



MINUTES OF THE PARISH COUNCIL MEETING HELD IN BANWELL YOUTH & COMMUNITY CENTRE AT 7:30pm ON MONDAY 18th of MARCH 2024

PRESENT: Councillors: Paul Blatchford (Chairman), Mike Bailey, Steve Davies, Kevin Gibbons, Paul Harding (Vice-Chairman), Nick Manley, Kelly Smith, Matthew Thomson, Steve Voller and Tara Wright.

IN ATTENDANCE: Mrs Liz Shayler (Clerk)
WARD COUNCILLOR: Cllr Joe Tristam
MEMBERS OF THE PUBLIC: None

Cllr Blatchford welcomed everybody.

Before the meeting was convened, members of the public were invited to speak.

i) Members of the public.

No members of the public were present.

ii) Community Beat Manager's report.

No Community Beat Managers report was received.

iii) Ward Councillor's report.

Cllr Tristam gave the following brief report on the withdrawal of the construction company for the Banwell Bypass (covered in the Clerks report).

The meeting was convened.

030/24 To receive apologies for absence (agenda item 1)

Apologies were received from Cllr Simon Arlidge & Maggie McCarthy.

031/24 To receive members' declarations of interest on any agenda item (agenda item 2)

No interests were received.

032/24 To approve as a correct record, the minutes of the Parish Council meeting on the 19th of February 2024 (agenda item 3)

Resolved – That the minutes of the Parish Council Meeting held on the 19th of February 2024 be approved as a correct record of the meeting.

The resolution was correctly proposed and seconded (unanimous with two abstentions due to absence)

The minutes of the meeting will be signed by the Chairman as a correct record.

033/24 To note the following minutes / notes from the following (agenda item 4).

- i) Planning Committee 4th of March 2024
- ii) Employment Committee 4th of March 2024
- iii) Wolvershill Liaison Group 11th March 2024

The minutes from the meetings above were noted.

034/24 To receive the Clerk's report/Exchange of information (agenda item 5)

- i) **Riverside and Recreation Ground Play Equipment.**
All of the faults with the new equipment have now been remedied. All outstanding maintenance works have been completed.
- ii) **Zebra Crossing Escort**
Five volunteers including the Clerk have undertaken the Traffic Management for Community Events (TMCE) Training which is valid for 5 years. Due to the Volunteers previous commitments the crossing will be unmanned at the beginning of March and during May. A Warning Sign, lent from the Police, is currently being trialled at the crossing.
- iii) **Solar Panels and Youth & Community Centre Path**
The solar panels are installed and working. It is hoped the path will be completed this week.
- iv) **Banwell Bypass**
Alun Griffiths Contractors Ltd have told North Somerset Council that they will no longer deliver the Banwell bypass. The full press release is available via the following link: <https://n-somerset.gov.uk/news/alun-griffiths-pull-out-banwell-bypass-contract>. The Clerk is working with the Bypass Team to fully understand the implications. Work is being done to ensure planned works on site will continue as soon as possible. It's hoped to be back on track in the Autumn.

035/24 To note the training and events available and agree any attendance (agenda item 6)

- i) **ALCA e-learning on nimble**
- ii) **Breakthrough Communications Training via ALCA**
- iii) **Various Finance Training via ALCA**
- iv) **Various 'Scribe' Finance Training**
- v) **Various NALC training from £30**
- vi) **NALC Emerging trends in local government finance' and 'Decoding the future of AI in local governance' £32.68 each.**

Resolved – To agree the cost of £98.04 for the Clerk to attend NALC Emerging trends in local government finance' and 'Decoding the future of AI in local governance and Cllr Volley to attend NALC The Future of Neighbourhood Plans'.

The resolution was correctly proposed and seconded (unanimous)

036/24 To note the dog bin emptying contract, increase of £188.76 a year (agenda item 7)

The annual increase of £188.76 was noted.

037/24 To note the annual spring clean on the 27th of April and agree any associated costs (agenda item 8).

- i) **Refreshments**

Resolved – To agree a budget of up to £40 for refreshments.

The resolution was correctly proposed and seconded (unanimous)

- ii) **Weed clearing kits.**

Resolved – To agree a budget of up to £300 to purchase 5 sets of weed clearing items.

The resolution was correctly proposed and seconded (unanimous)

038/24 To agree the following expenditure (agenda item 9).

- i) **£458 for the first of the two annual weed control sprays.**

Resolved – To agree the cost of £458 for the first of the two annual weed control sprays.

The resolution was correctly proposed and seconded (unanimous)

ii) **£97 for annual automatic front door service.**

Resolved – To approve the payment of £97 for the annual automatic front door service.

The resolution was correctly proposed and seconded (unanimous)

039/24 To the wording for the stone demarking the ancient remains being reburied (agenda item 10).

