Mainstream	Phone and Broadband (DD 15.09.21)	£6.52	£1.31	<b>£7.83</b>		075/21	
<b>To Pay</b>								
DD	E-ON	YCC power (21.09.21)	£53.81	£2.69	<b>£56.50</b>		075/21	
DD	E-ON	Streetlight Power (DD 24.09.21)	£155.43	£7.77	<b>£163.20</b>		075/21	
BACS	J K Gardening	Grass cutting @ Rec Ground & Knightcott Bank	£141.75		<b>£141.75</b>		075/21	
BACS	J K Gardening	Grass cutting @ Riverside	£70.87		<b>£70.87</b>		075/21	
BACS	J K Gardening	Grass cutting @ YCC	£70.88		<b>£70.88</b>		075/21	
BACS	J K Gardening	Grass cutting @ Banwell Cemetery	£162.50		<b>£162.50</b>		075/21	
BACS	J K Gardening	Village orderly	£392.50		<b>£392.50</b>		075/21	
BACS	J K Gardening	Additional Grasscutting (High Street, Knightcott Garage, the Castle, Wolvershill Rd & Pk	£165.00		<b>£165.00</b>		075/21	
BACS	J K Gardening	Strimming around flowers box	£30.00		<b>£30.00</b>		075/21	
BACS	J K Gardening	Moss treatment at YCC	£30.00		<b>£30.00</b>		H & S	
BACS	Ambience Landscape	Dog Bin emptying	£433.33	£86.67	<b>£520.00</b>		075/21	
BACS	Insight Cleaning	YCC Cleaning	£128.00		<b>£128.00</b>		075/21	
BACS	YMCA	Youth Club Summer Holiday Provision	£600.00		<b>£600.00</b>		083/21 (vi)	
BACS	Audio Visual Direct	Final payment for work	£2,393.50	£478.70	<b>£2,872.20</b>		YC 08/21 & 09/21	
BACS	Webglu	Quarterly Website / email charge	£179.90	£35.98	<b>£215.88</b>		075/21	
BACS	SLCC	Training Course & National Conference (Clerk)	£130.00	£26.00	<b>£156.00</b>		102/21 (iv & vi)	
BACS	SLCC	Training Course x 2	£80.00	£16.00	<b>£96.00</b>		Agenda item	
BACS	GB Sport	Move goal posts	£360.00	£72.00	<b>£432.00</b>		083/21 (viii)	
BACS	Councillor Expenses	ILCA Course	£120.00	£124.00	<b>£144.00</b>		081/21 (iii)	
BACS	Weston Rail Services	Streetlight replacements	£5,360.00	£1,072.00	<b>£6,432.00</b>		083/21 (i)	
BACS	Weston Rail Services	Quarterly Maintenance	£875.00	£175.00	<b>£1,050.00</b>		075/21	
BACS	Harness IT	Fire Risk Assessment	£112.50		<b>£112.50</b>		H & S	
BACS	Scribe	Cemetery Package Annual Subscription	£375.00	£75.00	<b>£450.00</b>		194/20	
BACS	Nibra	YCC signage	£119.02	£23.80	<b>£142.82</b>		005/21	
BACS	DS Securities	New batteries for Fire Alarm	£70.00	£14.00	<b>£84.00</b>		H & S	
DD	Loyds Bank PLC	Multipay charge & costs (zoom, tamtorque clips, dog bin & microphone)	£271.36	£53.68	<b>£325.04</b>		075/21	
BACS	Officer expenses	Overtime & ASDA for summer food club parcels	£248.50		<b>£248.50</b>		Contractual & 105/21	
SO	Officer Salaries	Officer Salaries (SO 26.09.21)	£2,094.81		<b>£2,094.81</b>		075/21	
DD	Nest	Pension contributions (DD 26.09.21)	£154.86		<b>£154.86</b>		075/21	
DD	Unity Trust	Bank Charges	£29.55		<b>£29.55</b>		075/21	
DD	North Somerset	Waste Collection (01.10.21)	£9.50		<b>£9.50</b>		075/21	
BACS	HMRC	PAYE and NI for Sept (12.10.21)	£593.76		<b>£593.76</b>		075/21	
		<b>Totals</b>	<b>£15,802.09</b>	<b>£2,252.83</b>	<b>£17,954.92</b>			