



MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT THE YOUTH & COMMUNITY CENTRE 2021 AT 7:30pm ON MONDAY 17th JANUARY 2022

PRESENT: Councillors: Paul Harding (Chairman), Phil Baird (Vice Chairman), Kevin Gibbons, Nick Manley, Maggie McCarthy and Matthew Thomson.

IN ATTENDANCE: Mrs Liz Shayler (Clerk)
WARD COUNCILLOR: Cllr Karin Haverson
AVON & SOMERSET POLICE: None
MEMBERS OF THE PUBLIC: None

Before the meeting was convened, members of the public were invited to speak.

Members of the public

The Parish Council were asked not to miss the opportunity through the bypass scheme / local plan process to create amenity land. The resident was reassured that this was one of the Parish Council aims including more opportunities for walking & cycling. Residents were asked to attend consultation events to ensure their views were heard.

Community Beat Manager's report

No report received

Ward Councillor's report

Cllr Haverson gave the following report on the following items.

- The consideration of the future of Castlewood due to the flexible working of officers and whether there was any need for the building.
- Support of the bypass and the importance of the strategic gap between the bypass and the village and also the importance of active travel routes and reducing our carbon footprint.

The meeting was convened.

001/22 To receive apologies for absence (agenda item 1)

Apologies were received from Cllrs Phil Adams, Paul Blatchford, Steve Davies and the Communications Officer who were all listening online due to the Covid variant Omicron. Apologies were also received from District Councillor Ann Harley.

002/22 To receive members' declarations of interest on any agenda item (agenda item 2)

No declarations of interest were received.

003/22 To approve as a correct record, the minutes of the Parish Council Meeting on the 20th of December 2021 (agenda item 3)

Resolved – That the minutes of the Parish Council Meeting held on the 20th of December be approved as a correct record of the meeting.

The resolution was correctly proposed and seconded (unanimous)

The minutes of the meetings were signed by the Chairman as a correct record.

004/22 To note the training and events available and agree any attendance (agenda item 4)

i) **ALCA e-learning on nimble**

The training was noted

ii) **Communications Training via ALCA**

The training was noted

iii) **Finance Training via ALCA**

The training was noted

iv) **'Scribe' Finance Training via ALCA**

The training was noted

005/22 To receive the Officer report/Exchange of information (agenda item 5)

i) **You Can Do I.T.**

The first session was held on the 6th of January was quiet which was to be expected with Omicron. There are now an additional 9 volunteers who have expressed an interest in supporting the events with three attending on the 6th. Those that attended really enjoyed the session and are looking forward to the next one on emailing.

ii) **N-Power direct debit issue in relation to streetlight power**

For the November invoice they incorrectly charged standard VAT rather than reduced VAT but still claimed the direct debit amount. After this was queried, they then worked out the correct invoice but instead of applying a credit to the account they took the new amount out as an additional direct debit which they did twice in short succession. This has meant that there is credit on the account. Therefore, for the next two months the credit will be used to pay the N-power streetlighting bills.

iii) **Siemens-energy £500 & additional food donation to Banwell foodbank**

Siemens-energy who have been working with the National Grid on the powerlines have for the 2nd year donated food to the food bank. This year they have also donated an additional £500 which will be earmarked for the Parish Councils Food initiatives.

iv) **Fibre and the YCC**

This was completed on the 14th of January and so will hopefully mean a faster service and that more people can use a device at any one time.

v) **Banwell Bypass Update**

It is understood that the next consultation will begin at the beginning of February. It is hoped to have at least one face to face consultation which will run for the same length of time as the other consultation. Other face to face consultations are due to be held in the villages of Sandford, Churchill and Winscombe.

006/22 To approve the following expenditure (agenda item 6)

i) **£15 for annual Somerset Playing Fields Association (SPFA) subscription**

Resolved – To approve £15 for the annual SPFA subscription.

The resolution was correctly proposed and seconded (unanimous)

ii) **£215 for annual Society of Local Council Clerks (SLCC) membership**

Resolved – To approve expenditure of £215 for the annual SLCC membership.

The resolution was correctly proposed and seconded (unanimous)

iii) **£495 annual monitoring intruder alarm system**

Resolved – To approve the payment of £495 to DS Securities for the annual monitoring of the intruder alarm system.

The resolution was correctly proposed and seconded (unanimous)

iv) **£265 annual maintenance of the monitored fire alarm**

Resolved – To approve the payment of £265 to DS Securities for the annual monitoring of the fire alarm system.

The resolution was correctly proposed and seconded (unanimous)

v) **£100 for a Youth Club trip to AirHop**

Resolved – To approve the payment of £100 for 10 young people from Youth Club to go to AirHop.

The resolution was correctly proposed and seconded (unanimous)

007/22 To consider the following grant applications (agenda item 7).

i) **£1000 for 1st Banwell Scouts to purchase a new minibus**

Resolved – To approve a grant of £1000 to 1st Banwell Scouts to purchase a new minibus.

The resolution was correctly proposed and seconded (unanimous)

ii) **£500 for the Churchill Minibus Society to support their community transport scheme**

Resolved – To approve a grant of £500 to the Churchill Minibus Society to support their community transport scheme.

The resolution was correctly proposed and seconded (unanimous)

iii) **A grant to help set up a Choir for the Jubilee**

Resolved – To approve a grant of £500 to help set up a Choir for the Jubilee.

The resolution was correctly proposed and seconded (unanimous)

008/22 To discuss and agree a grant from The West of England Rural Network (WERN) for the Clerk to be paid 2/3 hours a week for 8 months to support their Digital Inclusion sessions (agenda item 8).

