



## **BANWELL PARISH COUNCIL WOLVERSILL DEVELOPMENT LIAISON GROUP TERMS OF REFERENCE**

The Wolvershill Development Liaison Group ('the Liaison Group') is a working group of Banwell Parish Council ('the Council') which facilitates communication between North Somerset Council, the Developers of the new strategic planning site of Wolvershill and the Community.

### **Membership**

The Parish Council membership shall be the Chairman, Vice-Chairman, Chairman of Planning, the Clerk, relevant North Somerset Officers and representatives from the Developers with control over the land at Wolvershill.

The Chair of the Liaison Group will be a Member of the Parish Council and shall be chosen by the Liaison Group Members at the first meeting. The Clerk will administer the meetings on behalf of the Council and Community.

### **Decisions**

The Liaison Group shall discuss elements of the Wolvershill emerging planning policy framework, input into master planning considerations and make recommendation. The Liaison Group has no budgetary or spending powers.

### **Meetings**

The Liaison Group shall meet as required. Copies of the draft notes of the meetings shall be circulated to all Members, the Wolvershill Working Group and Parish Council members within 10 workdays. Liaison Group meetings may be held virtually and are not required to be held in public. The Clerk will follow normal statutory regulations in terms of notice of Council meetings as a matter of good practise.

### **Quorum**

The quorum shall be 6 members of the Liaison Group a minimum of this being 2 Parish Councillors. If the number of members present falls below the required quorum the meeting may be adjourned unless it is felt necessary, due to urgent requirements, to continue discussions. The notes of that meeting will then be forwarded to Full Council for consideration as per usual.

### **Responsibilities**

The key objective of the Liaison Group is to facilitate engagement with Banwell Parish Council on the formulation of master planning for the proposed Wolvershill Strategic Location emerging through the North Somerset Local Plan 2039. The Local Plan 2039 is not yet adopted, and so the Wolvershill Strategic Location is not yet confirmed. Master planning is being coordinated by NSC through the preparation of planning policy and supplementary planning guidance, and detailed master planning is to be led by developers to underpin planning applications in due course.

### **Life of the Environment Liaison Group**

The Liaison Group shall continue to meet until the Wolvershill Master Plan has been formally agreed by North Somerset Council. Further sessions may be beneficial to inform ongoing detailed master planning, including potentially with individual developers as part of any pre-planning application engagement.

### **Review**

The Terms of Reference shall be reviewed by the Parish Council in May of each year.