Resolved – To agree the following wording '*Hic iacent reliquiae trium ignotorum; requiescant in pace* (Here lie the remains of three unknown souls, may they rest in peace)' for the stone with the addition of a date range and a QR code.

The resolution was correctly proposed and seconded (unanimous)

040/24 To agree the new Banwell Business Continuity Plan (agenda item 11)

Resolved – To agree the new Strategic Plan Action Plan

The resolution was correctly proposed and seconded (unanimous)

041/24 To authorise bills for payment for March (agenda item 12)

Resolved: To authorise the bills for payment sheet for March of £29,863.44. Cllr Harding and Cllr Blatchford to authorise the BACs payments.

The resolution was correctly proposed and seconded (unanimous)

042/24 To note the Parish Council's end of Februarys net position, reserves, bank balances and bank reconciliation (agenda item 13)

The Parish Council's end of Februarys net position, reserves balance, bank balances and bank reconciliation were noted.

043/24 Dates of the next meetings (agenda item 14)

- Wednesday 20th of March 7pm Wolvershill Working Group Youth & Community Centre (YCC).
- Monday 25th of March, TBD employment Committee at the YCC.
- Wednesday 3rd April 2024, 7pm Planning Committee at the YCC.
- Monday 15th of April 2024, 7:30pm Parish Council Meeting at the YCC.
- Monday 22nd of April 2024, 7:30pm Parish Assembly (Annual Meeting of the Electors) at the YCC.

The Chairman closed the meeting at 20:00

.....Chairman

.....Date

Bills for Payment - 19th February to the 18th March 2024
Banwell Parish Council

Method	Payee	Details	Gross Amount	Comments	Minute agreed	Power
Already Paid						The Parish Council
BACS	Glasdon	Riverside litterbin	£ 287.34	There are 2 MPAN numbers inc refunds	174/23	
DD	Avanti Gas	YCC LPG Tank Fill	£ 791.52		095/23	
DD	YU	Streetlight Power	£ 226.70		095/23	
DD	YU	Streetlight Power	£ 8.88		095/23	
DD	Mainstream	Phone and Broadband	£ 27.12		095/23	
To Pay						
BACS	J K Gardening	Grass cutting & Village Orderly contract	£ 1,043.34		095/23	
BACS	J K Gardening	Bus Shelter	£ 45.00		H & S	
BACS	J K Gardening	High St to Littlefields Footpath	£ 85.00		208/23	
BACS	J K Gardening	Env. Fee	£ 40.00		Cem admin	
BACS	Ambience Landscape	Dog Bin emptying	£ 629.20		095/23	
BACS	Insight Cleaning	YCC Cleaning	£ 216.00		095/23	
BACS	YMCA	Dec (£270), Jan (£405) & Feb (£405) Youth Club	£ 1,080.00		095/23	
BACS	Weston Rail Services	Quarterly lighting inspection & maintenance	£ 1,050.00		095/23	
BACS	Up to Speed	TMCE Training	£ 336.00		E07/24	
BACS	North Somerset	Recruitment advert x 2	£ 144.00		E06/24	
BACS	ALCA	Planning Training	£ 40.00		005/24	
BACS	Gregor	Final Solar Panel payment	£ 15,780.20		176/23	
BACS	Webglu	Quarterly managed web service, facebook and x feed.	£ 243.60		095/23	
BACS	GB Sport	Various maintenance works to Rec equipment	£ 413.52		H & S	
BACS	GB Sport	Rec panels	£ 2,349.69		105/23 (i)	
BACS	Parish News	PC article	£ 81.94		108/23	
BACS	Carmino Dagostino	Soup for Soup & a Roll initiative	£ 630.00		189/23 (i)	
BACS	Bridget Bowen	Interim Internal Audit	£ 200.00		113/23	
BACS	SLCC	Comms Training (unpaid from April 2023)	£ 270.00		043/23 (vi & vii)	
BACS	Neil Merrick	Cookery Session 5	£ 24.63		189/23 (ii)	
DD	EDF	YCC Electricity	£ 105.47		095/23	
DD	Lloyds Bank PLC	Multipay charge & costs (zoom, food bank).	£ 260.54		095/23	
BACS	Liz Shayler	Overtime & expenses (rolls, milk, high viz jacket & signs)	£ 393.60		189/23(i) & 207/23	
SO	Liz Shayler	Clerks Salary	£ 2,008.95		095/23	
DD	Nest	Pension contributions	£ 209.75		095/23	
BACS	HMRC	PAYE and NI	£ 831.95		095/23	
DD	North Somerset	YCC Waste Collection	£ 9.50		095/23	
			Totals			
			£ 29,863.44			

The Parish Council have resolved to use the General Power of Competence as of the 15th May 2023