Resolved – That the Parish Council agree a grant from WERN for the Clerk to support their Digital Inclusion sessions 2/3 hours a week.

The resolution was correctly proposed and seconded (unanimous)

009/22 To discuss a request from North Somerset to guarantee an annual contribution of £15,416.56 a year for the next 5 years to reopen Churchill Leisure Centre (agenda item 9).

Resolved – That while the Parish Council would broadly support the reopening of the Churchill Leisure Centre, we have not been given enough time to consult with residents. Further, we are aware that the current building is not fit for purpose, there is a lack of a business plan/financial planning and Banwell residents are more likely to use Hutton Moor than Churchill. Therefore, the Parish Council is not prepared to give an annual contribution of £15,416.56. However, if North Somerset were to offer a detailed business plan including the financial implications and time to consult properly with residents the Parish Council would be prepared to revisit this resolution.

The resolution was correctly proposed and seconded (unanimous)

010/22 To discuss and agree the 2022 / 2023 Parish Council budget and precept request (agenda item 10).

The Clerk informed the Council that this year a budget of £142,291.12 was being recommended which was a precept requirement of £110,785. The budget requirement has continued to increase however due to a tax base increase then this will result in no precept increase.

Resolved –To agree the 2022 / 2023 budget and to submit the resultant precept requirement to North Somerset.

The resolution was correctly proposed and seconded (unanimous)

011/22 To authorise January bills for payment (agenda item 11)

Resolved: To authorise January bills for payment of £7421.86. Cllr Harding and Cllr Baird to authorise the BACs payments.

The resolution was correctly proposed and seconded (unanimous)

012/22 To note the Parish Council's end of December bank balances and bank reconciliation (agenda item 12)

The Parish Council's end of December bank balances and bank reconciliation were noted.

013/22 Dates of the next meetings (agenda item 13)

7th of February 2022, 7pm Planning Committee at the Youth & Community Centre (YCC)
21st of February 2022, 7:30pm Parish Council Meeting at the YCC

The Chairman closed the meeting at 20:20

.....Chairman

.....Date

Bills for Payment - 20th December until 11th January 2022
Banwell Parish Council

Method	Payee	Details	Net Amount	VAT	Gross Amount	Comments	Minute agreed	Power	
Already Paid									
DD	N-Power	Streetlight Power (DD 31.12.21)	£155.40	£31.08	£186.48	Taken in error	075/21	The Parish Council	
DD	N-Power	Streetlight Power (DD 04.01.22)	£138.69	£6.93	£145.62		075/21		
DD	Mainstream	Phone and Broadband (DD 15.01.22)	£83.09	£16.62	£99.71		075/21		
To Pay									
DD	E-ON	YCC power (20.11.22)	£81.94	£4.10	£86.04		075/21		
BACS	J K Gardening	Grass cutting @ Rec Ground & Knightcott Bank	£141.75		£141.75		075/21		
BACS	J K Gardening	Grass cutting @ Riverside	£70.87		£70.87		075/21		
BACS	J K Gardening	Grass cutting @ YCC	£70.88		£70.88		075/21		
BACS	J K Gardening	Grass cutting @ Banwell Cemetery	£162.50		£162.50		075/21		
BACS	J K Gardening	Village orderly	£392.50		£392.50		075/21		
BACS	J K Gardening	Environmental Fee	£80.00		£80.00		H & S		
BACS	J K Gardening	Trees in Cemetery Total £998.50	£80.00		£80.00		H & S		
BACS	Ambience Landscape	Dog Bin emptying	£433.33	£86.67	£520.00		075/21		
BACS	Insight Cleaning	YCC Cleaning	£224.00		£224.00		075/21		
BACS	YMCA	Programme costs	£240.00		£240.00		075/21		
BACS	Parish Magazine	December article & adverts	£118.00		£118.00		107/21		
BACS	SLCC	Introduction to Planning System	£35.00	£7.00	£42.00		161/21 (v)		
BACS	SLCC	SLCC Membership Total £257.00	£215.00	£0.00	£215.00		06/22 (ii)		
BACS	Peter Shipton	Paint for Christmas Boards	£155.65	£31.13	£186.78		164/21 (ii)		
BACS	DS Securities	Annual Monitoring Charge for Intruder Alarm System	£495.00	£99.00	£594.00		06/22 (iii)		
BACS	DS Securities	Annual Maintenance for Fire Alarm System Total £912.00	£265.00	£53.00	£318.00		06/22 (iv)		
BACS	Liz Shayler	Clerks overtime & expenses (food club Christmas Meal items)	£206.59		£206.59		134/21		
DD	Loyds Bank PLC	Multipay charge & costs (zoom, 2 chrome laptops, food bank / club items)	£546.51	£69.06	£615.57		134/21 & 164/21 (iv)		
SO	Officer Salaries	Officer Salaries (SO 26.01.22)	£2,130.00		£2,130.00		075/21		
DD	Nest	Pension contributions (DD 26.01.22)	£163.87		£163.87		075/21		
DD	North Somerset	Waste Collection (01.02.22)	£9.50		£9.50		075/21		
DD	Cathedral Leasing	Hygeine Services (DD 05.02.22)	£129.99	£26.00	£155.99		075/21		
BACS	HMRC	PAYE and NI for Sept (12.02.22)	£684.06		£684.06		075/21		
Totals			£7,050.00	£371.86	£7,421.86				